WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes to Regular Meeting and Public Hearing on 2014-2015 Budget
July 14, 2014

ATTENDANCE
Mr. Dan Hanson, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 4:16pm on Tuesday, July 14, 2014 in Room 112 of the Western Technical College Truck & Heavy Equipment Facility, 2719 Larson Street, La Crosse, Wisconsin. Board members present were: Dan Hanson, Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joanne Sandvick, Joan Sosalla, Tom Smith, Dennis Treu, and Lee Rasch, President.

OTHERS PRESENT
Others Present: Staff from Western Technical College: Amy Schmidt, Bill Brendel, John Heath, Kathy Becker, Bruce Mathew, Amy Thornton, Peg Boudreau, Denise Vujnovich, Wade Hackbarth, Dan Bee, Bob Marconi, Janice Strupp, Patricia Formaneck

PUBLIC NOTICE OF MEETING
Notice of the meeting and public hearing was posted publicly on Friday, July 11, 2014 with the agenda being distributed to interested persons, sent to the District’s official newspaper (The La Crosse Tribune), and distributed other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

CLOSED SESSION
1:00pm: Motion Smith, second Lukasek that the Western Technical College District Board convene into closed session for the purpose of discussing personnel, property, and bargaining matters under the provisions of Wisconsin Statutes, Sec. 19.85 (1)(c)(e). On roll call, the motion carried unanimously. Others present during this session were: John Heath, Bill Brendel, Amy Thornton, Janice Strupp, Wade Hackbarth, Denise Vujnovich and Peg Boudreau.

1:29pm: Motion Lukasek, second Treu that the Western Technical College District Board adjourn from closed session. On roll call, the motion carried unanimously.

PUBLIC HEARING – ISSUANCE OF NOT TO EXCEED $2,100,000 GENERAL OBLIGATION PROMISSORY NOTES TO FINANCE IMPROVEMENTS TO THE WEAVER BUILDING
The Public Hearing on the Resolution of Not to Exceed $2,100,000 General Obligation Promissory Notes To Finance Improvements to the Weaver Building was called to order at 3:45pm by Chair Dan Hanson on Tuesday, July 14, 2014 in Room 112 of the Western Technical College Truck & Heavy Equipment Facility, 2719 Larson Street, La Crosse, Wisconsin. Board members present were: Angie Lawrence, Dave Laehn, Sally Lister, Ed Lukasek, Joanne Sandvick, Tom Smith, Joan Sosalla, Dennis Treu and Lee Rasch, President.

Mr. Hanson stated that the public hearing was in compliance with State statutes/codes which mandate that a legal notice of the public hearing be published at least fourteen (14) in advance; the legal notice of the public hearing appeared in the District’s official newspaper, the La Crosse Tribune, on June 25, 2014.

Mr. Wade Hackbarth, Vice President of Finance and Operations, provided an overview of the resolution.

Mr. Hanson called three times for comments or questions on the Resolution of Not to Exceed $2,100,000 General Obligation Promissory Notes, there being none, the chair declared the Public Hearing closed at 3:49pm.

OPEN SESSION
At 4:16pm Mr. Hanson called the business meeting of the Western Technical College District Board to order.

OATH OF OFFICE AND CODE OF ETHICS
a) Mr. Hanson administered the oath of office to reappointed members Sally Lister, Ed Lukasek, and Joan Sosalla. Each was appointed to serve a 3-year term beginning July 1, 2014 and ending June 30, 2017. b) Signatures were obtained from all Board members affirming their understanding and compliance to Policy A0106-Oath of Office and Code of Ethics for the District Board.

ELECTION OF OFFICERS
Mr. Hanson called for nominations for District Board officers for 2014-2015. Ms. Sandvick nominated the slate of officers for 2014-2015 as: Dan Hanson, Chair | Dave Laehn, Vice Chair | Ed Lukasek, Secretary, and | Dennis Treu, Treasurer. Ms. Lawrence seconded the nomination. No other nominations were presented. Votes: Ayes, 9; Opposed, 0; the motion carried unanimously, electing the 2014-2015 slate of officers as nominated
APPROVAL OF MINUTES
a) Motion Lawrence, second Treu that the Western Technical College District Board approve the minutes to the June 10, 2014 regular meeting with minor revisions. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously. b) Motion Sandvick, second Lister that the Western Technical College District Board approve the minutes as presented to the June 20, 2014 special meeting. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

APPROVAL OF FINANCIAL REPORTS
a) Motion Laehn, second Lister, that the Western Technical College District Board approve revenue and expenditure reports as printed for June 2014 - Schedule of Payments. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously. b) Motion Smith, second Lister, that the Western Technical College District Board approve revenue and expenditure reports as printed for June – Vendor Over $2,500. Votes: Ayes 9; Opposed, 0. Motion carried unanimously.

