WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes to Regular Meeting
September 15, 2015

ATTENDANCE
Mr. Dennis Treu, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 4:20pm on Tuesday, September 15, 2015 in Room 408 of the Western Technical College Administrative Center, 111 Seventh Street North, La Crosse, WI. Board members present were: Andrew Bosshard, Carrie Buss, Dan Hanson, Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joan Sosalla, Dennis Treu and Lee Rasch, President.

PUBLIC NOTICE OF MEETING
Notice of the meeting was posted publicly on Friday, September 11, 2015 at 12:50pm with the agenda being distributed to interested persons, sent to the District’s official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OTHERS PRESENT
Others Present: Denise Vujnovich, Wade Hackbarth, Amy Thornton, Janice Strupp, John Heath, Amy Schmidt and Sally Emerson (Western staff).

APPROVAL OF MINUTES
Motion Lawrence, second Lister that the Western Technical College District Board approve the minutes to the August 18, 2015 regular meeting as presented. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

APPROVAL OF FINANCIAL REPORTS
Motion Lukasek, second Hanson, that the Western Technical College District Board approve financial reports for August, 2015 which include 1) Schedule of Payments; and 2) Vendors Over $2500. Votes: Ayes, 8; Opposed, 0; Abstention, 1. Motion carried

PRESIDENT’S REPORT
Sally Emerson advised that a map that identifies where Western alumni reside is now available at westerntc.edu. Dr. Rasch provided a brief UW | technical college merger study group update. He reminded Board Members of the October 27 Horticulture Education Center ribbon cutting and Will Allen event. There is also a Sustainability Institute RENEW Wisconsin event being held on campus at 4pm on September 24.

DISTRICT BOARD CHAIRPERSON REPORT/UPDATE
Mr. Treu reported that last week’s College Day presentations were very informative. Mr. Lukasek and Ms. Lawrence provided brief updates from the WTCS Board meeting.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT
Mr. Laehn reported that Planning, Policy and Instruction committee was provided 1) brief solar energy status update; 2) enrollment management update; 3) Title III Adjunct charter report; and 4) reviewed several policies.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Ms. Sosalla informed that the Budget and Facilities committee was provided 1) subcommittee update; 2) Vision 2020 update; 3) facilities readiness for fall 2015 report; 4) reviewed the 2015 property tax scenarios; 5) was provided an explanation of the 2015D borrowing; 6) Coleman phase II alternates were discussed; 7) online expansion update; and 8) reviewed the financial reports

STAKEHOLDER SATISFACTION
Amy Thornton provided an update to Western’s Stakeholder Satisfaction – A Key Result Update.

RFP FOR BANKING AND INVESTMENT SERVICES
Motion Lukasek, second Lawrence to accept the proposal from U.S. Bank for banking services based on their proposal which meets the specified requirements and is most advantageous to the District and accept the proposals from Coulee Bank and U.S. Bank for investment services. The U.S. Bank proposal includes options to utilize Wisconsin Investment Series Cooperative (WISC) through a relationship with PMA. This option will allow the District to work with other local banks for placing investments. Votes: Ayes, 8; Opposed, 0; Abstention, 1. Motion carried.
RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF $3,945,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015D OF WESTERN TECHNICAL COLLEGE DISTRICT, WISCONSIN.

Motion Buss, second Sosalla, to adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of $3,945,000 General Obligation Promissory Notes, Series 2015D of Western Technical College District, Wisconsin. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lawrence, yes; Lister, yes; Lukasek, yes; Sosalla, yes; Treu, yes. Motion carried.

