WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes to Regular Meeting
June 16, 2015

ATTENDANCE
Mr. Dan Hanson, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 4:00pm on Tuesday, June 16, 2015 in Room 408 of the Western Technical College Administrative Center, 111 Seventh Street North, La Crosse, WI. Board members present were: Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joanne Sandvick, Tom Smith, Joan Sosalla, Dennis Treu, Dan Hanson and Lee Rasch, President.

PUBLIC NOTICE OF MEETING
Notice of the meeting was posted publicly on Friday, June 12, 2015 at 1:45pm with the agenda being distributed to interested persons, sent to the District’s official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OTHERS PRESENT
Others Present: John Heath, Amy Schmidt, Bruce Mathew, Amy Thornton, Jay McHenry, Wade Hackbarth, Denise Vujnovich, Janice Strupp, Cindy Munson, Tracy Dryden, Shannon Havlik, Cindy Kartman, Leslie Hill, Joe Etten, Julie Lemon (Western staff), Carrie Buss, Andrew Bosshard, and Nathan Hanson, reporter.

PUBLIC HEARING ON PROPOSED 2015-2016 DISTRICT BUDGET
The Public Hearing on the proposed 2015-2016 Western Technical College District Budget was called to order at 3:45pm by Chair Dan Hanson on Tuesday, June 16, 2015 in Room 408 of the Administrative Center at Western Technical College, 111 Seventh Street North, La Crosse, Wisconsin. Board members present were: Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joanne Sandvick, Tom Smith, Joan Sosalla, Dennis Treu, Dan Hanson and Lee Rasch, President.

Mr. Hanson stated that the public hearing was in compliance with State statutes/codes which mandate that a legal notice of the public hearing be published at least fourteen (14) days in advance; the legal notice of the public hearing along with budget summaries appeared in the District’s official newspaper, the La Crosse Tribune, on May 30, 2015.

Wade Hackbarth, Vice President of Finance and Operations, provided an overview of the proposed District Budget for 2015-2016.

Mr. Hanson called three times for comments or questions on the proposed District Budget for 2015-2016; there being none, the chair declared the Public Hearing closed at 3:57pm.

OPEN SESSION
At 4:00pm Mr. Hanson called the business meeting of the Western Technical College District Board to order.

APPROVAL OF MINUTES
Motion Lister, second Lawrence that the Western Technical College District Board approve the minutes to the May 19, 2015 regular meeting as presented. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

APPROVAL OF FINANCIAL REPORTS
Motion Sandvick, second Laehn, that the Western Technical College District Board approve financial reports for May, 2015 which include 1) Schedule of Payments; and 2) Vendors Over $2500. Votes: Ayes, 8; Opposed, 0; Abstention, 1. Motion carried.

RESOLUTION OF COMMENDATION
Motion Lister, second Sosalla, that the Western Technical College District Board adopt resolution of commendation honoring Cindy Munson on retirement from Western Technical College. Votes: Ayes 9; Opposed 0. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment A.

PRESIDENT’S REPORT
Tracy Dryden provided a brief explanation of the Academic Quality Improvement approach to the Higher Learning Commission reaccreditation. Western has been reaccredited through 2022-2023, and was one of the first colleges in the region that opted the AQIP approach.
Dr. Rasch explained that Paul Gabriel is transitioning from the Boards Association to the WTCS Foundation, who is interested in visiting districts in his new role. The January 2016 District Boards Association meeting will be held in La Crosse.

DISTRICT BOARD CHAIRPERSON REPORT/UPDATE
Mr. Hanson reminded members of the July 13 annual meeting and Wednesday, August 5, 2015 Advance (4pm). Due to no public comment on the 2015-16 budget during today’s hearing, the June 30th special meeting will be canceled.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT
Mr. Smith reported the committee was provided a new program development update by Roger Stanford along with an update on Higher Education Partners.

DISTRICT BOARD MEMBER MENTORS
Motion, Lawrence, second Lukasek, that new District Board members have mentors identified. Votes: Ayes, 9; Opposed 0. Motion carried unanimously.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Ms. Sosalla reported that 1) committee was provided a Campus Shop update; 2) heard a subcommittee update; 3) Vision 2020 report; and 4) reviewed the provided financial reports.

CONSIDERATION OF COMMENTS FROM PUBLIC HEARING ON 2015-2016 PROPOSED BUDGET
A Public Hearing on the 2015-2016 proposed Budget was held at 3:45pm Tuesday, June 16, 2015 at Western Technical College, Administrative Center, Room 408, La Crosse, Wisconsin. No comments or questions were presented for consideration at the time of the Public Hearing. Mr. Hanson again called three times for comments or questions on the proposed District Budget for 2015-2016; none were forthcoming.

2015-2016 BUDGET
Motion Sandvick, second Lawrence, that the Western Technical College District Board adopt the 2015-2016 District Budget as presented. Roll call vote: Lawrence, yes; Laehn, yes; Lister, yes; Lukasek, yes; Sandvick, yes; Smith, yes; Sosalla, yes; Treu, yes and Hanson, yes. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment B

TIF UPDATES
Joan Sosalla reported that the City of Blair TIFs #4, #5 and #6 all passed.

