

Western Technical College Administrative Center
111 Seventh Street N, Room 408
La Crosse, WI

District
Board
Members:

Lance Bagstad
Andrew Bosshard
Majel Hein

Kevin Hennessey
Angie Lawrence
Ed Lukasek

Ken Peterson
Dennis Treu

District Board Advance Session

1:00pm

Policy Discussion:

- A0100 Mission, Vision, Values and Practices (Attachment)
- A0113 Duties of Officers of Board (Attachment)
- Western's Mission | Vision | Values (Attachment)

Public Hearing on District Budget

2:30pm

1. Overview of the 2022-2023 District Budget
2. Comments from the Public

District Board Meeting – Open Session

Immediately Following Public Hearing

**** If there are any questions relative to a specific agenda item, please feel free to direct them to struppi@westerntc.edu ****

Public Notice (see calendar below)

Members of the District Board may be in attendance at the following meetings/events:

- WI Technical College District Boards Associations
- WTCS State Board Meetings

No Western Technical College business will be conducted during these meetings/events.

Planning Ahead ... 2022

| DATE | EVENT | LOCATION |
|-----------------------|---|-----------------------------------|
| June 21, 2022 | Western District Board Meeting Advance Session 1:00-2:00pm | A408 |
| July 4, 2022 | Holiday | |
| July 11, 2022 | Western District Board Organizational Meeting | A408 |
| July 12-13, 2022 | Western Hosts WTCS Board Meeting | Lunda Center |
| July 21-23, 2022 | District Boards Association Summer Meeting | NTC/Wausau |
| August 16, 2022 | Western District Board Meeting | A408 |
| August 19, 2022 | Classes End | |
| September 6, 2022 | Classes Begin | |
| September 13-14, 2022 | WTCS Board Meeting | FVTC – Appleton |
| September 15, 2022 | Electric Car Charging Event – 2:00pm | Apprenticeship Center |
| September 20, 2022 | Western District Board Meeting | A408 |
| October 6-8, 2022 | District Boards Association Meeting | Chippewa Valley Technical College |
| October 18, 2022 | 6 th Annual Manufacturer's Luncheon – 11:30am-1:00pm | Lunda Center |
| October 18, 2022 | Western District Board Meeting | A408 |
| October 26-29, 2022 | ACCT Leadership Congress | New York |
| November 15, 2022 | Western District Board Meeting | A408 |
| November 15-16, 2022 | WTCS Board Meeting | MATC – Milwaukee Downtown |
| November 24-25, 2022 | Thanksgiving Holiday | |
| December 16, 2022 | Classes End | |
| December 20, 2022 | Western District Board Meeting | A408 |

A0100 Mission, Vision, Values and Practices

Mission

Western Technical College provides relevant, high quality education, in a collaborative and sustainable environment, that changes the lives of students and grows our communities.

Vision

Western Technical College is the college of first choice in our region.

Western Value Statement

We value the success of our students, and hold ourselves accountable for providing excellence in student learning based on the diverse needs of each student, and built on a foundation of integrity, teamwork and respect.

Value Words and Phrases for Key Messaging

Learning Accountability Integrity Student Success
Excellence Diversity Respect Teamwork

Practices

- **Care of Others** - We serve others with courtesy, kindness, respect and compassion.
- **Attitude** - We are all responsible for creating a positive, essential experience at Western.
- **Professional Appearance** - We represent Western and respect those we serve by modeling proper grooming and appropriate dress, and in taking care of our facilities.
- **Communication** - We talk, listen, and interact with others in a way that is consistent with our values.
- **Commitment** - We rely on one another to consistently and collaboratively achieve our mission every day.

Reviewed January 16, 2018

Revised May 17, 2011

Reviewed June 15, 2004

Revised November 21, 2000

Revised April 18, 2000

Revised April 18, 1995

Revised October 19, 1993

Reviewed October 20, 1992 (grammatical changes)

Revised April 12, 1988

Adopted January 23, 1980

A0100A District Board Values and Practices

The Western District Board adopts the mission, vision, values, and practices of the College. At the same time, the Board also adopts commitments and practices specific to the Board that reflect the operations of the Board. The Board believes that these commitments and practices serve as a guide for Board operations.

COMMITMENTS

- We will follow the communication flow for board-president-staff interactions set forth by the president.
- We will embrace the College mission, vision, values, practices and culture fully as the board's own.
- We will work with the President and leadership team to assess and shape College goals, results, and measures. This will be led by the president and leadership team with board support, partnership, and endorsement.
- We will update policies that are older than 2015.
- We will commit to the tenets of the College's culture of accountability.
- We will express opinions at the table with respect and clarity to everyone present at the table and all parties speaking. In the end, we stand with one unified voice.
- We will not focus on the past but instead lead by focusing on the present and future in order to achieve student, college, and community success.
- We will work with the president to define the data necessary to make informed and educated decisions.
- We commit to a college-wide view at all times as we serve the entire region.

PRACTICES

Continuous Improvement

The Board operates under a continuous improvement philosophy in all of its duties and efforts on behalf of the College.

Open Discussion and Communication

The Board believes that everything is open to discussion, given mutual respect for individual positions, and a focus on College mission, vision, values, and practices.

Direction and Management

The District Board, in consultation with College staff and stakeholders in the community, establishes policies and the long-range direction of the College. The management is delegated to the administrative staff and is to be carried out consistent with the established policies and strategic directions.

"No Surprises" Rule

The Board is to have no "out-of-the-blue" issues, topics, questions, or public concerns brought before the group without discussion or dialogue with administrators and or members prior to meetings. It is appropriate to bring issues and concerns forward, but it is important to provide a "heads up" to the College President and Board Chair in advance of the meeting.

Board/Staff Teams

Board members may serve with staff and administrators on committees and attend conferences and seminars with staff, faculty, and administrators. It is a high priority for Board members to have in-service training, and the Board believes that the learning process is enhanced when there is staff and Board interaction.

Unified Public Voice

No one Board member may speak on behalf of Board unless authorized by the group. Once a Board decision is made, even with a split vote, the Board presents a unified voice to the public.

Communication Enhancement through Board "Advance" Sessions

Board planning sessions are held frequently throughout the year. Named "advance" sessions, typically, these sessions are held locally in an afternoon or evening setting.

Orientation and Mentoring for New Members

New Board members are provided with an orientation to the College and to the WTCS, conducted by the President. Members are assigned by the Chair to act as individual mentors for new Board members for orientation, interaction, and answering questions.

WTCS Boards Association Meetings

The District Board actively participates in the Wisconsin Technical College System Boards Association.

New Directions

The Board places high priority in setting aside time to focus on emerging issues. The Board has established a "New Directions" committee, (Reference Policy A0126). The Chair of this committee works with administrators to develop an agenda.

Committees as a Whole

The Board uses the "Committee as a Whole" structure. The three standing committees are Budget and Facilities; Planning, Policy, and Instruction; and New Directions. This structure places balanced time and focus on key areas.

Selection of Chairperson

The Board always seeks qualified, interested, motivated individuals to serve as chairperson. The chairperson serves as the primary contact between the President and the District Board and works with the President to prioritize items that should be shared with the Board as a whole.

Compliance with All Statutes, Board Policies, and Legal Requirements (Local, state and federal)

A cornerstone of effectiveness for the Western Board is the earned reputation for ethical practices in every action.

Periodic Review of Board Policies and Practices

The Board believes that a periodic review of Board policies and practices is essential. The Planning, Policy and Instruction Committee serves as the formal review mechanism.

Rotation of Meeting Locations to Reach and Visit All Areas of District

The Board holds regular monthly meetings at least twice per year at one of the five Regional Learning Centers and Sparta Training Center.

Support Opportunities for the Professional Development of Members

The Western Board encourages and builds on opportunities offered through the mentoring process, the Wisconsin Technical College Boards Association activities, and Board/staff teams.

Consistent Decision Making

The Board believes that consistent decision making practices will aid in effective Board leadership. Decisions are made by the vote of the majority, however, the Board seeks consensus whenever possible. The Board encourages individual thought and participation in the formation of decisions, but encourages a unified voice once decisions are made.

Active Participation

Meetings serve as the basic framework for Board decision making. Board attendance is a priority. Meetings will include Board members plus appropriate administrators, staff, and outside resources needed to provide essential information.

When a leadership change occurs with the College President's position, the Board will actively seek a new leader who has the requisite experience, leadership philosophy, and commitment to maintain the mission, vision, and values of the College.

Revised March 20, 2018

Revised June 15, 2010

Revised December 20, 2005

Revised June 15, 2004

Adopted November 19, 2002

A0113 Duties of Officers of Board

The Board shall hold its annual organizational meeting on the second Monday in July at which time it shall elect from among its members a chairperson, vice chairperson, secretary and treasurer.

The Board and its Officers shall act as a team and be ready and willing to share information and duties. Officers elected by the Board have responsibility for the following duties:

PRESIDING OFFICER – CHAIRPERSON

- As the elected leader of the Board, the Chairperson shall maintain the integrity of the Board's process and represent the Board to outside parties.
- The Chairperson is the only Board member authorized to speak for the Board (beyond simply reporting Board decisions), other than in rare and specifically authorized instances.
- No person may serve as chairperson for more than two successive annual terms. (Wis. Stats. 38.08(3))
- The Chairperson shall ensure that the Board and individual members act consistently with the Board's own rules and policies and those legitimately imposed upon the Board from outside the College.
- The Chairperson shall preside at all meetings of the Board, decide questions of order, appoint all committees and perform other duties as are imposed by law or by action of the Board.
- The chairperson shall monitor and keep time of all public comments during district board meetings.

