

# District Board Regular Meeting Tuesday, April 21, 2020

VIRTUAL MEETING VIA ZOOM

Connection Details Sent within Meeting Invitation

District Board Members and College Staff Participating Via Zoom

Western Administrative Center • 111 Seventh Street N • Room 408 • La Crosse, WI

**Due to COVID-19 pandemic, public access to building will be available 12:50-1:05pm**

**District**

Andrew Bosshard (Chair)

Dave Laehn (Secretary)

Ken Peterson (Treasurer)

**Board**

Kara Burgos

Angie Lawrence

Michelle Greendeer-Rave

**Members:**

Carrie Buss (Vice Chair)

Ed Lukasek

Dennis Treu

**District Board Meeting Open Session**

**1:00pm**

**District Board Meeting Closed Session**

*The Board will convene into closed session for the purpose of discussing potential contract non-renewals and reductions under the provisions of Wisconsin Statutes, Sec. 19.85 (1)(c). The Board will convene into closed session, pursuant to s. 19.85(1)(c)(e), Wis. Stats. for the purpose of discussing personnel matters, and the President's Evaluation. No action.*

**District Board Meeting Open Session**

**Immediately Following Closed Session**

**\*\* If there are any questions relative to a specific agenda item, please feel free to direct them to [struppj@westerntc.edu](mailto:struppj@westerntc.edu) \*\***

**Public Notice (see calendar below)**

Members of the District Board may be in attendance at the following meetings/events:

- WI Technical College District Boards Associations
- WTCS State Board Meetings

\*No Western Technical College business will be conducted during these meetings/events.\*

## *Planning Ahead ... 2020*

DATE	EVENT	LOCATION
April 21, 2020	District Board Meeting – 1:00pm	Via Zoom
April 24, 2020	Classes End	
April 25, 2020	<del>Western Distinguished Alumni Award Reception   Commencement – Noon</del>	La Crosse Center
April 28, 2020	District Board Budget Meeting – 9:00am   Advance Session – Noon	Via Zoom
April 30, 2020	<del>Breakfast Classique – 7:30am</del>	Lunda Center
May 8, 2020	<del>Law Enforcement Academy Graduation – 2:00pm</del>	Sparta Public Safety Center
May 11, 2020	<del>Classes Begin</del>	
May 14, 2020	<del>GED   HSED Graduation – 7:00pm</del>	Lunda Center
May 18-20, 2020	The Chair Academy International Conference	Scottsdale, AZ
May 26, 2020	Budget & Facilities Subcommittee Meeting – 11:00am	Via Zoom
May 26, 2020	District Board Meeting   Advance Session – 1:00pm	Via Zoom
June 16, 2020	Budget & Facilities Subcommittee Meeting – 11:00am	TBD
June 16, 2020`	District Board Meeting   Public Hearing on Budget – 1:00pm	TBD
July 3, 2020	Holiday	
July 7-8, 2020	WTCS Board Meeting	WI Indianhead – New Richmond
July 13, 2020	District Board Organizational Meeting – 1:00pm	A408
July 23-25, 2020	District Boards Association Meeting	Marshfield/Wisconsin Rapids

Western Technical College  
**District Board Goal**

Incorporate Experience 2025 and related student success and employee engagement priorities into all board meetings:

- a. Strategies include:
  - i. Adapt District Board agendas to incorporate benchmarks, progress, and completion data related to Experience 2025 and the seven strategic goals
  - ii. Consider the four Strategic Directions in all decision-making
  - iii. Communicate college events and level of priority to District Board members
  - iv. Foster greater levels of employee engagement and recognition through resolutions of commendation, targeted visits, and visual management tours
  - v. Check, adjust, and revise the District Board monthly calendar to allow for agility
  - vi. Adjust monthly agenda to allow for adequate time to fully cover agenda items
  
- b. Lead measures include:
  - i. President's goals are achieved in the timeframe set forth in the strategic plan
  - ii. Each District Board meeting highlights the Strategic Directions for Experience 2025 and student success
  - iii. 25% of District Board meetings and advances are held in places that allow for engagement with Western employees and student learning spaces
  - iv. Approval of annual calendar
  - v. District Board members express satisfaction with time allotted for agenda items through a Plus/Delta document each month

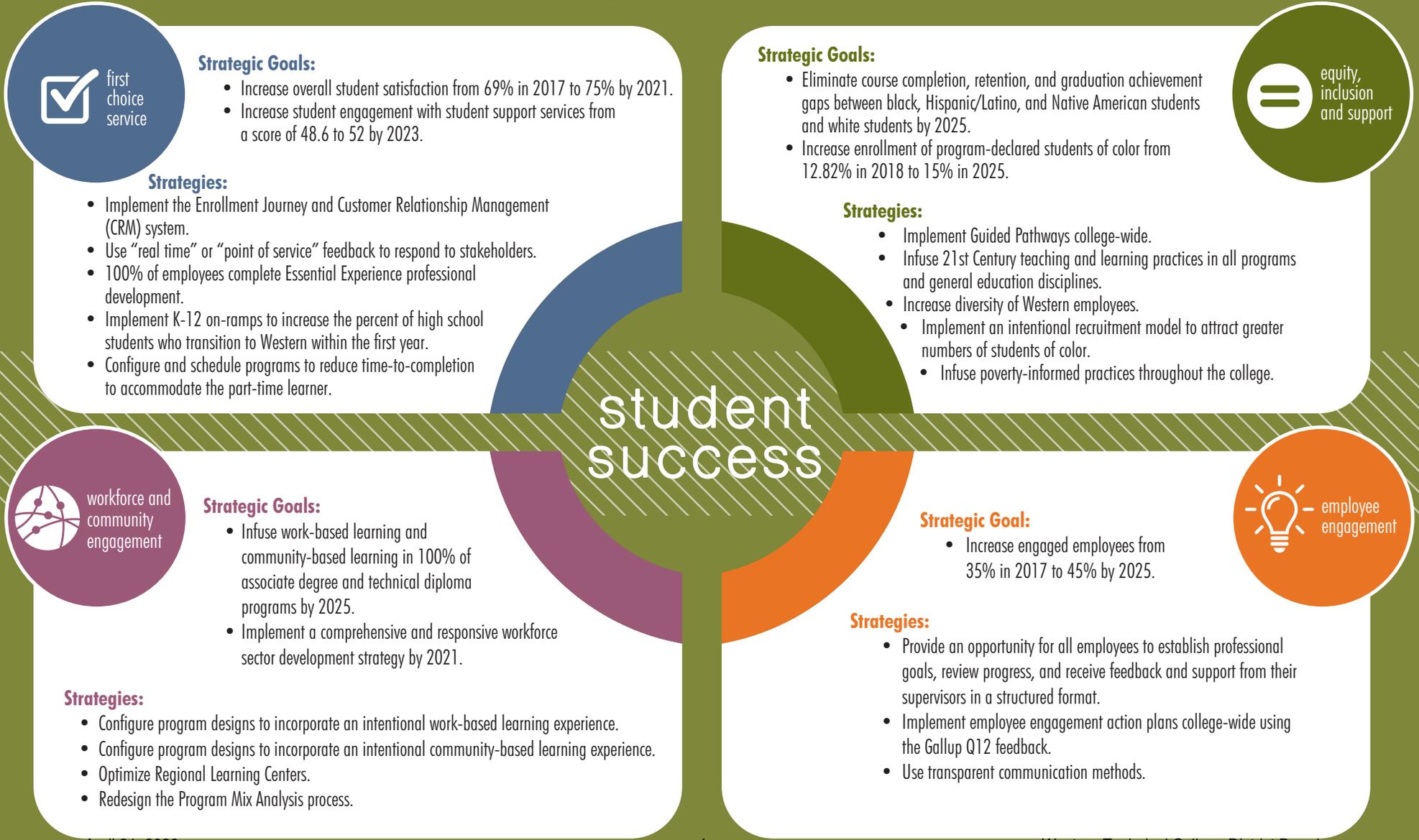
Approved October 16, 2018

**Mission:** Western Technical College provides relevant, high quality education, in a collaborative and sustainable environment that changes the lives of students and grows our communities.

**Vision:** Western Technical College is the college of first choice in our region.

**Values:** We value the success of our students and hold ourselves accountable for providing excellence in student learning, based on the diverse needs of each student and built on a foundation of integrity, teamwork, and respect.

# Strategic Directions



**Strategic Goals:**

- Increase overall student satisfaction from 69% in 2017 to 75% by 2021.
- Increase student engagement with student support services from a score of 48.6 to 52 by 2023.

**Strategies:**

- Implement the Enrollment Journey and Customer Relationship Management (CRM) system.
- Use “real time” or “point of service” feedback to respond to stakeholders.
- 100% of employees complete Essential Experience professional development.
- Implement K-12 on-ramps to increase the percent of high school students who transition to Western within the first year.
- Configure and schedule programs to reduce time-to-completion to accommodate the part-time learner.



**Strategic Goals:**

- Eliminate course completion, retention, and graduation achievement gaps between black, Hispanic/Latino, and Native American students and white students by 2025.
- Increase enrollment of program-declared students of color from 12.82% in 2018 to 15% in 2025.

**Strategies:**

- Implement Guided Pathways college-wide.
- Infuse 21st Century teaching and learning practices in all programs and general education disciplines.
- Increase diversity of Western employees.
- Implement an intentional recruitment model to attract greater numbers of students of color.
- Infuse poverty-informed practices throughout the college.



**Strategic Goals:**

- Infuse work-based learning and community-based learning in 100% of associate degree and technical diploma programs by 2025.
- Implement a comprehensive and responsive workforce sector development strategy by 2021.

**Strategies:**

- Configure program designs to incorporate an intentional work-based learning experience.
- Configure program designs to incorporate an intentional community-based learning experience.
- Optimize Regional Learning Centers.
- Redesign the Program Mix Analysis process.



**Strategic Goal:**

- Increase engaged employees from 35% in 2017 to 45% by 2025.

**Strategies:**

- Provide an opportunity for all employees to establish professional goals, review progress, and receive feedback and support from their supervisors in a structured format.
- Implement employee engagement action plans college-wide using the Gallup Q12 feedback.
- Use transparent communication methods.

January	February	March (Board Location Change)
<ul style="list-style-type: none"> <li>• <b>First Choice Service (2025)</b> <ul style="list-style-type: none"> <li>○ Includes data updates, project plans, and recognition if appropriate.</li> </ul> </li> <li>• Sustainability Update</li> </ul>	<ul style="list-style-type: none"> <li>• Enrollment Update</li> <li>• Non-Renewals Proposal (closed-as-needed)</li> <li>• Annual Planning Cycle Review</li> <li>• Annual RLC Update</li> <li>• <b>Program &amp; Service Highlights</b> (Begin first program highlight)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Equity, Inclusion &amp; Support (2025)</b> <ul style="list-style-type: none"> <li>○ Includes data updates, project plans, and recognition if appropriate.</li> </ul> </li> <li>• Program Development Approval (optional)</li> <li>• Health   Other Benefits</li> <li>• ATD Update   ICAT Results</li> <li>• Annual District Board Appointment</li> <li>• Legislative Update as needed</li> <li>• Student Government Update</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Private Sector Review IP</i></li> </ul>
April – 2 Separate Meetings	May (Remote Location)	June
<ul style="list-style-type: none"> <li>• Foundation Plan   Update</li> <li>• Non-Renewals (closed-as needed)</li> <li>• Grant Updates</li> <li>• Workforce &amp; Job Market update (<i>Was Hot Jobs &amp; Program Mix</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Enrollment Update</li> <li>• Student Government Update   Ambassador</li> <li>• 3-Year Facility Plan Discussion</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Salary Adjustments IP</i></li> <li>• <i>Bargaining Agreement IP</i></li> <li>• <i>Non-Renewal IP (as needed)</i></li> <li>• <i>Fees &amp; Rates IP</i></li> <li>• <i>District Boards Association Annual Fees IP</i></li> </ul>	<ul style="list-style-type: none"> <li>• Public Hearing – Budget</li> <li>• HLC Update (as needed)</li> <li>• President Contract Review (closed)</li> <li>• District Boards Association Visit   Update (spring visit)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Board Approval of Budget IP</i></li> <li>• <i>3-year Facility Plan IP</i></li> <li>• <i>Out of State Tuition Remission/Waivers IP</i></li> </ul>
2 <sup>nd</sup> Meeting - April - Annual Special Budget Meeting		
<ul style="list-style-type: none"> <li>• Held in Sparta</li> <li>• 4<sup>th</sup> Tuesday</li> <li>• Full budget review</li> </ul>	<b>NOTE: BOARD Advance Day – No evening dinner</b>	
July 2 <sup>nd</sup> Monday	August	September
<ul style="list-style-type: none"> <li>• Recognize WLDI Grads</li> <li>• Annual Organizational Meeting Actions</li> <li>• <b>Program &amp; Service Highlights</b></li> <li>• President Shares Identified Goals</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Annual Organizational IPs</i></li> </ul>		<ul style="list-style-type: none"> <li>• <b>Workforce/Community Engagement</b> <ul style="list-style-type: none"> <li>○ Includes data updates, project plans, and recognition if appropriate.</li> </ul> </li> <li>• Enrollment Update</li> <li>• Tax Levy Discussion</li> <li>• College Day Update</li> </ul>

October (Remote Location)	November	December
<ul style="list-style-type: none"> <li>• <b>Key Results Update (Student Success Metrics) (2025)</b></li> <li>• Grant Updates</li> <li>• Legislative Affairs Update</li> <li>• BIS Update (financial report)</li> <li>• Review Previous Fiscal Year's Operating Financial Results</li> </ul> <p>NOTE: Regional Luncheons held at campuses</p> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Annual Review of Procurements Report</i></li> <li>• <i>Tax Levy IP</i></li> <li>• <i>Resolution Designating Positions as Assistant, Associate, or Deputy District Director for the Purpose of Wisconsin's Code of Ethics for Public Officials and Employees IP</i></li> <li>• <i>Annual Budget Modifications IP</i></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Employee Engagement (2025)</b> <ul style="list-style-type: none"> <li>○ Includes data updates, project plans, and recognition if appropriate.</li> </ul> </li> <li>• Foundation Audit</li> <li>• College Audit</li> <li>• Enterprise Update</li> <li>• Capital Borrowing Discussion</li> <li>• <b>Program &amp; Service Highlights</b></li> </ul> <p><b>NOTE: BOARD Advance Day – No evening dinner</b></p>	<ul style="list-style-type: none"> <li>• <b>Annual Experience (2025) Review [beginning 2020]</b> – (WIGS, Data, Adjustments, Progress, and Priorities)</li> <li>• Annual Enrollment Management</li> <li>• Review ACCT Trip</li> <li>• RLC Community Panel Update</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Capital Borrowing IP</i></li> </ul>

\*Annually the college **will review** Noel Levitz (SSI) and/or CCESE data with the board at the appropriate time. These surveys are completed bi-annually.

\* **Program Highlights / Students:** This will be an attempt to have 2-3 programs per year share about their program to the board. This will intentionally move across sectors over time. Students will present with their faculty.

