WESTERN TECHNICAL COLLEGE DISTRICT BOARD  
Minutes to Regular Meeting  
September 20, 2016  

ATTENDANCE  
Mr. Dennis Treu, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 4:03pm on Tuesday, September 20, 2016 in the room 405 of the Western Technical College Administrative Center, 111 Seventh Street North, La Crosse, WI. Board members present were: Andrew Bosshard, Carrie Buss, Dan Hanson, Dave Laehn, Angie Lawrence, Sally Lister, Ed Lukasek, Joan Sosalla, Dennis Treu and Lee Rasch, President.  

PUBLIC NOTICE OF MEETING  
Notice of the meeting was posted publicly on Friday, September 16, 2016 at 7:50am with the agenda being distributed to interested persons, sent to the District’s official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.  

OTHERS PRESENT  
Others Present: Wade Hackbarth, Denise Vujnovich, Janice Strupp, Amy Thornton, John Heath, Roger Stanford, Jackie Helgeson, Tracy Dryden (Western staff).  

APPROVAL OF MINUTES  
Motion Hanson, second Laehn, that the Western Technical College District Board approve the minutes to the August 16, 2016 regular meeting as presented. Votes: Ayes, 9; Opposed, 0. Motion carried.  

APPROVAL OF FINANCIAL REPORTS  
Motion Sosalla, second Buss, that the Western Technical College District Board approve financial reports for August 2016 which include 1) Schedule of Payments; and 2) Vendors Over $2500. Votes: Ayes, 8; Opposed, 0; Abstention, 1. Motion carried.  

VETERANS PRESENTATION  
It was announced that Jackie Helgeson had received the Elbert W. Ockerman Award during the WACRAO Veteran Certifying Workshop. Ms. Helgeson provided an update including number of students served, military credit for prior learning and the best practices for serving student veterans.  

HIGHER LEARNING COMMISSION UPDATE  
Tracy Dryden provided an update on the Higher Learning Commission which is the accrediting body to the college. Western adopted the AQIP model and continuously demonstrates its commitment to continuous quality improvement.  

RESOLUTIONS OF COMMENDATION  
Motion Lawrence, second Lister, that the Western Technical College District Board adopt the resolutions of commendation honoring the following on their retirement: a) Brenda Parmenter; b) Lynn Lenz; and c) Sandra Schlechter. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously. A copy of the resolutions in their entirety are attached to and incorporated in these minutes as Attachments A, B and C.  

Motion Lukasek, second Lawrence, that the Western Technical College District Board adopt the resolution of commendation in recognition of John B. Coleman, Sr. who served as director of the La Crosse Vocational and Adult School now known as Western Technical College, recognizing his contribution to and dedicating the newly remodeled Coleman Center by posthumously presenting him with the Western Technical College Legacy Award. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated in these minutes as Attachment D.  

PRESIDENT’S REPORT  
Dr. Rasch provided reminders for several upcoming events scheduled at Western, as well as a brief WTCS update.  

DISTRICT BOARD CHAIRPERSON REPORT/UPDATE  
Mr. Treu requested feedback from others who were able to attend College Day. Mr. Treu and Mr. Lukasek will be attending the upcoming ACCT Leadership Congress on October 5-8, 2016.
APPROVE RESOLUTION DESIGNATING POSITIONS AS ASSISTANT, ASSOCIATE, OR DEPUTY DISTRICT DIRECTOR FOR THE PURPOSE OF WISCONSIN’S CODE OF ETHICS FOR PUBLIC OFFICIALS AND EMPLOYEES

Motion Lukasek, second Bosshard that the Western Technical College District Board adopt the resolution designating positions as assistant, associate, or deputy district director for the purpose of Wisconsin’s Code of Ethics for Public Officials and Employees. Votes: Ayes, 9; Opposed, 0. Motion carried unanimously. A copy of the resolution in its entirety is attached to and incorporated into these minutes as Attachment E.

APPROVE POLICY REVISIONS FOR FIRST READING

Motion Lister, second Sosalla, that the Western Technical College District Board approve policy revisions for first reading of C0700 Leave of Absence as revised. Votes: Ayes, 9; Opposed, 0. Motion carried

TIF UPDATES

Mr. Lukasek advised that the City of Tomah Tax Incremental Finance District #8 is being revised to amend the boundaries of the District for the purpose of promoting economic development within the district.

DISTRICT BOARD PLANNING, POLICY AND INSTRUCTION COMMITTEE REPORT

Mr. Laehn reported that the Planning, Policy & Instruction committee was provided BIS, Achieve the Dream and policy subcommittee updates, and reviewed the proposed policy revision to C0700 Leave of Absence.

DISTRICT BOARD BUDGET AND FACILITIES COMMITTEE REPORT

Ms. Bosshard advised the Budget & Facilities committee addressed several topics to include: 1) 2016 Property Tax Scenario; 2) Health Care Consortium Financial Update; 3) District Board Budget; 4) Campus Works – GPA/Transcript Assessment; 5) Partnerships Update; 6) Vision 2020 Facilities; and 7) Financial Reports.