- The Chairperson shall have the same rights, duties and privileges as other members to vote and discuss any questions before the Board.
- The Chairperson shall sign official College documents as required.
- The Chairperson is responsible for the Board/President relationship and shall communicate with the President on a regular and frequent basis.
- The Chairperson has no authority to unilaterally supervise nor direct the President
- The Chairperson shall ensure the other Board members are informed of current and pending Board issues and processes.
- The Chairperson shall ensure compliance with all required duties imposed by law, including but not limited to:
 - The Chairperson, or the Chairperson's designee, shall communicate with the public as required by law with respect to providing public notice of all meetings of the College Board of Trustees. The Chairperson may delegate the function of providing notice, but may not delegate the responsibility.
 - The Chairperson shall delegate responsibility for the orientation of new Board members and for providing them with mentors.
 - The Chairperson shall call special meetings of the Board when necessary.

BOARD VICE CHAIRPERSON

- The Vice Chairperson shall have all of the authority and duties of the Chairperson in the absence of the Chairperson.
- The Vice Chairperson shall sign official College documents as required.

BOARD SECRETARY

- The Secretary is designated as the official custodian of all official records of the District. The Secretary may delegate the day-to-day maintenance of the custody of the records to the President of the College, but may not delegate the responsibility.
- The Secretary shall maintain a record and the official minutes of all meetings of the Board.
- Where a function is assigned to the clerk of a governmental unit, and the District is designated as one of such governmental units, such function shall be performed by the Secretary.

- On or before the first Monday in March, or within thirty (30) days of the date on which a vacancy on the Board occurs, the Secretary or designee shall notify each member of the Appointment Committee, each governing body having a member on the Appointment Committee, and the Board of the vacancy or of terms of office which will expire during the year.
- Annually, by October 31 of each year, or within ten (10) days after receipt of the equalized valuations from the Department of Revenue, whichever is later, the Secretary or designee shall file with the clerk of each city, village, and town, any part of which is located in the District, a certified statement showing the amount of the levy and the proportionate amount of the tax to be spread upon the tax rolls for collection in each city, village, and town.
- In the absence of both the Chairperson and the Vice Chairperson, the Secretary shall call the District Board meeting to order and shall serve as Chairperson while the Board elects a Chairperson Pro Tempore.
- The Secretary shall sign official College documents as required.

BOARD TREASURER

- The Treasurer shall be the official custodian of all monies received by the District and shall be accountable for such funds. The Treasurer may delegate the day-to-day maintenance of the custody of the funds to the President of the College, but may not delegate the responsibility. All expenditures exceeding \$2,500 shall be approved by the Board (Wis. Stats. 38.12(2)).
- The treasurer shall monitor the budget of the Board, including travel, and advise the members of the Board of the status of the budget on a quarterly basis.
- The Treasurer shall sign official College documents as required.

PARLIAMENTARIAN

- The parliamentarian shall be the Chairperson, who shall be versed in Robert's Rules of Order and able to advise the Board at any time.

Revised March 20, 2018

Revised December 18, 2007

Revised June 15, 2004

Revised November 17, 1992

Revised April 12, 1988

Revised August 19, 1986

Revised May 19, 1981

Adopted September 26, 1979

Wisconsin Statutes [38.8\(5\)](#) and [38.12\(2\)](#)

First Choice Standards

Personal and Organizational Commitments

Western Technical College

At Western...

We will be open as posted and fully staffed to serve.

We will greet everyone and make them feel welcome.

They will know who we are.

We will help everyone get to the right person.

every student • every day

Act with clarity and consistency

Demonstrate resiliency

Drive action through data intelligence

Practice sound fiscal stewardship



Mission | Vision | Values
Strategic Directions
Culture | Practices
First Choice Standards
Personal and Organization Commitments

Western Technical College

westerntc.edu



Western Technical College District Board

Mission

Student Success

Culture

Western Technical College provides relevant, high quality education, in a collaborative and sustainable environment that changes the lives of students and grows our communities.

Vision

Western Technical College is the college of first choice in our region.

Values

We value the success of our students and hold ourselves accountable for providing excellence in student learning, based on the diverse needs of each student and built on a foundation of integrity, teamwork, and respect.

- Learning
- Excellence
- Accountability
- Diversity
- Student Success
- Teamwork
- Integrity
- Respect

June 21, 2022

Strategic Directions



first choice service

Western is committed to providing students and others with a level of personal service that makes Western a college of first choice. First choice service is a daily intentional choice to provide a positive emotional experience; to serve others as they want to be served.



workforce and community engagement

Western holds engagement within the community and with employers in the highest regard. The College consistently and actively engages students in making a positive impact on the workforce, community, and regional economy.



equity, inclusion and support

Western is committed to providing students from all backgrounds and academic levels an accessible, inclusive, and equitable learning environment that results in credential attainment. Western and its employees are committed to Every Student, Every Day.



employee engagement

Western values the input, feedback, and engagement of every employee. The College is committed to empowering the human side of Western by capitalizing on the strengths of people and embracing a culture of accountability.

Western strives to create a culture where people feel empowered to make a difference; where we are passionate about collaboration and student success; where we take equitable actions that respect our differences; and where we serve students, partners, communities, and each other from a place of unconditional positive regard.

Practices

Care of others

We serve others with courtesy, kindness, respect, and compassion.

Attitude

We are responsible for creating a positive essential experience at Western.

Professionalism

We represent Western and respect who we serve by modeling professional behavior.

Communication

We talk, listen, and interact with others in a way that is consistent with our values.

Commitment

We rely on one another to consistently and collaboratively achieve our mission every day.

Western Technical College
District Board Goal

Incorporate Experience 2025 and related student success and employee engagement priorities into all board meetings:

- a. Strategies include:
 - i. Adapt District Board agendas to incorporate benchmarks, progress, and completion data related to Experience 2025 and the seven strategic goals
 - ii. Consider the four Strategic Directions in all decision-making
 - iii. Communicate college events and level of priority to District Board members
 - iv. Foster greater levels of employee engagement and recognition through resolutions of commendation, targeted visits, and visual management tours
 - v. Check, adjust, and revise the District Board monthly calendar to allow for agility
 - vi. Adjust monthly agenda to allow for adequate time to fully cover agenda items

- b. Lead measures include:
 - i. President's goals are achieved in the timeframe set forth in the strategic plan
 - ii. Each District Board meeting highlights the Strategic Directions for Experience 2025 and student success
 - iii. 25% of District Board meetings and advances are held in places that allow for engagement with Western employees and student learning spaces
 - iv. Approval of annual calendar
 - v. District Board members express satisfaction with time allotted for agenda items through a Plus/Delta document each month

Approved October 16, 2018

2022-23 WIG: Attract and Retain Students and Co-Workers



| January | February | March (Location Change) |
|--|---|---|
| <ul style="list-style-type: none"> • First Choice Service (2025) <ul style="list-style-type: none"> ○ Includes data updates, project plans, and recognition if appropriate. • Sustainability Update | <ul style="list-style-type: none"> • Enrollment Update • Non-Renewals Proposal (closed-as-needed) • Annual Planning Cycle Review • Annual RLC Update • Program & Service Highlights (Begin first program highlight) | <ul style="list-style-type: none"> • Equity, Inclusion & Support (2025) <ul style="list-style-type: none"> ○ Includes data updates, project plans, and recognition if appropriate. • Program Development Approval (optional) • Health Other Benefits • ATD Update ICAT Results • Annual District Board Appointment • Legislative Update as needed • Student Government Update <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Private Sector Review IP</i> |
| April – 2 Separate Meetings | May (Remote Location) – 2 nd Tuesday | June |
| <ul style="list-style-type: none"> • Foundation Plan Update • Non-Renewals (closed-as needed) • Grant Updates • Workforce & Job Market update (<i>Was Hot Jobs & Program Mix</i>) | <ul style="list-style-type: none"> • Enrollment Update • Student Government Update Ambassador • 3-Year Facility Plan Discussion <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Salary Adjustments IP</i> • <i>Bargaining Agreement IP</i> • <i>Non-Renewal IP (as needed)</i> • <i>Fees & Rates IP</i> • <i>District Boards Association Annual Fees IP</i> | <ul style="list-style-type: none"> • Public Hearing – Budget • HLC Update (as needed) • President Contract Review (closed) • District Boards Association Visit Update (spring visit) <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Board Approval of Budget IP</i> • <i>3-year Facility Plan IP</i> • <i>Out of State Tuition Remission/Waivers IP</i> |
| 2 nd Meeting - April - Annual Special Budget Meeting | | |
| <ul style="list-style-type: none"> • Held in Sparta • 4th Tuesday • Full budget review | NOTE: BOARD Advance Day – No evening dinner | |
| July 2 nd Monday | August | September |
| <ul style="list-style-type: none"> • Recognize WLDI Grads • Annual Organizational Meeting Actions • Program & Service Highlights • President Shares Identified Goals <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Annual Organizational IPs</i> | | <ul style="list-style-type: none"> • Workforce/Community Engagement <ul style="list-style-type: none"> ○ Includes data updates, project plans, and recognition if appropriate. • Enrollment Update • Tax Levy Discussion • College Day Update |

| October (Remote Location) | November | December |
|---|---|---|
| <ul style="list-style-type: none"> • Key Results Update (Student Success Metrics) (2025) • Grant Updates • Legislative Affairs Update • BIS Update (financial report) • Review Previous Fiscal Year's Operating Financial Results <p>NOTE: Regional Luncheons held at campuses</p> <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Annual Review of Procurements Report</i> • <i>Tax Levy IP</i> • <i>Resolution Designating Positions as Assistant, Associate, or Deputy District Director for the Purpose of Wisconsin's Code of Ethics for Public Officials and Employees IP</i> • <i>Annual Budget Modifications IP</i> | <ul style="list-style-type: none"> • Employee Engagement (2025) <ul style="list-style-type: none"> ○ Includes data updates, project plans, and recognition if appropriate. • College Audit • Enterprise Update • Capital Borrowing Discussion • Program & Service Highlights <p>NOTE: BOARD Advance Day – No evening dinner</p> | <ul style="list-style-type: none"> • Annual Experience (2025) Review [beginning 2020] – (WIGS, Data, Adjustments, Progress, and Priorities) • Annual Enrollment Management • Review ACCT Trip • RLC Community Panel Update <p>Issue Papers:</p> <ul style="list-style-type: none"> • <i>Capital Borrowing IP</i> |

*Annually the college **will review** Noel Levitz (SSI) and/or CCSSE data with the board at the appropriate time. These surveys are completed bi-annually.

