

District Board Regular Meeting

Tuesday, May 12, 2026

WESTERN TECHNICAL COLLEGE
ADMINISTRATIVE CENTER
7TH ST N, RM 408
LA CROSSE, WI 54601

District Board Members:

Ryan Alderson
Chet Doering
Jim Dillin

Janie Felton
Michelle Greendeer-Rave
Kevin Hennessey

Ken Peterson
Megan Skarlupka
Mary Kay Wolf

Budget & Facilities Subcommittee Meeting (Rm A214) **2:00 p.m.**
District Board Regular Meeting | Open Session **3:00 p.m.**
District Board | Closed Session (if needed, immediately following open session)

If needed. The board consideration of adjourning to a closed session for the purpose of discussing information that, if made available to the general public, would advantage a future candidate over a candidate who was not aware of that information and/ or the President's evaluation per WI State Statutes 19.85(1)(c) Considering employment, promotion or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discussing information that, if made available to the general public, would, advantage a future candidate over a candidate who was not aware of that information per Wisconsin Statutes 19.85(1)(e). Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If action is necessary, will return to open session.



Scan here to access current and past agendas as well as approved minutes. They can also be found at:
<https://www.westerntc.edu/board-minutes-and-agendas>

Any questions about the meeting should be directed to Jessica Pintz PintzJ@westerntc.edu.

Western Technical College District Board Meeting Agenda

TUESDAY, MAY 12, 2026

Call to Order

May 12, 2026, meeting of the Western Technical College District Board, as well as all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting has been sent to the press to inform the general public of Wisconsin about the meeting's time, place, and agenda. The door is open for any member of the public to attend at the start of every meeting (for transparency).

Mission: Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

Resolution of Commendation:

	Action	X
1) Jerome Martin, Campus Community Safety, Student Service & Engagement	Page	4

Topics:

INFORM: Student Ambassador Visit – A. Thornton & M. Krogman

INFORM: Annual Grants Update – R. Stanford, T. Dryden, & L. Wallace

INFORM: Title III Dashboard Update – W. Hackbarth, B. Shane & K. Guetschow

UPDATE: Presidential Search Team – C. Doering & J. Heath

Budget & Facilities Subcommittee Update

TIF/TIDS

Items to be removed from the consent agenda

Approve Consent Agenda

Action**X**

1) Minutes:

a) April 17, 2026, Meeting Minutes	Page	5
------------------------------------	------	---

2) Financial Reports

a) Vendors Over \$2,500 – April 2026	Page	6
--------------------------------------	------	---

b) Capital Projects Reports – April 2026	Page	9
--	------	---

3) Project Submissions and Acceptances

a) DHHS & Dept of Ed. CCAMPIS (4yr)	Page	14
-------------------------------------	------	----

b) FY2026-27 AE ELL Leadership Grant	Page	15
--------------------------------------	------	----

c) Dept of Labor & Dept of Ed SCC6 (4yr)	Page	16
--	------	----

4) Personnel (Information Only)

a) Hires	Page	17
i) Amanda McDougal, Admin Specialist, Indy, Student Service & Engagement		
ii) Julee Katona, College Advisor, Student Service & Engagement		
iii) Lindsay Anderson, Instructor, Nursing Asst., Academic Affairs		
iv) Jason Schmidt, Instructor, Mechanical Design, Academic Affairs		
b) Retirements	Page	17
i) Amy Poteet, Instructor, Communications		
c) Resignations	Page	17
i) Alex Bahl, Instructor, Mechanical Design, Academic Affairs		
ii) Daana Townsend, Instructor, Sociology, Academic Affairs		

Monthly Approvals

1) FY2026-2027 Fees & Rates	Page	18
-----------------------------	------	----

Roll Call Approve:

1) Approve and adopt the total salary increase and the salary range adjustment (1.5%) for FY2026-27	Roll Call	X
	Page	26

President's Report

- 1) Community and Media Connections
- 2) Current & Future Priorities
 - o June 16, 2026, Board Dinner – Ciatti's *(no college business conducted)*
 - o WTCS July 14-15 Board Meeting – Lunda Center, La Crosse *(no Western college business conducted)*

District Board Chairperson's Report

- 1) Board Business | Updates
- 2) Board Events
 - o DBA Trustee Tuesday, May 26 via Zoom *(no college business conducted)*
- 3) Plus Delta Feedback

Closed Session (if needed)

If needed. The board consideration of adjourning to a closed session for the purpose of discussing information that, if made available to the general public, would advantage a future candidate over a candidate who was not aware of that information and/ or the President's evaluation per WI State Statutes 19.85(1)(c) Considering employment, promotion or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discussing information that, if made available to the general public, would advantage a future candidate over a candidate who was not aware of that information per Wisconsin Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If action is necessary, will return to open session.

Adjournment

Action x



Western Technical College

Resolution of Commendation to **Jerome Martin**

Whereas, Western Technical College experienced a period in which the Campus Community Safety Department was without direct leadership personnel, creating an urgent need for experienced and steady guidance; and

Whereas, Jerome Martin came out of retirement to serve as Interim Campus Community Safety Director during this critical time, demonstrating exceptional commitment to the College and its mission; and

Whereas, Jerome provided strong and effective leadership through mentorship, active engagement with the campus community, and by modeling professionalism and integrity for department staff; and

Whereas, Jerome consistently approached students, employees, and community members with empathy, grace and understanding, ensuring that all individuals were treated as valued members of the Western Community; and

Whereas, Jerome's ability to build meaningful relationships, collaborate across departments, and immediately step into a complex leadership role significantly strengthened campus safety operations; and

Whereas, Jerome's willingness to return to Western after retirement to serve in an interim capacity reflects his unwavering dedication to the College and to public safety in the broader community.

Now, Therefore, Be It Resolved, that the Western Technical College District Board formally expresses its sincere appreciation to Jerome Martin for his outstanding service, leadership, and meaningful contributions during a time of great need; and

Be it Further Resolved, that the Board acknowledges Jerome's positive and lasting impact on the Campus Community Safety Department and the Western community, and extends its gratitude for his exemplary commitment to the College.

**Western
Technical College**

Roger Stanford, PhD, President/District Director

Kevin Hennessey, Board Chair

Adopted, approved, and recorded by the Western Technical College District Board on May 12, 2026

WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes of Regular Meeting
April 21, 2026

Mr. Hennessey, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 3:03 p.m. on Tuesday, April 21, 2026, at Western Technical College, Administrative Center, 111 7th St, Rm 408, La Crosse, WI. Board members present: R. Alderson, J. Dillin, C. Doering III, J. Felton, M. Greendeer-Rave, K. Hennessey, M. Wolf, and Roger Standford, President. Excused: K. Peterson M. Skarlupka

Notice of the meeting was posted publicly on April 16, 2026, at 2:53 p.m., and the agenda was distributed to interested people via the district's official newspaper (The La Crosse Tribune) and to other news media throughout the district, in compliance with Wisconsin Statutes, Sections 19.81-19.98.

Others present were J. Pintz, W. Hackbarth, A. Thornton, R. Hopkins, J. Heath, J. Lemon, J. Gamer, C. Heit, K. Reyburn, J. Schriener, M. Poellinger, and B. Kanable. (Western employees).

Motion Alderson, seconded by Doering, resolutions of commendations for 1. Kimberly Betthausen, Instructor, Business Technology, Academic Affairs (AA); 2. Laurie Ellefson, Instructor, Nursing Assistant AA; 3. Randal Hytry, Instructor, Electromechanical & Comp Eng Tech, AA; 4. Brian Kanable, Instructor, Automotive, AA; 5. Lisa Mikkelson, Instructor, Dental Assistant, AA; 6. David Reed, Instructor, Economics, AA. Motion carried. 6/0/0

Presentations included an update from Reyburn on our work with Achieving the Dream and the recent conference; board member Wolf shared her experience as well; an update from Heath on the presidential search; and an update from Hackbarth and Heit on FY 2026-27, which will be asked for approval at the June 2026 meeting. No action taken. *Wolf arrived at 3:15 p.m. Doering excused at 4:17 p.m.*

Motion Wolf seconded by Dillin that the Board approve the following consent items as presented: 1. Minutes: a. Mar 17, 2026, District Board Reg Meeting, 2. a. Vendors Over \$2,500-Mar 2026, b. Capital Project Reports-Mar 2026, c. General Revenue/Expense Report-Mar 2026, c. Dept Budget Sum-Mar 2026, d. Enterprise Srvcs Sum-Mar 2026. 3. Project Submission & Acceptances a. 2026-27 WACRO Leadership Grant, b. 2026-27 MedAide WAT Consortium Grant; 4 Policy a. F0110 Art on Campus (second read). Motion carried. 6/0/0

Roll Call: Motion Wolf, seconded by Greendeer-Rave to approve Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$3,000,000 General Obligation Promissory Notes, Series2026B, of Western Technical College District, Wisconsin. R. Alderson, Y; J. Dillin, Y; J. Felton, Y; M. Greendeer-Rave, Y; K. Hennessey, Y; M. Wolf, Y. Motion passed. 6/0/0

President's Report: President Stanford shared information on several end-of-year student celebrations and scholarship events, and an additional faculty celebration for S. Summerfield. The President also shared information on the July 14-15 State Board meeting here, 4/25 is Commencement, and the HSED/GED Graduation Celebration is on 5/14 at the Lunda Center.