Process   Timeline for President Evaluation	Timeline	Responsible
President to complete status report of his/her individual goals. To be shared with Board prior to evaluation going out or simultaneously.	February 28	President
Distribute President evaluation tool to Board for their completion and President for his/her self-assessment.	March 1	Human Resources
Compile results and summary document to share with Board and President.	March 31	Human Resources
Review and discussion of results	April Board Meeting (Closed Session)	Board, Human Resources
Meeting with President	May	Board Chair, President
Review/Update Evaluation Criteria	May	Human Resources, Board Chair
Summary Materials to be filed in HR	June	Human Resources
Develop individual goals to be included for the next review period	June	President, Board Chair
Provide Final Evaluation tool to Board and President	July 1	Human Resources

**Western Technical College District Board Meeting**

**TUESDAY, April 21, 2020  
AGENDA**

Topic	Attachment	Action
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**Call to Order**

X

The April 21, 2020 meeting of the Western Technical College District Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place and agenda of the meeting.

**Mission:** Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

**Resolution of Commendation**

• Bernard Black, Multicultural Student Advisor, Student Service & Engagement .....	Page 9	X
• Deb Klug, Instructor, Culinary Management, Business Division, Academic Affairs.....	Page 10	X
• Kari Knower, Instructor, IT-Computer Support Specialist, Business Division, Academic Affairs.....	Page 11	X
• Steve Meger, Instructor, Math & Science, Learner Support & Transition, Academic Affairs.....	Page 12	X
• Sherry Olson, Instructor, ESL and Reading, Learner Support and Transition, Academic Affairs .....	Page 13	X
• Dan Rooney, Instructor, Communication Skills, General Studies, Academic Affairs.....	Page 14	X
• Mitch Schultz, Instructor, Electrical and Computer Engineering Technology, Integrated Technology .....	Page 15	X

**Presentations**

- Student Government Update – Cooper Richason

**Items to be Removed from Consent Agenda**

**Approve: Consent Agenda**

➤ March 17, 2020 District Board Meeting Minutes .....	Page 16	X
➤ Financial Reports – February   March 2020		
A. Schedule of Payments .....	Page 18	X
B. Vendors Over \$2500 .....	Page 20	X
C. General Revenue/Expense Report .....	Page 26	X
D. Department Budget Summary .....	Page 28	X
E. Auxiliary Services Reports .....	Page 32	X
F. Capital Projects Reports .....	Page 40	X
➤ Project Submission and Acceptance – FY21 to FY26		
A. National Science Foundation Scholarships in Stem .....	Page 46	X
➤ Personnel ( <i>Information Only</i> )		
A. Retirements		
1. Eva Lee, Custodian, Physical Plant, Finance & Operations .....	Page 47	
B. New Hires		
1. Eva Burns, BIS Training & Fulfillment Assistant, Finance & Operations .....	Page 48	

**Approve: Monthly Approvals**

➤ Adopt: Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$4,710,000 General Obligation Promissory Notes, Series 2020C, of Western Technical College District, Wisconsin .....	Page 49	Roll Call
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**President Report**

- Tours and Connections
- Current Priorities
- COVID-19 Update – Kat Linaker | Amy Thornton | Wade Hackbarth

Topic	Attachment	Action
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**District Board Chairperson Report**

- Board Business | Updates
- Board Events
- Plus Delta Feedback
- District Board Appointment Update

**Other Business**

**Closed Session | Break**

*The Board will convene into closed session for the purpose of discussing potential contract non-renewals and reductions under the provisions of Wisconsin Statutes, Sec. 19.85 (1)(c). The Board will convene into closed session, pursuant to s. 19.85(1)(c)(e), Wis. Stats. for the purpose of discussing personnel matters, and the President's Evaluation. No action.*

**Adjournment** .....

**X**

WESTERN TECHNICAL COLLEGE DISTRICT

*Resolution of Commendation*

**Bernard Black**

*Whereas*, Bernard Black, Multicultural Student Advisor in Student Service and Engagement, retired from Western Technical College on March 17, 2020 after completing 20+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Bernard could be seen in every building on campus, talking with students and promoting the Multicultural Center; and

*Whereas*, he developed personal connections with students, understanding that this is the key to building community; and

*Whereas*, Bernard has an upbeat and positive attitude that is contagious; and

*Whereas*, he is a genuine and fun person who is easy to laugh with and joke around with; and

*Whereas*, Bernard's love of the Bears is equaled only by his love of the community and being involved in it; and

*Whereas*, his ability to strike up conversations with anyone, his sense of humor, and his friendly smile will be missed; therefore, be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Bernard Black for his years of service and his commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Bernard many happy and satisfying years in his retirement.

## *Resolution of Commendation*

### **Deb Klug**

***Whereas***, Deb Klug, Culinary Management Instructor in the Business Division, will retire from Western Technical College on April 27, 2020, after completing 42+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

***Whereas***, Deb is well-known for her creativity in the kitchen and classroom; and

***Whereas***, she was recognized with the Distinguished Service Learning Award for integrating community service into her curriculum through the Union Bistro student-run restaurant, as well as community food projects such as the La Crosse Thanksgiving Dinner; and

***Whereas***, Deb's impact is boundless; she has made an impression on hundreds of students who have then gone into all facets of the industry and subsequently molded their employees through her example; and

***Whereas***, Deb has unlimited compassion for her students, providing transportation or whatever else is required to assist students through personal crises; and

***Whereas***, her compassion extends also to her colleagues; she has led the faculty mentoring program for many years and has influenced the future generation of teachers; and

***Whereas***, Deb holds the esteemed title of most senior faculty member on staff and carries an historical perspective that is unmatched; and

***Whereas***, her welcoming smile, cheerful disposition, and impeccable customer service will be missed; therefore be it

***Resolved***, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Deb Klug for her years of service and her commitment to excellence; and be it

***Resolved***, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Deb many happy and satisfying years in her retirement.

WESTERN TECHNICAL COLLEGE DISTRICT

*Resolution of Commendation*

**Kari Knower**

**Whereas**, Kari Knower, IT-Computer Support Specialist Instructor in the Business Division, will retire from Western Technical College on April 27, 2020, after completing 34 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

**Whereas**, Kari is hard-working and dedicated to students, willing to put in long hours to be the best instructor possible; and

**Whereas**, she goes out of her way to make students feel comfortable in the learning environment; and

**Whereas**, Kari genuinely cares about her colleagues and is willing to share her knowledge and experience to benefit those working with her; and

**Whereas**, she is also willing to seek guidance from other instructors when needed; and

**Whereas**, Kari is the first to arrive in the morning and the last to leave at night with a friendly hello or goodbye; and

**Whereas**, her contagious laugh, positive attitude, and great sense of humor will be missed; therefore be it

**Resolved**, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Kari Knower for her years of service and her commitment to excellence; and be it

**Resolved**, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Kari many happy and satisfying years in her retirement.

WESTERN TECHNICAL COLLEGE DISTRICT

*Resolution of Commendation*

**Steve Meger**

**Whereas**, Steve Meger, Math and Science Instructor in the Learner Support and Transition Division, will retire from Western Technical College on April 27, 2020 after completing 18+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

**Whereas**, Steve is a thoughtful, creative, and dependable teacher; and

**Whereas**, he genuinely cares about his students and works hard to promote their success; and

**Whereas**, Steve is collaborative and often shares his expertise with colleagues; and

**Whereas**, he conveys quiet sincerity and humbleness in all that he does; and

**Whereas**, Steve is a talented musician who has played for Western's GED/HSED graduation ceremonies over the years, making the occasion special and personalized; and

**Whereas**, his sense of humor, dedication, and kind disposition will be missed; therefore, be it

**Resolved**, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Steve Meger for his years of service and his commitment to excellence; and be it

**Resolved**, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Steve many happy and satisfying years in his retirement.

WESTERN TECHNICAL COLLEGE DISTRICT

*Resolution of Commendation*

**Sherry Olson**

**Whereas**, Sherry Olson, ESL and Reading Instructor in the Learner Support and Transition Division, will retire from Western Technical College on April 27, 2020, after completing 22+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

**Whereas**, Sherry is a dedicated worker who is always smiling and willing to help her students; and

**Whereas**, she has touched the lives of many adult, GOAL, and English Language Learners over the years; and

**Whereas**, Sherry has been a friendly and encouraging co-worker no matter what position she has held – as office staff, trainer/coordinator, and multi-talented instructor; and

**Whereas**, she is a fantastic team player, always willing to offer input to solve a problem, plan, or lend a hand to colleagues; and

**Whereas**, Sherry has also supported others by serving in the community as chairperson on the International Committee and on the Friends of Cameroon committee; and

**Whereas**, her positive energy, caring and upbeat personality, and contagious laugh will be missed; therefore be it

**Resolved**, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Sherry Olson for her years of service and her commitment to excellence; and be it

**Resolved**, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Sherry many happy and satisfying years in her retirement.

WESTERN TECHNICAL COLLEGE DISTRICT

*Resolution of Commendation*

**Dan Rooney**

**Whereas**, Dan Rooney, Communication Skills Instructor in the General Studies Division, will retire from Western Technical College on April 27, 2020 after completing 24+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

**Whereas**, Dan is a diligent, hard worker who is focused on student success; and

**Whereas**, he has launched many initiatives at the College, including the Online Writing Center, Phi Theta Kappa Student Organization, Honors Program, and (former) Technical Communications Program; and

**Whereas**, Dan roots for the underdog, particularly students who are quiet, shy, introverted, and down on their luck; and

**Whereas**, he is a supportive mentor who is looked to for his insight and knowledge; and

**Whereas**, Dan goes above and beyond to help others – even taking on a class during his non-teaching term to allow a new co-worker to move and get settled; and

**Whereas**, his quiet leadership, kind heart, optimistic outlook, and ukulele playing will be missed; therefore, be it

**Resolved**, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Dan Rooney for his years of service and his commitment to excellence; and be it

**Resolved**, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Dan many happy and satisfying years in his retirement.

WESTERN TECHNICAL COLLEGE DISTRICT

*Resolution of Commendation*

**Mitch Schultz**

*Whereas*, Mitch Schultz, Electrical and Computer Engineering Technology Instructor in the Integrated Technology Division, will retire from Western Technical College on April 27, 2020 after completing 30+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Mitch is a high-energy instructor who is thoughtful, sincere, and compassionate; and

*Whereas*, he is also pragmatic and fair – acknowledging that there are two sides to every story; and

*Whereas*, Mitch makes a lasting impression on his students – according to him (and his sense of humor), he gets a standing ovation from his students after every lecture he teaches; and

*Whereas*, he literally wrote the book on electricity, is a fluent HAM radio enthusiast, and has an enviably fast Morse code technique; and

*Whereas*, Mitch expresses his appreciation for his colleagues and gives credit when credit is due. He is deeply respected by his co-workers, who also consider him a good friend; and

*Whereas*, his laughter, positivity, common sense perspective, and life lessons will be missed; therefore, be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Mitch Schultz for his years of service and his commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Mitch many happy and satisfying years in his retirement.

WESTERN TECHNICAL COLLEGE DISTRICT BOARD  
**Minutes of Regular Meeting**  
**March 17, 2020**

Mr. Andrew Bosshard, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 1:04pm on Tuesday, March 17, 2020 at the Western Technical College Administrative Center, 111 Seventh Street North, La Crosse, WI (room 408). Board members present were: Andrew Bosshard, Kara Burgos (via zoom), Carrie Buss (zoom), Ed Lukasek, Angie Lawrence, Dennis Treu (zoom), Michelle Greendeer-Rave and Roger Stanford, President. District Board members Dave Laehn and Ken Peterson were excused.

Notice of the meeting was posted publicly on Friday, March 13, 2020 at 11:16am with the agenda being distributed to interested persons, sent to the District's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

Others present: Wade Hackbarth, Janice Strupp, Kat Linaker (via ZOOM), Mike Swenson, Rande Daykin (zoom), John Heath, Amy Thornton

Public Comment: None

Motion Lawrence, second Lukasek, that the Western Technical College District Board table presentations. Votes: Ayes 6; Opposed, 0. Motion carried.

1:15pm: Michelle Greendeer-Rave joined meeting.

Motion Lawrence, second Lukasek, that the Western Technical College District Board approve the following consent items as presented: A. February 25, 2020 District Board Meeting Minutes; B. Project Submission and Acceptance; 1. Wisconsin Technical College System Office – State Grants Funds | FY2020-21; 2. Wisconsin Technical College System Office – Leadership Grants | FY2020. Votes: Ayes, 7; Opposed, 0. Motion carried.

Motion Lawrence, second Lukasek, to table Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$4,710,000 General Obligation Promissory Notes, Series 2020C, of Western Technical College District, Wisconsin. Votes: Ayes, 7; Opposed 0. Motion carried.

Vice Presidents briefed the District Board on what actions are being taken in response to the COVID-19 pandemic by unit.

Dr. Stanford highlighted the recently held meetings, tours and news/media coverage and current priorities. He highlighted Western's women's basketball team on their NCAA Championship. Advanced manufacturing tours have been canceled due to COVID-19.

Under the District Board Chairperson report, it was announced that the district Boards Association quarterly meeting has been canceled; however election of officers will be done electronically. District Board Appointment meeting will be rescheduled.

Other business: Mr. Lukasek complimented Western on the current marketing campaign being run on NEWS8000.

Nominations for officers to the District Boards Association are being taken during the April 2-4 meeting. A thank you was provided to those members that have contributed to the Cavalier Cupboard.

2:42pm: Motion Greendeer-Rave, second Lawrence that the Western Technical College District Board convene into closed session for the purpose of discussing potential contract non-renewals and reductions under the provisions of Wisconsin Statutes, Sec. 19.85 (1)(c). The Board will convene into closed session, pursuant to s. 19.85(1)(c)(e), Wis. Stats. for the purpose of discussing personnel matters, and the President's Evaluation. No action. Roll call: Buss, yes; Burgos, yes; Greendeer-Rave, Lukasek, yes; Treu, yes; Lawrence, yes; Bosshard, yes. Motion carried.

4:00pm: Motion Lukasek, second Lawrence that the Western Technical College District Board reconvene into open session. Roll call: Buss, yes; Burgos, yes; Lukasek, yes; Greendeer-Rave, yes; Treu, yes; Lawrence, yes; Bosshard, yes. Motion carried.

4:00pm: Motion Lukasek, second Burgos, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 7; Opposed, 0. Motion carried.