*Program Highlights / Students: This will be an attempt to have 2-3 programs per year share about their program to the board. This will intentionally move across sectors over time. Students will present with their faculty.

| Process Timeline for President Evaluation | Timeline | Responsible |
|---|--------------------------------------|------------------------------|
| President to complete status report of his/her individual goals. To be shared with Board prior to evaluation going out or simultaneously. | February 28 | President |
| Distribute President evaluation tool to Board for their completion and President for his/her self-assessment. | March 1 | Human Resources |
| Compile results and summary document to share with Board and President. | March 31 | Human Resources |
| Review and discussion of results | April Board Meeting (Closed Session) | Board, Human Resources |
| Meeting with President | May | Board Chair, President |
| Review/Update Evaluation Criteria | May | Human Resources, Board Chair |
| Summary Materials to be filed in HR | June | Human Resources |
| Develop individual goals to be included for the next review period | June | President, Board Chair |
| Provide Final Evaluation tool to Board and President | July 1 | Human Resources |

District Board Commitments

Revised August 2020

1. We will follow the communication flow for board-president-staff interactions set forth by the president.
2. We will embrace the college mission, vision, values, practices, and culture fully as the board's own.
3. We will work with the president and leadership team to assess and shape college goals, results and measures. This will be led by the president and leadership team with board support, partnership, and endorsement.
4. We will review all policies that are older than 2015.
5. We will commit to the tenets of the college's culture of accountability.
6. We will express opinions at the table with respect and clarity to everyone present at the table and all parties speaking. In the end, we stand with one unified voice.
7. We will lead by focusing on the present and future in order to achieve student, college, and community success.
8. We will work with the president to define the data necessary to make informed and educated decisions.
9. We commit to a college-wide view at all times as we serve the entire region.

District Board Equity Commitment

Events around our nation remind us yet again of the work that remains to create a more just and equitable society. As a Board, we acknowledge the hurt, frustration, and anger felt by countless Americans, especially Americans of color. We hurt with those who are hurting, and we stand, in particular, with black members of our communities during this difficult time. At Western Technical College, we pledge to lean into our College values of diversity, integrity, teamwork, and respect. As a Board, we are committed to our advocacy for and support of Western's strategic goals to increase the enrollment of students of color and to eliminate achievement gaps among black, Hispanic, and indigenous students. We acknowledge structural racism and systemic poverty contribute to these gaps, and we pledge to continue to support programs and policies that ensure access to higher education for all students. We embrace the imperative to learn from experiences, history, cultures, values, beliefs, and views different from our own and to lead with empathy and compassion. Change starts with each of us, and we pledge to hold ourselves and each other accountable in this critically important work.

Western Technical College District Board Meeting
TUESDAY, June 21, 2022
AGENDA

| Topic | Attachment | Action |
|-------|------------|--------|
|-------|------------|--------|

Call to Order

X

The June 21, 2022 meeting of the Western Technical College District Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting has been sent to the press in an attempt to make the general public of Wisconsin aware of the time, place and agenda of the meeting.

Mission: Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

Consideration of Comments from Public Hearing on the Proposed 2022-23 District Budget

Resolution of Commendation | District Board Member

- Dennis Treu, 2010-2022..... Page 19 X

Resolution of Commendation | Retirement

- Mark Hanson, Faculty Developer, Academic Affairs..... Page 20 X
- Joan Miksis, Associate Dean, Health & Public Safety, Academic Affairs Page 21 X

District Board Member Introductions

- James Dillon
- Michelle Greendeer-Rave

Presentations

- Inform: Higher Learning Commission (HLC) Update | Training – Tracy Dryden | Jill Grennan
- Inform: Hot Jobs – Tracy Dryden
- Inform: Strengths Preview – Amy Thornton | Kari Reyburn | Liz Wallace (July Advance)
- Inform: COVID Update – Tracy Dryden

Policy Subcommittee Update – Majel Hein

TIFs and TIDs [New Information Only]

Items to be Removed from Consent Agenda

Approve: Consent Agenda

- Minutes
 - A. April 19, 2022 District Board Meeting..... Page 22 X
 - B. April 26, 2022 District Board Budget Meeting..... Page 24 X
 - C. May 10, 2022 District Board Meeting Page 25 X
 - D. June 13, 2022 Policy Subcommittee Meeting Page 27 X
- Financial Reports – May
 - A. Schedule of Payments..... Page 28 X
 - B. Vendors Over \$2,500..... Page 29 X
 - C. General Revenue/Expense Report (April/May)..... Page 32
 - D. Department Budget Summary (April/May)..... Page 34
 - E. Auxiliary Services Report (April/May)..... Page 38
 - F. Capital Projects Reports Page 46 X
- Policy Discontinuance | **First Reading**
 - A. A0125 Board Procurement Policy Page 50 X
 - B. A0202 Code of Ethics for College President Page 50 X
- Personnel (*Information Only*)
 - A. Hires
 - 1. Jill Brye, Financial Aid System Analyst, Student Services & Engagement..... Page 51
 - 2. Nicole Schmit, Instructor, Dental Assistant, Clinical Coordinator, Academic Affairs..... Page 51

| Topic | Attachment | Action |
|---|------------|--------|
| 3. Kate Slisz, Residence Hall Comm Director, Student Services & Engagement ... | Page 51 | |
| 4. Annegret Stephens, Administrative Assistant – Tomah, Executive Offices | Page 51 | |
| 5. Karen Sorvaag, Faculty Developer, Academic Affairs | Page 51 | |
| B. Promotions Transfers Appointments | | |
| 1. Lyndsey Thomas, Assistant Registrar, Student Services & Engagement | Page 51 | |
| 2. Rebecca Hopkins, Dean, Academic Excellence and Development, Education & Human Services, Academic Affairs | Page 51 | |
| 3. Emily Erickson, Academic Interventionist Health Science (LST), Academic Affairs | Page 51 | |
| 4. Elizabeth Wallace, Director of Grants, Executive Offices | Page 51 | |
| 5. Amy Thornton, VP of Student Services & Engagement, and Interim VP of Academic Affairs..... | Page 51 | |
| 6. Deb Hether, Interim Associate VP of Enrollment Management, Student Services & Engagement..... | Page 51 | |
| 7. Kari Reyburn, Interim Associate VP of Equity and Retention, Student Services & Engagement..... | Page 51 | |
| 8. Paul Bratsch, Career Services Specialist, Student Services & Engagement | Page 51 | |
| C. Resignations | | |
| 1. Kathleen Linaker, VP Academic Affairs, Academic Affairs | Page 52 | |
| 2. Janel Dahl, Instructor, Nursing, Academic Affairs..... | Page 52 | |
| 3. Behzad Bahraminejad, Instructor, Electrical Engineering Technology, Academic Affairs..... | Page 52 | |
| 4. Aimee Schomburg, Instructor, Farm Business, Academic Affairs | Page 52 | |
| 5. Brian Daykin, Director of Grants & Legislative Affairs, Executive Offices..... | Page 52 | |
| 6. Melanie Bush, Receptionist/Administrative Assistant, Wellness Center, Finance & Operations..... | Page 52 | |

Monthly Approvals

| | | |
|---|---------|-----------|
| ➤ Approve: Adopt the 2022-23 District Budget as Presented..... | Page 53 | ROLL CALL |
| ➤ Approve: Approve and Adopt the Total Salary Increase (3%) including the Range (4.7%) Adjustments for FY2022-23 | Page 54 | X |
| ➤ Approve: 2022-23 Bargaining Agreement with Faculty and Non-Teaching Prof (NTP) Unit of Local #3605 which Increases Total Base Wage Pool by 3% | Page 55 | X |
| ➤ Approve: Three-Year Facilities Plan 2022-25 as Presented and Submit Same to Wisconsin Technical College System Office for Record | Page 56 | X |
| ➤ Approve: Out of State Tuition Remission | | |
| A. 2021-22 Annual Report on Out of State Tuition Remissions | Page 57 | X |
| B. 2022-23 Tuition Remission Request..... | Page 58 | X |
| C. 2021-22 Approved Out of State Waiver Spreadsheet | Page 59 | X |
| ➤ Approve: District Boards Association 2022-23 Fee Assessment..... | Page 60 | X |
| ➤ Approve: Amendment to Presidents Employment Contract | Page 62 | ROLL CALL |

President Report

- Community and Media Connections
- Current Priorities
- Sparta Public Safety Open House | Ribbon Cutting
- Local 454 Partnership Proposal | Steamfitters
- Western’s POW Memorial Dedication

District Board Chairperson Report

- Board Business | Updates
- Board Events
- Plus Delta Feedback

Other Business

| | | |
|-------------------------|--|---|
| Adjournment..... | | X |
|-------------------------|--|---|



Western Technical College

Resolution of Commendation to **Dennis Treu**

Whereas, Dennis Treu has served as a member of the Western Technical College District Board for 12 years, from July 1, 2010 through June 30, 2022; and

Whereas, Dennis has provided leadership to Western Technical College by serving as District Board Treasurer (2013-15) and Chairperson (2015-17), as well as chairing the Presential Search Committee (2016-17) and serving on Western's District Board Policy Subcommittee (2017-18 and 2021-22), as well as numerous other assignments; and

Whereas, he is a humble servant leader, intentional in his words and thoughtful in the ways Western can improve the lives of those in our community; and

Whereas, Dennis led the challenging task of replacing Western's long-time President, Lee Rasch, launching a nationwide search with support from all areas of the college; and

Whereas, he was passionate about the rehabilitation of incarcerated individuals, using his experience and skill to help Western find new ways to serve these communities; and

Whereas, Dennis was influential in the development and execution of Western's Vision 2020, helping secure support for Western's facilities for decades to come; and

Whereas, his passion, leadership, and vision will be missed; therefore be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Dennis Treu for his years of service as a member of the District Board and extends to him continued best wishes for the future.

