ATTENDANCE
Mr. Dave Laehn, District Board Vice Chair, called the regular meeting of the Board of Western Technical College District to order at 4:00pm on Tuesday, October 21, 2014 in Room 408 of the Western Technical College Administrative Center, 111 Seventh Street North, La Crosse, Wisconsin. Board members present were: Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joanne Sandvick, Tom Smith, Joan Sosalla, Dennis Treu, and Lee Rasch, President. District Board Member Dan Hanson was excused.

PUBLIC NOTICE OF MEETING
Notice of the meeting was posted publicly on Friday, October 17, 2014, at 1:30pm with the agenda being distributed to interested persons, sent to the District's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OTHERS PRESENT
Others Present: Staff from Western Technical College: Mary Taylor, Chad Dull, Jay McHenry, Lindsey Thomas, Tracy Dryden, Wade Hackbarth, Amy Thornton, Janice Strupp, Amy Schmidt, Denise Vujnovich

CLOSED SESSION
3:00pm: Motion Sosalla, second Lister, that the Western Technical College District Board convene into closed session for the purpose of discussing personnel, property, and bargaining matters under the provisions of Wisconsin Statutes, Sec. 19.85 (1)(c)(e). Roll call: Lawrence, yes; Lister, yes; Lukasek, yes; Sandvick, yes; Smith, yes; Sosalla, yes; Treu, yes; and Laehn, yes. Motion carried unanimously.

3:46pm: Motion Treu, second Lawrence, to adjourn from closed session. On roll call, the motion carried unanimously. No action items.

OPEN SESSION
4:00pm: Mr. Laehn called the business meeting of the Western Technical College District Board to order.

APPROVAL OF MINUTES
Motion Smith, second Sosalla that the Western Technical College District Board approve the minutes to the September 23, 2014 regular meeting as presented. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

RESOLUTION OF COMMENDATION
Motion Lister, second Lukasek that the Western Technical College District Board adopt the resolution of commendation honoring Mary Taylor, Data Technician, Learner Support & Transition on her retirement from Western Technical College. Votes: Ayes 8; Opposed 0. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated in these minutes as Attachment A.

APPROVAL OF FINANCIAL REPORTS
Motion Sandvick, second Lister that the Western Technical College District Board approve revenue and expenditure report – Schedule of Payments as printed for September 2014. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

Motion Sosalla, second Sandvick that the Western Technical College District Board approve revenue and expenditure report – Vendors Over $2,500 for September 2014. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

Bids and RFPs Awarded Report was shared for informational purposes only.

FINANCIAL LITERACY REPORT
Lyndsey Thomas provided a brief report on financial literacy at Western and distributed information on Western's default rate. Currently, Western is the second lowest in the WTCS.

SHORT TERM PLANNING (LOW HANGING FRUIT)
Denise Vujnovich reported that two teams are working on the college goal of increasing enrollment. The longer term initiatives are being addressed in the enrollment management plan which will be shared in November. Tracy Dryden
distributed the short-term growth initiatives being addressed by Academic Affairs. Amy Thornton shared the Enrollment Services and K12 relation short-term opportunity activities. The short-term planning process is scheduled through Fall 2015. Long-term planning will begin in January 2015.

PRESIDENT’S REPORT
Dr. Rasch 1) presented on the Western Planning Process – Pacing our Progress; 2) Western was awarded Tree Campus USA from the Arbor Day Foundation in 2013; 3) distributed a list of classes that Western students are teaching at the La Crosse Public Library.

DISTRICT BOARD CHAIRPERSON’S REPORT
Mr. Laehn reported that 1) District the District Board Advance is scheduled for Tuesday, October 28 at the Courtyard Marriott beginning at 9am; and 2) Annual District/Foundation Boards dinner will be held on November 18.

Mr. Treu provided a brief update on the Legislative Study Council. During the most recent meeting, no action was taken.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT
Mr. Smith reported that 1) Dr. Rasch provided an update on the Weaver | Trane facility; 2) had a brief discussion regarding Western’s bidding process; and 3) procurement policies will return for additional review.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Mr. Lukasek reported that several items were addressed during the committee meeting: 1) subcommittee update; 2) property tax levy; 3) vendor procurement report; 4) capital budget transfers; 5) La Crosse Public Library partnership update; 6) transition items; and 7) Vision 2020 update.

TIF REPORTS
Mr. True reported of three TiFs simultaneously running in the City of Elroy (No. 3, 4 and 5), No. 3 was declared distressed. No. 4 and No. 5 were approved.