RESOLUTION OF COMMISSION
Motion Lister, second Lukasek that the Western Technical College District Board adopt the resolution of commendation honoring a) Kathy Becker, Food Service Production Assistant, Lunda Center and b) Patricia Formanek, Instructor, Nursing, Health & Public Safety Division on their retirements from Western Technical College. Votes: Ayes 9; Opposed 0. Motion carried unanimously. Copies of the resolutions in their entirety are attached to and incorporated in these minutes as Attachment A.

PRESIDENT’S REPORT
Dr. Rasch a) advised of a meeting with Mayor Kabat to discuss extension of the partnership regarding facilities, etc. as well as Western’s support of the Goosetown Neighborhood project with a goal to provide for a strong viable neighborhood; b) shared his experience with the opportunity to host the Kumbo Cameroon delegation and a gift received; c) following discussion, it was decided the September 23, 2014 will be held as tentatively scheduled (4th Tuesday); d) reported that Western will have a dedicated professional development day focused on Emergency Management Training. An opportunity presented itself to test the concept during the recent power outage on the La Crosse Campus, with a partial Emergency Operations Team being convened.

DISTRICT BOARD CHAIRPERSON’S REPORT
Mr. Hanson a) reported that several Board Members plan to attend the Boards Association Meetings scheduled for July 17-19 in Green Bay; b) attempting to get the District Board retreat scheduled when all nine members can be in attendance; c) advised that the renewal fee for the unlimited access ACCT’s Trustee webinar series is due. Following brief discussion, it was decided not to renew.

CONSIDERATION OF COMMENTS FROM PUBLIC HEARING - ISSUANCE OF NOT TO EXCEED $2,100,000 GENERAL OBLIGATION PROMISSORY NOTES TO FINANCE IMPROVEMENTS TO THE WEAVER BUILDING
A Public Hearing on Resolution of Not to Exceed $2,100,000 General Obligation Promissory Notes to Finance Improvements to the Weaver Building was held at 3:45pm Tuesday, July 14, 2014 in Room 112 of the Western Technical College Truck & Heavy Equipment Facility, 2719 Larson Street, La Crosse, Wisconsin. No comments or questions were presented for consideration at the time of the Public Hearing. Mr. Hanson again called three times for comments or questions; none were forthcoming.

SCORECARD KEY RESULTS METRICS
Amy Thornton provided a brief report on Western’s scorecard key results; of which champions have been identified. The metrics and targets have been identified for each key result. 1) Increase “C” or better course completion 1% per year through 2020; 2) Increase annual number of credit students served to 10,000 by 2020; 3) Reduce indirect and direct cost per credit hour by 5% by 2020; and 4) Score higher than 90% of peer groups in “top box” satisfaction.

ENROLLMENT MANAGEMENT
Denise Vujnovich reported that enrollment for the first summer term of trimester is up by 66.86% FTEs; credits are being shifted by term. For fall 2014 (six weeks out), enrollment is down by 11.23% down.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT
Mr. Smith reported that the District Board was provided a very informative tour of the new Truck & Heavy Equipment Center and that the District Board will be reviewing some college policies beginning in September or October 2014.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Mr. Lukasek reported that 1) A Budget and Facilities Subcommittee update was provided as well as several handouts; 2) Wade Hackbarth provided a Vision 2020 update; and 3) Dan Bee updated the committee on the Integrated Technology Center project.