Western
Technical College

Roger Stanford, PhD, President/District Director

Ken Peterson, Interim Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 21, 2022



Western Technical College

Resolution of Commendation to **Mark Hanson**

Whereas, Mark Hanson, Faculty Developer in the Academic Excellence Division, will retire from Western Technical College on June 30, after completing 2+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Mark was someone who never turned down a task, always looking to be challenged while knowing what he was doing was helping someone else; and

Whereas, he always had a positive attitude, making it easy to work with his fellow colleagues on various projects; and

Whereas, Mark was flexible and supportive, able to work both independently and as a team to complete important tasks; and

Whereas, his creative mind allowed him to think outside the box, helping solve issues creatively and with input from others; and

Whereas, his undying sense of humor – especially his dad jokes - will be missed; therefore be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Mark Hanson for his years of service and his commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Mark many happy and satisfying years in his retirement.

**Western
Technical College**

Roger Stanford, PhD, President/District Director

Ken Peterson, Interim Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 21, 2022



Western Technical College

Resolution of Commendation to **Joan Miksis**

Whereas, Joan Miksis, Associate Dean in the Health and Public Safety Division, will retire from Western Technical College on July 2, after completing 21+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

Whereas, Joan was an outstanding colleague and even better leader, always putting her faculty and staff first and willing to assist any time they needed her assistance; and

Whereas, she was great with detail and is extremely organized, easily recalling meetings from years ago using her extensive notes; and

Whereas, Joan had a big heart and a caring personality, very supportive of her staff and always going to bat for them on a variety of issues, both professionally and personally; and

Whereas, her leadership, friendliness, and loyalty to her co-workers will be missed; therefore be it

Resolved, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Joan Miksis for her years of service and her commitment to excellence; and be it

Resolved, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Joan many happy and satisfying years in her retirement.

Western
Technical College

Roger Stanford, PhD, President/District Director

Ken Peterson, Interim Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 21, 2022

WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes of Regular Monthly Meeting
April 19, 2022

Mr. Ken Peterson, District Board Interim Chair, called the regular meeting of the Board of Western Technical College District to order at 2:57pm on Tuesday, April 19, 2022, at the Ashley Furniture Corporate Center, 1 Ashley Way, Arcadia, WI. Board members present: Lance Bagstad, Andrew Bosshard, Kevin Hennessey, Ed Lukasek, Angie Lawrence, Dennis Treu, Ken Peterson, Majel Hein (via zoom) and Roger Stanford, President.

Notice of the meeting was posted publicly on Friday, April 15, 2022 at 12:44pm with the agenda being distributed to interested persons, sent to the District's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

Others present: Wade Hackbarth, Janice Strupp, Mike Swenson, Angie Martin, Rande Daykin, Kat Linaker, John Heath, Kat Linaker, Tracy Dryden, Amy Thornton, Josh Gamer, Deb Hether, Isaac Mezera, Tyler Ludeking, John Zimprich (Western employees) and Ron Wanek, Kris Gengler (Ashley Furniture)

Presentations provided: K12, Grants and COVID updates and Policy Subcommittee

Motion Hennessey, second Bossard that the Western Technical College District Board approve the following consent items as presented: A. Minutes: 1. February 8, 2022 Regular Meeting; 2. March 15, 2022 Regular Meeting; 3. April 12, 2022 Policy Subcommittee Meeting; B. Financial Reports – March – 1. Schedule of Payments; 2. Vendors Over \$2,500; 3. General Revenue/Expense Report; 4. Department Budget Summary; 5. Auxiliary Services Report; 6. Capital Projects Reports; C. Policy Revisions | Second Reading – 1. A0109p Development Opportunities In-Service/Orientation for New Board Members; 2. A0110 Board Member Development Opportunities; 3. A0110p(A) Board member Development Opportunities Continuing/Annual In-Service Development Opportunities; 4. A0110p(B) Procedures Specific to Budgeting for Travel for Board Member Development Opportunities; 5. B0402 Payment for Services and Materials; 6. B0403 Personal Use and Misuse of College Property; 7. B0403p Western Cell Phone Procedures (Board Reference Only); 8. B0405 Inventories; 9. C0102/E0105 Harassment and Nondiscrimination; 10. E0200 Admission; D. Policy – NEW | Second Reading – 1. B0111 Management of State and Federal Funds; E. Policy Revisions | First Reading – 1. A0117 Release of Public Records and Property | A0117p Official Notice; 2. A0118 Tax Incremental Finance (TIF) Districts; 3. D0102 Faculty Credentials/FQAS | D0102p Faculty Credentials/FQAS (Board Reference Only); 4. D0104 School Year; 5. E0708 Student Drug and Alcohol Testing Policy; F. Policy Discontinuance | First Reading – 1. D0500 FQAS; G. Policy - NEW | First Reading – 1. F0109 Flag Displaying | F0109p Flag Displaying Procedure (Board Reference Only). Votes: Ayes, 8, Opposed, 0. Abstention to Vendors over \$2500, 1. Motion carried.

Motion Lawrence, second Bosshard, that the Western Technical College District Board adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$3,000,000 General Obligation Promissory Notes, Series 2022D, of Western Technical College District, Wisconsin. Roll call: Bagstad, yes; Bosshard, yes; Lawrence, yes; Lukasek, yes; Hennessey, yes; Hein, yes; Treu, yes; Peterson, yes. Motion carried.

Motion Bosshard, second Bagstad, that the Western Technical College District Board approve the Physical Plant renovation as outlined and submit the same to the WTCS Board for review at its May 2022 meeting. Votes: Ayes, 8; Opposed, 0. Motion carried.

4:00pm: Ed Lukasek excused from meeting.

Under the President's Report, the District Board was informed an electronic update will be sent. Reminders were provided for tomorrow's Interior Design program ribbon cutting, Ambassador's dinner on Thursday and graduation on Saturday at 2pm.

During the District Board Chairperson report, Mr. Peterson advised the Dennis Treu and Ed Lukasek will represent Western during the upcoming District Boards Association meeting in Milwaukee.

4:15pm: Motion Bagstad, second Lawrence that the Western Technical College convene into closed session pursuant to s. 19.85(1)(c)(e), Wis. Stats. for the purpose of discussing the President's Evaluation. No action. Roll call: Bagstad, yes; Bosshard, yes; Hein, yes; Hennessey, yes; Lawrence, yes; Treu, yes; Peterson, yes. Motion carried.

4:40pm: Motion Treu, second Bagstad that the Western Technical College District Board adjourn. Votes: Ayes, 7; Opposed, 0. Motion carried.

Majel Hein, District Board Secretary

WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes to District Board Budget Review Meeting
April 26, 2022

Mr. Ken Peterson, Interim District Board Chair, called the Budget Review meeting of the Board of Western Technical College District to order at 9:00 am on Tuesday, April 26, 2022 in Room 103 of the Western Technical College Sparta Public Safety facility, 11177 County Road A, Sparta, WI. Board members present: Ken Peterson, Dennis Treu, Ed Lukasek, Andrew Bosshard. Board members present via zoom: Angie Lawrence, Lance Bagstad, Roger Stanford, President.

Others present (for portions or all of the meeting): Christina Heit, Wade Hackbarth, John Heath, Amy Thornton, Janice Strupp (Western staff)

Notice of the meeting was posted publicly on Friday, April 22, 2022 at 10:13am with the agenda being distributed to interested persons, sent to the District's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

The District Board was provided an overview of the 2022-23 budget development. Primary areas of focus were: operating revenue, operating expenditures, fund balance, and fiscal 2022-23 recommendations to the budget

A reminder of the timeline of budget meetings was provided as well as the public hearing on the budget scheduled for June 21, 2022.

10:48am: Dennis Treu excused.

11:15am: Motion Lukasek, second Bossard, that with no further business to come before the Western Technical College District Board, the meeting be adjourned. Votes: Ayes 5; Opposed, 0. Motion carried.