Dave Laehn, District Board Secretary



**Western Technical College**  
**Schedule of Payments Issued**  
**For The Period 2/01/20 thru 2/29/20**  
**FY 2019-2020**

	Check Numbers Used	Number Issued	February 2020	Year to Date
<b>Accounts Payable</b>				
Checks	343321-343739	419	\$1,148,180.23	\$13,805,994.43
P Card		809	\$ 207,063.19	\$ 2,021,955.81
Electronic		88	\$ 3,501,719.37	\$ 22,875,447.44
<b>Total Accounts Payable</b>			<b>\$ 4,856,962.79</b>	<b>\$ 38,703,397.68</b>
<b>Student Refunds</b>				
Checks	525347-526287	941	\$1,352,489.42	\$3,336,640.24
Electronic		1075	\$2,533,459.35	\$5,476,015.96
<b>Total Student Refunds</b>			<b>\$ 3,885,948.77</b>	<b>\$ 8,812,656.20</b>
<b>Payroll</b>				
Checks	801031-801036	6	\$1,021.89	\$11,024.14
Electronic		1575	\$1,817,970.13	\$14,198,059.74
<b>Total Payroll</b>			<b>\$ 1,818,992.02</b>	<b>\$ 14,209,083.88</b>
<b>Total Payments</b>			<b>\$ 10,561,903.58</b>	<b>\$ 61,725,137.76</b>



**Western Technical College**  
**Schedule of Payments Issued**  
**For The Period 3/01/20 thru 3/31/20**  
**FY 2019-2020**

	Check Numbers Used	Number Issued	March 2020	Year to Date
<b>Accounts Payable</b>				
Checks	343740-344134	395	\$736,496.05	\$14,542,490.48
P Card		728	\$ 235,656.39	\$ 2,257,612.20
Electronic		103	\$ 19,736,925.88	\$ 42,612,373.32
<b>Total Accounts Payable</b>			<b>\$ 20,709,078.32</b>	<b>\$ 59,412,476.00</b>
<b>Student Refunds</b>				
Checks	526288-526477	190	\$169,951.05	\$3,506,591.29
Electronic		169	\$227,236.64	\$5,703,252.60
<b>Total Student Refunds</b>			<b>\$ 397,187.69</b>	<b>\$ 9,209,843.89</b>
<b>Payroll</b>				
Checks	801037-801045	9	\$1,794.91	\$12,819.05
Electronic		1567	\$1,807,018.18	\$16,005,077.92
<b>Total Payroll</b>			<b>\$ 1,808,813.09</b>	<b>\$ 16,017,896.97</b>
<b>Total Payments</b>			<b>\$ 22,915,079.10</b>	<b>\$ 84,640,216.86</b>



Western Technical College  
Vendor Payments Exceeding \$2500  
February 29, 2020

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
AIR FILTRATION SPECIALISTS, LLC	\$ 3,024.61	343527
ALLIANT ENERGY/WP&L	\$ 3,189.94	343558
AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$ 4,065.48	343649
ASCEND LEARNING HOLDINGS LLC	\$ 37,500.00	343718
BADGER ENVIRONMENTAL & EARTHWORKS INC	\$ 3,730.00	343424
BADGER ENVIRONMENTAL & EARTHWORKS INC	\$ 4,100.00	343530
BAN-KOE SYSTEMS, INC.	\$ 2,995.00	343719
BAUDVILLE INC.	\$ 3,166.66	PCARD
BERNIE BUCHNER PLUMBING	\$ 5,768.68	PCARD
BERNIE BUCHNER PLUMBING	\$ 14,133.85	PCARD
BERNIE BUCHNER, INC.	\$ 64,003.76	EFT000000003507
BRENENGEN	\$ 2,527.01	343721
BRICK,SEAN dba BRICKHOUSE SCHOOL SERVICES	\$ 11,805.00	343722
CHOSEN VALLEY TESTING	\$ 3,085.00	343561
CITY OF LA CROSSE TREASURER	\$ 24,428.93	343326
COMEVO LLC	\$ 13,608.00	343726
CONCORDANCE HEALTHCARE SOLUTIONS	\$ 2,885.74	343539
CONSTRUCTION PRODUCTS GRO	\$ 2,640.34	PCARD
DELTA DENTAL	\$ 6,518.16	WIRE
DELTA DENTAL	\$ 8,064.32	WIRE
DELTA DENTAL	\$ 9,280.99	WIRE
DELTA DENTAL	\$ 12,022.00	WIRE
DIGICOPY	\$ 3,580.52	EFT000000003497
EB TRAIN THE TRAINER	\$ 2,500.00	PCARD
EO JOHNSON COMPANY	\$ 7,231.52	EFT000000003467
EPA AUDIO VISUAL INC	\$ 3,390.00	343728
EPICOSITY LLC	\$ 42,804.34	343432
EXCEL IMAGES	\$ 2,650.06	343545
FIRE SAFETY USA INC	\$ 3,635.00	343451
GALLAGHER BENEFIT SERVICES, INC.	\$ 2,750.00	WIRE
GDLD INC dba 7RIVERS SIGNARAMA	\$ 2,552.02	343336
GREAT LAKES COCA-COLA DISTRIBUTION LLC	\$ 2,878.03	343573
HEARTLAND BUSINESS SYSTEMS LLC	\$ 142,524.36	343578
HIGHER ONE, INC.	\$ 35,265.00	343666
HSR ASSOCIATES, INC	\$ 38,193.76	343579
HYDRO ECI INC	\$ 3,042.69	343669
INFOSILEM INC.	\$ 15,773.62	343581
JOHNS, FLAHERTY & COLLINS, S.C.	\$ 3,107.00	343461
KATOM RESTA	\$ 2,771.17	PCARD
KETTERING NATIONAL SEMINA	\$ 3,900.00	PCARD
KREIBICH HOLDING LLC dba KREIBICH LANDSCAPING	\$ 17,160.00	343586

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
LA CROSSE GRAPHICS, INC.	\$ 7,634.66	EFT000000003508
LA CROSSE MAIL & PRINT SOLUTIONS, INC.	\$ 10,000.00	343465
LA CROSSE MEDICAL HEALTH SCIENCE	\$ 4,708.00	343675
LA CROSSE NEIGHBORHOODS INC	\$ 10,000.00	343466
LA CROSSE WATER UTILITY	\$ 9,146.82	343588
LAB MIDWEST	\$ 5,506.24	343353
LAB MIDWEST	\$ 91,250.00	343589
LAKESHORE TECHNICAL COLLEGE	\$ 9,718.49	343590
MARKET & JOHNSON, INC.	\$ 38,850.10	343469
MBS	\$ 2,849.00	343593
MID-STATE TECHNICAL COLLEGE	\$ 14,206.07	343470
MINNESOTA LIFE INSURANCE COMPANY	\$ 17,025.79	343472
NATIONAL INSURANCE SERVICES	\$ 4,963.11	343681
NEWEGG INC	\$ 12,620.00	PCARD
P & T ELECTRIC INC.	\$ 2,706.49	343480
P & T ELECTRIC INC.	\$ 8,172.07	343366
P & T ELECTRIC INC.	\$ 15,454.61	343603
PISCHKE MOTORS, INC.	\$ 29,998.50	343525
PRINT MANAGER	\$ 6,480.00	343608
PT WELDING AND DRIVESHAFT REPAIR, INC.	\$ 3,555.93	343609
PT WELDING AND DRIVESHAFT REPAIR, INC.	\$ 6,598.76	343687
RADECKI SERVICE dba APPLE AUTO REPAIR	\$ 5,872.49	343688
READY BUS LINE COMPANY	\$ 8,202.93	343612
REINHART FOODSERVICE	\$ 4,161.76	343486
REINHART FOODSERVICE	\$ 8,190.97	343613
REINHART FOODSERVICE	\$ 8,595.07	343689
REINHART FOODSERVICE	\$ 12,332.13	343372
RISEVISION	\$ 2,673.00	PCARD
SCHMIDT GOODMAN OFFICE PRODUCTS INC	\$ 17,748.78	343619
SERVICEMASTER CLEANING SERVICE	\$ 17,217.65	EFT000000003489
SIKICH LLP	\$ 564,773.57	WIRE
SKC COMMUNICATIONS PRODUCTS LLC	\$ 9,841.66	343622
SPORTS MENTORSHIP ACADEMY	\$ 5,000.00	343381
STAPLES CONTRACT & COMMERCIAL INC	\$ 3,370.50	343382
STRANG,PATTESON,RENNING,LEWIS&LACY	\$ 4,499.25	343624
STRUPP EXCAVATING	\$ 5,160.00	343495
SUPERIOR SEALCOAT INC	\$ 3,580.00	EFT000000003491
THE WEBSTaurant STORE	\$ 8,837.47	PCARD
THOMAS P. MILLER & ASSOCIATES LLC	\$ 3,000.00	343627
TIERNEY BROTHERS INC.	\$ 53,232.00	343629
TRI STATE BUSINESS MACHIN	\$ 2,884.11	PCARD
TVL INC dba WISETRACK	\$ 2,508.00	343388
UNIVERSITY OF WISCONSIN-MADISON	\$ 2,500.00	343508
US BANK-DEBT SERVICES WIRE	\$ 74,986.46	WIRE
US BANK-DEBT SERVICES WIRE	\$ 1,431,597.42	WIRE

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
VALUETRONICS INTERNATIONAL INC	\$ 7,391.05	343700
WASTE MGMT WM EZPAY	\$ 7,149.60	PCARD
WERNER ELECTRIC SUPPLY	\$ 3,407.15	343513
WERNER ELECTRIC SUPPLY	\$ 9,057.58	343636
WHITEHALL SCHOOL DISTRICT	\$ 2,500.00	343515
WISCONSIN INDEPENDENT NETWORK LLC	\$ 4,305.00	343411
WISCONSIN INDEPENDENT NETWORK LLC	\$ 4,305.00	343643
WISCONSIN RETIREMENT-WRS WIRE	\$ 336,739.62	WIRE
XCEL ENERGY	\$ 69,234.13	343523
YWCA	\$ 4,263.28	EFT000000003490



**Western Technical College  
Vendor Payments Exceeding \$2500  
March 31, 2020**

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
AMERICAN DENTAL ASSOCIATION	\$ 4,135.00	343916
AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$ 4,300.06	343741
AWL*PEARSON EDUCATION	\$ 12,549.73	PCARD
AWL*PEARSON EDUCATION	\$ 24,197.35	PCARD
BADGER ENVIRONMENTAL & EARTHWORKS INC	\$ 3,390.00	EFT000000003539
BADGERLAND PRINTING USA INC	\$ 3,177.30	343817
BAN-KOE SYSTEMS, INC.	\$ 3,776.00	344112
BERNIE BUCHNER PLUMBING	\$ 6,140.70	PCARD
BERNIE BUCHNER PLUMBING	\$ 6,153.97	PCARD
BERNIE BUCHNER, INC.	\$ 77,127.78	EFT000000003581
BERNIE BUCHNER, INC.	\$ 85,674.67	EFT000000003583
BLAIN'S FARM & FLEET	\$ 2,522.73	PCARD
BRITTEN,DANIEL	\$ 3,435.00	344045
BURNSIDE,TOWN OF	\$ 4,213.09	343742
CAROLINA BIOLOGIC SUPPLY	\$ 4,305.00	PCARD
CENGAGE LEARNING, INC	\$ 30,748.20	PCARD
CENTURYLINK	\$ 2,740.00	344114
CENTURYLINK	\$ 2,740.00	343747
CENTURYLINK	\$ 3,421.59	344115
CENTURYLINK	\$ 3,421.67	343744
CITY OF LA CROSSE TREASURER	\$ 24,143.00	343749
DELTA DENTAL	\$ 5,345.65	WIRE
DELTA DENTAL	\$ 8,878.32	WIRE
DELTA DENTAL	\$ 9,494.39	WIRE
DELTA DENTAL	\$ 9,643.15	WIRE
DIGICOPY	\$ 3,041.34	EFT000000003544
ELEARNING AMERICAN	\$ 2,890.45	PCARD
ELSEVIER	\$ 2,589.00	EFT000000003545
EPICOSITY LLC	\$ 29,796.14	344106
FIND IT PARTS	\$ 3,896.57	PCARD
FIRST SUPPLY	\$ 2,926.63	343758
FIRST SUPPLY	\$ 4,595.48	344063
FMB LTD	\$ 22,758.96	343956
GALLAGHER BENEFIT SERVICES, INC.	\$ 3,125.00	WIRE
GALLUP, INC	\$ 4,620.00	PCARD
GOVERNMENTJOBS.COM, INC.	\$ 19,336.74	344065
GREAT LAKES COCA-COLA DISTRIBUTION LLC	\$ 5,462.21	343960
HARTMAN PUBLISHING INC	\$ 7,152.60	343964
HEALTHINVEST HRA MASTER TRUST	\$ 3,167.00	343965
HOMEDEPOT.COM	\$ 4,527.00	PCARD
HSR ASSOCIATES, INC	\$ 30,289.55	343970

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
INSIDETRACK, INC	\$ 15,000.00	EFT000000003526
INTERACT COMMUNICATIONS	\$ 3,000.00	343973
JAMF SOFTWARE, LLC	\$ 3,856.00	343974
JZ IMAGING & CONSULTING	\$ 3,885.32	343846
KIESLER'S POLICE SUPPLY INC	\$ 5,133.12	343977
KIRKLAND PRODUCTIONS INC	\$ 2,979.00	343847
KREIBICH HOLDING LLC dba KREIBICH LANDSCAPING	\$ 8,370.00	343848
MARKET & JOHNSON, INC.	\$ 5,649.80	344073
MATTHEWS MED & SCIENTIFI	\$ 2,941.48	PCARD
MBS	\$ 5,444.04	343984
MERIT PAGES INC	\$ 9,996.00	343987
MID-STATE TECHNICAL COLLEGE	\$ 16,130.13	343859
MINNESOTA LIFE INSURANCE COMPANY	\$ 17,716.34	344075
MISSISSIPPI WELDERS	\$ 5,541.98	EFT000000003529
MODERN MECHANICAL CONTRACTORS	\$ 2,798.26	343989
MODERN MECHANICAL CONTRACTORS	\$ 8,377.06	343778
MONROE,RYAN	\$ 3,500.00	344052
MOXY WASHINGTON, DC HO	\$ 4,653.22	PCARD
MSA SAFETY INC dba MINE SAFETY APPLIANCES CO LLC	\$ 11,245.00	343863
NASCO FORT ATKINSON	\$ 4,650.35	343991
NATIONAL INSURANCE SERVICES	\$ 5,020.90	343992
NEIGHBORHOOD FAMILY CLINICS INC	\$ 10,095.00	343865
P & T ELECTRIC INC.	\$ 7,806.75	343996
POWER/MATION DIVISION INC	\$ 2,749.77	343786
PT WELDING AND DRIVESHAFT REPAIR, INC.	\$ 6,877.05	344080
READY BUS LINE COMPANY	\$ 13,169.50	343999
REINHART FOODSERVICE	\$ 7,055.72	343787
REINHART FOODSERVICE	\$ 8,725.79	343874
REINHART FOODSERVICE	\$ 9,696.99	344000
SAMUELS GROUP/ENVIRONMENTS	\$ 8,628.00	344003
SCHINDLER ELEVATOR CORPORATION	\$ 3,459.79	344083
SCHINDLER ELEVATOR CORPORATION	\$ 10,860.36	344004
SERVICEMASTER CLEANING SERVICE	\$ 15,963.00	EFT000000003531
SIKICH LLP	\$ 549,068.16	WIRE
STRUPP EXCAVATING	\$ 10,024.00	343885
TITAN MACHINERY	\$ 2,567.73	EFT000000003532
TRI-STATE CARPETS	\$ 2,865.00	344087
UNIVERSITY OF WISCONSIN-LA CROSSE	\$ 72,967.50	344019
US BANK-DEBT SERVICES WIRE	\$ 74,986.46	WIRE
US BANK-DEBT SERVICES WIRE	\$ 17,233,551.53	WIRE
US BANK-SINKING FUND WIRE	\$ 365,677.77	WIRE
US MED-EQUIP, LLC	\$ 2,600.00	344023
WASTE MGMT WM EZPAY	\$ 7,596.89	PCARD
WERNER ELECTRIC SUPPLY	\$ 6,541.68	344027
WISCONSIN INDEPENDENT NETWORK LLC	\$ 4,305.00	344034

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
WISCONSIN RETIREMENT-WRS WIRE	\$ 332,760.86	WIRE
WKBT-TV	\$ 5,610.00	343910
XCEL ENERGY	\$ 66,103.28	344038
YWCA	\$ 5,709.91	EFT000000003533
ZOOM.US	\$ 8,218.03	PCARD



