WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes to Annual Organizational and Regular Meeting
July 11, 2016

ATTENDANCE
Mr. Dennis Treu, District Board Chair, called the organizational meeting of the Board of Western Technical College District to order at 4:12pm on Monday, July 11, 2016 in Room 405 at the Western Technical College Administrative Center, 111 Seventh Street N, La Crosse, Wisconsin. Board members present were: Andrew Bosshard, Carrie Buss, Dan Hanson, Dave Laehn, Angie Lawrence, Sally Lister, Joan Sosalla, Dennis Treu, and Lee Rasch, President. Board member Ed Lukasek was excused.

CLOSED SESSION
3:11pm: Motion Lawrence, second Hanson, that the Western Technical College District Board convene in closed session for the purpose of discussion regarding status of collective bargaining and property acquisition pursuant to 19.85(1)(e), Wis. Stats. The Board will convene in open dialogue session immediately following the closed session. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lawrence, yes; Lister, yes; Sosalla, yes; Treu, yes. Motion carried.

4:04pm: Western Technical College District Board adjourned from closed session. No action taken.

OPEN SESSION
At 4:12pm, Mr. Treu called the open business session to order.

OTHERS PRESENT
Others Present: Wade Hackbarth, Denise Vujnovich, Roger Stanford, Janice Strupp, Amy Thornton, Jackie Kettner-Sieber, Doreen Olson, Carolyn Byom (Western staff)

PUBLIC NOTICE OF MEETING
Notice of the meeting was posted publicly on Friday, July 8, 2015 at 11:45am with the agenda being distributed to interested persons, sent to the District’s official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OATH OF OFFICE AND CODE OF ETHICS
A) Ms. Lister administered the oath of office to reappointed members Dan Hanson, Angie Lawrence and Dennis Treu. Each was appointed to serve a 3-year term beginning July 1, 2016 and ending June 30, 2019. B) Signatures were obtained from all Board members affirming their understanding and compliance to Policy A0106-Oath of Office and Code of Ethics for the District Board.

ELECTION OF CHAIRPERSON
Carrie Buss nominated Dennis Treu for the position of District Board Chairperson, seconded by Dan Hanson. No other nominations were presented. Votes: Ayes, 8; Opposed, 0. Mr. Treu was re-appointed unanimously.

ELECTION OF OFFICERS
Dan Hanson nominated Angie Lawrence for the position of District Board Vice Chairperson, seconded by Andrew Bosshard. No other nominations were presented. Votes: Ayes, 8; Opposed, 0. Ms. Lawrence was re-appointed unanimously.

Dan Hanson nominated Ed Lukasek for the position of District Board Secretary, seconded by Angie Lawrence. No other nominations were presented. Votes: Ayes, 8; Opposed, 0. Mr. Lukasek was reappointed as District Board Secretary.

Joan Sosalla nominated Andrew Bosshard for the position of District Board Treasurer, seconded by Carrie Buss. No other nominations were presented. Votes: Ayes, 8; Opposed, 0. Mr. Bosshard was appointed as Treasurer.

APPROVAL OF MINUTES
Motion Buss, second Bosshard that the Western Technical College District Board approve the minutes to the June 21, 2016 regular meeting as amended. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

APPROVAL OF FINANCIAL REPORTS
Motion Sosalla, second Buss, that the Western Technical College District Board approve financial reports for June 2016 which include 1) Schedule of Payments; and 2) Vendors Over $2500. Votes: Ayes, 7; Opposed, 0, Abstention, 1. Motion carried.
RESOLUTION OF COMMENDATION
Motion Bosshard, second Hanson, that the Western Technical College District Board adopt the resolution of commendation honoring the following on their retirement from Western Technical College: a) Carolyn Byom; b) Jeanne Johnson; and c) Natalie Kranz (amended). Votes: Ayes, 8; Opposed, 0. Motion carried unanimously. A copy of the resolutions in their entirety are attached to and incorporated in these minutes as Attachment A.

DESIGNATION OF DATES, TIMES AND PLACE(S) OF MONTHLY BOARD MEETINGS
Motion Bosshard, second Sosalla, that the Western Technical College District Board designate the District Board’s meeting dates, times, and locations for 2016-2017 as follows, subject to change as needed. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

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Additional Special District Board meetings may be scheduled as needed.

DESIGNATION OF DISTRICT'S ATTORNEY(S)
Motion Buss, second Lister, that the Western Technical College District Board authorize the administration to use Johns Flaherty and Collins as both General and Personnel Counsel; Strang, Patteson, Renning, Lewis & Lacy, S. C. as Labor Relations Counsel; Quarles and Brady as Bond Counsel with Mr. Brian Lanser as principal attorney; and to further designate and consult with specialized counsel as the need may arise in 2016-2017. Votes: Ayes, 7; Opposed, 0, Abstention, 1. Motion carried unanimously.