DESIGNATION OF DATES, TIMES AND PLACE(S) OF MONTHLY BOARD MEETINGS
Motion Sandvick, second Lukasek, that the Western Technical College District Board designate the District Board’s meeting dates, times, and locations for 2014-2015 as follows, subject to change as needed. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.
Day       Date                                      Time       Location
Monday    July 14, 2014 (Organizational Meeting 2nd Monday)             4:00pm      Admin Ctr 408
Tuesday   August 19, 2014                                             4:00pm      Admin Ctr 408
Tuesday   September 23, 2014 (4th Tuesday)                            4:00pm      Viroqua RLC
Tuesday   October 21, 2014                                            4:00pm      Admin Ctr 408
Tuesday   November 18, 2014                                           4:00pm      Admin Ctr 408
Tuesday   December 16, 2014                                           4:00pm      Admin Ctr 408
Tuesday   January 20, 2015                                            4:00pm      Admin Ctr 408
Tuesday   February 17, 2015                                           4:00pm      Admin Ctr 408
Tuesday   March 17, 2015                                              4:00pm      Admin Ctr 408
Tuesday   April 21, 2015                                              4:00pm      RLC
Tuesday   April 28, 2015 (Board Budget Meeting)                        9:00am      Sparta
Tuesday   May 19, 2015                                                4:00pm      Admin Ctr 408
Tuesday   June 16, 2015 (Preceded by Public Hearing on Budget)        4:00pm      Admin Ctr 408
Tuesday   June 30, 2015 (Tentative) (Consideration of Public Comment) 4:00pm      Admin Ctr 408
Monday    July 13, 2015 (Organizational Meeting 2nd Monday)           4:00pm      Admin Ctr 408

DISTRICT BOARD COMMITTEE APPOINTMENTS
Motion Lister, second Lukasek, that the Western Technical College District Board appoint District Board members to 1) the WTC Boards Association Standing Committees for 2014-2015 as follows: Board of Director Member (two-year term 2014-2016)-Ed Lukasek; Legislative Committee-Dave Laehn and Angie Lawrence; Human Resources Committee-Ed Lukasek and Joan Sosalla; Program Committee-Tom Smith and Dan Hanson; Marketing/Public Relations and Awards Committee-Ed Lukasek and Dennis Treu; Interdistrict/Interagency Cooperation Committee-Sally Lister, Joanne Sandvick and Dennis Treu; Bylaws, Policy and Procedures Committee-Tom Smith, Angie Lawrence and Ed Lukasek; and 2) for 2014-2015 to appoint Ed Lukasek as Chair of the District Board Budget and Facilities Committee (BAFC), Tom Smith as Chair of the District Board Planning, Policy, and Instruction Committee (PPIC), and Dennis Treu as Chair of the District Board New Directions Committee, 3) Tom Smith as Western's representative on the WTCS Insurance Trust Consortium, and 4) Sally Lister as the District Board representative on the Western Foundation Board 2012-2015. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

DESIGNATION OF DISTRICT'S ATTORNEY(S)
Motion Lister, second Sosalla, that the Western Technical College District Board authorize the administration to use Johns Flaherty and Collins as both General and Personnel Counsel; Davis & Kuelthau S.C. as Labor Relations Counsel; Quarles and Brady as Bond Counsel with Mr. Brain Lanser as principal attorney; and to further designate and consult with specialized counsel as the need may arise in 2014-2015. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

DESIGNATION OF PUBLIC FINANCE ADVISOR
Motion Sandvick, second Treu, that the Western Technical College District Board authorize the administration to use the firm of Robert W. Baird & Co as the District's Public Finance Advisor for 2014-2015 with Mr. Brian Brewer as principal consultant. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

DESIGNATION OF OFFICIAL NEWSPAPER
Motion Sosalla, second Lister, that the Western Technical College District Board designate the La Crosse Tribune as the District's official newspaper for 2014-2015. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

DESIGNATION OF PUBLIC DEPOSITORY
Motion Sandvick, second Treu, that the Western Technical College District Board approve the nine selected qualified public depositories throughout the District for all public monies coming into the hands of the Treasurer of the Western Technical College District Board, pending a name change for the Viroqua Bank. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated in these minutes as Attachment B

APPROVAL OF POLICY REVISION FOR SECOND READING AND ADOPTION
Motion Sosalla, second Lukasek, that the Western Technical College District Board approve policy/procedure revisions to F0205 Safety and Security Policy with minor revisions for second reading and adoption. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.
MUNICIPAL SERVICES AGREEMENT
Motion Sandvick, second Lister that the Western Technical College District Board approve the Municipal Services Agreement with the City of La Crosse as presented. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

