WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes to Regular Meeting
December 20, 2016

ATTENDANCE
Ms. Angie Lawrence, District Board Vice Chair, called the regular meeting of the Board of Western Technical College District to order at 4:01pm on Tuesday, December 20, 2016 in the Kwik Trip Room of the Lunda Center, 319 Seventh Street North, La Crosse, WI. Board members present were: Andrew Bosshard, Carrie Buss, Dan Hanson, Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joan Sosalla and Lee Rasch, President. District Board member Dennis Treu was excused.

PUBLIC NOTICE OF MEETING
Notice of the meeting was posted publicly on Thursday, December 15, 2016 at 1:03pm with the agenda being distributed to interested persons, sent to the District’s official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OTHERS PRESENT
Others Present: Wade Hackbarth, Denise Vujnovich, Janice Strupp, Amy Thornton, Roger Stanford, Deb Hether, Patti Balacek, Jill Grennan, Ann Schultz, (Western staff) and Jerrilyn Brewer

APPROVAL OF MINUTES
Motion Buss, second Sosalla, that the Western Technical College District Board approve the minutes to the November 15, 2016 regular meeting as presented. Votes: Ayes, 8; Opposed, 0. Motion carried.

APPROVAL OF FINANCIAL REPORTS
Motion Bosshard, second Buss, that the Western Technical College District Board approve financial reports for November 2016 which include: A) Schedule of Payments; B) Vendors Over $2500; C) General Revenue/Expense Report. Votes: Ayes, 7; Opposed, 0; Abstention, 1. Motion carried.

RESOLUTIONS OF COMMENDATION
Motion Sosalla, second Hanson, that the Western Technical College District Board adopt the resolutions of commendation honoring the following on their retirement: a) Dewey Coerper; b) David Mellem; and c) Ann Schultz. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously. A copy of the resolutions in their entirety are attached to and incorporated in these minutes as Attachments A, B and C.

PRESIDENT’S REPORT
Dr. Rasch shared the highlights of the recently held night walk and emphasized the upgraded safety measures with the facility renovations. Amy Thornton provided an update on Get Growing and the Hillview Urban Agriculture Center. Dr. Rasch provided a copy of the letter signed by the WTCS presidents in conjunction with Second Nature requesting continued support for climate initiatives and the Paris Climate agreement. A PowerPoint presentation highlighted the year in review and preview of 2017. Due to the Globe University closing, Western is holding special information sessions to assist those students.

DISTRICT BOARD CHAIRPERSON REPORT/UPDATE
Ms. Lawrence directed attention to the President job description, addendum to the job description and the profile. Ms. Jerrilyn Brewer provided details on the work that has been done over the past weeks in regards to the president search and results of the recently held community forums during which key themes were identified. Position will be posted on 01/03/2017 along with a news release.

ENROLLMENT REPORT
Item moved to Planning, Policy & Instruction committee.

REGIONAL LOCATIONS – COMMUNITY PANEL FEEDBACK
Roger Stanford provided a synopsis of the regional location community lunches held this fall which identified the need for skilled workers in all locations as well as interpersonal skills. Feedback was positive.

FINANCIAL AUDIT 2015-16
Motion Buss, second Bosshard to accept and place on file the 2015-2016 financial audit report prepared by Wipfli, LLP. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lawrence, yes; Lister, yes; Lukasek, yes; Sosalla, yes. Motion carried.
ADOPTION OF 2017 CAPITAL PLAN
Motion Buss, second Sosalla to adopt the 2017 Capital Plan as presented. Roll call: Sosalla, yes; Lukasek, yes; Lister, yes; Lawrence, yes; Laehn, yes; Hanson, yes; Bosshard, yes; Buss, yes. Motion carried.

COMPENSATION SYSTEM REVIEW AS PART OF THE PLAN DO CHECK ADJUST (PDCA) PROCESS
Motion Laehn, second Hanson to approve the compensation system review (Check Adjust) with proposed attached timeline. Votes: Ayes, 8; Opposed, 0. Motion carried.

APPROVE PRESIDENT’S PROFILE
Motion Sosalla, second Hanson to approve the President's Profile as amended. Votes: Ayes, 8; Opposed, 0. Motion carried.