MARKETING UPDATE
Amy Thornton introduced Leslie Hill, Marketing Coordinator, who provided a marketing update and shared previews of new Western advertising.

GREEN RIBBON SCHOOLS RECOGNITION
Wade Hackbarth, Shannon Havlik and Cindy Kartman provided a brief presentation and shared their experience in Washington, DC and representing Western at this event. Josh VandeBerg, who also traveled to Washington, DC, was not available to attend today’s meeting.

APPROVE LEED CERTIFICATION & FACILITIES PLAN AS OUTLINED
Motion Laehn, second Lister, to approve the LEED Certification & Facilities plan as outlined. Votes: Ayes 7; Opposed, 2. Motion carried.

APPROVE THE MODULAR EDUCATION CENTER AS OUTLINED
Motion Lister, second Smith, to approve the Modular Education Center as outlined and submit same to the WTCS Board for approval at its July 14-15, 2015 meeting. Votes: Ayes 9; Opposed, 0. Motion carried unanimously.

ADOPT THE THREE YEAR FACILITIES PLAN 2015-2016 AS PRESENTED
Motion Lawrence, second Sosalla to adopt the Three Year Facilities Plan 2015-2016 as presented and submit same to the Wisconsin Technical College System Office for record. Votes: Ayes 9, Opposed, 0. Motion carried.

APPROVE POLICY REVISIONS FOR SECOND READING AND ADOPTION
Motion Lukasek, second Sandvick, to approve for second reading and adoption revised B0600 Travel and Expense Reimbursement. Votes: Ayes 9; Opposed, 0. Motion carried unanimously.
Motion Lister, second Sosalla, to approve for second reading and adoption revised C0208 Conflict of interest and Acceptance of Gifts. Votes: Ayes 9; Opposed, 0. Motion carried unanimously.

Motion Sandvick, second Lister, to approve for second reading and adoption revised G0300 Western Technical College Foundation, Inc. Votes: Ayes 9; Opposed, 0. Motion carried unanimously.

APPROVE AND ADOPT THE TOTAL SALARY (2%) INCLUDING THE RANGE (1.62%) ADJUSTMENTS FOR FY 2015-16
Motion Lister, second Lawrence, to approve and adopt the total salary (2%) including the range (1.62%) adjustments for FY 2015-16. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

APPROVE AND ADOPT THE MODIFIED FACULTY SALARY SCHEDULE LANES
Motion Laehn, second Treu, to approve and adopt the modified faculty salary schedule lanes. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

Approve the 2015-2016 Bargaining Agreement with the Faculty and Non-Teaching Professional (NTP) Unit of Local #3605
Motion Sosalla, second Smith, to approve the 2015-2016 Bargaining Agreement with the Faculty and Non-Teaching Professional (NTP) Unit of Local #3605 which increases total base wages by the Consumer Price Index of 1.62%. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

APPROVE THE 2015-2016 BARGAINING AGREEMENT WITH THE PARAPROFESSIONAL AND SCHOOL RELATED PERSONNEL (PSRP) UNIT OF LOCAL #3605
Motion Sandvick, second Treu, to approve the 2015-2016 Bargaining Agreement with the Paraprofessional and School Related Personnel (PSRP) Unit of Local #3605 which increases total base wages by the Consumer Price Index of 1.62%. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

APPROVE THE CONCEPT FOR THE ASSOCIATE OF APPLIED SCIENCE BUSINESS SYSTEMS ANALYST PROGRAM FOR CONSIDERATION BY THE WTCS BOARD
Motion Smith, second Lawrence to approve the concept for the Associate of Applied Science, Business Systems Analyst program for consideration at the Wisconsin Technical College System board meeting in September 2015. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

APPROVE 2015-16 REMISSION OF OUT-OF-STATE TUITION FOR 325 CREDITS FOR 20 STUDENTS
Motion Sandvick, second Smith to approve 2015-16 Remission of Out-of-State Tuition for 325 credits for 20 Students. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

CONSENT AGENDA
SPECIAL COMMENDATIONS
Motion Sosalla, second Lawrence, that the Western Technical College District Board adopt special resolutions of commendation honoring the following District Board members for their years of service to Western Technical College: a) Joanne Sandvick; and b) Tom Smith. Votes: Ayes 9; Opposed 0. Motion carried unanimously. Copies of the resolutions in their entirety are attached to and incorporated in these minutes as Attachments C.

ADJOURNMENT
5:37pm: Motion Sandvick, second Smith, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 9; Opposed, 0. Motion carried unanimously.