REQUEST FOR PROPOSALS FOR ARCHITECTURAL AND ENGINEERING SERVICES

Motion Hanson, second Buss to accept the proposal from HSR for architectural and engineering services based on their proposal which meets the specified requirements and is most advantageous to the District. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously

APPROVE RESOLUTION DESIGNATING POSITIONS AS ASSISTANT, ASSOCIATE, OR DEPUTY DISTRICT DIRECTOR FOR THE PURPOSE OF WISCONSIN’S CODE OF ETHICS FOR PUBLIC OFFICIALS AND EMPLOYEES

Motion Bosshard, second Buss that the Western Technical College District Board adopt the resolution designating positions as assistant, associate, or deputy district director for the purpose of Wisconsin’s Code of Ethics for Public Officials and Employees. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment A.

POLICIES – FIRST READINGS

Motion Lukasek, second Lister to approve for first reading revised policy E0200 Admission and new policy Veterans Admission and Call-Up. Votes: Ayes, 9; Opposed, 0. Motion carried.

TID UPDATES

Mr. Hanson stated the City of Bangor plans to roll over part of an older TID for infrastructure, street lights and moderately priced housing. Next meeting is scheduled for September 24, 2015. La Crosse TID No. 17 encompasses the Cleary building and Xcel energy property. Multiple meetings will be scheduled. Relative to the City of Blair, Ms. Sosalla reported the TID No. 7 will be used for single family housing between the K12 School and City of Blair. She further reported the Independence TID is related to a new Gordy’s grocery store – annexed existing TID. Ms. Lawrence indicated the City of Viroqua is finalizing TID #2, amended TID #3 and created TID #6 which are all related to infrastructure.

CONSENT AGENDA

Motion Lukasek, second Hanson, that the Western Technical College District Board approve the following consent items as presented: A) Personnel: 1) Notice of Employment of a) Brian Marx, Machine Tool Instructor, Integrated Technology Division, Academic Affairs; b) Tracy Noyes, Adult Learning Specialist, Academic Excellence & Development, Academic Affairs; c) Brenda Peterson, Administrative Assistant, General Studies, Academic Affairs; d) Tou Yang, Student Success Specialist, Counseling Services, Student Development and Success; 2) Notice of Resignation of a) Cindy Kartman, Manager, Wellness Center, Student Development and Success; b) Sherrie Sime, Administrative Assistant, Business & Industry, Academic Affairs; 3) Notice of Retirement of a) Carolyn Byom, Instructor, Medical Lab Technician, Health & Public Safety, Academic Affairs; b) Robert Eastham, EMS/Fire Coordinator, Health & Public Safety. Academic Affairs; and B) Project Submission for: 1) Application to Participate in the Pell Experimental Site (ESI). Votes: Ayes, 9; Opposed, 0. Motion carried unanimously.

OTHER BUSINESS

As follow-up, Amy Thornton provided the District Board an update relative to John Grotjahn, Western student who was provided the opportunity to go to NASA. Western is attempting to include John in the next cohort of students going to NASA.

ADJOURNMENT

5:29pm: Motion Hanson, second Lister, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 9; Opposed, 0. Motion carried unanimously.

Ed Lukasek, Secretary
WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Resolution designating positions as assistant, associate, or deputy district director for the purpose of Wisconsin's Code of Ethics for Public Officials and Employees:

Whereas Wisconsin Statute 19.42(13)(intro.) and (f), Stats., provides that any position designated as assistant, associate, or deputy district director of a technical college district is subject to the State of Wisconsin Code of Ethics for Public Officials and Employees; and

Whereas The Ethics Board of the State of Wisconsin has requested that the District Board adopt a resolution confirming the positions appropriately identified as assistant, associate, or deputy district director for the purposes of Wisconsin's Code of Ethics for Public Officials and Employees; now therefore be it

Resolved That for the purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Western Technical College District Board designates the following positions as assistant, associate, or deputy district directors and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom Wisconsin's Code of Ethics applies:

- Wade Hackbarth, Vice President of Finance/Operations
- John Heath, Human Resources Director
- Amy Thornton, Vice President of Strategic Effectiveness and Engagement
- Roger Stanford, Vice President of Academic Affairs
- Denise Vujnovich, Vice President of Student Development and Success

Note that the college now uses position titles that are common with the Wisconsin Technical College System.