

1 CEU = 10 Hours
 4 CEUs = 1 CEC
 1 CEC = 1 Credit

Name _____
 Renewal Year _____

CERTIFICATION RENEWAL RECORD (for personal use)

Certification Renewal Activity	Defined Value	Max. Crs. Accepted	Description	Date Completed
I. Educational:				
A. Graduate, under-grad., assoc. degree, or tech. diploma course	Sem. cr. value of course	6 crs.		
B. Job-related workshops, conferences, seminars, or continuing ed. courses	40 hours= 1 CEC	6 crs.		
C. Teaching a course (persons other than instructional staff)	Sem. cr. value of course	4 crs.		
D. Teaching a graduate-level course	Sem. cr. value of course	4 crs.		
E. Teaching/facilitating a district activity for certification course content	Sem. cr. value of activity	4 crs.		
F. Curriculum/course development	40 hours= 1 CEC	4 crs.		
G. District requirement courses for initial 5-year certification	Sem. cr. value of activity	6 crs.		

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II. Occupational Activities:				
A. Occupational Experience	55 hours= 1 credit	6 crs.		
B. Technical assistance/consulting to business, industry, or educational facility	40 hours= 1 CEC	2 crs.		
III. Community and Professional Activities:				
A. Formal presentation	40 hours= 1 CEC	2 crs.		
B. Professional publication	40 book pages= 1 CEC Each article= 1 CEC	6 crs.		
C. College in-house committee participation	40 hours= 1 CEC	1 cr.		
D. Leadership position/role in a recognized state or regional committee of a professional, work-related	40 hours= 1 CEC	2 crs.		
E. Leadership role in a community organization	40 hours= 1 CEC	2 crs.		
F. Other professional development activities	40 hours= 1 CEC	2 crs.		