District Board Chairperson's report: Chairperson Hennessey shared that Secretary of State Godlewski and Rep. Tara Johnson were on campus last week. Godlewski presented President Stanford with a commendation for his years of service to education. Reminder of Plus Delta feedback, if you have any.

4:50 p.m. Motion Felton, seconded by Dillin; Roll Call to close session: Alderson, Y; Dillin, Y; Greendeer-Rave, Y; Felton, Y; Hennessey, Y; Wolf, Y. Motion approved 6/0/0 to move to closed session. No action taken.

5:37 p.m. Motion Wolf seconded by Dillin to adjourn. Motion carried. 6/0/0.

Ken Peterson, Secretary

Vendor	Amount	Check #
4IMPRINT INC	7,025.51	E0007148
A Book Company LLC	10,459.22	5007247
A Book Company LLC	14,994.20	5007299
AGB Search LLC	13,480.50	E0007105
AGB Search LLC	51,635.00	E0007056
ALERTUS TECHNOLOGIES LLC	3,724.00	E0007150
AMERICAN DENTAL ASSOCIATION	2,630.00	5007217
AMERICAN HERITAGE LIFE INSURANCE	4,132.94	5007251
Bernie J. Buchner, Inc.	3,537.06	E0007107
Bernie J. Buchner, Inc.	3,939.45	E0007222
BESTBUY.COM	8,599.99	PCARD
BLACK RIVER FALLS SCHOOL DISTRICT	2,655.36	5007349
BLACKBOARD INC	14,910.50	E0007059
CARAHSOFT TECHNOLOGY	7,947.50	E0007154
Charter Communications Holding	4,776.15	E0007226
CORDELL'S AUTOMOTIVE TOMAH	2,966.63	PCARD
DEBAUCHE TRUCK DIESEL	3,467.52	E0007111
Dell Marketing LP	9,772.00	E0007277
DELTA DENTAL	6,007.00	9001198
DELTA DENTAL	7,303.90	9001188
DELTA DENTAL	7,388.62	9001205
DELTA DENTAL	8,186.40	9001208
DELTA DENTAL	16,976.23	9001192
DELUCA HARTMAN CONSTRUCTION	26,431.00	5007306
DPREP INC	17,000.00	E0007278
EnergyCAP, LLC	14,703.94	E0007285
EPA AUDIO VISUAL INC	42,399.60	E0007160
Fire Protection Specialists	3,906.80	E0007063
Fireline Sprinkler LLC	3,400.00	E0007075
FIRST Wisconsin	10,000.00	5007214
Fisher Healthcare	9,834.04	E0007281
Foster & Foster, Inc.	6,350.00	E0007282
GATEWAY TECHNICAL COLLEGE	90,709.43	5007260
GDLD, Inc.	3,498.17	E0007114
GREAT RIVERS UNITED WAY	5,636.49	5007264
GREAT WEST RETIREMENT WIRE	40,710.45	9001189
GREAT WEST RETIREMENT WIRE	40,975.19	9001199
GUNDERSEN LUTHERAN ADMINISTRATIVE	6,600.00	5007265
HARTERS TRASH RECYCLING INC	6,870.60	5007267
HILLYARD INC	2,972.78	PCARD
HSR ASSOCIATES INC	31,348.95	E0007165

Vendor	Amount	Check #
IDENTITY WORKS	2,956.74	E0007068
IGUARDFIRE LTD	10,374.00	5007313
IGUARDFIRE LTD	10,374.00	9001207
IRS - FICAFEDERAL WITHHOLDING	25,834.72	9001209
IRS - FICAFEDERAL WITHHOLDING	29,096.01	9001193
IRS - FICAFEDERAL WITHHOLDING	339,723.53	9001200
IRS - FICAFEDERAL WITHHOLDING	348,597.79	9001214
J & K of La Crosse, Inc	11,231.54	E0007169
KMS CLEANING FOR YOU LLC	3,245.00	E0007115
KONE INC	3,765.00	E0007231
Kreibich Landscaping	10,612.00	E0007170
KWIK TRIP	3,221.88	5007275
LA CROSSE MEDICAL HEALTH SCIENCE CTR	5,527.00	5007321
MADISON NATIONAL LIFE INSURANCE	5,497.36	5007322
Market & Johnson, Inc.	155,558.88	E0007173
MEDICAL SHIPMENT LLC	9,820.99	E0007074
MERIDIAN CORPORATION	2,895.00	PCARD
MERIT PAGES INC	9,996.00	E0007233
MID-STATE TECHNICAL COLLEGE	16,793.41	E0007175
MID-STATE TECHNICAL COLLEGE	76,096.00	E0007234
MIDWEST PRAIRIES LLC	4,780.00	E0007291
Neighborhood Family Clinics Inc	18,773.00	E0007076
Neighborhood Family Clinics Inc	22,834.00	E0007293
NORTHCENTRAL TECHNICAL COLLEGE	36,772.32	5007373
Northwood Technical College	2,504.54	5007374
P & T Electric, Inc	2,845.00	E0007236
P & T Electric, Inc	3,226.46	E0007077
P & T Electric, Inc	7,062.20	E0007180
Parkland College	4,521.00	5007375
PEPSI-COLA BOTTLING LA CROSSE	2,955.81	E0007294
Performance Food Group, Inc.	2,723.26	5007330
Performance Food Group, Inc.	5,757.68	5007376
Performance Food Group, Inc.	7,946.01	5007282
Performance Food Group, Inc.	10,939.10	5007236
Point of Beginning, Inc.	27,221.25	E0007183
Qualex Corporation	21,600.00	E0007185
Riteway Bus Service, Inc.	2,669.34	E0007186
SCHILLING SUPPLY	6,382.68	E0007295
Schmidt Goodman Office Products	8,412.96	E0007189
Securian Financial Group, Inc.	20,296.77	E0007176
SIKICH LLP	589,788.97	9001194
STRANG LAW LLC	32,870.00	E0007239
SYSCO BARABOO LLC	3,794.63	E0007121
TACMED SIMULATION INC	107,660.92	E0007191
TALON PROTECTION AGENCY	4,035.00	E0007122

Vendor	Amount	Check #
Targetx	50,000.00	E0007082
Tri State Business Machines	3,209.33	E0007193
U S BANK	73,473.03	9001211
UNITED STATES POSTAL SERVICE	20,000.00	5007292
US OMNI TSACG COMPLIANCE SERVICE	15,928.60	9001196
US OMNI TSACG COMPLIANCE SERVICE	16,244.16	9001215
VENDI ADVERTISING LLC	45,097.50	E0007244
W H Holding Inc	33,357.50	5007241
WALTS PETROLEUM SERVICE	6,039.00	E0007302
Wesco Home Furnishings Center	14,472.00	5007337
Western Foundation	3,779.96	E0007088
Western Foundation	69,007.95	E0007125
WI SCTF	3,616.59	5007215
WI SCTF	3,616.59	5007297
WI SCTF	3,616.59	5007392
WIESER BROTHERS GENERAL CONTRACTORS	94,102.33	E0007199
Williams Landscaping	3,362.50	5007338
WIN, LLC	2,927.52	E0007246
WIPFLI LLP	5,739.90	5007243
WISCONSIN DEPARTMENT REVENUE	67,877.91	9001216
WISCONSIN DEPARTMENT REVENUE	68,216.88	9001197
WISCONSIN HIGHER EDUCATIONAL AIDS	17,204.00	5007246
WISCONSIN RETIREMENT SYSTEM	442,833.00	9001217
WORKED CONSULTING LLC	11,690.00	E0007249
Xcel Energy	11,127.31	5007326
Xcel Energy	67,661.33	5007281
ZORN COMPRESSOR EQUIPMENT	2,888.54	E0007201