Majel Hein
District Board Secretary

WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes of Regular Monthly Meeting
May 10, 2022

Mr. Ken Peterson, District Board Interim Chair, called the regular meeting of the Board of Western Technical College District to order at 1:16pm on Tuesday, May 10, 2022, at the Western Technical College Administrative Center, 111 Seventh Street N, La Crosse, WI. Board members present: Lance Bagstad, Andrew Bosshard, Kevin Hennessey, Ed Lukasek, Majel Hein, Dennis Treu and Roger Stanford, President. Members present via zoom: Ken Peterson, Angie Lawrence

Notice of the meeting was posted publicly on Friday, May 6, 2022 at 1:46pm with the agenda being distributed to interested persons, sent to the District's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the District in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

Others present: Wade Hackbarth, Janice Strupp, Kat Linaker, Mike Swenson, John Heath, Tracy Dryden, Amy Thornton, Josh Gamer, Julie Lemon, Cody Murphy, Ryan Monroe, Heather Andrews, Emily Eichman, Mike LeDocq, Greg Hutson, Chris Magnuson, Dustin Schultz, Jerry Miller, Rebecca Hopkins, Betsy Breckenridge (Western employees), Avery Strangstalien (Western graduate) and Layla Merrifield (District Boards Association)

Motion Bosshard, second Hennessey that the Western Technical College District Board adopt resolution of commendation for Avery Strangstalien honoring her championship in the 2022 Hearthstone National eSports Championship (JNCAAE). Votes: Ayes 8, Opposed, 0. Motion carried. **A copy of the resolution is attached to and incorporated into these minutes as Attachment A.**

Motion Bagstad, second Lukasek that the Western Technical College District Board adopt resolutions of commendation for the following on retirement from the college: Mark Davini, Timothy Foster, Gregory Hutson, Rober Krug, Mike LeDocq, Chris Magnuson, Tom Strom, Brenda Updike, Shelly Wetzsteon. Votes: Ayes, 8; Opposed, 0. Motion carried. **Copies of resolutions are attached to and incorporated into these minutes as Attachments B, C, D, E, F, G, H, I, and J.**

Presentations provided: District Boards Association, Foundation update, Enrollment update, ELL Work with Allies, COVID updates and Budget & Facilities Subcommittee

2:34pm: Majel Hein excused; rejoined via zoom

Motion Lukasek, second Hennessey that the Western Technical College District Board approve the following consent items as presented: A. December 21, 2021 Budget & Facilities Subcommittee Meeting; B. Financial Reports – April – 1. Schedule of Payments; 2. Vendors Over \$2,500; 3. Capital Projects Reports; 4. Bids/RFPs Awarded – April; C. Policy Revisions | Second Reading – 1. A0117 Release of Public Records and Property | A0117p Official Notice; 2. A0118 Tax Incremental Finance (TIF) Districts; 3. D0102 Faculty Credentials/FQAS | D0102p Faculty Credentials/FQAS (Board Reference Only); 4. D0104 School Year; 5. E0708 Student Drug and Alcohol Testing Policy; D. Policy Discontinuance | Second Reading – 1. D0500 FQAS; E. Policy- NEW | Second Reading – 1. F0109 Flag Displaying | F0109p Flag Displaying Procedure (Board Reference Only); E. Project Submission and Acceptance – 1. Wisconsin Technical College System – Systemwide Leadership Grant FY2022; 2. Workforce Advancement Training Grants FY2023. Votes: Ayes, 8, Opposed, 0. Abstention to Vendors over \$2500, 1. Motion carried.

Motion Bagstad, second Lukasek, that the Western Technical College District Board authorize administration to set and charge Western Technical College Fees and Rates for 2022-2023 as presented. Votes: Ayes, 8, Opposed, 0. Motion carried.

3:28pm: Andrew Bosshard excused

Motion Lawrence, second Hein that the Western Technical College District Board approve the Memorandum of Understanding between Western Technical College and the Western Technical College Foundation. Votes: Ayes, 8; Opposed 0. Motion carried.

Motion Lukasek, second Bagstad that the Western Technical College District Board adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$2,330,000 General Obligation Promissory Notes, Series 2022E, of Western Technical College District, Wisconsin. Roll call: Bagstad, yes; Lawrence, yes; Lukasek, yes; Hennessey, yes; Hein, yes; Treu, yes; Peterson, yes. Motion carried.

Under the President's Report, the District Board was informed of the NAACLS national accreditation for the maximum 10 years, reminded of the June 21 board meeting/advance session followed by dinner.

During the District Board Chairperson report, Mr. Peterson expressed a thank you for allowing virtual attendance today, reminded the District Board of the July DBA meeting and an update from the Spring DBA meeting was provided.

4:15pm: Motion Lukasek, second Bagstad that the Western Technical College convene into closed session, pursuant to s. 19.85(1)(c)(e), Wis. Stats. for the purpose of discussing personnel matters. No action. Roll call: Bagstad, yes; Hein, yes; Hennessey, yes; Lawrence, yes; Treu, yes; Hein, yes; Peterson, yes. Motion carried.

5:08pm: Motion Hennessey, second Lukasek that the Western Technical College District Board adjourn. Votes: Ayes, 7; Opposed, 0. Motion carried.

Majel Hein, District Board Secretary

Western Policy Committee Minutes

June 13, 2022

11:00 A.M. Virtual Meeting

Committee Attendees: Majel Hein, Angie Lawrence, Lance Bagstad

Staff Attendees: Jill Grennan

The purpose of the meeting was to review various College policies. The group reviewed the following College policies/procedures:

- A0125 – Board Procurement Policy
- A0202 – Code of Ethics for the College President

All policies discussed have had verbiage changes.

- A0125 – Board Procurement Policy was recommended to discontinue. The policy will move to the June board meeting.
- A0202 – Code of Ethics for the College President was recommended to discontinue. The policy will move to the June board meeting.

No other business was discussed.

The next meeting is scheduled for August 1st. There was no other business discussed.
The meeting was adjourned at 11:20 a.m.

Respectfully,



Jill Grennan



Western Technical College
Schedule of Payments Issued
For The Period 05/01/22 thru 05/31/22
FY 2021-2022

| | Check Numbers Used | Number Issued | May 2022 | Year to Date |
|-------------------------------|-----------------------|------------------|-------------------------------|--------------------------------|
| Accounts Payable | | | | |
| Checks | 350505-350763 | 259 | \$709,778.49 | \$12,690,619.44 |
| P Card | | 481 | \$182,990.16 | \$2,019,657.35 |
| Electronic | | 142 | \$2,298,710.59 | \$45,883,033.09 |
| Total Accounts Payable | | | <u>\$ 3,191,479.24</u> | <u>\$ 60,593,309.88</u> |
| Student Refunds | | | | |
| Checks | 535744-535883 | 140 | \$113,731.67 | \$3,889,617.20 |
| Electronic | | 307 | \$233,193.77 | \$7,230,109.71 |
| Total Student Refunds | | | <u>\$ 346,925.44</u> | <u>\$ 11,119,726.91</u> |
| Payroll | | | | |
| Checks | 801152-801154 | 3 | \$576.00 | \$19,081.29 |
| Electronic | | 1372 | \$1,892,563.92 | \$21,154,919.29 |
| Total Payroll | | | <u>\$ 1,893,139.92</u> | <u>\$ 21,174,000.58</u> |
| Total Payments | | | <u>\$ 5,431,544.60</u> | <u>\$ 92,887,037.37</u> |



Western Technical College
Vendor Payments Exceeding \$2500
May 31, 2022

| <u>Vendor</u> | <u>Amount</u> | <u>Check #</u> |
|---|---------------|-----------------|
| 5 ALARM FIRE & SAFETY | \$ 13,214.89 | 350635 |
| ADVANCE STORES COMPANY INC dba ADVANCE AUTO PARTS | \$ 3,149.40 | 350545 |
| ADVANCED ELECTRIC EQUIPMENT | \$ 6,960.00 | EFT000000005555 |
| AIR FILTRATION SPECIALISTS, LLC | \$ 3,058.50 | 350547 |
| AMERICAN HERITAGE LIFE INSURANCE COMPANY | \$ 4,356.12 | 350637 |
| AMZN MKTP US*1L3TW5D40 | \$ 21,950.00 | PCARD |
| AMZN MKTP US*1R1WI4KT1 | \$ 4,050.00 | PCARD |
| ANATOMAGE | \$ 21,840.00 | 350638 |
| APH STORES,INC/AUTO VALUE | \$ 4,732.65 | 350549 |
| ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES | \$ 4,710.00 | 350609 |
| BENEDICT SALES & SERVICE | \$ 2,905.00 | 350693 |
| BERNIE BUCHNER, INC. | \$ 3,044.48 | EFT000000005558 |
| BERNIE BUCHNER, INC. | \$ 6,210.92 | EFT000000005598 |
| BERNIE BUCHNER, INC. | \$ 26,186.05 | EFT000000005577 |
| BETTER ENGINEERING MFG., INC. | \$ 21,321.60 | EFT000000005594 |
| BKC CONSTRUCTION LLC | \$ 9,437.50 | 350694 |
| BOUND TREE MEDICAL LLC | \$ 4,400.00 | 350640 |
| BROCKWELL,LANI | \$ 3,150.00 | 350730 |
| BROOKS TRACTOR | \$ 25,000.00 | 350641 |
| CAROLINA BIOLOGICAL SUPPLY CO | \$ 2,889.00 | 350642 |
| CENTURYLINK | \$ 2,740.00 | 350506 |
| CENTURYLINK | \$ 2,740.00 | 350735 |
| CHIPPEWA VALLEY TECHNICAL COLLEGE | \$ 5,690.95 | 350612 |
| CHROME RIVER TECHNOLOGIES, INC | \$ 3,127.00 | EFT000000005572 |
| COAKLEY BROTHERS COMPANY | \$ 28,631.20 | EFT000000005606 |
| CREATIVE CABINETS & MILLWORK, INC. | \$ 3,638.70 | EFT000000005591 |
| DAHL AUTOMOTIVE WINONA INC | \$ 7,645.50 | 350507 |
| DELTA DENTAL | \$ 6,466.37 | WIRE |
| DELTA DENTAL | \$ 6,894.90 | WIRE |
| DELTA DENTAL | \$ 9,169.50 | WIRE |
| DELTA DENTAL | \$ 10,321.55 | WIRE |
| DIGICOPY | \$ 3,335.70 | EFT000000005561 |
| EPA AUDIO VISUAL INC | \$ 10,504.25 | EFT000000005578 |
| EPICOSITY LLC | \$ 111,958.66 | EFT000000005571 |
| FEATHER FRIENDLY TECHN | \$ 2,801.62 | PCARD |
| FIRST SUPPLY | \$ 32,934.78 | EFT000000005581 |
| GALLAGHER STUDENT HEALTH & SPECIAL RISK | \$ 10,989.00 | 350564 |
| GDL D INC dba 7RIVERS SIGNARAMA | \$ 6,837.40 | EFT000000005552 |
| GOODENOUGH CONSULTING LLC | \$ 3,500.00 | 350646 |
| GREAT LAKES PRIVATE LOAN WIRE | \$ 10,918.00 | WIRE |
| HARTER'S TRASH & RECYCLING INC | \$ 6,558.95 | 350648 |
| HEARTLAND BUSINESS SYSTEMS LLC | \$ 98,449.86 | 350649 |