**Western Technical College  
General Fund/Special Revenue Funds  
For the Eight Months Ending February 29, 2020**

	<u>Budget</u> <u>2020</u>	<u>Encumbrances</u> <u>2020</u>	<u>Current Month</u> <u>February</u>	<u>YTD</u> <u>2020</u>	<u>% of YTD</u> <u>to Budget</u>
<b>Revenue</b>					
Local Taxes	12,286,440			12,400,685	100.93%
State Sources	23,720,736		15,683,684	22,171,308	93.47%
Program Fees	11,574,000		(46,849)	12,000,118	103.68%
Material Fees	468,600		(2,229)	471,918	100.71%
Other Student Fees	1,266,500		20,644	1,121,145	88.52%
Institutional Sources	4,221,800		146,246	1,128,719	26.74%
Federal Sources	1,164,140		98,313	665,111	57.13%
<b>Total Revenues</b>	<b><u>54,702,216</u></b>		<b><u>15,899,809</u></b>	<b><u>49,959,003</u></b>	<b><u>91.33%</u></b>
<b>Expenditures</b>					
Instructional	34,507,008	138,920	2,660,677	20,236,822	58.65%
Instructional Resources	1,190,004		86,583	678,772	57.04%
Student Services	6,150,294	48	478,964	3,635,993	59.12%
General Institutional	8,511,285	233,415	617,636	6,137,725	72.11%
Physical Plant	4,530,625	16,019	383,509	2,804,621	61.90%
<b>Total Expenditures</b>	<b><u>54,889,216</u></b>	<b><u>388,402</u></b>	<b><u>4,227,369</u></b>	<b><u>33,493,932</u></b>	<b><u>61.02%</u></b>
<b>Net Revenue (Expenditures)</b>	<b><u>(187,000)</u></b>	<b><u>(388,402)</u></b>	<b><u>11,672,440</u></b>	<b><u>16,465,071</u></b>	



**Western Technical College**  
**General Fund/Special Revenue Funds**  
**For the Nine Months Ending March 31, 2020**

	<u>Budget</u> <u>2020</u>	<u>Encumbrances</u> <u>2020</u>	<u>Current Month</u> <u>March</u>	<u>YTD</u> <u>2020</u>	<u>% of YTD</u> <u>to Budget</u>
<b>Revenue</b>					
Local Taxes	12,286,440		(680)	12,400,005	100.92%
State Sources	23,720,736		117,946	22,289,253	93.97%
Program Fees	11,574,000		(57,686)	11,942,432	103.18%
Material Fees	468,600		(2,031)	469,886	100.27%
Other Student Fees	1,266,500		32,252	1,153,397	91.07%
Institutional Sources	4,221,800		1,199,398	2,328,122	55.15%
Federal Sources	1,164,140		105,741	770,851	66.22%
<b>Total Revenues</b>	<b><u>54,702,216</u></b>		<b><u>1,394,939</u></b>	<b><u>51,353,947</u></b>	<b><u>93.88%</u></b>
<b>Expenditures</b>					
Instructional	34,507,008	86,579	3,649,897	23,834,377	69.07%
Instructional Resources	1,190,004		91,827	770,599	64.76%
Student Services	6,150,294	90	481,152	4,117,187	66.94%
General Institutional	8,511,285	245,252	617,816	6,767,498	79.51%
Physical Plant	4,530,625	46,211	314,263	3,149,075	69.51%
<b>Total Expenditures</b>	<b><u>54,889,216</u></b>	<b><u>378,132</u></b>	<b><u>5,154,955</u></b>	<b><u>38,638,735</u></b>	<b><u>70.39%</u></b>
<b>Net Revenue (Expenditures)</b>	<b><u>(187,000)</u></b>	<b><u>(378,132)</u></b>	<b><u>(3,760,016)</u></b>	<b><u>12,715,212</u></b>	

**Western Technical College  
Department Summary Report  
For the Eight Months Ending February 29, 2020**

<u>Department</u>	<u>Budget</u>	<u>Encumbrances</u>	<u>Actual</u>	<u>Balance</u>	<u>% Used</u>
<b><u>District Board/President</u></b>					
100 - District Board - Stanford, Roger	\$65,000.00		\$48,079.41	\$16,920.59	73.97%
150 - President - Stanford, Roger	407,635.00		270,991.32	136,643.68	66.48%
170 - Foundation and Alumni - Swenson, Mike	465,236.00		313,992.55	151,243.45	67.49%
179 - Regional Development - Balacek, Patti	164,820.00		109,470.63	55,349.37	66.42%
<b>Total District Board/President</b>	<b>1,102,691.00</b>		<b>742,533.91</b>	<b>360,157.09</b>	<b>67.34%</b>
<b><u>Instructional</u></b>					
200 - Academics - Linaker, Kat	536,864.00	14,000.00	239,929.85	282,934.15	47.30%
210 - Business Division - Brown, Gary	4,320,150.00	3,547.45	2,853,353.95	1,463,248.60	66.13%
219 - RLC's - Business - Brown, Gary	441,743.00		283,945.54	157,797.46	64.28%
220 - Integrated Technologies Division - Gamer, Josh	5,086,023.00	7,999.77	3,398,247.76	1,679,775.47	66.97%
240 - Health and Public Safety Division - Dean, Kevin	913,442.00	12,087.85	582,929.62	318,424.53	65.14%
241 - Nursing - Miller, Chaudette	2,096,709.00	5,989.99	1,418,143.33	672,575.68	67.92%
242 - Allied Health - Campo, Darlene	1,738,456.00	8,125.86	1,160,294.82	570,035.32	67.21%
243 - Public Safety Services - Dean, Kevin	1,450,488.00	12,858.30	970,320.80	467,308.90	67.78%
244 - Health Education - Miksis, Joan	1,348,615.00		844,030.39	504,584.61	62.58%
250 - General Studies -	4,820,753.00		3,172,966.17	1,647,786.83	65.82%
251 - Learning Commons - Church-Hoffman, Mandy	311,057.00		196,163.08	114,893.92	63.06%
259 - RLC's - General Studies -	106,100.00		21,225.61	84,874.39	20.01%
270 - Academic Excellence & Development - Ortery, Brandee	826,660.00		498,644.17	328,015.83	60.32%
279 - Regional Learning Centers-Operations - Balacek, Patti	677,608.00		455,883.72	221,724.28	67.28%
310 - Learner Support and Transition - Church-Hoffman, Mandy	2,310,311.00	23.93	1,547,953.13	762,333.94	67.00%
<b>Total Instructional</b>	<b>26,984,979.00</b>	<b>64,633.15</b>	<b>17,644,031.94</b>	<b>9,276,313.91</b>	<b>65.62%</b>
<b><u>Planning and Organizational Excellence</u></b>					
273 - Planning and Organizational Excellence - Dryden, Tracy	507,945.00		356,028.20	151,916.80	70.09%
<b>Total Planning and Organizational Excellence</b>	<b>507,945.00</b>		<b>356,028.20</b>	<b>151,916.80</b>	<b>70.09%</b>
<b><u>Student Services and Engagement</u></b>					
300 - Student Development and Success - Thornton, Amy	296,995.00		186,225.25	110,769.75	62.70%
314 - Outreach and Admissions Services - Hether, Deb	323,296.00		215,845.46	107,450.54	66.76%
331 - Counseling and Disability Services - BrandauHynek, Ann	548,452.00		358,848.32	189,603.68	65.43%
335 - Advising and Career Services - Kelsey, Barb	798,658.00		608,448.12	190,209.88	76.18%
336 - Veteran Services - Helgeson, Jackie	277,447.00		191,652.12	85,794.88	69.08%
341 - Security/Student Development - McNeeley, Shelley	671,284.00		430,190.63	241,093.37	64.08%
351 - Admissions - Spivey, Shaundel	491,082.00		306,009.94	185,072.06	62.31%
352 - Financial Aid - Grandall, Jerolyn	490,034.00		323,622.21	166,411.79	66.04%
355 - Registration - Peterson, Sandy	250,853.00	47.86	166,984.46	83,820.68	66.59%
410 - Marketing & Communications - Lemon, Julie	1,289,734.00	171,106.89	740,952.76	377,674.35	70.72%
430 - Resource Development - Daykin, Rande	369,625.00		255,207.40	114,417.60	69.04%
440 - Recruitment - Van Tol, Tonya	925,985.00		599,453.47	326,531.53	64.74%
445 - Community Engagement & Equity/Inclusion - Reyburn, Kari	286,353.00		205,347.30	81,005.70	71.71%
<b>Total Student Services and Engagement</b>	<b>7,019,798.00</b>	<b>171,154.75</b>	<b>4,588,787.44</b>	<b>2,259,855.81</b>	<b>67.81%</b>

**Western Technical College**  
**Department Summary Report**  
For the Eight Months Ending February 29, 2020

<u>Department</u>	<u>Budget</u>	<u>Encumbrances</u>	<u>Actual</u>	<u>Balance</u>	<u>% Used</u>
<b><u>Finance and Operations</u></b>					
280 - Business and Industry Services - Martin, Angie	3,710,000.00		761,041.81	2,948,958.19	20.51%
404 - Sustainability-Development - Meehan, Casey	140,889.00		93,701.73	47,187.27	66.51%
500 - Finance and Operations Admin - Hackbarth, Wade	345,556.00		227,436.26	118,119.74	65.82%
502 - Lunda Center - Murphy, Dan	247,000.00		157,892.77	89,107.23	63.92%
510 - Business Services - Otto, De Anne	342,636.00		228,476.34	114,159.66	66.68%
515 - Cashier's Office - Vonderohe, Marsha	486,359.00		257,121.51	229,237.49	52.87%
520 - Information Services - Pierce, Joan	2,750,497.00	24,669.76	1,898,661.85	827,165.39	69.93%
530 - Human Resources - Heath, John	1,073,884.00	11,488.75	600,008.59	462,386.66	56.94%
535 - Professional Development - Kettner-Sieber, Jackie	77,445.00	2,650.00	24,249.62	50,545.38	34.73%
536 - Wellness Program - Monroe, Ryan	38,553.00		21,012.09	17,540.91	54.50%
540 - Physical Plant - McHenry, Jay	1,321,771.00	24,174.50	941,977.07	355,619.43	73.10%
541 - Facilities Operations - Haun, Brian	1,135,804.00	9,319.00	717,137.42	409,347.58	63.96%
545 - Custodial Services - Dahl, Julie	2,178,819.00		1,346,934.10	831,884.90	61.82%
546 - Shipping and Receiving - Wignes, Dave	90,665.00		79,560.79	11,104.21	87.75%
550 - Controller - Schmidt, Amy	1,613,396.00	8,675.00	115,224.07	1,489,496.93	7.68%
<b>Total Finance - Operations</b>	<b><u>15,553,274.00</u></b>	<b><u>80,977.01</u></b>	<b><u>7,470,436.02</u></b>	<b><u>8,001,860.97</u></b>	<b><u>48.55%</u></b>
<b><u>Budget Freezes</u></b>					
551 - Budget Freezes - Schmidt, Amy	(186,336.00)			(186,336.00)	0.00%
<b>Total Budget Freezes</b>	<b><u>(186,336.00)</u></b>			<b><u>(186,336.00)</u></b>	<b><u>0.00%</u></b>
<b><u>Federal Grants</u></b>					
700 - Federal Grants - Various	1,956,445.00	8,164.95	1,238,230.57	710,049.48	63.71%
<b>Total Federal Grants</b>	<b><u>1,956,445.00</u></b>	<b><u>8,164.95</u></b>	<b><u>1,238,230.57</u></b>	<b><u>710,049.48</u></b>	<b><u>63.71%</u></b>
<b><u>State Grants</u></b>					
800-999 - State Grants - Various	1,950,420.00	63,472.04	1,065,481.94	821,466.02	57.88%
<b>Total State Grants</b>	<b><u>1,950,420.00</u></b>	<b><u>63,472.04</u></b>	<b><u>1,065,481.94</u></b>	<b><u>821,466.02</u></b>	<b><u>57.88%</u></b>
<b>Total</b>	<b><u>54,889,216.00</u></b>	<b><u>388,401.90</u></b>	<b><u>33,105,530.02</u></b>	<b><u>21,395,284.08</u></b>	<b><u>61.02%</u></b>

**Western Technical College  
Department Summary Report  
For the Nine Months Ending March 31, 2020**

<u>Department</u>	<u>Budget</u>	<u>Encumbrances</u>	<u>Actual</u>	<u>Balance</u>	<u>% Used</u>
<b><u>District Board/President</u></b>					
100 - District Board - Stanford, Roger	\$65,000.00		\$52,343.86	\$12,656.14	80.53%
150 - President - Stanford, Roger	407,635.00		304,402.95	103,232.05	74.68%
170 - Foundation and Alumni - Swenson, Mike	465,236.00	114.97	351,423.27	113,697.76	75.56%
179 - Regional Development - Balacek, Patti	164,820.00		122,431.91	42,388.09	74.28%
<b>Total District Board/President</b>	<b>1,102,691.00</b>	<b>114.97</b>	<b>830,601.99</b>	<b>271,974.04</b>	<b>75.34%</b>
<b><u>Instructional</u></b>					
200 - Academics - Linaker, Kat	466,171.00	14,000.00	265,390.58	186,780.42	59.93%
210 - Business Division - Brown, Gary	4,323,805.00	2,652.22	3,208,674.87	1,112,477.91	74.27%
219 - RLC's - Business - Brown, Gary	441,743.00		317,602.35	124,140.65	71.90%
220 - Integrated Technologies Division - Gamer, Josh	5,131,346.00	7,450.00	3,827,506.59	1,296,389.41	74.74%
240 - Health and Public Safety Division - Dean, Kevin	915,242.00	12,063.92	665,566.99	237,611.09	74.04%
241 - Nursing - Miller, Chaudette	2,096,709.00	3,389.99	1,580,362.24	512,956.77	75.54%
242 - Allied Health - Campo, Darlene	1,750,119.00	2,012.47	1,312,272.44	435,834.09	75.10%
243 - Public Safety Services - Dean, Kevin	1,450,488.00	7,725.18	1,102,140.43	340,622.39	76.52%
244 - Health Education - Miksis, Joan	1,354,246.00		950,743.41	403,502.59	70.20%
250 - General Studies - Marconi, Bob (Interim)	4,823,374.00		3,563,268.70	1,260,105.30	73.88%
251 - Learning Commons - Church-Hoffman, Mandy	311,057.00		225,286.46	85,770.54	72.43%
259 - RLC's - General Studies - Marconi, Bob (Interim)	106,100.00		21,924.88	84,175.12	20.66%
270 - Academic Excellence & Development - Ortery, Brandee	826,660.00		570,564.50	256,095.50	69.02%
279 - Regional Learning Centers-Operations - Balacek, Patti	677,608.00		511,295.20	166,312.80	75.46%
310 - Learner Support and Transition - Church-Hoffman, Mandy	2,310,311.00	23.93	1,747,083.60	563,203.47	75.62%
<b>Total Instructional</b>	<b>26,984,979.00</b>	<b>49,317.71</b>	<b>19,869,683.24</b>	<b>7,065,978.05</b>	<b>73.82%</b>
<b><u>Planning and Organizational Excellence</u></b>					
273 - Planning and Organizational Excellence - Dryden, Tracy	507,945.00		392,410.65	115,534.35	77.25%
<b>Total Planning and Organizational Excellence</b>	<b>507,945.00</b>		<b>392,410.65</b>	<b>115,534.35</b>	<b>77.25%</b>
<b><u>Student Services and Engagement</u></b>					
300 - Student Development and Success - Thornton, Amy	296,995.00		212,026.70	84,968.30	71.39%
314 - Outreach and Admissions Services - Hether, Deb	323,296.00		245,802.91	77,493.09	76.03%
331 - Counseling and Disability Services - BrandauHynek, Ann	548,452.00		403,252.98	145,199.02	73.53%
335 - Advising and Career Services - Kelsey, Barb	798,658.00		692,233.87	106,424.13	86.67%
336 - Veteran Services - Helgeson, Jackie	277,447.00		214,617.20	62,829.80	77.35%
341 - Security/Student Development - McNeeley, Shelley	671,284.00		493,792.75	177,491.25	73.56%
351 - Admissions - Spivey, Shaundel	491,082.00		340,043.43	151,038.57	69.24%
352 - Financial Aid - Grandall, Jerolyn	490,034.00		363,843.06	126,190.94	74.25%
355 - Registration - Peterson, Sandy	250,853.00	89.79	187,350.81	63,412.40	74.72%
410 - Marketing & Communications - Lemon, Julie	1,289,734.00	189,592.75	837,821.74	262,319.51	79.66%
430 - Resource Development - Daykin, Rande	369,625.00		274,525.67	95,099.33	74.27%
440 - Recruitment - Van Tol, Tonya	925,985.00		679,195.41	246,789.59	73.35%
445 - Community Engagement & Equity/Inclusion - Reyburn, Kari	286,353.00		234,513.02	51,839.98	81.90%
<b>Total Student Services and Engagement</b>	<b>7,019,798.00</b>	<b>189,682.54</b>	<b>5,179,019.55</b>	<b>1,651,095.91</b>	<b>76.48%</b>