Western Technical College-Capital Projects Report-Completed Projects as of 04/30/2026					
Project Number and Name	Actual Amount Borrowed	Transferred, Revenue and Donations Received	Total Revenue for Project	Total Cost of Project	Date Closed
New Construction, Remodeling & Site Improvements					
C24547-Sparta-Additional Parking (20 spaces)	-	87,536.00	87,536.00	87,536.00	12/31/2025
C25610-Lunda Center-Carpeting	70,000.00	(20,130.00)	49,870.00	49,870.00	11/30/2025
C25950-Graphics-College Wide-FY25	25,000.00	(16,309.00)	8,691.00	8,691.00	09/30/2025
C26560-Roof Hatches #2-DMI Grant	-	23,765.00	23,765.00	23,765.00	04/30/2026
C99250-Minor Projects-FY25	50,000.00	(24,537.79)	25,462.21	25,462.21	09/30/2025
Total New Construction, Remodeling & Site Impr Completed Projects	145,000.00	50,324.21	195,324.21	195,324.21	
Equipment & Furnishings					
C24420-Tomah Industrial Lab-Equipment	55,000.00	184,501.39	239,501.39	239,501.39	10/31/2025
C25140-Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics	700,000.00	77,352.82	777,352.82	777,352.82	02/28/2026
C25145-Wanek Ctr of Innovation-Instructional Equipment	1,250,000.00	1,044,393.60	2,294,393.60	2,294,393.60	02/28/2026
C25519-Residence Hall Ranges	50,000.00	(7,229.71)	42,770.29	42,770.29	02/28/2026
C25650-Lunda Center-IT Equipment Replacment	300,000.00	113,980.85	413,980.85	413,980.25	12/31/2025
C99251-Minor Furnishings & Equipment-FY25	50,000.00	27,806.52	77,806.52	77,806.52	10/31/2025
Total Equipment & Furnishings Completed Projects	2,405,000.00	1,440,805.47	3,845,805.47	3,845,804.87	
Total Completed Projects	2,550,000.00	1,491,129.68	4,041,129.68	4,041,129.08	

	Western Technical College							
	Capital Projects Report-Current Projects							
	As of 04/30/2026							
Project Name	Amount Borrowed	Transfers, Donations and Other Revenue	Proposed Transfers	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Remodeling & Site Improvements								
Wanek Center of Innovation-Elevator-North End	220,000.00	-	-	-	220,000.00	199,642.00	20,358.00	-
Wanek Center of Innovation-Alt #6-HVAC	665,000.00	77,500.00	-	-	742,500.00	753,150.51	-	(10,650.51)
Wanek Center of Innovation-Restrooms	295,000.00	(108,000.00)	-	-	187,000.00	170,000.00	17,000.00	-
Wanek Center of Innovation-Base Bid-Interior	-	2,699,015.41	-	-	2,699,015.41	2,803,752.87	38,591.46	(143,328.92)
Wanek Center of Innovation-Alt #1-Exterior Upgrades	-	466,400.00	-	-	466,400.00	442,684.87	23,715.13	-
Wanek Center of Innovation-Alt #3-Roofing	-	482,900.00	-	-	482,900.00	439,000.00	43,900.00	-
Wanek Center of Innovation-Alt 7A-Exterior Signage	-	158,400.00	-	-	158,400.00	143,115.96	15,284.04	-
Wanek Center of Innovation-Alt 7B-Monument Sign	-	-	-	-	-	-	-	-
Wanek Center of Innovation-Alt 7C-Monument Sign	-	57,970.00	-	-	57,970.00	52,700.00	5,270.00	-
Wanek Center of Innovation-Alt 7D-Interior Signage	-	140,403.19	-	-	140,403.19	128,903.19	11,500.00	-
Wanek Center of Innovation-Alt B1-Electrical Panel	75,000.00	900.00	-	-	75,900.00	63,925.00	11,975.00	-
Wanek Center of Innovation-Alt-HVAC Controls (WHV)	85,000.00	(1,400.00)	-	-	83,600.00	71,865.00	11,735.00	-
Wanek Center of Innovation-Alt #4-BIS Suite	60,000.00	2,182.00	-	-	62,182.00	80,132.61	-	(17,950.61)
Wanek Center of Innovation-A&E Fees	100,000.00	431,058.00	-	-	531,058.00	532,542.37	5,000.00	(6,484.37)
Student Success Center-Remodel-Summer 2025	1,500,000.00	(250,000.00)	-	-	1,250,000.00	1,008,554.01	241,445.99	-
Student Success Center-Chiller-Summer 2025	75,000.00	(25,000.00)	-	-	50,000.00	22,870.00	27,130.00	-
Student Success Center-Graphics-Summer 2025	15,000.00	-	-	-	15,000.00	29,232.31	-	(14,232.31)
Automotive Technology Ctr-Remodel	1,300,000.00	420,000.00	-	-	1,720,000.00	1,661,136.37	58,863.63	-
Automotive Technology Ctr-Exterior	1,500,000.00	75,000.00	-	-	1,575,000.00	1,557,146.41	17,853.59	-
Automotive Technology Ctr-HVAC	1,150,000.00	195,000.00	-	-	1,345,000.00	1,287,638.66	57,361.34	-
Automotive Technology Ctr-Roof	500,000.00	50,000.00	-	-	550,000.00	533,529.00	17,779.00	(1,308.00)
Automotive Technology Ctr-Graphics	15,000.00	-	-	-	15,000.00	-	15,000.00	-
Res Hall-Casework & Safety Shutoffs for Stoves	85,000.00	-	-	-	85,000.00	56,566.91	29,967.55	(1,534.46)
Lunda Center-HVAC	800,000.00	156,000.00	-	-	956,000.00	837,467.88	118,532.12	-
Lunda Center-Roofing	200,000.00	(56,000.00)	-	-	144,000.00	136,800.00	7,200.00	-
La Crosse Health Science Center-future projects	-	47,011.53	-	-	47,011.53	-	47,011.53	-
ADA Accommodations-Remodeling	-	40,000.00	(40,000.00)	-	-	-	-	-
Admin Center-Masonry Restoration	-	10,000.00	(10,000.00)	-	-	-	-	-
Parking Lot Improvements-La Crosse and Viroqua	-	-	-	105,000.00	105,000.00	14,050.00	90,950.00	-
Parking Lot Improvements-Auto Technology Center	-	-	-	-	-	15,961.57	17,061.25	(33,022.82)

	Western Technical College							
	Capital Projects Report-Current Projects							
	As of 04/30/2026							
Project Name	Amount Borrowed	Transfers, Donations and Other Revenue	Proposed Transfers	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Parking Lot Improvements-Lot K	-	-	-	215,000.00	215,000.00	25,182.50	189,817.50	-
EV Charging Station-Parking Ramp	-	-	-	20,000.00	20,000.00	-	20,000.00	-
Veteran's Courtyard	-	-	-	20,000.00	20,000.00	-	20,000.00	-
Remodel HPS Offices	-	-	-	35,000.00	35,000.00	-	35,000.00	-
Remodel General Studies Office	-	-	-	300,000.00	300,000.00	-	300,000.00	-
Lunda Center Wall Panels	-	15,000.00	-	-	15,000.00	-	15,000.00	-
Coleman Center-Fire Alarm Upgrade	-	-	-	30,000.00	30,000.00	-	30,000.00	-
Air Compressor-Wanek Center	-	-	-	100,000.00	100,000.00	-	100,000.00	-
Res Hall Remodeling-Phase 1 of 2	1,400,000.00	100,000.00	-	-	1,500,000.00	128,737.72	1,371,262.28	-
Res Hall-Exterior Windows-Phase 1 of 2	-	-	-	290,000.00	290,000.00	-	290,000.00	-
Res Hall-HVAC and Plumbing	-	170,000.00	-	330,000.00	500,000.00	-	539,655.00	(39,655.00)
Student Union Remodeling	-	-	-	1,000,000.00	1,000,000.00	67,073.13	932,926.87	-
Kumm Ctr-Food Service Cooling Upgrade	-	-	-	80,000.00	80,000.00	5,789.47	74,210.53	-
IT Dept Expansion-Remodeling	-	-	-	50,000.00	50,000.00	-	50,000.00	-
Admin Center-Gym Hallway	-	20,000.00	-	-	20,000.00	14,577.15	5,422.85	-
Sparta Sim City-Alt4-Parking Lot & Access Road	-	-	-	400,000.00	400,000.00	24,632.00	375,368.00	-
Graphics-Collegewide-FY26	25,000.00	-	-	-	25,000.00	6,407.58	18,592.42	-
Minor Projects-FY26	50,000.00	28,500.00	6,500.00	-	85,000.00	74,990.16	10,009.84	-
Exterior Signage-FY26	30,000.00	-	-	-	30,000.00	-	30,000.00	-
Project Closing Account-Remodeling and Site Work	-	167,976.25	43,500.00	-	211,476.25	-	-	211,476.25
Total Remodeling & Site Improvements	10,145,000.00	5,570,816.38	-	2,975,000.00	18,690,816.38	13,389,757.21	5,357,749.92	(56,690.75)
Land and New Construction								
La Crosse Property Acquisitions	50,000.00	152,122.94	-	-	202,122.94	157,887.35	44,235.59	-
Wanek Center of Innovation-Alt #2-Addition	-	832,700.00	-	-	832,700.00	768,346.64	64,353.36	-
Automotive Technology Center-Addition	1,250,000.00	125,000.00	-	-	1,375,000.00	1,334,101.26	40,898.74	-
Sparta-Simulation City-Phase 1	-	-	-	1,500,000.00	1,500,000.00	126,345.44	1,373,654.56	-
Mauston Property-Sale of Land	-	-	-	-	-	-	-	-
Total Land and New Construction	1,300,000.00	1,109,822.94	-	1,500,000.00	3,909,822.94	2,386,680.69	1,523,142.25	-