[Signature]
Secretary
Resolution of Commendation

Cindy Munson

Whereas, Cindy Munson, Economics Instructor in the General Studies Division, will retire from Western Technical College on June 30, 2015, after completing 26 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Cindy is an excellent storyteller, with a unique and effective way of engaging her students; and

Whereas, she is extremely knowledgeable in her field and has served as a local economics expert for many media interviews; and

Whereas, Cindy has a special fondness for the disadvantaged and is very supportive of diversity; and

Whereas, she is very thoughtful, making numerous personal donations and organizing collections for students in need; and

Whereas, her quick wit, hilarious sense of humor, and generous contributions of office treats will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Cindy Munson for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Cindy many happy and satisfying years in her retirement.
WESTERN TECHNICAL COLLEGE DISTRICT

RESOLUTION
To Adopt the 2015-2016 District Budget

WHEREAS the Western Technical College District Board has reviewed the proposed 2015-2016 budget documents which are hereby made a part of this resolution; and

WHEREAS the Notice of Public Hearing of the proposed 2015-2016 budget for the Western Technical College District was published in the La Crosse Tribune on May 30, 2015.

WHEREAS the Western Technical College District Board held, pursuant to Chapter 65.90 of the Wisconsin Statutes, a Public Hearing on the proposed 2015-2016 budget at 3:45pm on June 16, 2015 in Room 408 of the Western Technical College Administrative Center, located at 111 North Seventh Street in La Crosse, Wisconsin; now therefore be it

RESOLVED, That the Western Technical College District Board hereby adopts the budget for the 2015-2016 fiscal year in the amount of $50,646,879 for the District's General Fund, and in the amount of $134,720,427 for the District's consolidated budget for the fiscal year beginning July 1, 2015.
Resolution of Commendation

Joanne Sandvick

Whereas, Joanne Sandvick has served as a member of the Western Technical College District Board for 12 years, from July 1, 2003 through June 30, 2015, and

Whereas, Joanne has provided leadership to Western Technical College by serving as the District Board Chair (2009-2011); District Board Vice Chair (2007-2009); District Board Treasurer (2006-2007); District Secretary (2011-2013); the College’s representative on the WTC District Boards Association Member Interdistrict/Interagency Cooperation Committee (2011-2015) and the Marketing/Public Relations and Awards Committee (2003-2011); and

Whereas, Joanne brought to the board extensive knowledge of the La Crosse community and experience in collaboration through her involvement with the La Crosse Medical Health Science Consortium, and

Whereas, Joanne, as a student of servant leadership, respected the responsibility that came with her role on the district board, keeping in mind the average taxpayer and the people who work in the trenches at the college, and

Whereas, Joanne was willing to take the time needed to review documents “with a fine tooth comb” before making her decision, bringing into focus the importance of paying attention to details, and

Whereas, her accomplishments as chair of the Budget and Facilities Subcommittee was a major factor in verifying the fiscal and planning integrity of the college, and

Whereas, her board engagement was a true reflection of her skill-sets in leadership, preparation, collaboration, and thoroughness, and

Whereas, Joanne’s sense of humor, even during difficult times, will be missed, now therefore be it

Resolved That the Board of the Western Technical College District hereby expresses its sincere and grateful appreciation to Joanne Sandvick for her 12 years of service as a member of the District Board and extends to her continued best wishes for the future.

Adopted, approved, and recorded by the Western Technical College District Board on June 16, 2015

Dan Hanson, District Board Chair

Lee Rasch, President
WESTERN TECHNICAL COLLEGE DISTRICT

Resolution of Commendation

Tom Smith

Whereas, Tom Smith has served as a member of the Western Technical College District Board for nine years, from July 1, 2006 through June 30, 2015, and

Whereas, Tom has provided leadership to Western Technical College by serving as the District Board Chair (2011-2013); District Board Vice Chair (2009-2011); District Board Treasurer (2007-2009); Chair of the Board Planning, Policy, and Instruction Committee (2013-2015); Chair of the Board Budget and Facilities Committee (2007-2011); the College’s representative on the WTC District Boards Association Member Program Committee (2014-2015); the Member Bylaws, Policy & Procedures Committee (2011-2015), Western’s Representative to the WTCS Insurance Trust Consortium (2009-2015) and the Interdistrict/Interagency Cooperation Committee (2006-2007); and

Whereas, Tom brought a business point of view to the college – something that is important to our mission to prepare the workforce for the region, and

Whereas, Tom recognized the role a technical college can play as a community partner for economic development, and he is equally as passionate about the promise of a new and better day that a technical education offers Western’s students, and

Whereas, Tom’s “rock solid leadership” as Board Chair during the successful Vision 2020 Facilities Referendum, focused on balancing management with innovation in order to meet the challenges, and

Whereas, Tom’s commitment and follow-through was evidenced both in his actions on the Board as well as in his ability to meet his personal goal of losing 100 pounds, and

Whereas, Tom is thoughtful and respected by his colleagues, bringing a balanced point of view to every situation, and his incredible kindness, calm demeanor, and positive attitude will be missed, now therefore be it

Resolved That the Board of the Western Technical College District hereby expresses its sincere and grateful appreciation to Tom Smith for his nine years of service as a member of the District Board and extends to him continued best wishes for the future.

Adopted, approved, and recorded by the Western Technical College District Board on June 16, 2015

Dan Hanson, District Board Chair

Lee Rasch, President