ATTENDANCE
Mr. Dennis Treu, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 4:11pm on Tuesday, October 18, 2016 in Room 126 of the Viroqua Regional Location, 220 South Main Street, Viroqua, WI. Board members present were: Andrew Bosshard, Carrie Buss, Dan Hanson, Dave Laehn, Angie Lawrence, Ed Lukasek, Joan Sosalla, Dennis Treu and Lee Rasch, President. District Board Member Sally Lister was excused.

PUBLIC NOTICE OF MEETING
Notice of the meeting was posted publicly on Friday, October 14, 2016 at 2:25pm with the agenda being distributed to interested persons, sent to the District’s official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

OTHERS PRESENT
Others Present: Wade Hackbarth, Denise Vujnovich, Janice Strupp, Amy Thornton, John Heath, Roger Stanford, Jennifer Brave, Bruce Mathew (Western staff).

APPROVAL OF MINUTES
Motion Hanson, second Buss, that the Western Technical College District Board approve the minutes to the September 20, 2016 regular meeting as presented. Votes: Ayes, 8; Opposed, 0. Motion carried.

APPROVAL OF FINANCIAL REPORTS
Motion Sosalla, second Bosshard, that the Western Technical College District Board approve financial reports for September 2016 which include: A) Schedule of Payments; B) Vendors Over $2500; C) General Revenue/Expense Report; and D) General Revenue/Expenses Report 2015-16 (final). Votes: Ayes, 7; Opposed, 0; Abstention, 1. Motion carried.

PRESIDENT’S REPORT
Dr. Rasch provided a brief explanation of the WTCS Biennium budget request and announced that Western was again recognized for Tree Campus USA – 2015. The plaque provided to Western by Downtown Mainstreet, Inc. – Project Development Honorable Mention 2016 was shared. A reminder of the November 7th annual District/Foundation Boards dinner was provided.

DISTRICT BOARD CHAIRPERSON REPORT/UPDATE
Mr. Treu and Mr. Lukasek shared feedback from the ACCT Leadership Congress they recently attended. A reminder of the November 22 District Board Advance was given.

RESOLUTION TO AUTHORIZE TAX LEVY FOR 2016-17 BUDGET
Motion Buss, second Lawrence, that the Western Technical College District Board Adopt the Resolution to Authorize Tax Levy for the 2016-17 Budget as presented. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lawrence, yes; Lukasek, yes; Sosalla, yes; Treu, yes. Motion carried. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment A.

ANNUAL REVIEW AND REPORT OF PROCUREMENT
Motion Bosshard, second Buss that the Western Technical College District Board approve the review of procurements for 2015-16 performed by the Business Office. Votes: Ayes, 8; Opposed 0. Motion carried

BUDGET MODIFICATIONS 2015-16
Motion Lawrence, second Sosalla, that the Western Technical College District Board approve the Resolution to Adopt Changes to the 2015-16 budget. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lawrence, yes; Lukasek, yes; Sosalla, yes; Treu, yes. Motion carried. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment B.

RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF $3,100,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2016C
Motion Hanson, second Bosshard that the Western Technical College District Board adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of $3,100,000 General Obligation Promissory Notes, Series 2016C, of Western Technical College District, Wisconsin. Roll call: Sosalla, yes; Lukasek, yes; Lawrence, yes; Laehn, yes; Hanson,
yes; Buss, yes; Bosshard, yes; Treu, yes. Motion carried. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment C.

PURCHASE OF THE WELDING AND APPRENTICESHIP FACILITY | REQUEST FOR PROPOSAL (RFP)

Motion Buss, second Lawrence that the Western Technical College District Board accept the proposal submitted by the Western Technical College Foundation for the purchase of the Welding & Apprenticeship Facility. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lawrence, yes; Lukasek, no; Sosalla, yes; Treu, yes. Motion carried.

PROPERTY ACQUISITIONS | PROPERTY BORDERING THE LA CROSSE DOWNTOWN CAMPUS

Motion Lawrence, second buss, that the Western Technical College District Board approve the purchase of 314 Eighth Street North property as outlined and submit same to the WTCS Board for approval at its November 2016 meeting. Roll call: Sosalla, yes; Lukasek, yes; Lawrence, yes; Laehn, yes; Hanson, yes; Buss, abstain; Bosshard, yes; Treu, yes. Motion carried.