CONSENT AGENDA

Motion Buss, second Sosalla that the Western Technical College District Board approve the following consent items as presented: A) Personnel - 1) Notice of Employment of: a) Elizabeth Boecker, Business Services Coordinator, Business & Industry Services, Academic Affairs; b) Catherine Dempsey, Professional Tutor – Health Science, Learner Support & Transition Division, Student Development & Success; c) Leah Sonnenburg, Library Technician – Circulation, Learner Support & Transition, Student Development & Success; d) John Zimprich, Sales Lead/Training Consultant, Business & Industry Services, Academic Affairs; 2) Notice Retirement of a) Dewey Cooper, Instructor, Social Science, Learner Support & Transition Division, Student Development & Success. Votes: Ayes, 9; Opposed, 0. Motion carried.

ADJOURNMENT

5:08pm: Motion Lukasek, second Buss, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 9; Opposed, 0. Motion carried.

Ed Lukasek, Secretary
Resolution of Commendation

Brenda Parmenter

Whereas, Brenda Parmenter, Title III Activity Director in the Academic Excellence and Development Division, will retire from Western Technical College on September 30, 2016, after completing 8 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Brenda is an expert teacher and the go-to person for faculty; and

Whereas, she is a problem-solver and master of project management who is able to look at the whole picture and consider how it will affect others; and

Whereas, Brenda is student-focused in her decisions; and

Whereas, she is caring and compassionate and has the ability to make people feel appreciated; and

Whereas, her organizational skills and willingness to roll up her sleeves and get work done will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Brenda Parmenter for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Brenda many happy and satisfying years in her retirement.
Resolution of Commendation

Lynn Lenz

Whereas, Lynn Lenz, Respiratory Therapy Instructor in the Health and Public Safety Division, will retire from Western Technical College on October 21, 2016, after completing 7 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Lynn is a student advocate who goes above and beyond to ensure that her students are successful; and

Whereas, she actively recruits for her program and will meet with students whenever they need to see her; and

Whereas, Lynn is a highly respected respiratory therapist and faculty member; and

Whereas, she is committed to Western’s values and demonstrates them daily in her role as program chair and peer; and

Whereas, her high standards, professionalism, and candor will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Lynn Lenz for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Lynn many happy and satisfying years in her retirement.
Resolution of Commendation

Sandra Schlechter

Whereas, Sandra Schlechter, Food Service Production Lead in the Finance and Operations Division, will retire from Western Technical College on October 26, 2016, after completing 17 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Sandy is a loyal and punctual employee who can be relied upon to do good work; and

Whereas, she is very creative and artistic; and

Whereas, Sandy has been a consistent presence during many changes over the years; and

Whereas, her eye for detail and professionalism will be missed; therefore, be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Sandy Schlechter for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Sandy many happy and satisfying years in her retirement.
Resolution of Commendation

John B. Coleman

Whereas, John B. Coleman, Sr. served for 47 years, from 1916 to 1963, as the director of the La Crosse Vocational and Adult School now known as Western Technical College; and

Whereas, he developed the institution from its infancy, growing programming significantly and seeing the school through tremendous growth, both in enrollment and in physical size; and

Whereas, John ensured that the school met the employment needs of La Crosse as well as wartime requirements of the government; and

Whereas, John’s vision for the school remained steady and continues to this day – to help people “get a job ... hold a job ... and advance on the job”; and

Whereas, under his direction, the school was recognized statewide and nationally as one of the best vocational schools and it served as a model for others to emulate, and was featured in the 1942 Readers Digest as “A City that Goes to School”; and

Whereas, in 1957, John was honored as one of the vocational education leaders in the nation by the American Vocational Association; and

Whereas, upon his retirement, the La Crosse Vocational and Adult School became the Coleman Vocational and Adult School, and it was said “No brick, nor steel, nor mortar can build a monument such as that which John B. Coleman has built in the city and in the state of Wisconsin”; and therefore be it

Resolved, that as we dedicate the newly remodeled Coleman Center, which still reflects the original building that stood under his watch, the Board of the Western Technical College District again recognizes his contribution and gives a special commendation to John B. Coleman for his years of service and his commitment to excellence, by posthumously presenting him with the Western Technical College Legacy Award.
WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Resolution designating positions as assistant, associate, or deputy district director for the purpose of Wisconsin’s Code of Ethics for Public Officials and Employees:

Whereas Wisconsin Statute 19.42(13)(intro.) and (f), Stats., provides that any position designated as assistant, associate, or deputy district director of a technical college district is subject to the State of Wisconsin Code of Ethics for Public Officials and Employees; and

Whereas The Ethics Board of the State of Wisconsin has requested that the District Board adopt a resolution confirming the positions appropriately identified as assistant, associate, or deputy district director for the purposes of Wisconsin’s Code of Ethics for Public Officials and Employees; now therefore be it

Resolved That for the purposes of Wisconsin’s Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Western Technical College District Board designates the following positions as assistant, associate, or deputy district directors and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom Wisconsin’s Code of Ethics applies:

- Wade Hack Barth, Vice President of Finance/Operations
- John Heath, Human Resources Director
- Amy Thornton, Vice President of Strategic Effectiveness and Engagement
- Roger Stanford, Vice President of Academic Affairs
- Denise Vujnovich, Vice President of Student Development and Success

Note that the college now uses position titles that are common with the Wisconsin Technical College System.