WESTERN TECHNICAL COLLEGE DISTRICT BOARD  
Minutes to Regular Meeting  
December 16, 2014

ATTENDANCE  
Mr. Dan Hanson, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 4:04pm on Tuesday, December 16, 2014 in Room 408 of the Western Technical College Administrative Center, 111 Seventh Street N, La Crosse, Wisconsin. Board members present were: Dan Hanson, Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joanne Sandvick, Joan Sosalla, Dennis Treu, and Lee Rasch, President. Board member Tom Smith was excused.

PUBLIC NOTICE OF MEETING  
Notice of the meeting was posted publicly on Friday, December 12, 2014, at 9:34am with the agenda being distributed to interested persons, sent to the District's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OTHERS PRESENT  
Others Present: Staff from Western Technical College: John Heath, Angel Petersen, Patti Balacek, Arlene Smith, Bill Brendel, Jay McHenry, Chad Dull, Any Thornton, Denise Vujnovich, Tracy Dryden, Janice Strupp and La Crosse Tribune Reporter Nathan Hansen.

CLOSED SESSION  
3:57pm: Motion Lukasek, second Lister, that the Western Technical College District Board convene into closed session for the purpose of discussing personnel, property, and bargaining matters under the provisions of Wisconsin Statutes, Sec. 19.85 (1)(c)(e). Roll call: Laehn, yes; Lawrence, yes; Lister, yes; Lukasek, yes; Sandvick, yes; Sosalla, yes; Treu, yes; and Hanson, yes. Motion carried.

3:58pm: Motion Lukasek, second Sosalla, to suspend closed session until after open session and adjourn from closed session. On roll call, motion carried unanimously. No action items.

OPEN SESSION  
4:04pm: Mr. Hanson called the business meeting of the Western Technical College District Board to order.

APPROVAL OF MINUTES  
Motion Sosalla, second Lister that the Western Technical College District Board approve the minutes to the November 18, 2014 regular meeting as presented. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

APPROVAL OF FINANCIAL REPORTS  
Motion Sandvick, second Treu, that the Western Technical College District Board approve financial reports for November 2014 which include 1) Schedule of Payments; 2) Vendor Over $2500; 3) General Revenue/Expense report through November 2014. Votes: Ayes, 8; Opposed, 0. Motion carried.

RESOLUTION OF COMMENDATION  
Motion Lister, second Lukasek, that the Western Technical College District Board adopt resolutions of commendation honoring the following on retirement from Western Technical College: a) Lynn Adams; b) Bill Brendel; c) Loren Caulum; d) Kathy Johnston; e) Mike Limberg; and f) Arlene Smith. Votes: Ayes 8, Opposed 0. Motion carried unanimously. Copies of the resolutions in their entirety are attached to and incorporated in these minutes as Attachment A.

PRESIDENT’S REPORT  
Dr. Rasch 1) advised that program advisory committee members will be receiving a formal dinner invitation to Dinner of Dreams on Thursday, February 5, 2015 from the District Board and President; b) planning session was held on legislative priorities; and 3) the January 13 College Day will be broken into two sessions (morning and afternoon).

DISTRICT BOARD CHAIRPERSON’S REPORT  
Mr. Hanson 1) reminded members of the change in meeting date for the February 11 District Board meeting; and 2) District Board Advance scheduled for February 24 at 9am.
DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT
Mr. Laehn advised the committee 1) heard a presentation on Short-Term Growth Progress from the Deans; and 2) reviewed the annual Board calendar.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Mr. Lukasek reported that 1) committee was provided a review of the 2013-14 audit report; 2) subcommittee update; 3) discussion relative to the Sparta GED Center; 4) Vision 2020 update; 5) health insurance consortium update; and 6) reviewed the provided financial reports.

TIF REPORTS
Dan reported the City of Holmen TIF was unanimously approved.

FINANCIAL AUDIT 2013-2014
Motion Lukasek, second Lawrence that the Western Technical College District Board accept and place on file the 2013-2014 financial audit report prepared by Wipfli, LLP. Roll call: Treu, yes; Sosalla, yes; Sandvick, yes; Lukasek, yes; Lister, yes; Lawrence, yes; Laehn, yes. Motion carried.

APPROVE POLICY REVISIONS FOR SECOND READING AND ADOPTION
Motion Lawrence, second Sandvick to approve the following policy revisions for second reading and adoption: A) C0102 Anti-Harassment; B) C0201 Nepotism; C) C0207 Political Activity; D) C0400 Worker's Compensation Payments; E) C0405 Payroll Deductions; F) C0702 Jury Duty; G) C1000 Access to Personnel and Certification Files. Votes: Ayes 8; Opposed, 0. Motion carried unanimously.