Motion Lawrence, second Buss, that the Western Technical College District Board approve the purchase of 320-322 Eighth Street North property as outlined and submit same to the WTCS Board for approval at its November 2016 meeting. Roll call: Bosshard, yes; Buss, yes; Hanson, yes; Laehn, yes; Lawrence, yes; Lukasek, yes; Sosalla, yes; Treu, yes. Motion carried.

PARAPROFESSIONAL AND SCHOOL RELATED PERSONNEL (PSRP) UNIT OF LOCAL #3605 CONTRACT APPROVAL

Motion Bosshard, second Sosalla, that the Western Technical College District Board approve the Paraprofessional and School Related Personnel (PSRP) Unit of Local #3605 Contract as negotiated. Votes: Ayes, 8; Opposed 0. Motion carried.

FACULTY/NTP BARGAINING UNIT LOCAL #3605 CONTRACT APPROVAL

Motion Laehn, second Bosshard that the Western Technical College District Board approve the Faculty/NTP Bargaining Unit Local #3605 Contract as negotiated. Votes: Ayes, 8; Opposed 0. Motion carried.

APPROVE NEW PROGRAM DEVELOPMENT – CONCEPT APPROVAL

Motion Lukasek, second Sosalla that the Western Technical College District Board approve new program development – Concept Approval – Associate of Applied Science, Digital Marketing. Votes: Ayes, 8; Opposed 0. Motion carried.

HONORARY ASSOCIATE DEGREE – SHEILA A. LUCEY

Motion Lukasek, second Bosshard, that the Western Technical College District Board authorize the issuance of an honorary associate degree for Sheila A. Lucey. Votes: Ayes, 8; Opposed 0. Motion carried.

APPROVE POLICY REVISIONS FOR FIRST READING

Motion Buss, second Lukasek, that the Western Technical College District Board approve policy revisions for first reading of: A) A0111 Board Member Resignation; C) A0116 Maintenance and Publication of Board Minutes and E) F0201 Surveillance System Camera Policy. Votes: Ayes, 8; Opposed, 0. Motion carried

Policies A0112 Removal from Office and C0408 Salary Adjustment of a Manager or Administrator and Other Special Conditions Warranting Stipend were pulled for additional review.

APPROVE POLICY REVISIONS FOR SECOND READING AND ADOPTION

Motion Buss, second Sosalla, that the Western Technical College District Board approve policy revisions for second reading and adoption of C0700 Leave of Absence. Votes: Ayes, 8; Opposed, 0. Motion carried

TIF UPDATES

Mr. Lukasek advised that the City of Tomah Tax Incremental Finance District #8 is moving ahead which includes the downtown and Burnstad’s areas.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT

Mr. Laehn reported that the Planning, Policy & Instruction committee was provided an enrollment management report. The new Digital Marketing associate of science degree was discussed. Several policies were reviewed by the committee.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT

Mr. Bosshard advised the Budget & Facilities committee addressed several topics to include: 1) refinancing of notes; 2) 2016 property tax recommendation; 3) annual procurement report; 4) 2015-16 financial operating results and budget modifications; 5) subcommittee update; 6) Vision 2020 facilities update; and 7) financial reports.
CONSENT AGENDA
Motion Bosshard, second Lukasek, that the Western Technical College District Board approve the following consent items as presented: A) Personnel - 1) Notice of Employment of: a) Oscar Uribe Mardones, Program Design Coordinator, Academic Excellence and Development, Academic Affairs Unit, Limited; b) Mike Schams, Custodian, Physical Plant, Finance and Operations; c) Michael Hanson, PC Support Technician-Lunda Center, Information Services, Finance and Operations Unit; 2) Notice Resignation of: a) Kathleen Gregerson, Administrative Program Assistant, Health and Public Safety, Academic Affairs Unit; b) Shannon Havlik, Sustainability Coordinator, Integrated Technology, Academic Affairs Unit; c) Melissa Haakenson, Cashier, Cashier's Office, Finance and Operations Unit; d) Phillip Rach, Instructor, Paramedic, Health and Public Safety Academic Affairs Unit; and B) Project Submission and Acceptance of: 1) State Funds FY16-FY17 System-Wide Learning Grant Funding for Apprenticeship Training; and 2) National Science Foundation Advanced Technological Education: STEM Professionals of the Future. Votes: Ayes 8; Opposed 0. Motion carried.

OTHER BUSINESS
Motion Sosalla, second Bosshard, that the Western Technical College District Board adopt the overall framework and AQIP Action plan for faculty credentials. Votes: Ayes 8; Opposed 0. Motion carried.

ADJOURNMENT
4:46pm: Motion Sosalla, second Buss, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 8; Opposed, 0. Motion carried unanimously.