**Western Technical College**  
**Department Summary Report**  
For the Nine Months Ending March 31, 2020

<u>Department</u>	<u>Budget</u>	<u>Encumbrances</u>	<u>Actual</u>	<u>Balance</u>	<u>% Used</u>
<b>Finance and Operations</b>					
280 - Business and Industry Services - Martin, Angie	3,710,000.00		1,899,057.26	1,810,942.74	51.19%
404 - Sustainability-Development - Meehan, Casey	140,889.00		103,598.57	37,290.43	73.53%
500 - Finance and Operations Admin - Hackbarth, Wade	345,556.00		246,462.65	99,093.35	71.32%
502 - Lunda Center - Murphy, Dan	247,000.00		177,932.19	69,067.81	72.04%
510 - Business Services - Otto, De Anne	342,636.00		255,353.80	87,282.20	74.53%
515 - Cashier's Office - Vonderohe, Marsha	486,359.00		300,370.92	185,988.08	61.76%
520 - Information Services - Pierce, Joan	2,750,497.00	17,906.50	2,073,492.23	659,098.27	76.04%
530 - Human Resources - Heath, John	1,073,884.00	11,488.75	677,875.92	384,519.33	64.19%
535 - Professional Development - Kettner-Sieber, Jackie	77,445.00	255.00	34,021.59	43,168.41	44.26%
536 - Wellness Program - Monroe, Ryan	38,553.00		24,205.79	14,347.21	62.79%
540 - Physical Plant - McHenry, Jay	1,321,771.00	47,564.50	983,756.83	290,449.67	78.03%
541 - Facilities Operations - Haun, Brian	1,135,804.00	16,120.97	850,802.29	268,880.74	76.33%
545 - Custodial Services - Dahl, Julie	2,178,819.00		1,502,001.36	676,817.64	68.94%
546 - Shipping and Receiving - Wignes, Dave	90,665.00		81,513.80	9,151.20	89.91%
550 - Controller - Schmidt, Amy	1,613,396.00	8,675.00	167,463.24	1,437,257.76	10.92%
<b>Total Finance - Operations</b>	<b>15,553,274.00</b>	<b>102,010.72</b>	<b>9,377,908.44</b>	<b>6,073,354.84</b>	<b>60.95%</b>
<b>Budget Freezes</b>					
551 - Budget Freezes - Schmidt, Amy	(186,336.00)			(186,336.00)	0.00%
<b>Total Budget Freezes</b>	<b>(186,336.00)</b>			<b>(186,336.00)</b>	<b>0.00%</b>
<b>Federal Grants</b>					
700 - Federal Grants - Various	1,956,445.00	4,686.95	1,405,849.24	545,908.81	72.10%
<b>Total Federal Grants</b>	<b>1,956,445.00</b>	<b>4,686.95</b>	<b>1,405,849.24</b>	<b>545,908.81</b>	<b>72.10%</b>
<b>State Grants</b>					
800-999 - State Grants - Various	1,950,420.00	32,318.85	1,205,130.43	712,970.72	63.45%
<b>Total State Grants</b>	<b>1,950,420.00</b>	<b>32,318.85</b>	<b>1,205,130.43</b>	<b>712,970.72</b>	<b>63.45%</b>
<b>Total</b>	<b>54,889,216.00</b>	<b>378,131.74</b>	<b>38,260,603.54</b>	<b>16,250,480.72</b>	<b>70.39%</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Eight Months Ending February 29, 2020

	<u>Fiscal Year</u> <u>2017</u>	<u>Fiscal Year</u> <u>2018</u>	<u>Fiscal Year</u> <u>2019</u>	<u>YTD Prior Yr</u> <u>2019</u>	<u>Fiscal Yr-YTD</u> <u>2020</u>	<u>Budget</u> <u>2020</u>
<b>ENTERPRISE TOTAL</b>						
<b>Total Revenue</b>	<u>\$4,575,396</u>	<u>\$4,443,668</u>	<u>\$4,324,249</u>	<u>\$3,173,604</u>	<u>\$3,117,812</u>	<u>\$4,270,975</u>
<b>Expenses</b>						
Salaries	\$844,680	\$879,417	\$917,085	\$622,492	\$650,249	\$966,858
Fringe Benefits	\$266,325	\$288,683	\$307,140	\$199,952	\$225,838	\$331,395
Cost of Goods Sold	\$2,212,153	\$2,099,593	\$1,928,201	\$1,428,493	\$1,384,135	\$1,718,000
Other	\$1,419,797	\$1,440,943	\$1,474,987	\$979,669	\$927,576	\$1,426,222
<b>Total Expenses</b>	<u>\$4,742,955</u>	<u>\$4,708,637</u>	<u>\$4,627,413</u>	<u>\$3,230,607</u>	<u>\$3,187,798</u>	<u>\$4,442,475</u>
<b>Enterprise Profit/(Loss)</b>	<u>(\$167,559)</u>	<u>(\$264,969)</u>	<u>(\$303,165)</u>	<u>(\$57,002)</u>	<u>(\$69,986)</u>	<u>(\$171,500)</u>
<b>CAMPUS SHOP</b>						
<b>Revenue</b>						
Book Sales	\$1,991,922	\$1,788,178	\$1,574,509	\$1,306,142	\$1,214,436	\$1,420,000
Supply Sales	\$231,348	\$227,025	\$244,714	\$193,143	\$200,442	\$250,000
Resale Receipts	\$12,338	\$9,629	\$4,819	\$3,734	\$3,303	\$7,000
<b>Total Revenue</b>	<u>\$2,235,608</u>	<u>\$2,024,832</u>	<u>\$1,824,042</u>	<u>\$1,503,018</u>	<u>\$1,418,181</u>	<u>\$1,677,000</u>
<b>Expenses</b>						
Salaries	\$206,711	\$210,093	\$222,093	\$148,081	\$156,371	\$230,901
Fringe Benefits	\$70,870	\$74,727	\$73,235	\$48,817	\$49,961	\$73,599
Cost of Goods Sold	\$1,751,657	\$1,633,557	\$1,483,414	\$1,111,139	\$1,059,936	\$1,272,000
Other	\$103,248	\$100,087	\$99,428	\$86,114	\$49,726	\$100,500
<b>Total Expenses</b>	<u>\$2,132,486</u>	<u>\$2,018,464</u>	<u>\$1,878,170</u>	<u>\$1,394,151</u>	<u>\$1,315,993</u>	<u>\$1,677,000</u>
<b>Profit/(Loss)</b>	<u>\$103,121</u>	<u>\$6,368</u>	<u>(\$54,128)</u>	<u>\$108,867</u>	<u>\$102,187</u>	<u>\$0</u>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Eight Months Ending February 29, 2020

	<u>Fiscal Year</u> <u>2017</u>	<u>Fiscal Year</u> <u>2018</u>	<u>Fiscal Year</u> <u>2019</u>	<u>YTD Prior Yr</u> <u>2019</u>	<u>Fiscal Yr-YTD</u> <u>2020</u>	<u>Budget</u> <u>2020</u>
<b>UNION MARKET</b>						
<b>Revenue</b>						
Union Market Sales	\$426,631	\$436,727	\$416,900	\$294,657	\$289,961	\$475,000
Meal Plan-Residence Hall Sales	\$210,100	\$206,952	\$212,011	\$159,474	\$164,004	\$210,000
Coleman Cafe Sales	\$33,867	\$28,286	\$36,688	\$26,799	\$30,465	\$35,000
Catering/Other	\$281,024	\$254,192	\$263,394	\$159,618	\$175,669	\$294,000
<b>Total Revenue</b>	<b>\$951,621</b>	<b>\$926,157</b>	<b>\$928,993</b>	<b>\$640,548</b>	<b>\$660,100</b>	<b>\$1,014,000</b>
<b>Expenses</b>						
Salaries	\$443,290	\$469,420	\$498,034	\$342,954	\$353,659	\$517,526
Fringe Benefits	\$133,170	\$145,149	\$158,912	\$105,127	\$113,202	\$162,774
Cost of Goods Sold	\$412,954	\$401,322	\$414,860	\$291,656	\$302,589	\$410,000
Other	\$88,070	\$71,211	\$90,262	\$66,133	\$67,528	\$89,700
<b>Total Expenses</b>	<b>\$1,077,484</b>	<b>\$1,087,103</b>	<b>\$1,162,068</b>	<b>\$805,871</b>	<b>\$836,978</b>	<b>\$1,180,000</b>
<b>Profit/(Loss)</b>	<b>(\$125,863)</b>	<b>(\$160,946)</b>	<b>(\$233,075)</b>	<b>(\$165,322)</b>	<b>(\$176,878)</b>	<b>(\$166,000)</b>
<b>DAY CARE CENTER</b>						
<b>Revenue</b>						
Facilities Rental Income	\$42,476	\$43,750	\$45,063	\$30,042	\$30,943	\$46,000
Miscellaneous Revenue	\$0	\$0	\$3,106	\$1,312	\$2,441	\$1,000
<b>Total Revenue</b>	<b>\$42,476</b>	<b>\$43,750</b>	<b>\$48,169</b>	<b>\$31,354</b>	<b>\$33,384</b>	<b>\$47,000</b>
<b>Expenses</b>						
Other Expenditures	\$16,653	\$18,199	\$20,415	\$12,389	\$10,458	\$27,000
<b>Total Expenses</b>	<b>\$16,653</b>	<b>\$18,199</b>	<b>\$20,415</b>	<b>\$12,389</b>	<b>\$10,458</b>	<b>\$27,000</b>
<b>Profit/(Loss)</b>	<b>\$25,823</b>	<b>\$25,552</b>	<b>\$27,754</b>	<b>\$18,965</b>	<b>\$22,926</b>	<b>\$20,000</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Eight Months Ending February 29, 2020

	<u>Fiscal Year</u> <u>2017</u>	<u>Fiscal Year</u> <u>2018</u>	<u>Fiscal Year</u> <u>2019</u>	<u>YTD Prior Yr</u> <u>2019</u>	<u>Fiscal Yr-YTD</u> <u>2020</u>	<u>Budget</u> <u>2020</u>
<b>WELLNESS CENTER</b>						
<b>Revenue</b>						
Memberships Fees	\$21,978	\$18,740	\$21,822	\$16,516	\$19,498	\$24,200
Student Govt/Other Revenue	\$153,778	\$158,495	\$165,784	\$110,343	\$115,244	\$170,800
<b>Total Revenue</b>	<b>\$175,756</b>	<b>\$177,235</b>	<b>\$187,607</b>	<b>\$126,860</b>	<b>\$134,743</b>	<b>\$195,000</b>
<b>Expenses</b>						
Salaries	\$105,376	\$100,225	\$93,473	\$62,242	\$71,528	\$116,309
Fringe Benefits	\$21,170	\$20,830	\$28,955	\$15,328	\$35,320	\$54,069
Other	\$14,509	\$21,809	\$28,504	\$20,506	\$13,889	\$24,622
<b>Total Expenses</b>	<b>\$141,054</b>	<b>\$142,864</b>	<b>\$150,932</b>	<b>\$98,076</b>	<b>\$120,738</b>	<b>\$195,000</b>
<b>Profit/(Loss)</b>	<b>\$34,702</b>	<b>\$34,371</b>	<b>\$36,675</b>	<b>\$28,784</b>	<b>\$14,005</b>	<b>\$0</b>
<hr/>						
<b>PC RESALE</b>						
<b>Revenue</b>						
Resale Receipts	\$136,460	\$162,338	\$124,977	\$85,661	\$72,031	\$120,000
Miscellaneous Revenue	\$3,766	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$140,226</b>	<b>\$162,338</b>	<b>\$124,977</b>	<b>\$85,661</b>	<b>\$72,031</b>	<b>\$120,000</b>
<b>Expenses</b>						
Salaries	\$46,420	\$50,301	\$53,135	\$35,327	\$32,020	\$44,236
Fringe Benefits	\$24,937	\$30,863	\$29,575	\$19,702	\$16,127	\$23,664
Purchases for Resale	\$47,542	\$64,714	\$29,927	\$25,698	\$21,609	\$36,000
Other Expenses	\$8,581	\$16,790	\$16,430	\$11,298	\$7,614	\$16,100
<b>Total Expenses</b>	<b>\$127,479</b>	<b>\$162,668</b>	<b>\$129,068</b>	<b>\$92,025</b>	<b>\$77,371</b>	<b>\$120,000</b>
<b>Profit/(Loss)</b>	<b>\$12,746</b>	<b>(\$330)</b>	<b>(\$4,090)</b>	<b>(\$6,364)</b>	<b>(\$5,339)</b>	<b>\$0</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Eight Months Ending February 29, 2020

	<u>Fiscal Year</u> <u>2017</u>	<u>Fiscal Year</u> <u>2018</u>	<u>Fiscal Year</u> <u>2019</u>	<u>YTD Prior Yr</u> <u>2019</u>	<u>Fiscal Yr-YTD</u> <u>2020</u>	<u>Budget</u> <u>2020</u>
<b>VENDING</b>						
<b>Revenue</b>						
Commissions	\$26,671	\$27,282	\$30,167	\$16,598	\$17,190	\$30,000
<b>Total Revenue</b>	<b>\$26,671</b>	<b>\$27,282</b>	<b>\$30,167</b>	<b>\$16,598</b>	<b>\$17,190</b>	<b>\$30,000</b>
<b>Expenses</b>						
Vending Expenses	\$22,828	\$29,665	\$30,739	\$10,766	\$20,284	\$20,000
Vending-Student Use	\$1,471	\$370	\$9,000	\$5,500	\$4,096	\$10,000
<b>Total Expenses</b>	<b>\$24,300</b>	<b>\$30,035</b>	<b>\$39,739</b>	<b>\$16,266</b>	<b>\$24,380</b>	<b>\$30,000</b>
<b>Profit/(Loss)</b>	<b>\$2,372</b>	<b>(\$2,752)</b>	<b>(\$9,573)</b>	<b>\$332</b>	<b>(\$7,190)</b>	<b>\$0</b>

