ATTENDANCE
Ms. Angie Lawrence, District Board Vice Chair, called the regular meeting of the Board of Western Technical College District to order at 4:05pm on Tuesday, December 15, 2015 in Room 408 of the Western Technical College Administrative Center, 111 Seventh Street North, La Crosse, WI. Board members present were: Andrew Bosshard, Carrie Buss, Dan Hanson, Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joan Sosalla, and Lee Rasch, President. District Board member Dennis Treu was excused.

PUBLIC NOTICE OF MEETING
Notice of the meeting was posted publicly on Friday, December 11, 2015 at 2:00pm with the agenda being distributed to interested persons, sent to the District’s official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OTHERS PRESENT
Others Present: Diane Neefe, Denise Vujnovich, Wade Hackbarth, Amy Thornton, Janice Strupp, Amy Schmidt, Diana Hanson, John Heath, Shari Jacobson, Bruce Mathew, Jay McHenry (Western staff)

APPROVAL OF MINUTES
Motion Laehn, second Buss, that the Western Technical College District Board approve the minutes to the November 17, 2015 regular meeting as presented. Votes: Ayes, 8; Opposed, 0. Motion carried.

APPROVAL OF FINANCIAL REPORTS
Motion Buss, second Hanson, that the Western Technical College District Board approve financial reports for November 2015 which include 1) Schedule of Payments; 2) Vendors Over $2500; and 3) General Revenue/Expense. Votes: Ayes, 8; Opposed, 0. Motion carried

RESOLUTION OF COMMENDATION
Motion Hanson, second Buss, that the Western Technical College District Board adopt resolutions of commendation honoring the following on retirement from Western Technical College: A) Diana Hanson, Business Services Purchasing Agent, Finance and Operations; B) Shari Jacobson, EMS Instructor, Health and Public Safety Division, Academic Affairs. Votes: Ayes, 8; Opposed, 0. Motion carried. Copies of the entire resolutions are attached to and incorporated in these minutes as Attachments A and B.

PRESIDENT’S REPORT
Dr. Rasch provided an overview of the GreenBuild International Conference in Washington, DC and provided a brief legislative update. Amy Thornton distributed and explained the College planning 2017-19 schedule.

DISTRICT BOARD CHAIRPERSON REPORT/UPDATE
Ms. Lawrence thanked District Board members that were able to attend the December 9, 2015 advance session. Ms. Lister provided the current status of the District Board Scholarship with the goal of it becoming an endowed scholarship.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT
Mr. Laehn reported that the Planning, Policy and Instruction Committee was provided an explanation for the Therapeutic Massage program suspension proposal, listened to an update on Wipfli and spring enrollment, and reviewed the Social Media policy.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Ms. Sosalla informed that the Budget and Facilities committee was provided 1) a capital plan update; 2) Vision 2020 facilities update; 3) subcommittee update; and 4) reviewed financial reports.

TIF REPORTS
Mr. Lukasek advised that the Village of Camp Douglas TIF was approved; held the second and final meeting. Ms. Sosalla reported that the Arcadia TIF was approved.
ADOPTION OF 2016 CAPITAL PLAN
Motion Hanson, second Lister, that the Western Technical College District Board adopt the 2016 Capital Plan as presented. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lister, yes; Lukasek, yes; Sosalla, yes; Lawrence, yes. Motion carried.

8th STREET SITE IMPROVEMENTS
Motion Hanson, second Sosalla, that the Western Technical College District Board approve the 8th Street site improvements as outlined and submit the same to the WTCS Board for approval at its January 26 meeting. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lister, yes; Lukasek, yes; Sosalla, yes; Lawrence, yes. Motion carried.

INTEGRATED TECHNOLOGY CENTER | COURTYARD
Motion Buss, second Lukasek, that the Western Technical College District Board approve the Integrated Technology Center courtyard as outlined and submit the same to the WTCS Board for approval at its January 26 meeting. Roll call: Sosalla, yes; Lukasek, yes; Lister, yes; Laehn, yes; Hanson, yes; Buss, yes; Bosshard, yes; Lawrence, yes. Motion carried.

PARKING LOT H UPGRADES AND SITE IMPROVEMENTS
Motion Lukasek, second Hanson, that the Western Technical College District Board approve the Parking Lot H upgrades and site improvements as outlined and submit the same to the WTCS Board for approval at its January 26 meeting. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lister, yes; Lukasek, yes; Sosalla, yes; Lawrence, yes. Motion carried.

ONE-YEAR SUSPENSION OF THEAPEUTIC MASSAGE PROGRAM ENROLLMENTS
Motion Buss, second Lister, that the Western Technical College District Board approve one-year suspension of the Therapeutic Massage program enrollments. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

APPROVE POLICY FOR FIRST READING
Motion Buss, second Lister, to approve new Social Media policy for first reading. Votes: Ayes, 8; Opposed, 0. Motion carried.

CONSENT AGENDA
Motion Buss, second Sosalla, that the Western Technical College District Board approve the following consent items as presented: A) Personnel: 1) Notice of Employment of a) Emily Eichman, Instructional Designer, Academic Excellence and Development; b) Dawn Johnson, Web Developer, Marketing and Communications, Strategic Effectiveness & Engagement; c) Larry Sleznikow, Instructional Technologist, Academic Excellence & Development, Academic Affairs; 2) Notice of Retirement of a) Natalie Kranz, Instructor, Nursing Assistant, Health & Public Safety, Academic Affairs; 3) Notice of Resignation of a) Jennifer Jostad, Instructor, Nursing, Health & Public Safety, Academic Affairs; and B) BIS Less Than Full Cost Recovery Contracts YTD. Votes: Ayes, 8; Opposed, 0. Motion carried.

ADJOURNMENT
4:51pm: Motion Sosalla, second Buss, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 8; Opposed, 0. Motion carried.

Ed Lukasek, Secretary
Resolution of Commendation

Diana Hanson

Whereas, Diana Hanson, Business Services Purchasing Agent in the Finance and Operations Department, will retire from Western Technical College on December 31, 2015, after completing 16 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Diana is conscientious and willing to do whatever needs to be done; and

Whereas, she is a welcoming face to staff who come into the Business Office; and

Whereas, coworkers describe her as easy-going, friendly, dependable, honest, and fun; and

Whereas, Diana’s sense of humor and her love of the Packers and Tim McGraw will be missed; and

Whereas, she is looking forward to never having to see another fleet vehicle or change a p-card account code again; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Diana Hanson for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Diana many happy and satisfying years in her retirement.
Resolution of Commendation

Shari Jacobson

Whereas, Shari Jacobson, EMS Instructor in the Health and Public Safety Division, will retire from Western Technical College on December 31, 2015, after completing 16 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Shari has traveled near and far to bring EMS education to the rural agencies that we serve; and

Whereas, her students mean the world to her and she will go above and beyond to see them succeed; and

Whereas, Shari is thoughtful in everything she says and does; and

Whereas, she is a silent hero who inspires the best in others; and

Whereas, her knowledge and history of EMS in our district, along with her positive attitude, encouraging words, and cooking skills will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Shari Jacobson for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Shari many happy and satisfying years in her retirement.