Ed Lukasek, Secretary
Resolution
To Authorize Tax Levy for the 2016-17 Budget

WHEREAS the Board of the Western Technical College District adopted the budget for the 2016-17 year at the District Board meeting on June 21, 2016; Therefore be it

RESOLVED, That the Board of the Western Technical College District authorizes a tax levy in the amount of $11,276,535 on the full equalized value of the taxable property of the District, as certified to it by the Wisconsin Department of Revenue, for the purpose of operating and maintaining the Western Technical College District, and a tax levy in the amount of $17,875,000 for the retirement of previously approved District indebtedness for the fiscal year beginning July 1, 2016; and be it

RESOLVED further, That the Board of the Western Technical College District authorizes the total mill rate to be 1.56842 for the fiscal year beginning July 1, 2016 which represents a 0.57% decrease from the mill rate of 1.57742 set for the fiscal year beginning July 1, 2015; and be it

RESOLVED further, That the Board of the Western Technical College District, pursuant to Chapter 38.16 of the Wisconsin Statutes, authorizes the aforementioned amount of tax levy to be spread proportionately on the tax roles for collection in each city, village, and town within the District boundaries, and that the respective clerks be informed of this action by October 31, 2016, or within ten days after receipt of the equalized valuation from the Wisconsin Department of Revenue, whichever is later.
WESTERN TECHNICAL COLLEGE DISTRICT

RESOLUTION
To Adopt Changes to the 2015-2016 Budget

Whereas, under the provisions of Wisconsin Statute 65.90(5), the District Board must approve, by at least a two-thirds vote of the full Board, any modifications to an adopted budget by fund type or function; and

Whereas expenditures in the General Fund need to be adjusted due to additional activities in this fund; and

Whereas expenditures in the Capital Projects Funds need to be adjusted due to additional activities in these funds; and

Whereas expenditures in the Debt Service Funds need to be adjusted due to additional activities in these funds; and

Therefore be it

Resolved, that the Western Technical College District Board adopt the 2015-2016 budget modifications to the General Fund, Capital Projects Funds, and Debt Service Funds as shown below:

### GENERAL FUND

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<tr>
<th>Revenue Category</th>
<th>Budget</th>
<th>Change</th>
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<tbody>
<tr>
<td>Local Taxes</td>
<td>$10,730,374</td>
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<tr>
<td>State</td>
<td>$22,566,692</td>
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<tr>
<td>Program Fees</td>
<td>$11,618,235</td>
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<tr>
<td>Material Fees</td>
<td>$468,700</td>
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<tr>
<td>Other Student Fees</td>
<td>$1,093,960</td>
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<tr>
<td>Institutional</td>
<td>$595,400</td>
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<tr>
<td>Federal</td>
<td>$2,193,589</td>
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<tr>
<td>Transfers from Reserves and Designated Fund Balances</td>
<td>$1,634,735</td>
<td>0</td>
</tr>
</tbody>
</table>

| Change                           | $0       |        |

| $50,891,685                      | $0       |        |

<table>
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<tr>
<th>Expenditure Function</th>
<th>Budget</th>
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<tbody>
<tr>
<td>Instruction</td>
<td>$31,066,603</td>
<td>(77,514)</td>
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<tr>
<td>Instructional Resources</td>
<td>$1,339,036</td>
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<tr>
<td>Student Services</td>
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<td>General Institutional</td>
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<tr>
<td>Physical Plant</td>
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<tr>
<td>Equity Transfer Out</td>
<td>$244,806</td>
<td>0</td>
</tr>
</tbody>
</table>

| $50,891,685                      | $0       |        |

October 18, 2016
WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Topic: Resolution Authorizing the Issuance and Establishing Parameters for the Sale of $3,100,000 General Obligation Promissory Notes, Series 2016C, of Western Technical College District, Wisconsin.

Issue: Included in this issue:

- Instructional/Vision 2020 Equipment $2,100,000
- New Footprint – Eighth Street Properties $400,000
- New Footprint – Welding & Apprenticeship Facility $600,000

TOTAL $3,100,000

Approval of this resolution authorizes Administration to move forward with issuing debt provided that a pre-established set of parameters are met. If market conditions do not allow these parameters to be met after a period of time, the issue would come back to the Board for further discussion.

The interest rate parameter that has been established for this resolution is 3.00%.

Recommendation: Adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of $3,100,000 General Obligation Promissory Notes, Series 2016C, of Western Technical College District, Wisconsin.