	Western Technical College							
	Capital Projects Report-Current Projects							
	As of 04/30/2026							
Project Name	Amount Borrowed	Transfers, Donations and Other Revenue	Proposed Transfers	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Equipment Projects								
Student Success Ctr-IT Equipment and Furnishings								
5842-IT Equipment	50,000.00	(15,000.00)	-	-	35,000.00	4,462.50	30,537.50	-
5843-Furnishings	300,000.00	115,000.00	-	-	415,000.00	417,063.92	7,378.47	(9,442.39)
Total Student Success Ctr-IT Equipment&Furnishings	350,000.00	100,000.00	-	-	450,000.00	421,526.42	37,915.97	(9,442.39)
Automotive Tech Ctr-IT Equip/Furnishing/Instruct Equipment								
5842-IT Equipment	195,000.00	(124,487.55)	-	-	70,512.45	70,512.45	-	-
5843-Furnishings	50,000.00	87,100.00	-	-	137,100.00	137,007.78	92.22	-
5845-Instructional Equipment	200,000.00	100,000.00	-	-	300,000.00	274,714.74	25,285.26	-
Total Automotive Tech Ctr-IT Equip/Furnishing/Instruct Equip	445,000.00	62,612.45	-	-	507,612.45	482,234.97	25,377.48	-
ADA Accomodations-Furniture & Equipment								
5842/5843/5844-IT Equipment, Furniture & Other Equipme	-	10,000.00	(10,000.00)	-	-	-	-	-
Total ADA Accomodations-Furniture & Equipment	-	10,000.00	(10,000.00)	-	-	-	-	-
HPS Offices-Furniture								
5843-Furnishings	-	56,000.00	-	-	56,000.00	-	56,000.00	-
Total HPS Offices-Furniture	-	56,000.00	-	-	56,000.00	-	56,000.00	-
Residence Hall-Furniture								
5843-Furnishings	350,000.00	-	-	-	350,000.00	-	350,000.00	-
Total Residence Hall-Furniture	350,000.00	-	-	-	350,000.00	-	350,000.00	-
Student Union Remodel-IT Equipment & Furnishings								
5842-IT Equipment	30,000.00	-	-	-	30,000.00	-	30,000.00	-
5843-Furnishings	100,000.00	-	-	-	100,000.00	-	100,000.00	-
5844-Non-Instructional Equipment-Artwork	10,000.00	-	-	-	10,000.00	-	10,000.00	-
Total Student Union Remodel-IT Equipment/Furnishings	140,000.00	-	-	-	140,000.00	-	140,000.00	-

	Western Technical College							
	Capital Projects Report-Current Projects							
	As of 04/30/2026							
Project Name	Amount Borrowed	Transfers, Donations and Other Revenue	Proposed Transfers	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
IT Dept Expansion-Furnishings								
5843-Furnishings	75,000.00	-	-	-	75,000.00	-	75,000.00	-
Total IT Dept Expansion-Furniture & Equipment	75,000.00	-	-	-	75,000.00	-	75,000.00	-
Sparta Sim City-Instructional Equipment								
5845-Instructional Equipment	250,000.00	-	-	-	250,000.00	-	250,000.00	-
Total Sparta Sim City-Instructional Equipment	250,000.00	-	-	-	250,000.00	-	250,000.00	-
Sparta-Surge Protection								
5842-IT Equipment	20,000.00	-	-	-	20,000.00	-	20,000.00	-
Total-Sparta-Surge Protection	20,000.00	-	-	-	20,000.00	-	20,000.00	-
Minor Furnishings and Equipment-FY26								
5842-IT Equipment	10,000.00	-	-	-	10,000.00	-	10,000.00	-
5843/5844-Furnishings & Equipment	40,000.00	-	-	-	40,000.00	14,225.89	25,774.11	-
Total Minor Furnishings & Equipment-FY26	50,000.00	-	-	-	50,000.00	14,225.89	35,774.11	-
Security Equipment-FY26								
5842-IT Equipment (Cameras)	20,000.00	-	-	-	20,000.00	-	20,000.00	-
Total Security Equipment-FY26	20,000.00	-	-	-	20,000.00	-	20,000.00	-
Project Closing Account-Equipment								
5842/5843/5844-IT Equip,Furnishings,Graphics,Non-Instr Equip		298,021.72	10,000.00	-	308,021.72	-	-	308,021.72
Total Project Closing Account-Equipment	-	298,021.72	10,000.00	-	308,021.72	-	-	308,021.72
					FY25 Interest			
					\$75,000			
Total Equipment Projects	1,700,000.00	526,634.17	-	-	2,226,634.17	917,987.28	1,010,067.56	298,579.33
Total All Current Projects	13,145,000.00	7,207,273.49	-	4,475,000.00	24,827,273.49	16,694,425.18	7,890,959.73	241,888.58

Topic

Grant Project Submission and Acceptance: Department of Health and Human Services on behalf of the Department of Education -- Child Care Access Means Parents In Schools

Issue

The Department of Health and Human Services on behalf of the Department of Education has initiated a Request for Proposal (RFP) process for new and existing CCAMPIS programs.

Project Description

Western is applying for a four-year CCAMPIS project grant. CCAMPIS provides support for the participation of low-income parents in postsecondary education through the provision of campus-based childcare services. The goal of the CCAMPIS Program is to provide grants to institutions of higher education to assist the institutions in providing campus-based childcare services to low-income students.

CCAMPIS will provide support for student parents with a focus on low-income and single parents specifically through utilization of a sliding fee scale for childcare services. Services will be provided in partnership with the YWCA childcare center on campus for full-time, part-time, and drop-in care; the YMCA's Y-Watch, drop-in care; and other accredited care providers. The project will seek to offset the impact of childcare shortages to provide wrap around services such as textbook cost coverage and peer support groups to meet the whole need of low-income parents in postsecondary education.

Project Funding Summary

- Yearly Project Cost: ~\$500,000
- Total Project Cost: ~\$2,000,000
- Federal Funds: ~\$2,000,000
- Western Funds: \$0

Recommendation

Authorize the submission of the above projects in substantive form and accept funds if awarded.

Topic

Project Submission and Acceptance 2026-2027: AE ELL Leadership Grant

Issue

The Wisconsin Technical College System has invited Western Technical College to submit a State Leadership Grant Application for the Adult Education English Language Learning Leadership grant.

Project Description

Western has been invited to apply for a state leadership grant to support the work of providing adult education and English Language learning to more individuals. This one-year grant project will continue the work of the current FY26 project to increase access to adult education/English Language learning with a special focus on the Arcadia and Sparta part of our district. Work of this grant will include supporting a staffing plan to expand offerings, which will include but is not limited to evaluating course modalities, professional development, scaling offerings at regional locations, and scaling contextualized instruction and IETs. This grant will be used as part of a three-year plan to expand and stabilize ELL throughout Western's district.

Project Funding Summary

- Total Project Cost: \$138,090
- State Funds: \$138,090
- Western Funds: \$0

Recommendation

Authorize the submission of the above projects in substantive form and accept funds if awarded.

Topic

Grant Project Submission and Acceptance: Department of Labor on behalf of the Department of Education; Strengthening Community Colleges, Round 6 (SCC6)

Issue

The Department of Labor on behalf of the Department of Education has initiated a Request for Proposal (RFP) process for Strengthening Community Colleges Round 6, a four-year grant.