| <u>Vendor</u> | <u>Amount</u> | <u>Check #</u> |
|---|---------------|-----------------|
| HIGHER LEARNING COMMISSION,THE | \$ 11,295.67 | 350650 |
| HOFFMAN,TODD DESIGNS INC dba YOUR-TYPE | \$ 2,975.00 | 350568 |
| HORWITZ INC | \$ 3,075.00 | 350652 |
| IN *CLOVER LEARNING INC | \$ 4,300.00 | PCARD |
| KIRILA FIRE TRAINING FACILITIES, INC | \$ 40,950.00 | 350657 |
| KONE INC | \$ 3,760.00 | 350658 |
| KORN ACQUISITIONS | \$ 5,500.00 | WIRE |
| KWIK TRIP | \$ 2,713.65 | 350659 |
| LA CROSSE MEDICAL HEALTH SCIENCE | \$ 4,946.00 | 350744 |
| LA CROSSE WATER UTILITY | \$ 9,614.05 | 350661 |
| MARKET & JOHNSON, INC. | \$ 7,161.34 | EFT000000005583 |
| MCGRAW-HILL LLC | \$ 3,325.00 | EFT000000005545 |
| MEDLINE INDUSTRIES | \$ 6,088.01 | 350668 |
| MIDWEST PRAIRIES, LLC | \$ 3,882.50 | 350579 |
| MINNESOTA LIFE INSURANCE COMPANY | \$ 18,412.17 | 350710 |
| MISSISSIPPI WELDERS | \$ 2,542.18 | EFT000000005584 |
| MN MED INC. | \$ 3,337.50 | 350711 |
| NATIONAL INSURANCE SERVICES | \$ 5,010.84 | 350733 |
| NEIGHBORHOOD FAMILY CLINICS INC | \$ 11,968.00 | EFT000000005641 |
| NEIGHBORHOOD FAMILY CLINICS INC | \$ 13,974.00 | EFT000000005535 |
| OLSON SOLAR ENERGY, LLC | \$ 20,618.99 | 350713 |
| P & T ELECTRIC INC. | \$ 13,278.59 | EFT000000005585 |
| PELL | \$ 12,004.00 | WIRE |
| PICA GROVE, LLC | \$ 4,962.50 | EFT000000005550 |
| REINHART FOODSERVICE | \$ 2,920.04 | 350715 |
| REINHART FOODSERVICE | \$ 3,128.78 | 350531 |
| REINHART FOODSERVICE | \$ 3,502.82 | 350751 |
| RIVER CITY LAWNSCAPE | \$ 10,690.29 | EFT000000005587 |
| RIVER STATES TRUCK & TRAILER | \$ 69,947.00 | 350674 |
| SERVICEMASTER CLEANING SERVICE | \$ 9,851.46 | EFT000000005588 |
| SIERRA PRINTING CO | \$ 5,788.00 | 350585 |
| SIKICH LLP | \$ 523,348.90 | WIRE |
| SP PRINCETECHNOLOGY | \$ 5,250.00 | PCARD |
| SP PRINCETECHNOLOGY | \$ 7,650.00 | PCARD |
| STAR TECHNOLOGY/STORAGE P | \$ 2,798.00 | PCARD |
| STK*SHUTTERSTOCK | \$ 5,748.00 | PCARD |
| SUPREME GRAPHICS | \$ 4,018.69 | EFT000000005532 |
| T-DRILL INDUSTRIES | \$ 5,840.00 | EFT000000005595 |
| THE ARTCRAFT GROUP, INC. DBA PROMOTIONSNOW | \$ 4,846.00 | 350678 |
| TIFFANY LAVENDER | \$ 5,500.00 | 350534 |
| TRACTOR CENTRAL | \$ 17,453.60 | 350681 |
| UNIVERSITY OF WISCONSIN-MADISON | \$ 2,500.00 | 350758 |
| US BANK-DEBT SERVICES WIRE | \$ 79,113.96 | WIRE |
| WILLIAMS LANDSCAPINGAND OUTDOOR MAINTENANCE LLC | \$ 7,087.50 | 350539 |
| WILLIAMS LANDSCAPINGAND OUTDOOR MAINTENANCE LLC | \$ 7,312.50 | 350687 |
| WISCONSIN INDEPENDENT NETWORK LLC | \$ 4,305.00 | 350689 |
| WISCONSIN RETIREMENT-WRS WIRE | \$ 343,190.14 | WIRE |

| <u>Vendor</u> | <u>Amount</u> | <u>Check #</u> |
|--|---------------|-----------------|
| XCEL ENERGY | \$ 67,741.27 | 350692 |
| YWCA | \$ 4,787.26 | EFT000000005619 |
| ZANER-BLOSER, INC STENHOUSE PUBLISHERS | \$ 6,416.55 | 350544 |
| ZOLL MEDICAL CORP | \$ 3,878.55 | PCARD |
| ZOLL MEDICAL CORPORATION | \$ 4,500.00 | 350606 |



Western Technical College
General Fund/Special Revenue Funds
For the Eleven Months Ending Tuesday, May 31, 2022

| | <u>Budget</u> <u>2022</u> | <u>Encumbrances</u> <u>2022</u> | <u>Current Month</u> <u>May</u> | <u>YTD</u> <u>2022</u> | <u>% of YTD</u> <u>to Budget</u> |
|-----------------------------------|------------------------------|------------------------------------|------------------------------------|---------------------------|-------------------------------------|
| Revenue | | | | | |
| Local Taxes | 13,005,000 | | (121) | 11,865,768 | 91.24% |
| State Sources | 23,271,301 | | 363,073 | 23,166,178 | 99.55% |
| Program Fees | 11,178,000 | | 2,699 | 11,151,278 | 99.76% |
| Material Fees | 412,000 | | 1,097 | 426,036 | 103.41% |
| Other Student Fees | 914,900 | | 14,423 | 857,552 | 93.73% |
| Institutional Sources | 3,655,200 | | 1,545,157 | 4,828,227 | 132.09% |
| Federal Sources | 1,053,904 | | 89,783 | 2,654,637 | 251.89% |
| Total Revenues | <u>53,490,305</u> | | <u>2,016,112</u> | <u>54,949,676</u> | <u>102.73%</u> |
| Expenditures | | | | | |
| Instructional | 33,283,450 | 43,006 | 3,829,409 | 31,639,074 | 95.06% |
| Instructional Resources | 1,193,942 | | 93,324 | 1,089,014 | 91.21% |
| Student Services | 6,325,310 | 4,620 | 540,733 | 6,248,044 | 98.78% |
| General Institutional | 9,650,850 | 290,766 | 788,966 | 10,287,785 | 106.60% |
| Physical Plant | 4,353,216 | 102,895 | 342,966 | 3,814,718 | 87.63% |
| Total Expenditures | <u>54,806,768</u> | <u>441,287</u> | <u>5,595,399</u> | <u>53,078,635</u> | <u>96.85%</u> |
| Net Revenue (Expenditures) | <u>(1,316,463)</u> | <u>(441,287)</u> | <u>(3,579,288)</u> | <u>1,871,041</u> | |



Western Technical College
General Fund/Special Revenue Funds
 For the Ten Months Ending Saturday, April 30, 2022

| | <u>Budget</u> <u>2022</u> | <u>Encumbrances</u> <u>2022</u> | <u>Current Month</u> <u>April</u> | <u>YTD</u> <u>2022</u> | <u>% of YTD</u> <u>to Budget</u> |
|-----------------------------------|------------------------------|------------------------------------|--------------------------------------|---------------------------|-------------------------------------|
| Revenue | | | | | |
| Local Taxes | 13,005,000 | | (567) | 11,865,888 | 91.24% |
| State Sources | 23,271,301 | | 132,937 | 22,803,106 | 97.99% |
| Program Fees | 11,178,000 | | (30,927) | 11,148,580 | 99.74% |
| Material Fees | 412,000 | | 127 | 424,939 | 103.14% |
| Other Student Fees | 914,900 | | 20,188 | 843,129 | 92.16% |
| Institutional Sources | 3,655,200 | | 206,524 | 3,283,070 | 89.82% |
| Federal Sources | 1,053,904 | | 86,790 | 2,564,853 | 243.37% |
| Total Revenues | <u>53,490,305</u> | | <u>415,070</u> | <u>52,933,564</u> | <u>98.96%</u> |
| Expenditures | | | | | |
| Instructional | 33,283,450 | 33,305 | 2,659,059 | 27,799,963 | 83.52% |
| Instructional Resources | 1,193,942 | | 96,820 | 995,690 | 83.40% |
| Student Services | 6,325,310 | | 510,730 | 5,702,691 | 90.16% |
| General Institutional | 9,650,850 | 412,300 | 668,669 | 9,620,353 | 99.68% |
| Physical Plant | 4,353,216 | 102,164 | 300,611 | 3,471,021 | 79.73% |
| Total Expenditures | <u>54,806,768</u> | <u>547,769</u> | <u>4,235,889</u> | <u>47,589,717</u> | <u>86.83%</u> |
| Net Revenue (Expenditures) | <u>(1,316,463)</u> | <u>(547,769)</u> | <u>(3,820,819)</u> | <u>5,343,847</u> | |