Ms. Lawrence reported on four TIDs for the City of Viroqua which will be presented during an October 27th meeting. An update will be provided following that session.

ADOPT RESOLUTION TO SET TAX LEVY FOR 2014-15 BUDGET
Motion Lister, second Sosalla, that the Western Technical College District Board adopt the resolution to authorize tax levy for the 2014-15 budget. Roll call: Lawrence, yes; Lister, yes; Lukasek, yes; Sandvick, yes; Smith, yes; Sosalla, yes; Treu, yes; and Laehn, yes. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment B.

APPROVE THE REVIEW OF PROCUREMENTS FOR 2013-14
Motion Lawrence, second Sandvick that the Western Technical College approve the review of procurements for 2013-14 performed by the Business Office. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

RESOLUTION AUTHORIZING THE ISSUANCE OF $1,500,000 GENERAL OBLIGATION PROMISSORY NOTES AND PROVIDING FOR THE ISSUANCE AND SALE OF $1,500,000 TAXABLE NOTE ANTICIPATION NOTES, SERIES 2014G, OF WESTERN TECHNICAL COLLEGE DISTRICT, WISCONSIN
Motion Lukasek, second Lister, that the Western Technical College District Board adopt the Resolution Authorizing the issuance of $1,500,000 General Obligation Promissory Notes and Providing for the Issuance and Sale of $1,500,000 Taxable Note Anticipation Notes, Series 2014G, of Western Technical College District, Wisconsin. Roll call: Lawrence, yes; Lister, yes; Lukasek, yes; Sandvick, yes; Smith, yes; Sosalla, yes; Treu, yes; and Laehn, yes. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment C.

APPROVE HEALTH PARTNERSHIP MEMORANDUM OF UNDERSTANDING (MOU) AND AUTHORIZE THE WORKGROUP TO REVIEW OPTIONS AND MAKE RECOMMENDATION
Motion Smith, second Treu, to Approve Health Partnership Memorandum of Understanding (MOU) and authorize the workgroup to review options and make recommendation by March 1, 2015. Votes: Ayes, 7; Opposed 0; Abstention, 1. Motion carried.

APPROVE ESTABLISHING BUDGET FOR COLEMAN PHASE ONE FURNITURE
Motion Lister, second Lukasek that the Western Technical College District Board approve establishing budget for Coleman phase one furniture as presented. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.
APPROVE ESTABLISHING BUDGET FOR WAYFINDING SIGNAGE
Motion Lukasek, second Sosalla, to table agenda item Approve Establishing Budget for Wayfinding Signage. Votes: Ayes, 8; Opposed 0. Agenda item tabled.

APPROVE CAPITAL PROJECT BUDGET TRANSFERS
Motion Sandvick, second Lukasek, that the Western Technical College District Board approve the capital project budget transfers as presented. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

CONSENT AGENDA
Motion Lister, second Lukasek that the Western Technical College District Board approve the following consent agenda items as presented:

A. Personnel: 1) Notice of Employment of a) Christine Barris-Mell, Enrollment Services Assistant, Counseling Services, Student Development & Success; b) Jessica McNaughton, Data Specialist, Learner Support and Transition Division, Student Development & Success; c) Ku Thao, Enrollment Services Advisor, Counseling Services, Student Development and Success; 2) Notice of Retirement: a) Lynn Adams, Admissions Data Assistant, Registration/Admissions, Student Development & Success (revised effective date; B) Project submission and acceptance 2014-15 of 1) GPR/Statewide Physical Therapy Assistant Technical Skills Attainment; and 2) GPR/Maintenance Technician Apprenticeship. Votes: Ayes 8; Opposed, 0. Motion carried unanimously.

5:47pm: Motion Lukasek, second Lister, that the Western Technical College District Board reconvene into closed session for the purpose of discussing personnel, property, and bargaining matters under the provisions of Wisconsin Statutes, Sec. 19.85 (1)(c)(e). Roll call: Lawrence, yes; Lister, yes; Lukasek, yes; Sandvick, yes; Smith, yes; Sosalla, yes; Treu, yes; and Laehn, yes. Motion carried unanimously. No action items.

6:00pm: Motion Lukasek, second Sosalla that the Western Technical College District Board reconvene into open session. Votes: Ayes 8; Opposed, 0. Motion carried unanimously.

ADJOURNMENT
6:00pm: Motion Smith, second Lukasek, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 8; Opposed, 0. Motion carried unanimously.