Project Description

Western Technical College is leading a statewide consortium of all 16 Wisconsin Technical College System (WTCS) institutions and the WTCS state office to expand access to high-quality workforce training aligned with in-demand industries through the development and implementation of Workforce Pell-eligible programs. This effort focuses on increasing student access to short-term, high-value credentials that lead directly to employment in high-demand fields in the following three industries: Manufacturing & Industry 4.0, Infrastructure and Transportation, and Healthcare.

A key component of the project is a partnership with the Wisconsin Department of Workforce Development (DWD) to enhance data sharing and alignment between education and employment systems, improving the tracking of student outcomes and ensuring programs remain responsive to labor market needs.

Project Funding Summary

- Local Funds: ~ \$2,000,000
- Consortium Funds: ~ \$10,600,000
- Total Federal Funds: ~ \$10,600,000
- Western Funds: \$0

Recommendation

Authorize the submission of the above projects in substantive form and accept funds if awarded.

May 2026 New Hires, Retirements, and Resignations

New Hires

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
Admin Specialist Independence	Student Service & Engagement	.75	5/11/26	Amanda McDougal	23/7
College Advisor	Student Service & Engagement	FT	5/18/26	Julee Katona	40/5
Instructor – Nursing Assistant	Academic Affairs	FT	5/19/26	Lindsay Anderson	9/1
Instructor – Mechanical Design	Academic Affairs	FT	7/1/26	Jason Schmidt	8/2

Retirements

Position	Division	Effective Date	Employee
Instructor - Communications	Academic Affairs	4/15/26	Amy Poteet

Resignations

Position	Division	Effective Date	Employee
Instructor – Mechanical Design	Academic Affairs	4/28/26	Alex Bahl
Instructor – Sociology	Academic Affairs	4/27/26	Daana Townsend

This is for information purposes only. Does not require board approval.

WESTERN TECHNICAL COLLEGE ISSUE PAPER

Topic

Western Technical College Fees and Rates for 2026 - 2027

Issue

Each year staff and administrative personnel representing several areas of the College review fees for supplies and services offered or available at the College. The attached document reflects the fees and rates for the 2026-2027 fiscal year. Also included in this document are the program fees and tuition, which are set by the Wisconsin Technical College System Board.

Recommendation

Authorize Administration to set and charge Western Technical College Fees and Rates for 2026-2027 as presented in the attached document.

Line	Classification	Description		Footnote	Proposed 2026-2027	2025-2026 Amount		
1	C	Student Services	Application		\$30.00	\$30.00		
2	C	Student Services	Criminal background investigation	Background Check/Recheck/Resubmit/Immunization Tracker	\$40.00/\$25.00/\$5.00/\$20.00	\$40.00/\$25.00/\$5.00/\$20.00		
3	C	Student Services	Transcripts-Same day service/24-hr services	each	\$10.00	\$8.65/\$8.65		
4	C	Student Services	Transcript-Overnight	each	\$47.25	\$47.25		
5	C	Student Services	Graduation fee	1	\$0.45	\$0.45		
6	C	Student Services	Additional diploma copy		\$10.00	\$5.00		
7	C	Student Services	Printing Fee	each	\$0.06	\$0.06		
8	C	Student Services	Student directory		\$50.00	\$50.00		
9	C	Student Services	Late payment service charge	2	\$35.00	\$35.00		
10	C	Student Services	Collection costs	Collection costs assessed by outside Collection Agencies	Varies Based on Agency	Varies		
11	C	Student Services	TRIP collection fee	Charged by State of Wisconsin	3	\$5.00	\$5.00	
12	C	Student Services	State Debt Collection Program	Charged by State of Wisconsin	4	15% or \$35, whichever is greater; additionally, interest may accrue	15% or \$35, whichever is greater; additionally, interest may accrue	
13	C	Student Services	NSF check charge		\$30.00	\$30.00		
14	F	Student Services	Program fee, resident	per credit (plus material fee)	5	\$157.45	\$152.85	
15	F	Student Services	Non resident tuition, additional amount	per credit (need to add in program fee, resident)	6	\$78.73	\$76.43	
16	F	Student Services	Program fee, resident: Collegiate Transfer	per credit	\$196.05	\$192.20		
17	F	Student Services	Non resident Tuition/International Tuition for Collegiate Transfer, additional amount	per credit (need to add in program fee, resident)	\$98.03	\$96.10		
18	F	Student Services	Activity fee	per credit	7	6.6% of program fee	5.6% of program fee	
19	F	Student Services	Health Services fee	per credit	7	1.4% of program fee	1.4% of program fee	
20	F	Student Services	Security fee	per credit	7	2.5% of program fee	2.5% of program fee	
21		Student Services	Technology Fee	per credit	7	1.5% of program fee	N/A	
22	F	Student Services	Student Accident Insurance	charged for fall and spring term	\$4.50	\$4.50		
23	F	Student Services	Vocational adult (age 62 and over)	Program fee waived; material fee set by State	Set by the State	Set by the State		
24	F	Student Services	Group Dynamics	Courses 818-412	\$315.00	\$307.00		credit
25	F	Student Services	Multiple Offender courses	Course 818-450	\$470.00	\$460.00		
26	F	Student Services	Traffic Safety courses	Course 812-414	\$96.00	\$92.00		
27	G	Student Services	International student eserow		None	4500		
28	C	Student Services	International student application and processing fee		\$500.00	\$100.00		
29	F	Student Services	118.15 contract fee	Set by the State	\$15.84/hour	16.55/hour		
30	F	Student Services	Developmental Course material fees	Set by the State	\$6.00	\$5.00		
31	F	Student Services	HSED (5.09) Credentialing Fee	Set by the State	\$20.00	\$15.00		

32	C	Student Services	GED Testing Fee	Entire Test/Individual Test	8	\$164.00/\$41.00	\$159.00/\$39.75		
33	C	Student Services	GED test retakes	per section	8	\$10.00	\$10.00		
34		Student Services	Civics for HSED		8	\$10.00	\$10.00		
35	C	Assessment Services	Testing for other organizations		10	\$25/testing session (flat fee)	\$25/testing session (flat fee)		
36	C	Assessment Services	TABE Test	Test/Retake Test	11	\$10.00	\$10.00		
37	C	Assessment Services	Accuplacer	Initial Test 3 or more modules		\$25.00	\$25.00		
38	C	Assessment Services	Accuplacer	Initial Test 1 or 2 modules		\$15.00	\$15.00		
39	C	Assessment Services	Accuplacer test retakes	Retake Full Test		\$25.00	\$25.00		
40	C	Assessment Services	Accuplacer test retakes	Retake one part (Reading Comprehension, Sentence Skills, Arithmetic, Elem Algebra, Writing); per section fee		\$15.00	\$15.00		
41	C	Assessment Services	Nursing Pre-entrance exam (HESI A2)		12	\$76.00	\$76.00		
42	C	Instruction	Challenge exam fee	per course		\$50.00	\$50.00		
43	C	Instruction	Portfolio/Demonstration fee	per course		\$90.00	\$90.00		
44	C	Instruction	Surgical Tech testing fee		12	\$257.00	\$247.00		
45	E	Instruction	Kettering Testing	Per student course 515175		\$180.00	\$164.00		
46	E	Instruction	Respiratory testing (HSTest)	Course 515-181		\$50.00	\$50.00		
47	E	Instruction	Respiratory testing (HSTest)	Course 515-183		\$70.00	\$70.00		
48		Instruction	Respiratory testing (NRP and PALS)	Course 515-180		\$75.00	\$100.00		
49	E	Instruction	Annual radiation monitoring device	Courses 508-306		\$16.00	\$16.00		
50	E	Instruction	Radiation monitoring device for fall	Courses 526-168, 526-199		\$46.00	\$46.00		
51	E	Instruction	Radiation monitoring device for spring	Courses 526-192, 526-190		\$23.00	\$23.00		
52	E	Instruction	Radiation monitoring device for summer	Courses 526-193		\$23.00	\$23.00		
53	E	Instruction	Clinical Picture Badge Replacement			\$5.00	\$5.00		
54	E	Instruction	CPR/FA Card	531-426, 531-447, 531-448, 307-149,		\$20.00	\$20.00		
55	E	Instruction	ACLS Card	531-405, 531-416, 531-918,515-181		\$10.00	\$10.00		
56	E	Instruction	ACLS Hybrid Code	531-918		\$173.00	\$173.00		
57	E	Instruction	EPC Card	531-440		\$15.00	\$15.00		
58	E	Instruction	PEPP Card	531-921		\$5.00	\$5.00		
59	E	Instruction	PEPP Hybrid Code	531-921		\$21.95	\$21.95		
60	E	Instruction	PALS Card	531-918		\$10.00	\$10.00		
61	E	Instruction	PALS Hybrid Code	531-918		\$173.00	\$173.00		
62		Instruction	NRP Access Code	531-921		\$55.00	\$55.00		
63	E	Instruction	GEMS Card	531-921		\$15.00	\$15.00		
64	E	Instruction	PEARS Card			\$10.00	\$10.00		
65	E	Instruction	PHTLS Card	531-436, 531-920		\$15.00	\$15.00		
66	E	Instruction	PHTLS Hybrid Code	531-920		\$41.95	\$41.95		
67	C	Instruction	BLS Provider Card/BLS Instructor Card	504-445, 504-500, 531-105, 531-109, 531-419, 531-425, 531-428, 531-430, 531-482,515-181		\$6.00/\$6.00	\$6.00/\$6.00		