**RESIDENCE HALL**

<b>Revenue</b>						
Commissions	\$2,873	\$1,893	\$1,818	\$1,014	\$1,122	\$2,500
Dorm Rent Receipts	\$919,398	\$988,320	\$1,043,666	\$699,000	\$716,800	\$1,088,875
Dorm Rent - Breaks	\$5,231	\$4,230	\$19,050	\$6,493	\$4,915	\$8,000
Dorm Rent Forfeiture/Damage	\$19,334	\$24,207	\$18,869	\$8,244	\$5,633	\$18,000
Cost Reimbursements	\$27,204	\$26,640	\$28,807	\$28,847	\$26,014	\$28,000
Housing Application Fees	\$0	\$0	\$7,650	\$0	\$3,650	\$0
Miscellaneous Revenue	\$9,497	\$16,696	\$39,744	\$12,174	\$9,843	\$21,500
<b>Total Revenue</b>	<b>\$983,538</b>	<b>\$1,061,986</b>	<b>\$1,159,604</b>	<b>\$755,771</b>	<b>\$767,976</b>	<b>\$1,166,875</b>
<b>Expenses</b>						
Salaries	\$42,883	\$49,379	\$50,349	\$33,888	\$36,670	\$57,886
Fringe Benefits	\$16,046	\$17,190	\$15,700	\$10,978	\$11,229	\$17,289
Travel Expenses	\$906	\$410	\$0	\$0	\$0	\$0
Noninstr Dup/Prnt/Graphics	\$1,478	\$1,680	\$1,300	\$1,163	\$1,256	\$2,000
General Expense	\$8,778	\$18,315	\$27,204	\$21,556	\$9,017	\$20,000
Other Contracts and Services	\$28,284	\$35,361	\$50,358	\$22,645	\$33,891	\$36,000
Interest Expense	\$595,178	\$588,435	\$579,300	\$379,894	\$375,755	\$569,800
Utilities	\$86,405	\$94,343	\$90,359	\$52,660	\$54,287	\$91,000
Depreciation Expense	\$410,498	\$410,625	\$401,631	\$267,216	\$260,664	\$391,000
Other Expenditures	\$14,309	\$16,800	\$18,995	\$13,586	\$11,376	\$15,900
<b>Total Expenses</b>	<b>\$1,204,767</b>	<b>\$1,232,539</b>	<b>\$1,235,197</b>	<b>\$803,586</b>	<b>\$794,144</b>	<b>\$1,200,875</b>
<b>Profit/(Loss)</b>	<b>(\$221,230)</b>	<b>(\$170,554)</b>	<b>(\$75,593)</b>	<b>(\$47,815)</b>	<b>(\$26,168)</b>	<b>(\$34,000)</b>

**TOMAH JOB CENTER**

<b>Revenue</b>						
Facilities Rental Income	\$19,500	\$20,088	\$20,691	\$13,794	\$14,208	\$21,100
<b>Total Revenue</b>	<b>\$19,500</b>	<b>\$20,088</b>	<b>\$20,691</b>	<b>\$13,794</b>	<b>\$14,208</b>	<b>\$21,100</b>
<b>Expenses</b>						
Other Contracts and Services	\$7,161	\$5,194	\$253	\$506	\$0	\$1,000
Depreciation Expense	\$11,571	\$11,572	\$11,571	\$7,736	\$7,736	\$11,600
<b>Total Expenses</b>	<b>\$18,732</b>	<b>\$16,766</b>	<b>\$11,824</b>	<b>\$8,242</b>	<b>\$7,736</b>	<b>\$12,600</b>
<b>Profit/(Loss)</b>	<b>\$768</b>	<b>\$3,322</b>	<b>\$8,866</b>	<b>\$5,552</b>	<b>\$6,472</b>	<b>\$8,500</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Nine Months Ending March 31, 2020

	<u>Fiscal Year</u> <u>2017</u>	<u>Fiscal Year</u> <u>2018</u>	<u>Fiscal Year</u> <u>2019</u>	<u>YTD Prior Yr</u> <u>2019</u>	<u>Fiscal Yr-YTD</u> <u>2020</u>	<u>Budget</u> <u>2020</u>
<b>ENTERPRISE TOTAL</b>						
<b>Total Revenue</b>	<u>\$4,575,396</u>	<u>\$4,443,668</u>	<u>\$4,324,249</u>	<u>\$3,439,628</u>	<u>\$3,345,905</u>	<u>\$4,270,975</u>
<b>Expenses</b>						
Salaries	\$844,680	\$879,417	\$917,085	\$705,750	\$733,380	\$966,858
Fringe Benefits	\$266,325	\$288,683	\$307,140	\$226,422	\$254,378	\$331,395
Cost of Goods Sold	\$2,212,153	\$2,099,593	\$1,928,201	\$1,537,362	\$1,451,661	\$1,718,000
Other	\$1,419,797	\$1,440,943	\$1,474,987	\$1,101,269	\$1,041,655	\$1,426,222
<b>Total Expenses</b>	<u>\$4,742,955</u>	<u>\$4,708,637</u>	<u>\$4,627,413</u>	<u>\$3,570,803</u>	<u>\$3,481,074</u>	<u>\$4,442,475</u>
<b>Enterprise Profit/(Loss)</b>	<u>(\$167,559)</u>	<u>(\$264,969)</u>	<u>(\$303,165)</u>	<u>(\$131,175)</u>	<u>(\$135,169)</u>	<u>(\$171,500)</u>
<b>CAMPUS SHOP</b>						
<b>Revenue</b>						
Book Sales	\$1,991,922	\$1,788,178	\$1,574,509	\$1,333,161	\$1,222,963	\$1,420,000
Supply Sales	\$231,348	\$227,025	\$244,714	\$202,831	\$206,433	\$250,000
Resale Receipts	\$12,338	\$9,629	\$4,819	\$4,363	\$3,609	\$7,000
<b>Total Revenue</b>	<u>\$2,235,608</u>	<u>\$2,024,832</u>	<u>\$1,824,042</u>	<u>\$1,540,356</u>	<u>\$1,433,005</u>	<u>\$1,677,000</u>
<b>Expenses</b>						
Salaries	\$206,711	\$210,093	\$222,093	\$166,266	\$174,892	\$230,901
Fringe Benefits	\$70,870	\$74,727	\$73,235	\$54,877	\$56,110	\$73,599
Cost of Goods Sold	\$1,751,657	\$1,633,557	\$1,483,414	\$1,162,893	\$1,085,871	\$1,272,000
Other	\$103,248	\$100,087	\$99,428	\$90,098	\$53,220	\$100,500
<b>Total Expenses</b>	<u>\$2,132,486</u>	<u>\$2,018,464</u>	<u>\$1,878,170</u>	<u>\$1,474,134</u>	<u>\$1,370,092</u>	<u>\$1,677,000</u>
<b>Profit/(Loss)</b>	<u>\$103,121</u>	<u>\$6,368</u>	<u>(\$54,128)</u>	<u>\$66,222</u>	<u>\$62,913</u>	<u>\$0</u>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Nine Months Ending March 31, 2020

	<u>Fiscal Year</u> <u>2017</u>	<u>Fiscal Year</u> <u>2018</u>	<u>Fiscal Year</u> <u>2019</u>	<u>YTD Prior Yr</u> <u>2019</u>	<u>Fiscal Yr-YTD</u> <u>2020</u>	<u>Budget</u> <u>2020</u>
<b>UNION MARKET</b>						
<b>Revenue</b>						
Union Market Sales	\$426,631	\$436,727	\$416,900	\$337,057	\$318,783	\$475,000
Meal Plan-Residence Hall Sales	\$210,100	\$206,952	\$212,011	\$185,308	\$189,089	\$210,000
Coleman Cafe Sales	\$33,867	\$28,286	\$36,688	\$31,643	\$33,216	\$35,000
Catering/Other	\$281,024	\$254,192	\$263,394	\$184,826	\$195,700	\$294,000
<b>Total Revenue</b>	<b>\$951,621</b>	<b>\$926,157</b>	<b>\$928,993</b>	<b>\$738,834</b>	<b>\$736,788</b>	<b>\$1,014,000</b>
<b>Expenses</b>						
Salaries	\$443,290	\$469,420	\$498,034	\$390,659	\$400,830	\$517,526
Fringe Benefits	\$133,170	\$145,149	\$158,912	\$119,154	\$127,740	\$162,774
Cost of Goods Sold	\$412,954	\$401,322	\$414,860	\$344,319	\$341,937	\$410,000
Other	\$88,070	\$71,211	\$90,262	\$72,526	\$73,164	\$89,700
<b>Total Expenses</b>	<b>\$1,077,484</b>	<b>\$1,087,103</b>	<b>\$1,162,068</b>	<b>\$926,658</b>	<b>\$943,671</b>	<b>\$1,180,000</b>
<b>Profit/(Loss)</b>	<b>(\$125,863)</b>	<b>(\$160,946)</b>	<b>(\$233,075)</b>	<b>(\$187,824)</b>	<b>(\$206,883)</b>	<b>(\$166,000)</b>
<b>DAY CARE CENTER</b>						
<b>Revenue</b>						
Facilities Rental Income	\$42,476	\$43,750	\$45,063	\$33,797	\$34,811	\$46,000
Miscellaneous Revenue	\$0	\$0	\$3,106	\$1,872	\$2,780	\$1,000
<b>Total Revenue</b>	<b>\$42,476</b>	<b>\$43,750</b>	<b>\$48,169</b>	<b>\$35,669</b>	<b>\$37,591</b>	<b>\$47,000</b>
<b>Expenses</b>						
Other Expenditures	\$16,653	\$18,199	\$20,415	\$14,556	\$11,477	\$27,000
<b>Total Expenses</b>	<b>\$16,653</b>	<b>\$18,199</b>	<b>\$20,415</b>	<b>\$14,556</b>	<b>\$11,477</b>	<b>\$27,000</b>
<b>Profit/(Loss)</b>	<b>\$25,823</b>	<b>\$25,552</b>	<b>\$27,754</b>	<b>\$21,113</b>	<b>\$26,114</b>	<b>\$20,000</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Nine Months Ending March 31, 2020

	<u>Fiscal Year</u> <u>2017</u>	<u>Fiscal Year</u> <u>2018</u>	<u>Fiscal Year</u> <u>2019</u>	<u>YTD Prior Yr</u> <u>2019</u>	<u>Fiscal Yr-YTD</u> <u>2020</u>	<u>Budget</u> <u>2020</u>
<b>WELLNESS CENTER</b>						
<b>Revenue</b>						
Memberships Fees	\$21,978	\$18,740	\$21,822	\$17,750	\$20,804	\$24,200
Student Govt/Other Revenue	\$153,778	\$158,495	\$165,784	\$123,692	\$128,838	\$170,800
<b>Total Revenue</b>	<b>\$175,756</b>	<b>\$177,235</b>	<b>\$187,607</b>	<b>\$141,442</b>	<b>\$149,642</b>	<b>\$195,000</b>
<b>Expenses</b>						
Salaries	\$105,376	\$100,225	\$93,473	\$70,640	\$80,269	\$116,309
Fringe Benefits	\$21,170	\$20,830	\$28,955	\$17,886	\$39,737	\$54,069
Other	\$14,509	\$21,809	\$28,504	\$23,313	\$15,714	\$24,622
<b>Total Expenses</b>	<b>\$141,054</b>	<b>\$142,864</b>	<b>\$150,932</b>	<b>\$111,838</b>	<b>\$135,720</b>	<b>\$195,000</b>
<b>Profit/(Loss)</b>	<b>\$34,702</b>	<b>\$34,371</b>	<b>\$36,675</b>	<b>\$29,604</b>	<b>\$13,922</b>	<b>\$0</b>
<hr/>						
<b>PC RESALE</b>						
<b>Revenue</b>						
Resale Receipts	\$136,460	\$162,338	\$124,977	\$100,499	\$79,512	\$120,000
Miscellaneous Revenue	\$3,766	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$140,226</b>	<b>\$162,338</b>	<b>\$124,977</b>	<b>\$100,499</b>	<b>\$79,512</b>	<b>\$120,000</b>
<b>Expenses</b>						
Salaries	\$46,420	\$50,301	\$53,135	\$39,779	\$35,993	\$44,236
Fringe Benefits	\$24,937	\$30,863	\$29,575	\$22,170	\$18,170	\$23,664
Purchases for Resale	\$47,542	\$64,714	\$29,927	\$30,150	\$23,854	\$36,000
Other Expenses	\$8,581	\$16,790	\$16,430	\$13,230	\$8,818	\$16,100
<b>Total Expenses</b>	<b>\$127,479</b>	<b>\$162,668</b>	<b>\$129,068</b>	<b>\$105,328</b>	<b>\$86,834</b>	<b>\$120,000</b>
<b>Profit/(Loss)</b>	<b>\$12,746</b>	<b>(\$330)</b>	<b>(\$4,090)</b>	<b>(\$4,829)</b>	<b>(\$7,323)</b>	<b>\$0</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Nine Months Ending March 31, 2020

	<u>Fiscal Year</u> <u>2017</u>	<u>Fiscal Year</u> <u>2018</u>	<u>Fiscal Year</u> <u>2019</u>	<u>YTD Prior Yr</u> <u>2019</u>	<u>Fiscal Yr-YTD</u> <u>2020</u>	<u>Budget</u> <u>2020</u>
<b>VENDING</b>						
<b>Revenue</b>						
Commissions	\$26,671	\$27,282	\$30,167	\$19,254	\$19,914	\$30,000
<b>Total Revenue</b>	<b>\$26,671</b>	<b>\$27,282</b>	<b>\$30,167</b>	<b>\$19,254</b>	<b>\$19,914</b>	<b>\$30,000</b>
<b>Expenses</b>						
Vending Expenses	\$22,828	\$29,665	\$30,739	\$11,786	\$25,346	\$20,000
Vending-Student Use	\$1,471	\$370	\$9,000	\$5,500	\$4,096	\$10,000
<b>Total Expenses</b>	<b>\$24,300</b>	<b>\$30,035</b>	<b>\$39,739</b>	<b>\$17,286</b>	<b>\$29,443</b>	<b>\$30,000</b>
<b>Profit/(Loss)</b>	<b>\$2,372</b>	<b>(\$2,752)</b>	<b>(\$9,573)</b>	<b>\$1,968</b>	<b>(\$9,528)</b>	<b>\$0</b>