Western Technical College
Department Summary Report
For the Eleven Months Ending Tuesday, May 31, 2022

| <u>Department</u> | <u>Budget</u> | <u>Encumbrances</u> | <u>Actual</u> | <u>Balance</u> | <u>% Used</u> |
|---|----------------------|---------------------|----------------------|---------------------|---------------|
| <u>District Board/President</u> | | | | | |
| 100 - District Board - Stanford, Roger | \$45,573.00 | | \$43,338.18 | \$2,234.82 | 95.10% |
| 150 - President - Stanford, Roger | 578,183.00 | | 524,146.34 | 54,036.66 | 90.65% |
| 170 - Foundation and Alumni - Swenson, Mike | 490,737.00 | 859.26 | 461,794.88 | 28,082.86 | 94.28% |
| 273 - Institutional Effectiveness - Dryden, Tracy | 538,925.00 | | 497,478.77 | 41,446.23 | 92.31% |
| 275 - Institutional Research - Shane, Brianne | 302,032.00 | | 242,405.12 | 59,626.88 | 80.26% |
| 430 - Grants and Legislative Affairs - Wallace, Liz | 375,339.00 | | 341,739.26 | 33,599.74 | 91.05% |
| Total District Board/President | 2,330,789.00 | 859.26 | 2,110,902.55 | 219,027.19 | 90.60% |
| <u>Academic Affairs</u> | | | | | |
| 200 - Academics - Thornton, Amy | 371,160.00 | 4,620.00 | 272,157.77 | 94,382.23 | 74.57% |
| 210 - Business Division - Brown, Gary | 4,569,718.00 | | 4,145,354.27 | 424,363.73 | 90.71% |
| 220 - Integrated Technologies Division - Gamer, Josh | 5,178,934.00 | 7,542.80 | 4,649,225.41 | 522,165.79 | 89.92% |
| 240 - Health and Public Safety Division - Dean, Kevin | 926,772.00 | 3,067.00 | 833,182.46 | 90,522.54 | 90.23% |
| 241 - Nursing - Miller, Chaudette | 2,670,222.00 | | 2,410,142.88 | 260,079.12 | 90.26% |
| 242 - Allied Health - Jobe, Dean | 1,213,823.00 | | 1,109,577.03 | 104,245.97 | 91.41% |
| 243 - Public Safety Services - Dean, Kevin | 1,598,905.00 | 1,031.48 | 1,475,270.10 | 122,603.42 | 92.33% |
| 244 - Health Education - Miksis, Joan | 1,791,793.00 | 2,061.20 | 1,583,440.58 | 206,291.22 | 88.49% |
| 250 - General Studies - Gillette, John | 4,605,753.00 | | 4,097,408.17 | 508,344.83 | 88.96% |
| 251 - Learning Commons - Moffler-Daykin, Kirsten | 396,700.00 | | 376,464.57 | 20,235.43 | 94.90% |
| 270 - Academic Excellence & Development - Campo, Darlene | 538,148.00 | | 487,198.52 | 50,949.48 | 90.53% |
| 310 - Learner Support and Transition - Church-Hoffman, Mandy | 2,834,387.00 | | 2,563,203.34 | 271,183.66 | 90.43% |
| Total Academic Affairs | 26,696,315.00 | 18,322.48 | 24,002,625.10 | 2,675,367.42 | 89.98% |
| <u>Student Services and Engagement</u> | | | | | |
| 279 - Regional Learning Centers-Operations - Hether, Deb | 598,989.00 | | 523,159.28 | 75,829.72 | 87.34% |
| 300 - Student Development and Success - Thornton, Amy | 308,799.00 | | 270,521.54 | 38,277.46 | 87.60% |
| 314 - Enrollment Services - Hether, Deb | 913,419.00 | | 802,957.46 | 110,461.54 | 87.91% |
| 331 - Counseling and Disability Services - BrandauHynek, Ann | 524,164.00 | | 478,540.38 | 45,623.62 | 91.30% |
| 335 - Advising and Career Services - Kelsey, Barb | 1,141,948.00 | | 1,044,671.49 | 97,276.51 | 91.48% |
| 336 - Veteran Services - Helgeson, Jackie | 269,825.00 | | 247,757.26 | 22,067.74 | 91.82% |
| 341 - Security/Student Development - McNeeley, Shelley | 662,542.00 | | 613,907.66 | 48,634.34 | 92.66% |
| 351 - K-12 Partnerships - Mezera, Isaac | 196,571.00 | | 171,803.02 | 24,767.98 | 87.40% |
| 352 - Financial Aid - Grandall, Jerolyn | 504,259.00 | | 467,213.16 | 37,045.84 | 92.65% |
| 355 - Registrar/SIS - Peterson, Sandy | 275,740.00 | | 259,386.71 | 16,353.29 | 94.07% |
| 410 - Marketing & Communications - Lemon, Julie | 1,283,432.00 | 101,123.28 | 1,069,686.56 | 112,622.16 | 91.22% |
| 440 - Outreach & Admissions - Locy, Caitlin | 683,585.00 | | 609,286.35 | 74,298.65 | 89.13% |
| 445 - Community Engagement & Equity/Inclusion - Reyburn, Kari | 339,105.00 | | 299,994.11 | 39,110.89 | 88.47% |
| Total Student Services and Engagement | 7,702,378.00 | 101,123.28 | 6,858,884.98 | 742,369.74 | 90.36% |

Western Technical College
Department Summary Report
For the Eleven Months Ending Tuesday, May 31, 2022

| <u>Department</u> | <u>Budget</u> | <u>Encumbrances</u> | <u>Actual</u> | <u>Balance</u> | <u>% Used</u> |
|---|----------------------|---------------------|----------------------|-----------------------|----------------|
| <u>Finance and Operations</u> | | | | | |
| 179 - Regional Development - Martin, Angie | 119,308.00 | | 118,029.62 | 1,278.38 | 98.93% |
| 280 - Business and Industry Services - Martin, Angie | 3,242,800.00 | 2,244.98 | 4,467,050.62 | (1,226,495.60) | 137.82% |
| 500 - Finance and Operations Admin - Hackbarth, Wade | 334,434.00 | | 291,147.01 | 43,286.99 | 87.06% |
| 502 - Lunda Center - Murphy, Dan | 251,000.00 | | 224,299.16 | 26,700.84 | 89.36% |
| 504 - Sustainability-Development - Meehan, Casey | 126,484.00 | | 113,971.26 | 12,512.74 | 90.11% |
| 510 - Business Services - Otto, De Anne | 306,923.00 | | 281,664.26 | 25,258.74 | 91.77% |
| 515 - Cashier's Office - Vonderohe, Marsha | 492,910.00 | | 440,490.37 | 52,419.63 | 89.37% |
| 520 - Information Services - Pierce, Joan | 3,056,022.00 | 80,731.95 | 2,673,816.37 | 301,473.68 | 90.14% |
| 530 - Human Resources - Heath, John | 915,727.00 | | 819,573.50 | 96,153.50 | 89.50% |
| 535 - Professional Development - Kettner-Sieber, Jackie | 303,781.00 | | 270,338.19 | 33,442.81 | 88.99% |
| 536 - Wellness Program - Monroe, Ryan | 31,818.00 | | 27,845.95 | 3,972.05 | 87.52% |
| 540 - Physical Plant - McHenry, Jay | 745,791.00 | 13,995.92 | 719,359.26 | 12,435.82 | 98.33% |
| 541 - Facilities Operations - Haun, Brian | 1,658,956.00 | 42,022.33 | 1,486,227.73 | 130,705.94 | 92.12% |
| 545 - Custodial Services - Dahl, Julie | 2,039,040.00 | 47,160.64 | 1,757,353.87 | 234,525.49 | 88.50% |
| 550 - Controller - Heit, Christina | 1,349,998.00 | 6,800.00 | 1,306,841.82 | 36,356.18 | 97.31% |
| Total Finance and Operations | 14,974,992.00 | 192,955.82 | 14,998,008.99 | (215,972.81) | 101.44% |
| <u>Budget Freezes and Other Expenses</u> | | | | | |
| 551 - Budget Freezes - Heit, Christina | 834,110.00 | | | 834,110.00 | 0.00% |
| 550 - COVID-19 Expenses - Hackbarth, Wade | 54,281.00 | 55,268.35 | 1,763,168.38 | (1,764,155.73) | 3350.04% |
| 552 - Reserve Fund Balance - Hackbarth, Wade | | 67,538.27 | 566,888.39 | (634,426.66) | 0.00% |
| Total Budget Freezes and Other Expenses | 888,391.00 | 122,806.62 | 2,330,056.77 | (1,564,472.39) | 276.10% |
| <u>Federal Grants</u> | | | | | |
| 700 - Federal Grants - Various | 1,716,543.00 | 4,620.00 | 1,621,437.03 | 90,485.97 | 94.73% |
| Total Federal Grants | 1,716,543.00 | 4,620.00 | 1,621,437.03 | 90,485.97 | 94.73% |
| <u>State and Private Grants</u> | | | | | |
| 800-999 - State and Private Grants - Various | 497,360.00 | 600.00 | 715,432.55 | (218,672.55) | 143.97% |
| Total State and Private Grants | 497,360.00 | 600.00 | 715,432.55 | (218,672.55) | 143.97% |
| Total | 54,806,768.00 | 441,287.46 | 52,637,347.97 | 1,728,132.57 | 96.85% |

