ATTENDANCE
Mr. Dennis Treu, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 4:04pm on Tuesday, April 19, 2016 in Room 405 of the Western Technical College Administrative Center, 111 Seventh Street North, La Crosse, WI. Board members present were: Andrew Bossard, Carrie Buss, Dan Hanson, Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joan Sosalla, Dennis Treu and Lee Rasch, President.

PUBLIC NOTICE OF MEETING
Notice of the meeting was posted publicly on Thursday, April 14, 2016 at 3:40pm with the agenda being distributed to interested persons, sent to the District's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OTHERS PRESENT
Others Present: Wade Hackbarth, Denise Vujnovich, Patti Balacek, Janice Strupp, Bruce Mathew, Amy Thornton, Julie Lemon, Mike Swenson, John Heath, Juan Jimenez, Kemah Celestine (Western staff).

APPROVAL OF MINUTES
Motion Buss, second Lawrence that the Western Technical College District Board approve the minutes to the March 15, 2016 regular meeting as presented. Votes: Ayes, 9; Opposed, 0. Motion carried.

APPROVAL OF FINANCIAL REPORTS
Motion Bossard, second Laehn that the Western Technical College District Board approve financial reports for March 2016 which include 1) Schedule of Payments; 2) Vendors Over $2500; and 3) General Revenue/Expense. Votes: Ayes, 8; Opposed, 0; Abstention, 1. Motion carried.

OTHER BUSINESS
Kemah Celestine, Western's new Director of Institutional Research was introduced to the District Board.

PHI THETA KAPPA UPDATE
Deferred.

PRESIDENT'S REPORT
Dr. Rasch reminded Board members of two upcoming events: 1) Western Business Showcase – 04.25.16; and 2) Breakfast Classique – 05.02.16. A copy of the LADCO link is included in the meeting packet for informational purposes. Sally Lister and Amy Thornton provided an update from the Higher Learning Commission meeting and their Vision 2020 presentation.

DISTRICT BOARD CHAIRPERSON REPORT/UPDATE
Mr. Treu reiterated the importance of attending graduation ceremonies and the honor of shaking so many students’ hands. Further, there is a lot of interest for serving on the Western District Board. Mr. Treu congratulated Dan Hanson, and Angie Lawrence on their re-appointments.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT
Mr. Laehn reported that the committee was provided an explanation for the recommended discontinuance of E0707 Non-Academic Code of Conduct Hearing Process and adding this as a procedure to E0700 Student Code of Conduct. An update was provided on the College Complaint Resolution process.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Dr. Sosalla advised that the committee received updates on Vision 2020 facilities and RFP bid results. There was a brief discussion regarding email scams. Dr. Sosalla shared a copy of the current Board budget.

APPROVE POLICY DISCONTINUANCE
Motion Lawrence, second Sosalla to approve discontinuance of policy E0707 Non-Academic Code of Conduct Hearing for first reading. Ayes, 9; Opposed, 0. Motion carried.

APPROVE POLICY REVISIONS FOR SECOND READING AND ADOPTION
Motion Lawrence, second Sosalla, to approve the following policy revisions for second reading and adoption: A) A0121 Administration in Absence of Policy; B) A0122 Board Budget; C) A0123 Lifetime Membership Program; D) A0200
Delegation of Authority; E) A0201 Board-President Relations; F) A0203 President Evaluation; G) A0204 Services of Legal Counsel; I) B0404 Surplus Property Disposal; J) B0500 Procurement; K) C0407 Reimbursement for Interview and Relocation Expenses; and L) C0801 Performance Coaching Process & Progressive Discipline. Ayes, 9; Opposed, 0. Motion carried.

Agenda item 8H) A0205 Hold Harmless Policy for President was deferred for action on second reading and adoption.

**ACCEPT PROPOSAL SUBMITTED BY WIPFLI LLP TO CONDUCT DISTRICT’S ANNUAL FINANCIAL AUDITS FOR YEARS ENDED 2016-2020**
Motion Buss, second Lister to accept the proposal submitted by Wipfliz LLP to conduct the district’s annual financial audits for years ended 2016-2020. Ayes, 9; Opposed, 0. Motion carried.

**ACCEPT ADMINISTRATIVE CENTER BOILER REPLACEMENT | BIDS**
Motion Hanson, second Bosshard to accept the low bid, based on alternates, submitted for the Administrative Center Boiler Replacement. Ayes, 9; Opposed, 0. Motion carried.

**ACCEPT ADMINISTRATIVE CENTER THIRD FLOOR REMODEL | CONSTRUCTION BIDS**
Motion Bosshard, second Lawrence to accept the low bid, based on alternates, submitted for the Administrative Center Third Floor Remodel. Ayes, 9; Opposed 0. Motion carried.

**TIF UPDATES**
Dan Hanson will be representing Western for an upcoming La Crosse TIF. Angie Lawrence reported that the City of Westby TIF #2 is addressing additional housing.

**CONSENT AGENDA**
Motion Bosshard, second Buss that the Western Technical College District Board approve the following consent items as presented: A) Personnel - 1) Notice of Employment of: a) Jody Burrows, Medical Assistant Instructor, Health & Public Safety, Academic Affairs, Limited; b) Rhonda Louis, Nursing Instructor, Health & Public Safety, Academic Affairs; 2) Notice of Retirement of a) Jon Houge, Instructor, Biomedical Electronics, Integrated Technology, Academic Affairs; b) Ann Schultz, Leads/High School Relations Assistant, Recruitment, Strategic Effectiveness & Engagement; c) Nhia Vang, Multicultural Services Liaison, Learner Support & Transition, Student Development & Success; 3) Notice of Resignation of: a) Lynda Lofgren, Retention Coach/Teacher Aide, Counseling/Learner Support & Transition, Student Development & Success; b) Nicholas Sinotte, Information System Administrator, INMS, Finance & Operations; c) Chelsey Willums, High School Relations Associate, Recruitment, Strategic Effectiveness & Engagement; 4) Notice of Promotion of: a) Patti Balacek, Dean, Workforce and Economic Development, Academic Affairs; b) Debra Hether, Director of K12 Relations and Recruitment, Strategic Effectiveness & Engagement; c) Brandee Ortery, Dean, Flexible Learning, Academic Affairs; 5) Notice of Termination of a) Katherine Muchenberger, Campus Coordinator, Regional Learning Center, Academic Affairs; 7) Notice of Budgetary Reduction-in-Force of a) Ron Edwards, Director of Library Services, Learner Support & Transition, Student Development & Success. Ayes, 9; Opposed, 0. Motion carried.

Motion Laehn, second Hanson to approve Project Submission and Acceptance of: 1) Workforce Advancement Training Grants 2016; 2) Achieving the Dream – Open Educational Resources Grant 2016-17; and 3) Department of Agriculture through University of Missouri: Farm Benchmarking FY17 to FY18. Ayes, 9; Opposed, 0. Motion carried.

**OTHER BUSINESS**
Mr. Lukasek provided a brief update from the March 2016 WTCS State Board meeting.

Dr. Sosalla reported attending celebrations for the GED and Associate Degree graduates at the Independence regional learning location.

**ADJOURNMENT**
4:50pm: Motion Hanson, second Sosalla, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 9; Opposed, 0. Motion carried.

[Signature]
Ed Lukasek, Secretary