<b>RESIDENCE HALL</b>						
<b>Revenue</b>						
Commissions	\$2,873	\$1,893	\$1,818	\$1,190	\$1,338	\$2,500
Dorm Rent Receipts	\$919,398	\$988,320	\$1,043,666	\$785,500	\$805,350	\$1,088,875
Dorm Rent - Breaks	\$5,231	\$4,230	\$19,050	\$7,393	\$4,915	\$8,000
Dorm Rent Forfeiture/Damage	\$19,334	\$24,207	\$18,869	\$8,244	\$6,895	\$18,000
Cost Reimbursements	\$27,204	\$26,640	\$28,807	\$28,907	\$26,108	\$28,000
Housing Application Fees	\$0	\$0	\$7,650	\$4,000	\$5,150	\$0
Miscellaneous Revenue	\$9,497	\$16,696	\$39,744	\$12,823	\$23,713	\$21,500
<b>Total Revenue</b>	<b>\$983,538</b>	<b>\$1,061,986</b>	<b>\$1,159,604</b>	<b>\$848,056</b>	<b>\$873,470</b>	<b>\$1,166,875</b>
<b>Expenses</b>						
Salaries	\$42,883	\$49,379	\$50,349	\$38,407	\$41,397	\$57,886
Fringe Benefits	\$16,046	\$17,190	\$15,700	\$12,335	\$12,621	\$17,289
Travel Expenses	\$906	\$410	\$0	\$0	\$0	\$0
Noninstr Dup/Prnt/Graphics	\$1,478	\$1,680	\$1,300	\$1,298	\$1,317	\$2,000
General Expense	\$8,778	\$18,315	\$27,204	\$25,078	\$9,992	\$20,000
Other Contracts and Services	\$28,284	\$35,361	\$50,358	\$27,105	\$38,594	\$36,000
Interest Expense	\$595,178	\$588,435	\$579,300	\$428,840	\$422,712	\$569,800
Utilities	\$86,405	\$94,343	\$90,359	\$64,131	\$63,218	\$91,000
Depreciation Expense	\$410,498	\$410,625	\$401,631	\$300,618	\$293,247	\$391,000
Other Expenditures	\$14,309	\$16,800	\$18,995	\$13,981	\$12,037	\$15,900
<b>Total Expenses</b>	<b>\$1,204,767</b>	<b>\$1,232,539</b>	<b>\$1,235,197</b>	<b>\$911,793</b>	<b>\$895,134</b>	<b>\$1,200,875</b>
<b>Profit/(Loss)</b>	<b>(\$221,230)</b>	<b>(\$170,554)</b>	<b>(\$75,593)</b>	<b>(\$63,737)</b>	<b>(\$21,664)</b>	<b>(\$34,000)</b>

<b>TOMAH JOB CENTER</b>						
<b>Revenue</b>						
Facilities Rental Income	\$19,500	\$20,088	\$20,691	\$15,518	\$15,984	\$21,100
<b>Total Revenue</b>	<b>\$19,500</b>	<b>\$20,088</b>	<b>\$20,691</b>	<b>\$15,518</b>	<b>\$15,984</b>	<b>\$21,100</b>
<b>Expenses</b>						
Other Contracts and Services	\$7,161	\$5,194	\$253	\$506	\$0	\$1,000
Depreciation Expense	\$11,571	\$11,572	\$11,571	\$8,703	\$8,703	\$11,600
<b>Total Expenses</b>	<b>\$18,732</b>	<b>\$16,766</b>	<b>\$11,824</b>	<b>\$9,209</b>	<b>\$8,703</b>	<b>\$12,600</b>
<b>Profit/(Loss)</b>	<b>\$768</b>	<b>\$3,322</b>	<b>\$8,866</b>	<b>\$6,309</b>	<b>\$7,281</b>	<b>\$8,500</b>

**Western Technical College**  
**Capital Projects Report-FY20 Completed Projects**  
**as of 2/29/2020**

Project #	Project Name	Actual Amount Borrowed	Amount Transferred / Revenue Received	Total Revenue for Project	Total Cost of Project	Date Closed
<b>Land and New Construction</b>						
C17090	Sparta Fire Tower	600,000.00	22,582.01	622,582.01	622,582.01	08/31/2019
C17100	Sparta In-Door Firing Range	800,000.00	(27,170.72)	772,829.28	772,829.28	08/31/2019
C17110	Sparta Storage Shed	100,000.00	4,588.71	104,588.71	104,588.71	08/31/2019
C18110	Veterans Center-Donor Funded	-	590,000.00	590,000.00	590,000.00	08/31/2019
<b>Total Land &amp; New Construction Completed Projects</b>		<b>1,500,000.00</b>	<b>590,000.00</b>	<b>2,090,000.00</b>	<b>2,090,000.00</b>	
<b>Remodeling &amp; Site Improvements</b>						
C18100	Veterans Center-Remodeling	40,000.00	12,316.05	52,316.05	52,316.05	08/31/2019
C18510	Sparta-Firing Range-Remodel	300,000.00	56,944.16	356,944.16	356,944.16	02/29/2020
C19400	Remodel of District Board Room	20,000.00	(1,380.69)	18,619.31	18,619.31	11/30/2019
C19410	Wellness Center Locker Room	80,000.00	(3,940.51)	76,059.49	76,059.49	02/29/2020
C99190	Minor Remodeling Projects-FY19	100,000.00	115,259.49	215,259.49	215,259.49	08/31/2019
C99195	Exterior Signage-FY19	-	68,217.71	68,217.71	68,217.71	08/31/2019
C99196	Professional Services-FY19	-	(38,922.50)	(38,922.50)	(38,922.50)	08/31/2019
<b>Total Remodeling &amp; Site Improvements Completed Projects</b>		<b>540,000.00</b>	<b>208,493.71</b>	<b>748,493.71</b>	<b>748,493.71</b>	
<b>Equipment &amp; Furnishings</b>						
C18500	Sparta Firing Range Equipment	350,000.00	(153,498.57)	196,501.43	196,501.43	10/31/2019
C18600	Customer Relationship Management (CRM)	130,000.00	81,797.94	211,797.94	211,797.94	11/30/2019
C18625	Conference Rooms Equipment	50,000.00	915.08	50,915.08	50,915.08	08/31/2019
C19350	Wireless Access Point Replacements	100,000.00	(24,480.70)	75,519.30	75,519.30	11/30/2019
C19405	District Board Room Furniture & Equipment	-	13,460.56	13,460.56	13,460.56	11/30/2019
C99191	Minor Furnishings and Equipment-FY19	50,000.00	2,409.45	52,409.45	52,409.45	08/31/2019
C99194	Security Equipment-FY19	-	53,795.59	53,795.59	53,795.59	08/31/2019
<b>Total Equipment &amp; Furnishings Completed Projects</b>		<b>680,000.00</b>	<b>(25,600.65)</b>	<b>654,399.35</b>	<b>654,399.35</b>	
<b>Total Completed Projects in FY20</b>		<b>2,720,000.00</b>	<b>772,893.06</b>	<b>3,492,893.06</b>	<b>3,492,893.06</b>	

**Western Technical College**  
**Capital Projects Report-FY20 Completed Projects**  
**as of 3/31/2020**

Project #	Project Name	Actual Amount Borrowed	Amount Transferred / Revenue Received	Total Revenue for Project	Total Cost of Project	Date Closed
<b>Land and New Construction</b>						
C17090	Sparta Fire Tower	600,000.00	22,582.01	622,582.01	622,582.01	08/31/2019
C17100	Sparta In-Door Firing Range	800,000.00	(27,170.72)	772,829.28	772,829.28	08/31/2019
C17110	Sparta Storage Shed	100,000.00	4,588.71	104,588.71	104,588.71	08/31/2019
C18110	Veterans Center-Donor Funded	-	590,000.00	590,000.00	590,000.00	08/31/2019
<b>Total Land &amp; New Construction Completed Projects</b>		<b>1,500,000.00</b>	<b>590,000.00</b>	<b>2,090,000.00</b>	<b>2,090,000.00</b>	
<b>Remodeling &amp; Site Improvements</b>						
C18100	Veterans Center-Remodeling	40,000.00	12,316.05	52,316.05	52,316.05	08/31/2019
C18510	Sparta-Firing Range-Remodel	300,000.00	56,944.16	356,944.16	356,944.16	02/29/2020
C19400	Remodel of District Board Room	20,000.00	(1,380.69)	18,619.31	18,619.31	11/30/2019
C19410	Wellness Center Locker Room	80,000.00	(3,940.51)	76,059.49	76,059.49	02/29/2020
C99190	Minor Remodeling Projects-FY19	100,000.00	115,259.49	215,259.49	215,259.49	08/31/2019
C99195	Exterior Signage-FY19	-	68,217.71	68,217.71	68,217.71	08/31/2019
C99196	Professional Services-FY19	-	(38,922.50)	(38,922.50)	(38,922.50)	08/31/2019
<b>Total Remodeling &amp; Site Improvements Completed Projects</b>		<b>540,000.00</b>	<b>208,493.71</b>	<b>748,493.71</b>	<b>748,493.71</b>	
<b>Equipment &amp; Furnishings</b>						
C18500	Sparta Firing Range Equipment	350,000.00	(153,498.57)	196,501.43	196,501.43	10/31/2019
C18600	Customer Relationship Management (CRM)	130,000.00	81,797.94	211,797.94	211,797.94	11/30/2019
C18625	Conference Rooms Equipment	50,000.00	915.08	50,915.08	50,915.08	08/31/2019
C19350	Wireless Access Point Replacements	100,000.00	(24,480.70)	75,519.30	75,519.30	11/30/2019
C19405	District Board Room Furniture & Equipment	-	13,460.56	13,460.56	13,460.56	11/30/2019
C99191	Minor Furnishings and Equipment-FY19	50,000.00	2,409.45	52,409.45	52,409.45	08/31/2019
C99194	Security Equipment-FY19	-	53,795.59	53,795.59	53,795.59	08/31/2019
<b>Total Equipment &amp; Furnishings Completed Projects</b>		<b>680,000.00</b>	<b>(25,600.65)</b>	<b>654,399.35</b>	<b>654,399.35</b>	
<b>Total Completed Projects in FY20</b>		<b>2,720,000.00</b>	<b>772,893.06</b>	<b>3,492,893.06</b>	<b>3,492,893.06</b>	

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Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Future Borrowings/ Revenue	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	Total Projected Cost	(Over) / Under
<b>Land and New Construction</b>										
La Crosse Property Acquisitions/Footprint-FY17	2016C	1,000,000.00	14,489.11	-	-	1,014,489.11	1,010,354.18	4,134.93	1,014,489.11	-
La Crosse Property Acquisitions/Footprint-FY18	2018B/2019A	440,000.00	60,000.00	-	-	500,000.00	432,978.09	67,021.91	500,000.00	-
<b>Total Land and New Construction</b>		<b>1,440,000.00</b>	<b>74,489.11</b>	<b>-</b>	<b>-</b>	<b>1,514,489.11</b>	<b>1,443,332.27</b>	<b>71,156.84</b>	<b>1,514,489.11</b>	<b>-</b>
<b>Remodeling &amp; Site Improvements</b>										
Sparta-Well	2019C	100,000.00	-	-	-	100,000.00	3,256.42	96,743.58	100,000.00	-
First Choice Service-Welcome Ctr Remodel	2019A	1,500,000.00	-	-	-	1,500,000.00	1,359,214.91	140,785.09	1,500,000.00	-
Learner Support&Transition-ARC-1st Flr Remodel	2019C	1,300,000.00	-	-	-	1,300,000.00	1,153,922.68	146,077.32	1,300,000.00	-
Student Support Services-ARC-2nd Flr Remodel	2019B	1,200,000.00	(50,000.00)	-	-	1,150,000.00	816,397.15	333,602.85	1,150,000.00	-
Student Success Ctr-Well Relocation	2020A	-	50,000.00	-	145,000.00	195,000.00	136,507.20	58,492.80	195,000.00	-
Student Success Ctr-HVAC Replacement	2019D	1,115,000.00	385,000.00	-	-	1,500,000.00	1,195,900.28	304,099.72	1,500,000.00	-
Learning Commons Barrel Dome	2019D	385,000.00	-	-	-	385,000.00	302,700.67	82,299.33	385,000.00	-
Student Success Ctr-Bldg Automation System	2020A	-	-	-	170,000.00	170,000.00	150,965.00	19,035.00	170,000.00	-
Parking Lot C Renovation	2020A	-	335,000.00	-	-	335,000.00	315,837.11	19,162.89	335,000.00	-
Parking Lot M Renovation	2020B	-	10,000.00	-	50,000.00	60,000.00	49,356.05	10,643.95	60,000.00	-
Apprenticeship Center-Remodeling	2020D	-	-	-	1,500,000.00	1,500,000.00	71,378.65	1,428,621.35	1,500,000.00	-
Apprenticeship Center-Parking Lot	2020B	-	-	-	600,000.00	600,000.00	-	600,000.00	600,000.00	-
Apprenticeship Center-HVAC Upgrade	2020B	-	-	-	600,000.00	600,000.00	-	600,000.00	600,000.00	-
Apprenticeship Center-Exterior Upgrade	2020C	-	-	-	750,000.00	750,000.00	22,514.55	727,485.45	750,000.00	-
Learning Commons-Dome Ends	2020B	-	-	-	250,000.00	250,000.00	-	250,000.00	250,000.00	-
Cleary Courtyard Upgrade	2020C	-	-	-	380,000.00	380,000.00	-	380,000.00	380,000.00	-
Kumm Ctr Cooling Coil Replacements & Chiller	2020A	-	-	-	575,000.00	575,000.00	87,595.66	487,404.34	575,000.00	-
LED Lighting Upgrades	2020A	-	-	-	450,000.00	450,000.00	-	450,000.00	450,000.00	-
Bus Educ Center Basement Remodeling	N/A	-	25,000.00	-	-	25,000.00	8,400.00	16,600.00	25,000.00	-
Student Life Office Remodel	2020C	-	-	-	100,000.00	100,000.00	-	100,000.00	100,000.00	-
Minor Projects-FY20	2020A	-	75,000.00	-	100,000.00	175,000.00	117,455.15	57,544.85	175,000.00	-
Exterior Signage-FY20	2020A	-	193,973.99	-	30,000.00	223,973.99	57,746.63	166,227.36	223,973.99	-
Project Closing Account-Remodeling & Site Improv	N/A	-	358,999.32	-	-	358,999.32	-	358,999.32	358,999.32	-
<b>Total Remodeling &amp; Site Improvements</b>		<b>5,600,000.00</b>	<b>1,382,973.31</b>	<b>-</b>	<b>5,700,000.00</b>	<b>12,682,973.31</b>	<b>5,849,148.11</b>	<b>6,833,825.20</b>	<b>12,682,973.31</b>	<b>-</b>