APPROVE POLICY REVISIONS FOR SECOND READING AND ADOPTION
Motion Laehn, second Buss, that the Western Technical College District Board approve policy revisions for second reading and adoption of A0115 Board Meeting Preparation. Votes: Ayes, 8; Opposed, 0. Motion carried.

TIF UPDATES
Mr. Hanson recently attended the City of La Crosse Tax Incremental Finance District meeting on December 5, 2016 which focuses primarily on the Kwik Trips expansion.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT
Ms. Buss reported that the Planning, Policy & Instruction committee was provided an Academic 2020 Update and reviewed/discussed recognition policies.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Mr. Bosshard advised the Budget & Facilities committee addressed several topics to include: 1) audit; 2) cost per credit hour; 3) 2017 capital plan; 4) subcommittee update; and 5) Vision 2020 facilities update; and 6) financial reports.

CONSENT AGENDA
Motion Lukasek, second Hanson, that the Western Technical College District Board approve the following consent items as presented: A) Personnel - 1) Notice of Employment of: a) Bradley Furuseth, Simulation Technician, Health & Public Safety, Academic Affairs; b) Timothy Kolonick, Paramedic Instructor, Health & Public Safety, Academic Affairs; c) Jill Pintz, Student Account Assistant, Cashier’s Office, Finance & Operations; d) Andrew Seithamer, PC Support Technician – Lunda Center, Information Services, Finance & Operations; e) Alan Paulson, Wood Tech Instructor, Integrated Technology Division, Academic Affairs Unit; 2) Notice of Retirement of: a) Nancy Boero, Administrative Assistant, Flexible Learning, Academic Affairs; b) Warren Picker, Instructor, Agribusiness and Science Technology, Integrated Technology Division, Academic Affairs; 3) Notice of Resignation of: a) Crystal Boylen, Instructor, Occupational Therapy, Health & Public Safety, Academic Affairs; b) Kellie McElroy Hooper, Associate Dean, Public Safety, Health and Public Safety Division, Academic Affairs Unit. Votes: Ayes, 8; Opposed, 0. Motion carried.

ADJOURNMENT
5:35pm: Motion Hanson, second Sosalla, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 8; Opposed, 0. Motion carried.

Ed Lukasek, Secretary
Resolution of Commendation

Dewey Coerper

Whereas, Dewey Coerper, Social Science Instructor, Learner Support and Transition Division, will retire from Western Technical College on December 16, 2016, after completing 21 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Dewey has the ability to connect with students and make them feel comfortable in the Learner Support and Transition program; and

Whereas, he is truly a people-person, kind and compassionate to everyone around him; and

Whereas, Dewey is a shining example of someone who enjoys working with students and is willing to go above and beyond to ensure their success; and

Whereas, he has a caring and sharing relationship with his co-workers; and

Whereas, his positive attitude, great conversations, and dedication to students will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Dewey Coerper for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Dewey many happy and satisfying years in his retirement.
Resolution of Commendation

David Mellem

Whereas, David Mellem, Custodian, Physical Plant, will retire from Western Technical College on January 13, 2017, after completing 20 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, David is conscientious in his job and has an eye for detail; and

Whereas, he is a natural leader with the ability to pull the team together when needed; and

Whereas, David anticipates future needs and takes action instead of waiting to react when situations arise; and

Whereas, it is important to him that he and everyone on the team take pride in their work; and

Whereas, his co-workers will miss the conversations about his experiences and the pictures of his gardens and his family – which is so important to him; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to David Mellem for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish David many happy and satisfying years in his retirement.
Resolution of Commendation

Ann Schultz

Whereas, Ann Schultz, Leads and High School Relations Assistant, Strategic Effectiveness and Engagement Division, will retire from Western Technical College on January 3, 2017, after completing 26 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Ann is many times the first contact potential students have with Western, and she is willing to go above and beyond to make it a positive experience; and

Whereas, she is diligent in the details and generous with her time; and

Whereas, Ann is a modest, kind, and compassionate co-worker; and

Whereas, she enjoys being part of a team, even in front of an audience at the Breakfast Classique; and

Whereas, her sense of humor, her competitive nature during football and NCAA tournament seasons, and her concern over the welfare of the Administrative Center pigeons will be missed; therefore be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Ann Schultz for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Ann many happy and satisfying years in her retirement.