DISTRICT BOARD COMMITTEE APPOINTMENTS
Motion Lister, second Buss, that the Western Technical College District Board appoint District Board members to 1) the WTC Boards Association Standing Committees for 2016-2017 as follows: Legislative Committee-Angie Lawrence, Andrew Bosshard, Dennis Treu; Human Resources Committee-Joan Sosalla and Carrie Buss; Program Committee-Dan Hanson; Marketing/Public Relations and Awards Committee-Dan Hanson and Angie Lawrence; Interdistrict/Interagency Cooperation Committee-Dave Laehn, Sally Lister and Dennis Treu; Bylaws, Policy and Procedures Committee-Ed Lukasek and Dan Hanson; 2) for 2016-2017 to appoint Andrew Bosshard as Chair of the District Board Budget and Facilities Committee (BAFC), Carrie Buss as Chair of the District Board Planning, Policy, and Instruction Committee (PPIC), and Dan Hanson as Chair of the District Board New Directions Committee, 3) Angie Lawrence as Western’s representative on the WTCS Insurance Trust Consortium, and 4) Sally Lister as the District Board representative on the Western Foundation Board 2015-2018. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

DESIGNATION OF PUBLIC FINANCE ADVISOR
Motion Lawrence, second Bosshard that the Western Technical College District Board authorize the administration to use the firm of Robert W. Baird & Co as the District’s Public Finance Advisor for 2016-2017 with Mr. Brian Brewer as principal consultant. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.
DESIGNATION OF OFFICIAL NEWSPAPER
Motion Lawrence, second Bosshard, that the Western Technical College District Board designate the La Crosse Tribune as the District’s official newspaper for 2016-2017. Votes: Ayes, 8; Opposed, 0. Motion carried.

DESIGNATION OF PUBLIC DEPOSITORIES
Motion Lawrence, second Bosshard that the Western Technical College District Board approve the eight selected qualified public depositories throughout the District for all public monies coming into the hands of the Treasurer of the Western Technical College District Board. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated in these minutes as Attachment B.

PRESIDENT’S REPORT
Lee Rasch a) highlighted the note from Rebecca Kleefisch and her visit to Western; b) advised the Foundation Executive Committee has approved conducting a feasibility study to significantly raise scholarship money.

DISTRICT BOARD CHAIRPERSON’S REPORT
Mr. Treu reminded members of the following dates a) Boards Association Meeting – July 14-16, 2016; b) ACCT Leadership Congress – October 5-8, 2016.

PLANNING, POLICY AND INSTRUCTION COMMITTEE
Mr. Laehn reported the committee a) reviewed a new, revised and discontinuance of policies; b) was provided an enrollment update; c) discussed professional services RFP and d) briefly reviewed annual calendar.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT
Dr. Sosalla reported the committee a) was provided updates on Vision 2020 facilities and Campus Works; and b) reviewed the provided financial reports.

APPROVE THE SOLAR* CONNECT COMMUNITY INVESTMENT AS OUTLINED.
Motion Lawrence, second Sosalla that the Western Technical College District Board approve the Solar* Connect Community investment as outlined. Votes: Ayes, 8; Opposed, 0. Motion carried.

ACCEPT THE LOW BID FOR THE VIROQUA REGIONAL LOCATION PARKING LOT UPGRADE
Motion Bosshard, second Buss that the Western Technical College District Board accept the low bid submitted for the Viroqua regional location parking lot upgrade. Votes: Ayes, 8; Opposed, 0. Motion carried.

ACCEPT THE LOW BID SUBMITTED FOR THE KUMM CENTER BRICK EXTERIOR BRICK PROJECT
Motion Bosshard, second Hanson that the Western Technical College District Board accept the low bid submitted for the Kumm Center brick exterior brick project. Votes: Ayes, 8; Opposed, 0. Motion carried.

APPROVE NEW FUND BALANCE POLICY FOR FIRST READING
Motion Lister, second Lawrence that the Western Technical College District Board approve for first reading new Fund Balance Policy. Votes: Ayes, 8; Opposed, 0. Motion carried

APPROVE REVISED POLICY FOR FIRST READING
Motion Buss, second Sosalla that the Western Technical College District Board approve for first reading revised Policy F0400 Tobacco/Smoke Free Environment. Votes: Ayes, 8; Opposed, 0. Motion carried.

APPROVE REVISED POLICIES FOR SECOND READING AND ADOPTION
Motion Lawrence, second Hanson that the Western Technical College District Board approve the following revised policies for second reading and adoption: a) D0106 Academic Standards; and D0500 Faculty Quality Assurance System (FQAS). Votes: Ayes, 8; Opposed, 0. Motion carried.