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Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Future Borrowings/ Revenue	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	Total Projected Cost	(Over) / Under
<b>Equipment Projects</b>										
<b>Student Success Center-Equipment/Furnishings</b>										
5842-IT Equipment	2019D	130,000.00	-	-	-	130,000.00	160,182.13	-	160,182.13	
5843-Furnishings	2019D	550,000.00	-	-	-	550,000.00	518,695.22	31,304.78	550,000.00	
5844-Non-Instructional Equipment	N/A	-	15,592.88	-	-	15,592.88	15,592.88	-	15,592.88	
<b>Total Student Success Center Equipment/Furnishings</b>		<b>680,000.00</b>	<b>15,592.88</b>	<b>-</b>	<b>-</b>	<b>695,592.88</b>	<b>694,470.23</b>	<b>31,304.78</b>	<b>725,775.01</b>	<b>(30,182.13)</b>
<b>Student Success Center-Artwork</b>										
5844-Non-Instructional Equipment	2019D	20,000.00	-	-	-	20,000.00	-	20,000.00	20,000.00	
<b>Total Student Success Center Equipment/Furnishings</b>		<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>-</b>
<b>Apprenticeship Center-Equipment/Furnishings</b>										
5842-IT Equipment	2020C	-	-	-	75,000.00	75,000.00	-	75,000.00	75,000.00	
5843-Furnishings	2020C	-	-	-	55,000.00	55,000.00	-	55,000.00	55,000.00	
5845-Instructional Equipment	2020C	-	-	-	750,000.00	750,000.00	91,250.00	658,750.00	750,000.00	
<b>Total Apprenticeship Center-Equipment/Furnishings</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>880,000.00</b>	<b>880,000.00</b>	<b>91,250.00</b>	<b>788,750.00</b>	<b>880,000.00</b>	<b>-</b>
<b>Unitrends Backup System Replacement</b>										
5842-IT Equipment	2020C	-	-	-	125,000.00	125,000.00	-	125,000.00	125,000.00	
<b>Total Unitrends Backup System Replacement</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000.00</b>	<b>125,000.00</b>	<b>-</b>	<b>125,000.00</b>	<b>125,000.00</b>	<b>-</b>
<b>Minor Furnishings &amp; Equipment-FY20</b>										
5842-IT Equipment	2019D	10,000.00	-	-	-	10,000.00	-	10,000.00	10,000.00	-
5843-Furnishings	2019D	40,000.00	42,531.01	-	-	82,531.01	-	82,531.01	82,531.01	-
5844-Non-Instructional Equipment	2019D	-	4,976.03	-	-	4,976.03	-	4,976.03	4,976.03	-
<b>Total Minor Furnishings &amp; Equipment-FY20</b>		<b>50,000.00</b>	<b>47,507.04</b>	<b>-</b>	<b>-</b>	<b>97,507.04</b>	<b>-</b>	<b>97,507.04</b>	<b>97,507.04</b>	<b>-</b>
<b>Security Equipment-FY20</b>										
5842-IT Equipment (Cameras)	N/A	-	101,656.95	-	-	101,656.95	70,641.95	31,015.00	101,656.95	
5844-Non-Instructional Equipment (Door Access)	N/A	-	54,393.48	-	-	54,393.48	1,409.43	52,984.05	54,393.48	
<b>Total Security Equipment-FY20</b>		<b>-</b>	<b>156,050.43</b>	<b>-</b>	<b>-</b>	<b>156,050.43</b>	<b>72,051.38</b>	<b>83,999.05</b>	<b>156,050.43</b>	<b>-</b>
<b>Project Closing Account-Equipment</b>										
5842-IT Equipment	N/A	-	57,723.04	-	-	57,723.04	-	57,723.04	57,723.04	
5843-Furnishings	N/A	-	73,248.81	-	-	73,248.81	-	73,248.81	73,248.81	
<b>Project Closing Account-Equipment</b>		<b>-</b>	<b>130,971.85</b>	<b>-</b>	<b>-</b>	<b>130,971.85</b>	<b>-</b>	<b>130,971.85</b>	<b>130,971.85</b>	<b>-</b>
<b>Total Equipment Projects</b>		<b>750,000.00</b>	<b>350,122.20</b>	<b>-</b>	<b>1,005,000.00</b>	<b>2,105,122.20</b>	<b>857,771.61</b>	<b>1,277,532.72</b>	<b>2,135,304.33</b>	<b>(30,182.13)</b>
<b>Total All Current Projects</b>		<b>7,790,000.00</b>	<b>1,807,584.62</b>	<b>-</b>	<b>6,705,000.00</b>	<b>16,302,584.62</b>	<b>8,150,251.99</b>	<b>8,182,514.76</b>	<b>16,332,766.75</b>	<b>(30,182.13)</b>

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Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Future Borrowings/ Revenue	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	Total Projected Cost	(Over) / Under
<b>Land and New Construction</b>										
La Crosse Property Acquisitions/Footprint-FY17	2016C	1,000,000.00	14,489.11	-	-	1,014,489.11	1,010,354.18	4,134.93	1,014,489.11	-
La Crosse Property Acquisitions/Footprint-FY18	2018B/2019A	440,000.00	60,000.00	-	-	500,000.00	432,978.09	67,021.91	500,000.00	-
<b>Total Land and New Construction</b>		<b>1,440,000.00</b>	<b>74,489.11</b>	<b>-</b>	<b>-</b>	<b>1,514,489.11</b>	<b>1,443,332.27</b>	<b>71,156.84</b>	<b>1,514,489.11</b>	<b>-</b>
<b>Remodeling &amp; Site Improvements</b>										
Sparta-Well	2019C	100,000.00	-	-	-	100,000.00	3,256.42	96,743.58	100,000.00	-
First Choice Service-Welcome Ctr Remodel	2019A	1,500,000.00	-	-	-	1,500,000.00	1,359,210.65	140,789.35	1,500,000.00	-
Learner Support&Transition-ARC-1st Flr Remodel	2019C	1,300,000.00	-	-	-	1,300,000.00	1,153,922.68	146,077.32	1,300,000.00	-
Student Support Services-ARC-2nd Flr Remodel	2019B	1,200,000.00	(50,000.00)	-	-	1,150,000.00	816,923.01	333,076.99	1,150,000.00	-
Student Success Ctr-Well Relocation	2020A	-	50,000.00	-	145,000.00	195,000.00	136,507.20	58,492.80	195,000.00	-
Student Success Ctr-HVAC Replacement	2019D	1,115,000.00	385,000.00	-	-	1,500,000.00	1,196,656.28	303,343.72	1,500,000.00	-
Learning Commons Barrel Dome	2019D	385,000.00	-	-	-	385,000.00	302,700.67	82,299.33	385,000.00	-
Student Success Ctr-Bldg Automation System	2020A	-	-	-	170,000.00	170,000.00	150,965.00	19,035.00	170,000.00	-
Parking Lot C Renovation	2020A	-	335,000.00	-	-	335,000.00	315,837.11	19,162.89	335,000.00	-
Parking Lot M Renovation	2020B	-	10,000.00	-	50,000.00	60,000.00	49,356.05	10,643.95	60,000.00	-
Apprenticeship Center-Remodeling	2020D	-	-	-	1,500,000.00	1,500,000.00	91,227.00	1,408,773.00	1,500,000.00	-
Apprenticeship Center-Parking Lot	2020B	-	-	-	600,000.00	600,000.00	3,222.20	596,777.80	600,000.00	-
Apprenticeship Center-HVAC Upgrade	2020B	-	-	-	600,000.00	600,000.00	-	600,000.00	600,000.00	-
Apprenticeship Center-Exterior Upgrade	2020C	-	-	-	750,000.00	750,000.00	22,514.55	727,485.45	750,000.00	-
Learning Commons-Dome Ends	2020B	-	-	-	250,000.00	250,000.00	-	250,000.00	250,000.00	-
Cleary Courtyard Upgrade	2020C	-	-	-	380,000.00	380,000.00	-	380,000.00	380,000.00	-
Kumm Ctr Cooling Coil Replacements & Chiller	2020A	-	-	-	575,000.00	575,000.00	98,132.48	476,867.52	575,000.00	-
LED Lighting Upgrades	2020A	-	-	-	450,000.00	450,000.00	-	450,000.00	450,000.00	-
Bus Educ Center Basement Remodeling	N/A	-	25,000.00	-	-	25,000.00	8,400.00	16,600.00	25,000.00	-
Student Life Office Remodel	2020C	-	-	-	100,000.00	100,000.00	-	100,000.00	100,000.00	-
Minor Projects-FY20	2020A	-	75,000.00	-	100,000.00	175,000.00	120,253.41	54,746.59	175,000.00	-
Exterior Signage-FY20	2020A	-	193,973.99	-	30,000.00	223,973.99	57,746.63	166,227.36	223,973.99	-
Project Closing Account-Remodeling & Site Improv	N/A	-	358,999.32	-	-	358,999.32	-	358,999.32	358,999.32	-
<b>Total Remodeling &amp; Site Improvements</b>		<b>5,600,000.00</b>	<b>1,382,973.31</b>	<b>-</b>	<b>5,700,000.00</b>	<b>12,682,973.31</b>	<b>5,886,831.34</b>	<b>6,796,141.97</b>	<b>12,682,973.31</b>	<b>-</b>

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Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Future Borrowings/ Revenue	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	Total Projected Cost	(Over) / Under
<b>Equipment Projects</b>										
<b>Student Success Center-Equipment/Furnishings</b>										
5842-IT Equipment	2019D	130,000.00	-	-	-	130,000.00	159,988.81	-	159,988.81	
5843-Furnishings	2019D	550,000.00	-	-	-	550,000.00	520,060.39	29,939.61	550,000.00	
5844-Non-Instructional Equipment	N/A	-	15,592.88	-	-	15,592.88	15,592.88	-	15,592.88	
<b>Total Student Success Center Equipment/Furnishings</b>		<b>680,000.00</b>	<b>15,592.88</b>	<b>-</b>	<b>-</b>	<b>695,592.88</b>	<b>695,642.08</b>	<b>29,939.61</b>	<b>725,581.69</b>	<b>(29,988.81)</b>
<b>Student Success Center-Artwork</b>										
5844-Non-Instructional Equipment	2019D	20,000.00	-	-	-	20,000.00	-	20,000.00	20,000.00	
<b>Total Student Success Center Equipment/Furnishings</b>		<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>-</b>
<b>Apprenticeship Center-Equipment/Furnishings</b>										
5842-IT Equipment	2020C	-	-	-	75,000.00	75,000.00	-	75,000.00	75,000.00	
5843-Furnishings	2020C	-	-	-	55,000.00	55,000.00	-	55,000.00	55,000.00	
5845-Instructional Equipment	2020C	-	-	-	750,000.00	750,000.00	91,250.00	658,750.00	750,000.00	
<b>Total Apprenticeship Center-Equipment/Furnishings</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>880,000.00</b>	<b>880,000.00</b>	<b>91,250.00</b>	<b>788,750.00</b>	<b>880,000.00</b>	<b>-</b>
<b>Unitrends Backup System Replacement</b>										
5842-IT Equipment	2020C	-	-	-	125,000.00	125,000.00	-	125,000.00	125,000.00	
<b>Total Unitrends Backup System Replacement</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000.00</b>	<b>125,000.00</b>	<b>-</b>	<b>125,000.00</b>	<b>125,000.00</b>	<b>-</b>
<b>Minor Furnishings &amp; Equipment-FY20</b>										
5842-IT Equipment	2019D	10,000.00	-	-	-	10,000.00	-	10,000.00	10,000.00	-
5843-Furnishings	2019D	40,000.00	42,531.01	-	-	82,531.01	-	82,531.01	82,531.01	-
5844-Non-Instructional Equipment	2019D	-	4,976.03	-	-	4,976.03	-	4,976.03	4,976.03	-
<b>Total Minor Furnishings &amp; Equipment-FY20</b>		<b>50,000.00</b>	<b>47,507.04</b>	<b>-</b>	<b>-</b>	<b>97,507.04</b>	<b>-</b>	<b>97,507.04</b>	<b>97,507.04</b>	<b>-</b>
<b>Security Equipment-FY20</b>										
5842-IT Equipment (Cameras)	N/A	-	101,656.95	-	-	101,656.95	71,639.57	30,017.38	101,656.95	
5844-Non-Instructional Equipment (Door Acces	N/A	-	54,393.48	-	-	54,393.48	1,409.43	52,984.05	54,393.48	
<b>Total Security Equipment-FY20</b>		<b>-</b>	<b>156,050.43</b>	<b>-</b>	<b>-</b>	<b>156,050.43</b>	<b>73,049.00</b>	<b>83,001.43</b>	<b>156,050.43</b>	<b>-</b>
<b>Project Closing Account-Equipment</b>										
5842-IT Equipment	N/A	-	57,723.04	-	-	57,723.04	-	57,723.04	57,723.04	
5843-Furnishings	N/A	-	73,248.81	-	-	73,248.81	-	73,248.81	73,248.81	
<b>Project Closing Account-Equipment</b>		<b>-</b>	<b>130,971.85</b>	<b>-</b>	<b>-</b>	<b>130,971.85</b>	<b>-</b>	<b>130,971.85</b>	<b>130,971.85</b>	<b>-</b>
<b>Total Equipment Projects</b>		<b>750,000.00</b>	<b>350,122.20</b>	<b>-</b>	<b>1,005,000.00</b>	<b>2,105,122.20</b>	<b>859,941.08</b>	<b>1,275,169.93</b>	<b>2,135,111.01</b>	<b>(29,988.81)</b>
<b>Total All Current Projects</b>		<b>7,790,000.00</b>	<b>1,807,584.62</b>	<b>-</b>	<b>6,705,000.00</b>	<b>16,302,584.62</b>	<b>8,190,104.69</b>	<b>8,142,468.74</b>	<b>16,332,573.43</b>	<b>(29,988.81)</b>

**WESTERN TECHNICAL COLLEGE DISTRICT  
ISSUE PAPER**

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**Topic:** Project Submission and Acceptance – FY21 to FY26  
National Science Foundation Scholarships in STEM

**Issue:** Resubmission: The National Science Foundation has initiated a Request for Proposal (RFP) process with a focus on two-year colleges for financial support of low-income, academically talented STEM students.

**Project Description:** Western Technical College plans to apply for a grant to increase access to quality STEM education for low-income, academically talented students.

Scholarships will provide 50 students with funding for their IT education at Western. Students qualifying for scholarships will be academically talented, have established financial need, and be enrolled in either Web & Software Developer or Network Systems Administration. The project will have a special recruitment focus on females.

The project will: increase the number of academically talented students with demonstrated financial need obtaining degrees in IT and entering the workforce or possibly UW-L's Computer Science or Information Systems programs; improve education and retention of STEM students through cohort activities, mentoring, and financial literacy. Results of the project will generate knowledge to advance understanding of how cohort activities affect the success, retention, transfer, and graduation in STEM disciplines.

Total Project	Federal Funds	Matching Funds
\$1,000,000	\$1,000,000	\$0

**Special Note:** It has been a challenge prioritizing this work at home, but I feel we can turn this around by the end of the month to resubmit. We started planning resubmission right before the current crisis and working-from-home orders.

**Recommendation:** Authorize the submission of the above projects in substantive form and accept funds if awarded.

**Retirements, Resignations, and Terminations  
April 2020**

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**Retirements**

<b>Position</b>	<b>Effective Date</b>	<b>Employee</b>
Custodian	7/3/2020	Eva Lee

**New Hires, Appointments, Promotions/Transfers  
April 2020**

**New Hires:**

<b>Position filled</b>	<b>Division</b>	<b>FT/PT</b>	<b>Effective Date</b>	<b>Employee</b>	<b># of Application(s) Received/Interviewed</b>
BIS Training & Fulfillment Assistant	Finance & Operations	FT	4/1/2020	Eva Burns	30/6

**WESTERN TECHNICAL COLLEGE DISTRICT  
ISSUE PAPER**

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**Topic:** Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$4,710,000 General Obligation Promissory Notes, Series 2020C, of Western Technical College District, Wisconsin.

**Issue:** Included in this issue:

Apprenticeship Center Remodeling	\$1,500,000
Equipment	\$3,210,000
<b>TOTAL</b>	<b>\$4,710,000</b>

Approval of this resolution authorizes Administration to move forward with issuing debt provided that a pre-established set of parameters are met. If market conditions do not allow these parameters to be met after a period of time, the issue would come back to the Board for further discussion.

The interest rate parameter that has been established for this resolution is 3.50%.

**Recommendation:** Adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$4,710,000 General Obligation Promissory Notes, Series 2020C, of Western Technical College District, Wisconsin