**YOUR NAME**

City, ST | your.email@students.westerntc.edu | (555) 555-5555

**PROFESSIONAL PROFILE**

1-2 brief sentences summarizing who you are and 3 or so of your top qualifications for the position. (Example: Licensed Registered Nurse who excels at \_\_\_\_\_\_\_, \_\_\_\_\_\_\_, and \_\_\_\_\_\_.)

**EDUCATION**

**Program Name, Associate Degree/Technical Diploma/Other**

Western Technical College, La Crosse, WI Expected Graduation: Month Year

* Include here any achievements from your program (GPA if over 3.0, President’s List, etc.)
* List most recent degree first. High school information does not need to be listed.

**CERTIFICATIONS AND LICENSES**

**Certificate/License Name,** Organization Name, ST Month Year

**CLINICAL EXPERIENCE**

Department,XX hours,Organization Name, City, ST Month 20XX-Month 20XX

Department,XX hours,Organization Name, City, ST Month 20XX-Month 20XX

* Specify technical skills (i.e., clinical procedures, medical treatments, and equipment/software)
* Don’t just list skills you have—describe how you’ve used them, add details, facts, numbers, etc.
* Begin bullet points with a strong action verb. List skills, experience and accomplishments
* Focus on skills that the employer is looking for and use key words from the job description

**RELATED WORK EXPERIENCE**

**Job Title**, Company Name, City, ST Month 20XX-Present

* In this section, list your jobs in reverse chronological order
* Be sure the duties/skills/accomplishments you list are relevant to wellness/healthcare
* Use details and numbers, if possible, to quantify your experience
* For jobs not related to healthcare, list them in “Other Work History” without bullet points

**OTHER WORK HISTORY**

**Job Title**, Company Name, City, ST Month 20XX-Month 20XX

**Job Title**, Company Name, City, ST Month 20XX-Month 20XX

**COMMUNITY INVOLVEMENT**

**Role**, Organization Name, City, ST Month 20XX-Month 20XX

**ASSOCIATIONS AND MEMBERSHIPS**

**Role,** Association/Organization Name Year(s)

*\*(Some categories are optional or can be changed to fit the relevant information you want to highlight.)*

*\*(We strongly recommend a one-page resume unless you have lots of relevant experience in your field.)*