68	C	Instruction	Law enforcement scenario assessment	DOJ reimbursement increase to \$6,050 from \$5k		\$1,804.12	\$2,023.46		
69	C	Instruction	Taser Axon Certification Fee			\$80.00	\$80.00		
70	C	Instruction	National Registry EMT Exam Fee	Initial fee		\$175.00	\$175.00		
71	C	Instruction	National Registry EMT Re-Test Fee	Per Station		\$25.00	\$25.00		
72		Instruction	HESI Nursing Adaptive Testing			\$870.00	\$870.00		
73		Instruction	HESI Nursing Live Review			\$410.00	\$410.00		
74		Instruction	Peer Specialist Certification Fee	520-200		\$50.00	\$50.00		
75	C	Instruction	Firefighter I Certification test fee		12	\$80.00	\$80.00		
76	C	Instruction	Firefighter II Certification test fee		12	\$80.00	\$80.00		
77	C	Instruction	Automotive markup rates/parts markup for student work projects	student/non-student	13	13%	13%		
78	C	Instruction	Diesel & heavy equipment markup rates/parts markup for student work projects	3 tier markup: 0 - \$500 = 15%; \$501-\$1,000 = 10%; Over \$1,000 = 5%	13	\$150.00 plus 3 tier parts markup	\$150.00 plus 3 tier parts markup		
79	C	Instruction	Refrigeration and A/C markup rates/parts markup for student work projects	student/non-student	13	15% / 15%	15% / 15%		
80	C	Instruction	Welding markup rates/parts markup for student work projects	student/non-student	13	13% / 25%	13% / 25%		
81	C	Instruction	Wood Technics markup rates/parts markup for student work projects	student/non-student	13	13% / 25%	13% / 25%		
82	E	Instruction	Auto certification exam (NATEF)	Class 404-195		\$58.00	\$46.00		
83	E	Instruction	Auto S/P2 exam	Class 404-302		\$46.50	\$18.00		
84	E	Instruction	Auto tool kit	Course 404-304 / 404-334		\$40.00/\$60.00	\$40.00/\$60.00		
85	E	Instruction	EPA Exam	Class 601-115 HVAC	12	\$25.00	\$25.00		
86	E	Instruction	AC Test Fee	Class 404-382	12	\$24.00	\$24.00		
87	E	Instruction	Refrig Handling Fed. Certification	Class 412-321	12	\$24.00	\$24.00		
88	E	Instruction	Toolbox Deposit/Lost Tools - Automotive	Course 404-302		\$75.00	\$75.00		
89		Instruction	Toolbox Deposit/Lost Tools - Diesel	Course 412-351, 412-406		\$250.00	\$250.00		
90		Instruction	Welding Tool Kit	Course 442-105		\$300.00	\$300.00		
91	E	Instruction	HVACR tool purchase	Course 601-105		\$450.00	\$450.00		
92	E	Instruction	Arduino Uno Rev 3 Fee	Course 662-134		\$15.00	\$15.00		
93	E	Instruction	NI MultiSim Software Package Fee	Course 660-115		\$10.00	\$10.00		
94	C	Instruction	Tensile pulls	Set up of machine & 1st pull		\$82.50	\$82.50		
95	C	Instruction	Tensile pulls	Each pull after initial set up and 1st pull		\$16.50	\$16.50		
96	C	Instruction	Coupon preparation for tensile testing	per hour		\$45.00	\$45.00		
97	C	Instruction	OSHA Card	410-101		\$8.00	\$8.00		
98	C	Instruction	Pivot Interactives	605-174, 806-154, 605-215		\$10.00	\$10.00		
99	C	Instruction	Portable Speaker Project	605-138		\$46.99	\$46.99		
100	C	Instruction	RoboGuide Software Package Fee	664-107		\$100.00	\$100.00		
101	C	Instruction	Amatrol Software Fee	664-102		\$50.00	\$50.00		
102		Instruction	12" 3 sided architect's scale/ruler	Industry Basics 410-103		\$15.00	\$15		

103	C	BIS	Ed to Go		12	\$44.00 - 5,595	\$44.00 - 5,595		
104	C	BIS	Duplicate certificate for non-credit class			\$8.00	\$8.00		
105		BIS	Food Sanitation Class & Test Proctoring (BIS)	includes book and exam code		\$175.00	\$175.00		
106		BIS	Food Sanitation Test Proctoring Fee Only	with exam code/without exam code		\$130.00/92.00	\$130.00/92.00		
107		BIS	Food Sanitation Online Test Code			\$37.99	\$37.99		
108		BIS	UGotClass (similar to Ed to Go)			\$145.00 - 545.00	\$145.00 - 545.00		
109		BIS	Amatrol Technical Skills online training courses			\$99.00 - 249.00	\$99.00 - 249.00		
110		BIS	Project Management Certificate Program			\$2,200.00	\$2,200.00		
111	C	Public Records	Record locating	Hourly rate for personnel costs (charge back only costs exceeding \$50.00)		\$14.00	\$14.00		
112		Public Records	Photocopying/printing	per page (black/white)		\$0.06	\$0.06		
113	C	Personnel	Work-study	per hour		\$14.00	\$14.00		
114	C	Personnel	Work-study	non profit use of work study		\$3.50	\$3.50		
115	C	Travel Reimbursement Rate	Mileage reimbursement for use of personal vehicle for adjunct, clinicals, RLC staff	per mile	14	\$0.725	\$0.70		
116		Travel Reimbursement Rate	Mileage reimbursement for use of personal vehicle for conf travel, prof dev, state called mtgs, when there is access to a fleet vehicle.	per mile		\$0.40	\$0.40		
117	I	Travel Reimbursement Rate	Mileage charge for use of school vehicle	per mile		\$0.40	\$0.40		
118	C	Travel Reimbursement Rate	Meals/lodging	per diem	24	GSA rate for destination location	GSA rate for destination location		
119	C	Marketing	Name badges: pin style		16	\$7.50	\$5.95		
120	C	Marketing	Name badges: pin/clip adapter		16	\$8.25	\$7.15		
121	C	Marketing	Name badges: magnet style		16	\$8.25	\$7.15		
122	I	Marketing	Business Cards	per 100	16	\$36.00	\$36.00		
123	I	Marketing	Business Cards	per 250	16	\$44.00	\$44.00		
124	I	Marketing	Business Cards	per 500	16	\$52.00	\$52.00		
125	C	Marketing	Printing, full color page	per page		\$0.50	\$0.50		
126	C	Marketing	Vendor booth rental	per day, non-profit rate/business partner rate		\$40.00 / 80.00	\$40.00 / 80.00		
127	C; I	Printing/Duplication: black and white	\$3.00 min to purchase add'l	per copy, internal/external	17	\$.03 / .06	\$.03 / .06		
128	C; I	Printing/Duplication: color		per copy, internal/external		\$.20 / .30	\$.20 / .30		
129	C	Printing: Graphics / Plotters		per sq. inch, internal/external		\$.12 / .18	\$.12 / .18		
130	C	Media Center Services	Video conference cancellation fee	(One week or less)		\$100.00	\$100.00		
131	C	Media Center Services	Interactive TV classroom	per hour		\$100.00	\$100.00		
132	C	Media Center Services	Technician fee	per hour (evenings/weekends)		\$65.00	\$65.00		
133	C; I	Media Center Services	IP video call equipment rental	per hour; internal/external - room charge is extra		no charge / \$50.00	no charge / \$50.00		
134	C	Media Center Services	Equipment use: external events on campus	per hour (minimum 1 hour)		\$100.00	\$100.00		
135	I	Telephone Services	STS			\$0.04	\$0.04		
136	I	Telephone Services	Standard voice over IP phone			Actual market price	Actual market price		
137	I	Telephone Services	Receptionist voice over IP phone			Actual market price	Actual market price		
138	I	Telephone Services	12 button add-on module			Actual market price	Actual market price		

