APPLICATION FOR GRADUATION

Apply by mail, fax or in person:
Western Technical College, Attn: Registrar's Office, Welcome Center, 400 Seventh Street North, P O Box C-0908, La Crosse WI 54602-0908
Phone Number: 608.785.9221 FAX: 608.785.9148

Last name **(PRINT)** First name Middle initial

Student ID Number Phone Number

Graduation fee of $35 must be submitted with application (Make checks payable to Western Technical College). Payment type: credit card, cash or check

IMPORTANT NOTICE:
Your status will remain as a non-graduate until application with payment has been received and the graduate audit has been completed.

GRADUATION APPLICATION DEADLINES

Fall 2011 – December 9, 2011
Spring & Summer 2012 graduates – February 17, 2012

These dates are essential to receiving graduation information in a timely manner. While applications for graduation will continue to be processed after these dates, the college cannot guarantee your name will be included in the commencement booklet. The ordering of your diploma will be delayed.

TERM COMPLETING CLASSES FOR GRADUATION:

Year _____ Check one: ☐ Summer ☐ Fall ☐ Spring

☐ **PROGRAM TITLE:** _____

2nd PROGRAM TITLE if double major: _____

Check here if you are a Veteran ☐

This section is only for certificate program. *No graduation fee is required.* **Certificate is issued by the division.**
☐ CERTIFICATE PROGRAM TITLE: _____

Your diploma will be sent to your current mailing address on file approximately 8 weeks after graduation. For name correction and address change, please contact Tina Allen at 608-785-9221 or in person in the Registrar's Office. Update your address at MyWestern.

If you are faxing this request please provide the following information so that we may charge your credit card for the fee.

Student name_____ Student ID# _____

Type of card: _____ Visa _____ MasterCard Exp date _____ Amount $ _____

Credit card number _____ _____ _____ _____ Name on Card _____

CVV Code (V-Code): _____ (3 digit code located on the back of the card) Phone Number _____