

March 21, 2012

Dear Graduate,

**Western Technical College's 2012 Commencement Ceremony** will take place Friday, May 11 at 7:00 p.m. at the La Crosse Center, 300 Harborview Plaza, La Crosse. The ceremony will be for all graduates from December 2011, May 2012, and summer 2012. If you require any special arrangements to participate in the commencement ceremony, such as a ramp to get up on the stage, special seating, or any other requests, please contact the Student Life Office (K-100, 608.785.9445) by May 4, 2012.

**Handicap parking and seating** may be found in the lower level of the parking ramp located directly across the street from the La Crosse Center on Second Street and in designated parking places located in neighboring parking lots. The La Crosse Center offers a passenger drop-off zone at the main entrance. Designated wheelchair and handicapped seating is located throughout the La Crosse Center on the concourse level of the arena. ADA restrooms are located outside gates 6 and 12.

**Commencement rehearsal for all graduating students** will be the same day as the commencement ceremony, May 11 at the La Crosse Center at 1:00 p.m. **It is important that you attend the rehearsal** in the interest of making the ceremony run smoothly.

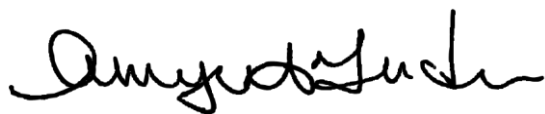
**Commencement apparel and announcements** will be ready for ***pick up April 2 through May 4*** at the Campus Shop, located in the Kumm Center. The commencement packet includes your gown, cap and tassel, instructions, and five announcements. ***The apparel items are yours to keep!*** You may purchase additional announcements at the Campus Shop. **NO TICKETS OR ANNOUNCEMENTS ARE REQUIRED FOR ADMITTANCE TO THE LA CROSSE CENTER FOR COMMENCEMENT.**

**Commencement photographs** will be taken by professional photographers from Grad Images to record the moment you are awarded your diploma, and as you exit the stage. **You will be able to view the proofs and purchase photos online.** There is no obligation to purchase. Families are encouraged to remain in their seats during the ceremony and limit picture taking to before or after the commencement ceremony. **Attendees will not be allowed on the floor during the ceremony.**

Congratulations on achieving your educational goal! Be sure to register with Student Employment Services located in Career Services at the Welcome Center, or register online at, [www.westerntc.edu/getajob/](http://www.westerntc.edu/getajob/).

For more information on graduation requirements and procedures, visit the Web site at <http://www.westerntc.edu/currentstudents/graduation.asp>. For questions about the commencement rehearsal or ceremony contact Pam Miller at [millerp@westerntc.edu](mailto:millerp@westerntc.edu), or 608.785.9445, or contact Amy Thornton, at [thorntona@westerntc.edu](mailto:thorntona@westerntc.edu), or 608.785.9262. You may also visit Pam in the Student Life Office, Kumm Center, Room 100.

Sincerely,



Amy Thornton, Director  
Marketing and Communications