139	I	Telephone Services	48 button add-on module			Actual market price	Actual market price		
140	I	Telephone Services	New Jack for Phone			Actual market price	Actual market price		
141	I	Cell phone charges	Monthly cell phone bill for voice	per month	18	\$10.00	\$10.00		
142	I	Cell phone charges	Monthly cell phone bill for voice and data	per month	18	\$35.00	\$35.00		
143	C	Parking	Parking permit Residence Hall	per semester / per year		\$100.00/200.00	\$100.00/200.00		
144	C	Parking	Parking permit Student	per semester / per year		\$30.00/ \$40.00	\$25.00/35.00		
145	C	Parking	Parking permit Employee	Annual/Administration Center		\$60.00/\$75.00	\$50.00/100.00		
146		Parking	Summer Only	per summer		\$10.00	\$10.00		
147	C	Parking	Parking Permit - Daily	per Day		\$2.00	\$2.00		
148	C	Parking	Replacement of parking permit			\$10.00	\$10.00		
149		Neighborhood Family Clinic	General office visit with all charges	per office visit		\$10.00	\$10.00		
150	C	Student Health Center	General office visit charge for students with 6 or more credits per semester	per office visit	19	\$10.00	\$10.00		
151	C	Student Health Center	General office visit charge for students with less than 6 credits per semester	per office visit	19	\$100 fee, then \$10 per office visit	\$100 fee, then \$10 per office visit		
152	C	Student Life	Student ID	Initial charge for credit and non-credit students		Free	Free		
153	C	Student Life	Replacement of student/staff ID	First/Additional Replacement		\$5.00/10.00	\$5.00/10.00		
154	C	Student Housing	Room deposit			\$50 non refundable contract fee plus \$200 damage deposit	\$50 non refundable contract fee plus \$200 damage deposit		
155	C	Student Housing	Room rental	per 15 week term(Fall & Spring)/Summer Term		\$2,850.00/\$2,450.00	\$2,800.00/\$2,400.00		
156	C	Student Housing	Meal plan	per 15 week term		\$350.00/\$500.00/ \$650.00	\$350.00/\$500.00/ \$650.00		
157	C	Student Housing	Short term break housing	nightly; student / non-student		\$38.00/NA	38.00/NA		
158	C	Student Housing	Temporary summer residents	weekly; student / non-student		\$185.00/NA	185.00/NA		
159	C	Student Housing	Loft kit rental	s		\$40.00	\$40.00		
160	C	Facility Lease	Long term facility lease agreements	Per square foot		\$17.06	\$16.25		
161	C	Facility rental/academic area	Individual Classroom	1/2 day (4 hours); non-profit rate - external rate w/ discount		1/2 Day External Rate \$100 (Non-Profit 50% discount)	1/2 Day External Rate \$100 (Non-Profit 50% discount)		
162	C	Facility rental/academic area	Individual Classroom	Full day (8am-5pm); non-profit rate - external rate w/ discount		Full Day External Rate \$200 (Non-Profit 50% Discount)	Full Day External Rate \$200 (Non-Profit 50% Discount)		
163	C	Facility rental/academic area	Conference rooms	1/2 day (4 hours); non-profit rate - external rate w/ discount		1/2 Day External Rate \$100 (Non-Profit 50% discount)	1/2 Day External Rate \$100 (Non-Profit 50% discount)		
164	C	Facility rental/academic area	Conference rooms	Full day (8am-5pm); non-profit rate - external rate w/ discount		Full Day External Rate \$200 (Non-Profit 50% Discount)	Full Day External Rate \$200 (Non-Profit 50% Discount)		
165	C	Facility rental/academic area	Computer lab, computer classroom	per hour; (rate may vary based on level of technical support required); non-profit rate - external rate w/ discount		\$180 per hour (Non-profit 50% discount)	\$180 per hour (Non-profit 50% discount)		
166	C	Facility rental/Lunda Center	Founders Hall	1/2 day (4 hours); non-profit rate - external rate w/ discount		1/2 Day External Rate \$600 (Non-Profit/BIS Training 50% discount)	1/2 Day External Rate \$600 (Non-Profit/BIS Training 50% discount)		
167	C	Facility rental/Lunda Center	Founders Hall	Full day (8am-5pm); non-profit rate - external rate w/ discount		Full Day External Rate \$1000 (Non-Profit/BIS Training 50% Discount)	Full Day External Rate \$1000 (Non-Profit/BIS Training 50% Discount)		
168	C	Facility rental/Lunda Center	Conference Halls	1/2 day (4 hours); non-profit rate - external rate w/ discount		1/2 Day External Rate \$300 (Non-Profit/BIS Training 50% discount)	1/2 Day External Rate \$300 (Non-Profit/BIS Training 50% discount)		
169	C	Facility rental/Lunda Center	Conference Halls	Full day (8am-5pm); non-profit rate - external rate w/ discount		Full Day External Rate \$500 (Non-Profit/BIS Training 50% Discount)	Full Day External Rate \$500 (Non-Profit/BIS Training 50% Discount)		
170	C	Facility rental/Lunda Center	Kwik Trip/Logistics/Combo East/West Room	1/2 day (4 hours); non-profit rate - external rate w/ discount		1/2 Day External Rate \$200 (Non-Profit/BIS Training 50% discount)	1/2 Day External Rate \$200 (Non-Profit/BIS Training 50% discount)		
171	C	Facility rental/Lunda Center	Kwik Trip/Logistics/Combo East/West Room	Full day (8am-5pm); non-profit rate - external rate w/ discount		Full Day External Rate \$300 (Non-Profit/BIS Training 50% Discount)	Full Day External Rate \$300 (Non-Profit/BIS Training 50% Discount)		
172	C	Facility rental/Lunda Center	Waltzcraft Video Conferencing Room	1/2 day (4 hours); non-profit rate - external rate w/ discount		1/2 Day External Rate \$100 (Non-Profit/BIS Training 50% discount)	1/2 Day External Rate \$100 (Non-Profit/BIS Training 50% discount)		
173	C	Facility rental/Lunda Center	Waltzcraft Video Conferencing Room	Full day (8am-5pm); non-profit rate - external rate w/ discount		Full Day External Rate \$175 (Non-Profit/BIS Training 50% Discount)	Full Day External Rate \$175 (Non-Profit/BIS Training 50% Discount)		
174	C	Facility rental/Lunda Center	Live Streaming in Lunda Center	Fee is for Western Staff to operate streaming service		\$50 per hour plus rental fees	\$50 per hour plus rental fees		