APPROVE POLICY DISCONTINUANCE FOR FIRST READING
Motion Buss, second Bosshard that the Western Technical College District Board approve discontinuance of policy D0111 Teams for first reading. Votes: Ayes, 8; Opposed, 0. Motion carried.

CONSENT AGENDA
Motion Buss, second Laehn, that the Western Technical College District Board approve the following consent items as presented: 1) Personnel: Notice of Employment of a) Greg Benz, K-12 Relations Coordinator, Recruitment, Strategic Effectiveness & Engagement; b) Jordan Churchill, Data Specialist-Administrative Assistant/Proctor, Learner Support & Transition, Student Development and Success; c) Blake Deiber, Fire District Coordinator, Health & Public Safety Division, Academic Affairs; d) Lisa Dimmitt, Veteran Military Center Assistant, Veteran Center, Student Development and Success; e) Karen Duncanson, Teacher Aide, Learner Support &
Transition, Student Development and Success; f) Nick Jakusz, Mathematics Specialist, Learner Support & Transition, Student Development and Success; and 2) Notice of Resignation of Jenna Davidson, Professional Tutor, Learner Support & Transition, Student Development and Success. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

ADJOURNMENT
4:53pm: Motion Sosalla, second Bosshard, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes, 8; Opposed, 0. Motion carried unanimously.

Ed Lukasek, District Board Secretary
Resolution of Commendation

Carolyn Byom

Whereas, Carolyn Byom, Medical Lab Technician Instructor in the Health and Public Safety Division, will retire from Western Technical College on June 30, 2016, after completing 16 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Carolyn is passionate about the success of the MLT program and its students; and

Whereas, she remains calm in any situation, never appearing rattled; and

Whereas, Carolyn is extremely organized and has an amazing work ethic; and

Whereas, she is a trusted mentor; and

Whereas, her friendly smile and positive attitude will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Carolyn Byom for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Carolyn many happy and satisfying years in her retirement.
Resolution of Commendation

Jeanne Johnson

Whereas, Jeanne Johnson, Therapeutic Massage Instructor in the Health and Public Safety Division, will retire from Western Technical College on June 30, 2016, after completing 11 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Jeanne has the unique ability to provide service to a client, while also understanding the person as a whole; and

Whereas, she is extremely intuitive about clients, students, and co-workers; and

Whereas, Jeanne is a role model for finding the proper balance between work and personal life; and

Whereas, she is a supportive and respectful team player; and

Whereas, her unique perspective on students and her free massages will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Jeanne Johnson for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Jeanne many happy and satisfying years in her retirement.
Resolution of Commendation

Nataline (Natty) Kranz

Whereas, Natty Kranz, Nursing Assistant Instructor in the Health and Public Safety Division, will retire from Western Technical College on June 30, 2016, after completing 25 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Natty is a dedicated and professional RN who promotes the field by encouraging compassionate caregiving, empathy, and expertise while teaching the next generation of healthcare providers; and

Whereas, she is respected by our community partner organizations and is a go-to person for information; and

Whereas, Natty thinks of others and makes those around her feel important and special; and

Whereas, she is a great role model and mentor for new faculty and staff; and

Whereas, her caring attitude toward students, ability to teach a wide range of topics, and delicious homemade banana bread will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Natty Kranz for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Natty many happy and satisfying years in her retirement.
WESTERN TECHNICAL COLLEGE DISTRICT

RESOLUTION
TO DESIGNATE PUBLIC DEPOSITORIES

WHEREAS Section 34.05 (1), Wisconsin Statutes, requires the designation of public depositories for all public moneys coming into the hands of the Treasurer of the Western Technical College District Board, La Crosse County, State of Wisconsin; and

WHEREAS, the following public depositories qualify as public depositories under Chapter 34 of the Wisconsin Statutes for all public moneys coming into the hands of the treasurer of the Western Technical College District Board, La Crosse County, State of Wisconsin, and deposited in said public depositories pursuant to Wisconsin Statutes 66.0607 and 66.0603:

- Coulee Bank, La Crosse, WI
- Farmers and Merchants Bank, Tomah, WI
- Jackson County Bank, Black River Falls, WI
- Royal Bank, Mauston, WI
- State Bank of Arcadia, Independence, WI
- US Bank, Milwaukee, WI
- Peoples State Bank, Viroqua, WI
- Wisconsin Investment Series Cooperative, Milwaukee, WI

NOW, THEREFORE BE IT RESOLVED, by the Western Technical College District Board that the above named financial institutions are hereby designated as depositories in which the funds of the Western Technical College District may be deposited.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to each of the above named depositories.