


Most students that attend Western Technical College receive some type of financial aid. Listed below are the 5 initial steps to completing the (Free Application for Federal Student Aid) FAFSA process.



**Step 1: Apply for a PIN number on-line at [www.pin.ed.gov](http://www.pin.ed.gov).**

If you are a dependent student, one of your parents will need to apply for a PIN number, too. Go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and under the  click on “**Determine your Dependency Status**”.

Be sure to write down your 4 digit PIN number \_\_\_\_\_ and keep it in a secure area as you’ll need it for the future. You will use your PIN as an electronic signature to sign your FAFSA application.



**Step 2: Gather the information you’ll need to submit on the on-line FAFSA application.**

\*\*Remember, if you are a dependent student you’ll need your documents, as well as, your parents.

- Federal Income Tax Returns for the previous year
- W-2’s from each job you worked in the previous year
- Student’s driver’s license number
- Untaxed income records
- Social security numbers
- Current bank statements
- Investment information



**Step 3: Complete the FAFSA (on-line) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)**

Choose the year that you plan to attend college at Western then click **NEXT**. Be sure to enter Western’s School Code on your application. This code covers the main campus (LaCrosse), as well as, all the regional locations.

**Western’s School Code  
003840**



**Step 4: Sign your on-line FAFSA application with your PIN number by selecting **SUBMIT MY FAFSA NOW**.**

Print this confirmation page for your records.



**Step 5: Review your Student Aid Report (SAR)**

You will receive a SAR by mail or electronically if you requested it be sent to your email. Review the SAR and check for any errors. If you do not see any errors then your initial application process has been completed.