CONSENT AGENDA
Motion Lister, second Sosalla that the Western Technical College District Board approve the following consent agenda items as presented: A) Personnel: 1) Notice of Employment of a) Donna Bauth, Alternative High School Instructor, Learner Support and Transition, Student Development & Success; b) Charles Gillette, Surgical Technology Instructor, Health & Public Safety Division, Academic Affairs; c) Niall Kader, IT-Web & Software Developer Instructor, Business Division, Academic Affairs; d) Roger Stanford, Vice President of Academic Affairs, Academic Affairs; e) Greg Steele, IT-Web & Software Developer Instructor, Business Division, Academic Affairs; f) Amy Kleiber, Medical Assistant Instructor, Health and Public Safety Division, Academic Affairs, Limited; 2) Notice of Resignation: a) Spring Decker, Accounting Support Assistant, Business Services, Finance & Operations; b) Patrice Fellows, Teacher Aide, Learner Support & Transition, Student Development & Success; c) John Haverty, Executive Chef, Lunda Center, Finance and Operations; d) Jessica Rudnik, Enrollment Services Advisor/Retention Coach, Counseling Services, Student Development & Success; e) Nicole Bernard, Receptionist, Wellness Center, Student Development and Success; 3) Notice of Retirement: a) Diana Hanson, Purchasing Agent, Business Services, Finance and Operations Unit and B) Project submission and acceptance 2015-16 of 1) Adult Education & Family Literacy Act Grant Program; 2) General Purpose Revenue (GPR) Funds; 3) Carl D. Perkins Vocational and Technical Education Act. Votes: Ayes 8; Opposed, 0. Motion carried unanimously.

CLOSED SESSION
4:37pm: Motion Lister, second Laehn, that the Western Technical College District Board convene into closed session for the purpose of discussing personnel, property, and bargaining matters under the provisions of Wisconsin Statutes, Sec. 19.85 (1)(c)(e). Roll call: Laehn, yes; Lawrence, yes; Lister, yes; Lukasek, yes; Sandvick, yes; Sosalla, yes; Treu, yes; and Hanson, yes. Motion carried unanimously.

ADJOURNMENT
5:24pm: Motion Lister, second Treu, to adjourn from closed session. On roll call, motion carried unanimously. No action items.

Ed Lukasek, District Board Secretary
Resolution of Commendation

Lynn Adams

Whereas, Lynn Adams, Admissions Data Assistant in the Student Development and Success Division, will retire from Western Technical College on December 31, 2014, after completing 7 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Lynn is a very hard worker who is efficient in everything she does; and

Whereas, she is a dependable, caring, and compassionate person; and

Whereas Lynn enjoys helping students succeed and is willing to do anything extra that is needed; and

Whereas her smiling face, warm hugs, and can-do attitude will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Lynn Adams for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Lynn many happy and satisfying years in her retirement.
Resolution of Commendation

William (Bill) Brendel

Whereas, Bill Brendel, Dean in the Industrial Technologies Division, will retire from Western Technical College on December 31, 2014, after completing 16 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Bill is a respected colleague with a wealth of experience and knowledge; and

Whereas, he is a compassionate and caring listener who has a genuine interest in the people around him; and

Whereas, Bill demonstrates servant leadership and is a mentor to many at the college; and

Whereas, he is a man of integrity who gives thoughtful consideration to others' points of view; and

Whereas, his calm demeanor and words of wisdom will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Bill Brendel for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Bill many happy and satisfying years in his retirement.
Resolution of Commendation

Loren Caulum

Whereas, Loren Caulum, Information Technology-Computer Instructor in the Business Division, will retire from Western Technical College on December 31, 2014, after completing 34 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Loren holds his students to high expectations, yet is kind and genuinely cares about each of them; and

Whereas, he always has something good to say about everyone and is gracious, no matter what is going on; and

Whereas, Loren is dedicated to his wife and family, absolutely glowing when he talks about them; and

Whereas, his warm smile and reminders that “family comes first” will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Loren Caulum for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Loren many happy and satisfying years in his retirement.
Resolution of Commendation

Kathleen Johnston

Whereas, Kathy Johnston, Surgical Technology Instructor in the Health and Public Safety Division, will retire from Western Technical College on December 31, 2014, after completing 12 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Kathy has a passion for seeing students succeed; and

Whereas, she worked continuously to create a program that meets the labor demands of local employers; and

Whereas, her dedication and creativity will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Kathy Johnston for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Kathy many happy and satisfying years in her retirement.
Resolution of Commendation

Mike Limberg

Whereas, Mike Limberg, Mathematics Instructor in the General Studies Division, will retire from Western Technical College on December 31, 2014, after completing 4 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Mike is a great teacher, dedicated to helping his students learn; and

Whereas, he has unlimited patience and relates well with his students; and

Whereas, Mike is always upbeat, reliable, and an asset to the department; and

Whereas, his experience, interesting stories, and encouraging words will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Mike Limberg for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Mike many happy and satisfying years in his retirement.
Resolution of Commendation

Arlene Smith

Whereas, Arlene Smith, Math Instructor in the Learner Support and Transition Division, will retire from Western Technical College on December 31, 2014, after completing 19 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Arlene is a tireless worker with a creative approach to helping students understand mathematics; and

Whereas, she has a genuine affection for her students that inspires those around her; and

Whereas, Arlene is generous with her time and her talents; and

Whereas, she is likely the most organized human being on the planet; and

Whereas, her work ethic, office holiday decorations, and delightfully sarcastic sense of humor will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Arlene Smith for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Arlene many happy and satisfying years in her retirement.