CONSENT AGENDA
Motion Treu, second Laehn, that the Western Technical College District Board approve the following consent items as presented: A) Personnel: 1) Notice of Employment of a) Kimberly Granum, Training Consultant, Regional Learning Centers – Business & Industry, Academic Affairs; b) Peggy Miller, Bridges2Healthcare General Anatomy & Physiology Instructor, General Studies Division, Academic Affairs Unit; c) Linda Rauch, Nursing Instructor, Health & Public Safety Division, Academic Affairs; d) Kristina Lemmer, Assessment Center Coordinator, Career Services, Student Development & Success; 2) Notice of Resignation of a) Robert Duerst, Bridges2Healthcare Academic Tutor, Health & Public Safety Division, Academic Affairs; and 3) Notice of Retirement: a) Cindy Munson, Instructor, Economics, General Studies, Academic Affairs Unit; and B) Authorize the submission and acceptance of 2014-15 TAA Round IV: ACT for Healthcare Project. Votes: Ayes 9; Opposed, 0. Motion carried unanimously.

ADJOURNMENT
5:40pm: Motion Smith, second Lukasek, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

Ed Lukasek, District Board Secretary
Resolution of Commendation

Kathy Becker

Whereas, Kathy Becker, Food Service Production Assistant, will retire from Western Technical College on July 31, 2014, after completing 11 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Kathy is always prompt and ready to get her day started; and

Whereas, she has a great personality and connects well with the non-traditional students; and

Whereas, Kathy is known for her affinity to felines; and

Whereas, her consistency and spunky nature will be missed; therefore, be it

Resolved that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Kathy Becker for her years of service and her commitment to excellence; and be it
Resolution of Commendation

Patricia Formanek

Whereas, Patricia (Pat) Formanek, Nursing Instructor in the Health and Public Safety Division, will retire from Western Technical College on August 19, 2014, after completing 8 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Pat is a hard worker who exemplifies Western’s values; and

Whereas, she is a person of great integrity, who is sincere and respectful to both patients and students; and

Whereas, Pat believes that nursing is both an art and a science; and

Whereas, she is a wonderful friend, leader, nurse, educator, and role model; and

Whereas, her smile and “can-do” attitude will be missed; therefore, be it

Resolved that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Pat Formanek for her years of service and her commitment to excellence; and be it

Resolved that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Pat many happy and satisfying years in her retirement.
ATTACHMENT B

WESTERN TECHNICAL COLLEGE DISTRICT

RESOLUTION

TO DESIGNATE PUBLIC DEPOSITORIES

WHEREAS Section 34.05 (1), Wisconsin Statutes, requires the designation of public depositories for all public moneys coming into the hands of the Treasurer of the Western Technical College District Board, La Crosse County, State of Wisconsin; and

WHEREAS, the following public depositories qualify as public depositories under Chapter 34 of the Wisconsin Statutes for all public moneys coming into the hands of the treasurer of the Western Technical College District Board, La Crosse County, State of Wisconsin, and deposited in said public depositories pursuant to Wisconsin Statutes 66.0607 and 66.0603:

<table>
<thead>
<tr>
<th>Bank</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Associated Bank</td>
<td>La Crosse, WI</td>
</tr>
<tr>
<td>Coulee Bank</td>
<td>La Crosse, WI</td>
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<tr>
<td>Farmers and Merchants Bank</td>
<td>Tomah, WI</td>
</tr>
<tr>
<td>Jackson County Bank</td>
<td>Black River Falls, WI</td>
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<tr>
<td>Royal Bank</td>
<td>Mauston, WI</td>
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<tr>
<td>State Bank of Arcadia</td>
<td>Independence, WI</td>
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<tr>
<td>US Bankcorp</td>
<td>Milwaukee, WI</td>
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<tr>
<td>Viroqua Bank</td>
<td>Viroqua, WI</td>
</tr>
<tr>
<td>Wisconsin Investment Series Cooperative</td>
<td>Milwaukee, WI</td>
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</tbody>
</table>

NOW, THEREFORE BE IT RESOLVED, by the Western Technical College District Board that the above named financial institutions are hereby designated as depositories in which the funds of the Western Technical College District may be deposited.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to each of the above named depositories.