175	C	Facility rental/Lunda Center	Rental Premium for Saturday Rentals (closed Sundays)			50% Rental Fee Premium	50% Rental Fee Premium		
176	C	Facility rental	Table cloth with skirting	per table		\$10.00	\$10.00		
177	C	Facility rental/Sparta	Outdoor Rifle/Pistol Range	2 hours; non-profit rate/business partner rate	22	\$40.00/110.00	40.00/110.00		
178	C	Facility rental/Sparta	Outdoor Rifle/Pistol Range	1/2 day (4 hours); non-profit rate/business partner rate	22	60.00/210.00	60.00/210.00		
179	C	Facility rental/Sparta	Outdoor Rifle/Pistol Range	full day (8am-5pm); non-profit rate/business partner rate	22	110.00/260.00	110.00/260.00		
180	C	Facility rental/Sparta	Indoor range	2 hours; non-profit rate/business partner rate	22	110.00/210.00	110.00/210.00		
181	C	Facility rental/Sparta	Indoor range	1/2 day (4 hours); non-profit rate/business partner rate	22	210.00/310.00	210.00/310.00		
182	C	Facility rental/Sparta	Indoor range	full day (8am-5pm); non-profit rate/business partner rate	22	260.00/360.00	260.00/360.00		
183	C	Facility rental/Sparta	EVOC Driving Track	1/2 day (4 hours); non-profit rate/business partner rate	22	50.00/210.00	50.00/210.00		
184	C	Facility rental/Sparta	EVOC Driving Track	full day (8am-5pm); non-profit rate/business partner rate	22	100.00/260.00	100.00/260.00		
185	C	Facility rental/Sparta	Grass Drill Area	1/2 day (4 hours); non-profit rate/business partner rate	22	60.00/110.00	60.00/110.00		
186	C	Facility rental/Sparta	Grass Drill Area	full day (8am-5pm); non-profit rate/business partner rate	22	110.00/160.00	110.00/160.00		
187	C	Facility rental/Sparta	South Wildland Drill Area	1/2 day (4 hours); non-profit rate/business partner rate	22	110.00/210.00	110.00/210.00		
188	C	Facility rental/Sparta	South Wildland Drill Area	full day (8am-5pm); non-profit rate/business partner rate	22	160.00/260.00	160.00/260.00		
189	C	Facility rental/Sparta	Training Pond	1/2 day (4 hours); non-profit rate/business partner rate	22	110.00/210.00	110.00/210.00		
190	C	Facility rental/Sparta	Training Pond	full day (8am-5pm); non-profit rate/business partner rate	22	160.00/260.00	160.00/260.00		
191	C	Facility rental/Sparta	Fire Training Bay	1/2 day (4 hours); non-profit rate/business partner rate	22	110.00/210.00	110.00/210.00		
192	C	Facility rental/Sparta	Fire Training Bay	full day (8am-5pm); non-profit rate/business partner rate	22	160.00/260.00	160.00/260.00		
193	C	Facility rental/Sparta	Room 203 (DAAT Room)	1/2 day (4 hours); non-profit rate/business partner rate	22	60.00/110.00	60.00/110.00		
194	C	Facility rental/Sparta	Room 203 (DAAT Room)	full day (8am-5pm); non-profit rate/business partner rate	22	110.00/210.00	110.00/210.00		
195	C	Facility rental/Sparta	Room 101 (includes kitchen facility)	1/2 day (4 hours); non-profit rate/business partner rate	22	60.00/140.00	60.00/140.00		
196	C	Facility rental/Sparta	Room 101 (includes kitchen facility)	full day (8am-5pm); non-profit rate/business partner rate	22	110.00/260.00	110.00/260.00		
197	C	Equipment rental/EMS	CPR Manikin & Supplies	Per Day		\$15.00	\$15.00		
198	C	Equipment rental/EMS	AED Trainer	Per Day		\$25.00	\$25.00		
199	C	Equipment rental/EMS	First Aid Supplies	Per Day		\$25.00	\$25.00		
200	C	Equipment rental/EMS	Pocket Mask (Rental)			\$1.00	\$1.00		
201	C	Equipment rental/EMS	Pocket Mask (Purchase)	(531-419,531-426,531-447,531-428,531-425)		\$10.00	\$10.00		
202	C	Equipment rental/EMS	Non-returnable One Way Valve	Disposable (each)		\$2.50	\$2.50		
203	C	Catered events/Cafeteria	(see catered events manual)			no change	no change		
204	C	Wellness Center	Student - more than 6 credits per semester	per semester		\$0.00	\$0.00		
205	C	Wellness Center	Student - less than 6 credits per semester or GOAL	monthly / semester / annually		30.00 / 100.00 / 250.00	30.00 / 100.00 / 250.00		
206	C	Wellness Center	Staff , regular and part-time	monthly / semester / annually		30.00 / 100.00 / 250.00	30.00 / 100.00 / 250.00		
207	C	Wellness Center	Alumni, with alumni card	monthly / semester / annually		30.00 / 100.00 / 250.00	30.00 / 100.00 / 250.00		
208	C	Wellness Center	Retirees	monthly / semester / annually		30.00 / 100.00 / 250.00	30.00 / 100.00 / 250.00		
209	C	Wellness Center	Joint membership : student/staff + spouse	Annually		\$400.00	\$400.00		
210	C	Wellness Center	Spouse	monthly / semester / annually		32.00 / 114.00 / 265.00	32.00 / 114.00 / 265.00		

211	C	Wellness Center	Guest - Day Pass/Week Pass	With Member/Non-Member/Weekly		5.00/8.00/20.00	5.00/8.00/20.00			
212	C	Wellness Center	Public	monthly / semester / annually / joint annual membership		38.00 / 134.00 / 350.00 / 540.00	38.00 / 134.00 / 350.00 / 540.00			
213	G	Wellness-Center	Nutrition Coaching Intake (30 minutes)	Western Student/Member/Non-Member		Removed-	26.00/26.00/30.00			
214	G	Wellness-Center	Nutrition Coaching Session (60 minutes)	Western Student/Member/Non-Member		Removed-	35.00/40.00/45.00			
215	G	Wellness-Center	Nutrition Coaching Intake (4 pack)	Western Student/Member/Non-Member		Removed-	100.00/110.00/120.00			
216	C	Physical Plant	Replacement of lost or stolen keys	Grand Master Key		\$500.00	\$500.00			
217	C	Physical Plant	Replacement of lost or stolen keys	Division Master Key		\$400.00	\$400.00			
218		Learning Commons	Damaged or lost books, magazines, dvds, reserve	Per Item		Replacement Cost	Replacement cost			
219		Learning Commons	Photocopy machine	per copy; color		\$0.06 / .50	\$0.06 / .50			
220	C	Physical Plant	Replacement of lost or stolen keys	Office/Lab Key		\$100.00	\$100.00			
221	C	Physical Plant	Replacement of lost or stolen keys	Classroom Key		\$50.00	\$50.00			
1			Diploma, cap, gown, civic center, refreshments, etc							
2			Either \$35/semester or 1% of outstanding balance will be charged							
3			Tax refund intercept program							
4			Delinquent collection fee assessed by the State. Current rates are listed.							
5			College, Postsecondary & Vocational Adult. Material fee set by State-varies by program.							
6			College, Postsecondary & Vocational Adult							
7			Activity fee 6.6%; Health Services fee = 1.4%, Security fee = 2.5%, Technology Fee = 1.5%; total = 12%							
8			Four test sections - fee set by Pearson Vue - current fee listed							
9			Reading, writing, & math course placement testing							
10			Fee is waived for students enrolled in other WI Technical Colleges							
11			For entrance into GOAL classes							
12			Prices may be adjusted during the year to reflect the market rate							
13			A 1% miscellaneous charge is added to all non-student work orders; an additional 1% charge may be added for unusual expenses							
14			Based on IRS rate (current rate is listed)							
15			Based on GSA standard rate (current rate listed)							
16			Rate equals Western's purchase price (current rate listed)							
17			New students receive \$3.00 allowance							
18			Paid by Employee							
19			Any costs above general medical care (ex. x-rays, meds, add'l tests etc. are the responsibility of the student)							
20			Weekly cost based on a 15 week term at \$2,700							
21			Rate includes regional learning centers. Set up charged at \$35 per hour; District staff involvement at full personnel cost/hr; add 50% to Business Partner rate for weekend hours (Friday night - Sunday night)							
22			Rental fee must be accompanied by rental agreement - rental to outside organizations only - not to individual students							
23			Midwest Region Includes IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, WI							
24			https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-rates-lookup							

2026-2027 Fees and Rates

Line 3 and 6 – Increase to capture work in Registrar's office.

Line 14-17 – New tuition rate set by WTCS.

Line 18 – Increase approved by Western Student Government

Line 21 – Addition for FY2026-27. This fee helps cover the cost of technology services and maintenance.

Lines 24-26 – New tuition rate set by WTCS.

Line 27 - Removed the requirement of having an escrow account with \$1,500 for international students

Line 28 – Change the application fee to properly reflect the amount of incurred cost.

Line 29 – Decrease in per hour rate set by state.

Line 30 – Course Material Fee set by state.

Line 31 – Increase in Credentialing fee set by state.

Line 32 – Increase in vendor charge.

Line 44, 45 and 48- Change in vendor fee.

Line 68 – DOJ reimbursement total for academy remains the same. Assessment fee amount changes annually based on tuition and fees.

Line 82 and 83 – Increase in vendor testing fee.

Line 115 – Change in mileage reimbursement.

Line 119-121 – Vendor charge increase

Line 144 and 145 – Changes in parking permits for students and employees

Line 155- Annual increase

Line 160 – Increase in facility lease.

Line 213-215 – No longer providing nutrition coaching.

WESTERN TECHNICAL COLLEGE

ISSUE PAPER

Topic:

Approval and Adoption of the Total Salary and Range Adjustments FY 2026-27 for all Eligible Employees of Western Technical College

Issue

The budget for the fiscal year 2026-27 supports a 1.5% salary increase, reflecting the college's financial capacity and compensation objectives. The compensation system allows an increase of the salary range by 1.5%; this applies only to the range, not to individual salaries.

Recommendation

Approve and adopt the total salary increase and salary ranges adjustment (1.5%) for FY 2026-27.