Ed Lukasek, District Board Secretary
Resolution of Commendation

Mary Taylor

Whereas, Mary Taylor, Data Technician in the Learner Support and Transition Division, will retire from Western Technical College on October 21, 2014, after completing 22 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Mary is a bright and talented employee who is excellent at finding the most efficient and effective way to do things; and

Whereas, she has a unique ability to look at complex, new requirements and simplify them in a way that not only works, but is actually understandable, even by her Dean; and

Whereas, Mary is a supportive colleague who is easy to get along with, even when sharing an 8 x 10 office space; and

Whereas, she is a “walking encyclopedia,” especially when it comes to computers, cooking, camping, plants, jewelry making, wine making, and Wisconsin politics; and

Whereas, her birthday meat and cheese trays, homemade toffee candy, and tech support skills will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Mary Taylor for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Mary many happy and satisfying years in her retirement.
Resolution
To Authorize Tax Levy for the 2014-15 Budget

WHEREAS the Board of the Western Technical College District adopted the budget for the 2014-15 year at the District Board meeting on June 10, 2014; Therefore be it

RESOLVED, That the Board of the Western Technical College District authorizes a tax levy in the amount of $10,458,329 on the full equalized value of the taxable property of the District, as certified to it by the Wisconsin Department of Revenue, for the purpose of operating and maintaining the Western Technical College District, and a tax levy in the amount of $17,173,659 for the retirement of previously approved District indebtedness for the fiscal year beginning July 1, 2014; and be it

RESOLVED further, That the Board of the Western Technical College District authorizes the total mill rate to be 1.59277 for the fiscal year beginning July 1, 2014 which represents a 35.85% decrease from the mill rate of 2.48277 set for the fiscal year beginning July 1, 2013; and be it

RESOLVED further, That the Board of the Western Technical College District, pursuant to Chapter 38.16 of the Wisconsin Statutes, authorizes the aforementioned amount of tax levy to be spread proportionately on the tax roles for collection in each city, village, and town within the District boundaries, and that the respective clerks be informed of this action by October 31, 2014, or within ten days after receipt of the equalized valuation from the Wisconsin Department of Revenue, whichever is later.
Resolution No. _____

RESOLUTION AUTHORIZING THE ISSUANCE OF $1,500,000 GENERAL OBLIGATION PROMISSORY NOTES AND PROVIDING FOR THE ISSUANCE AND SALE OF $1,500,000 TAXABLE NOTE ANTICIPATION NOTES, SERIES 2014G, IN ANTICIPATION THEREOF

WHEREAS, Western Technical College District, Wisconsin (the "District") is presently in need of an amount not to exceed $1,500,000 for the public purpose of financing building remodeling and improvement projects (the "Project");

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to authorize the issuance of and covenant to issue general obligation promissory notes (the "Securities") to provide permanent financing for the Project;

WHEREAS, the Securities have not yet been issued or sold;

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(1)(b), Wisconsin Statutes, to issue note anticipation notes in anticipation of receiving the proceeds from the issuance and sale of the Securities;

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to provide for the issuance and sale of note anticipation notes pursuant to Section 67.12(1)(b), Wisconsin Statutes, in anticipation of receiving the proceeds from the issuance and sale of the Securities, to provide interim financing for the Project; and

WHEREAS, due to certain provisions contained in the Code, it is necessary to issue such note anticipation notes on a taxable rather than tax-exempt basis;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed $1,500,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that:

Section 1. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of the above resolution to be given to the electors of the District by publishing a notice thereof in the LaCrosse Tribune, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notice to be in the form set forth on Exhibit A hereto.
Section 2. Authorization of Securities. The District hereby authorizes the issuance and declares its intention and covenants to issue the Securities pursuant to the provisions of Chapter 67, Wisconsin Statutes, in an amount sufficient to retire any outstanding note anticipation notes issued for the purpose of paying costs of the Project. There is hereby levied on all the taxable property in the District a direct, annual, irrepealable tax sufficient to pay the interest on said Securities as it becomes due, and also to pay and discharge the principal thereof.

Section 3. Sale of Notes. In anticipation of the sale of the Securities, the District shall sell and deliver its Taxable Note Anticipation Notes, Series 2014G, in a principal amount not to exceed $1,500,000 (the "Notes"), issued for the purpose above stated. At a subsequent meeting, the District Board shall take further action to approve the details of the Notes and authorize the sale of the Notes.

Adopted this 21st day of October, 2014.

______________________________
Chairperson

Attest:

______________________________
Secretary
EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Western Technical College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on October 21, 2014 adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of $1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said Resolution is on file in the District Office, Administrative Center, Room 207, 111 North 7th Street, LaCrosse, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated October 21, 2014.

BY ORDER OF THE DISTRICT BOARD

District Secretary