Western Technical College
Department Summary Report
For the Ten Months Ending Saturday, April 30, 2022

| <u>Department</u> | <u>Budget</u> | <u>Encumbrances</u> | <u>Actual</u> | <u>Balance</u> | <u>% Used</u> |
|---|----------------------|---------------------|----------------------|---------------------|---------------|
| <u>District Board/President</u> | | | | | |
| 100 - District Board - Stanford, Roger | \$45,573.00 | | \$42,275.60 | \$3,297.40 | 92.76% |
| 150 - President - Stanford, Roger | 578,183.00 | | 475,842.90 | 102,340.10 | 82.30% |
| 170 - Foundation and Alumni - Swenson, Mike | 490,737.00 | 859.26 | 418,259.45 | 71,618.29 | 85.41% |
| 273 - Institutional Effectiveness - Dryden, Tracy | 538,925.00 | | 448,661.69 | 90,263.31 | 83.25% |
| 275 - Institutional Research - Shane, Brianne | 302,032.00 | | 220,825.40 | 81,206.60 | 73.11% |
| Total District Board/President | 1,955,450.00 | 859.26 | 1,605,865.04 | 348,725.70 | 82.17% |
| <u>Academic Affairs</u> | | | | | |
| 200 - Academics - Linaker, Kat | 373,160.00 | | 249,189.05 | 123,970.95 | 66.78% |
| 210 - Business Division - Brown, Gary | 4,569,718.00 | | 3,781,505.09 | 788,212.91 | 82.75% |
| 220 - Integrated Technologies Division - Gamer, Josh | 5,178,934.00 | 8,016.80 | 4,233,357.04 | 937,560.16 | 81.90% |
| 240 - Health and Public Safety Division - Dean, Kevin | 926,772.00 | 4,846.00 | 754,958.57 | 166,967.43 | 81.98% |
| 241 - Nursing - Miller, Chaudette | 2,670,222.00 | | 2,185,297.38 | 484,924.62 | 81.84% |
| 242 - Allied Health - Jobe, Dean | 1,213,823.00 | | 1,009,647.00 | 204,176.00 | 83.18% |
| 243 - Public Safety Services - Dean, Kevin | 1,598,905.00 | 368.33 | 1,351,030.74 | 247,505.93 | 84.52% |
| 244 - Health Education - Miksis, Joan | 1,791,793.00 | 7,630.85 | 1,436,772.57 | 347,389.58 | 80.61% |
| 250 - General Studies - Gillette, John | 4,605,753.00 | | 3,745,857.20 | 859,895.80 | 81.33% |
| 251 - Learning Commons - Moffler-Daykin, Kirsten | 396,700.00 | | 346,006.93 | 50,693.07 | 87.22% |
| 270 - Academic Excellence & Development - Linaker, Kat | 536,148.00 | | 444,776.80 | 91,371.20 | 82.96% |
| 310 - Learner Support and Transition - Church-Hoffman, Mandy | 2,834,387.00 | | 2,332,259.42 | 502,127.58 | 82.28% |
| Total Instructional | 26,696,315.00 | 20,861.98 | 21,870,657.79 | 4,804,795.23 | 82.00% |
| <u>Student Services and Engagement</u> | | | | | |
| 279 - Regional Learning Centers-Operations - Thornton, Amy | 598,989.00 | | 476,848.76 | 122,140.24 | 79.61% |
| 300 - Student Development and Success - Thornton, Amy | 308,799.00 | | 245,608.90 | 63,190.10 | 79.54% |
| 314 - Enrollment Services - Hether, Deb | 913,419.00 | | 723,896.94 | 189,522.06 | 79.25% |
| 331 - Counseling and Disability Services - BrandauHynek, Ann | 524,164.00 | | 435,296.04 | 88,867.96 | 83.05% |
| 335 - Advising and Career Services - Kelsey, Barb | 1,141,948.00 | | 951,305.89 | 190,642.11 | 83.31% |
| 336 - Veteran Services - Helgeson, Jackie | 269,825.00 | | 225,613.29 | 44,211.71 | 83.61% |
| 341 - Security/Student Development - McNeeley, Shelley | 662,542.00 | | 552,382.76 | 110,159.24 | 83.37% |
| 351 - K-12 Partnerships - Mezera, Isaac | 196,571.00 | | 156,088.62 | 40,482.38 | 79.41% |
| 352 - Financial Aid - Grandall, Jerolyn | 504,259.00 | | 427,720.82 | 76,538.18 | 84.82% |
| 355 - Registrar/SIS - Peterson, Sandy | 275,740.00 | | 243,286.37 | 32,453.63 | 88.23% |
| 410 - Marketing & Communications - Lemon, Julie | 1,283,432.00 | 209,513.99 | 901,189.53 | 172,728.48 | 86.54% |
| 430 - Grants and Legislative Affairs - Daykin, Rande | 375,339.00 | | 312,131.60 | 63,207.40 | 83.16% |
| 440 - Outreach & Admissions - Locy, Caitlin | 683,585.00 | | 556,967.72 | 126,617.28 | 81.48% |
| 445 - Community Engagement & Equity/Inclusion - Reyburn, Kari | 339,105.00 | | 272,716.88 | 66,388.12 | 80.42% |
| Total Student Services and Engagement | 8,077,717.00 | 209,513.99 | 6,481,054.12 | 1,387,148.89 | 82.83% |

**Western Technical College
Department Summary Report
For the Ten Months Ending Saturday, April 30, 2022**

| <u>Department</u> | <u>Budget</u> | <u>Encumbrances</u> | <u>Actual</u> | <u>Balance</u> | <u>% Used</u> |
|---|----------------------|---------------------|----------------------|-----------------------|----------------|
| <u>Finance and Operations</u> | | | | | |
| 179 - Regional Development - Martin, Angie | 119,308.00 | | 117,897.27 | 1,410.73 | 98.82% |
| 280 - Business and Industry Services - Martin, Angie | 3,242,800.00 | 4,014.00 | 3,105,812.42 | 132,973.58 | 95.90% |
| 500 - Finance and Operations Admin - Hackbarth, Wade | 334,434.00 | | 261,455.17 | 72,978.83 | 78.18% |
| 502 - Lunda Center - Murphy, Dan | 251,000.00 | | 203,749.43 | 47,250.57 | 81.18% |
| 504 - Sustainability-Development - Meehan, Casey | 126,484.00 | | 102,563.55 | 23,920.45 | 81.09% |
| 510 - Business Services - Otto, De Anne | 306,923.00 | | 257,568.07 | 49,354.93 | 83.92% |
| 515 - Cashier's Office - Vonderohe, Marsha | 492,910.00 | | 381,009.36 | 111,900.64 | 77.30% |
| 520 - Information Services - Pierce, Joan | 3,056,022.00 | 69,456.95 | 2,495,603.95 | 490,961.10 | 83.93% |
| 530 - Human Resources - Heath, John | 915,727.00 | | 737,977.92 | 177,749.08 | 80.59% |
| 535 - Professional Development - Kettner-Sieber, Jackie | 303,781.00 | | 248,843.20 | 54,937.80 | 81.92% |
| 536 - Wellness Program - Monroe, Ryan | 31,818.00 | | 25,228.88 | 6,589.12 | 79.29% |
| 540 - Physical Plant - McHenry, Jay | 745,791.00 | 8,995.92 | 687,298.92 | 49,496.16 | 93.36% |
| 541 - Facilities Operations - Haun, Brian | 1,658,956.00 | 46,023.03 | 1,342,165.56 | 270,767.41 | 83.68% |
| 545 - Custodial Services - Dahl, Julie | 2,039,040.00 | 47,428.64 | 1,567,100.64 | 424,510.72 | 79.18% |
| 550 - Controller - Heit, Christina | 1,349,998.00 | 6,800.00 | 1,225,819.87 | 117,378.13 | 91.31% |
| Total Finance and Operations | 14,974,992.00 | 182,718.54 | 12,760,094.21 | 2,032,179.25 | 86.43% |
| <u>Budget Freezes and Other Expenses</u> | | | | | |
| 551 - Budget Freezes - Heit, Christina | 834,110.00 | | | 834,110.00 | 0.00% |
| 550 - COVID-19 Expenses - Hackbarth, Wade | 54,281.00 | 78,251.49 | 1,694,551.90 | (1,718,522.39) | 3265.97% |
| 552 - Reserve Fund Balance - Hackbarth, Wade | | 47,134.80 | 517,228.82 | (564,363.62) | 0.00% |
| Total Budget Freezes and Other Expenses | 888,391.00 | 125,386.29 | 2,211,780.72 | (1,448,776.01) | 263.08% |
| <u>Federal Grants</u> | | | | | |
| 700 - Federal Grants - Various | 1,716,543.00 | 1,412.00 | 1,509,097.50 | 206,033.50 | 88.00% |
| Total Federal Grants | 1,716,543.00 | 1,412.00 | 1,509,097.50 | 206,033.50 | 88.00% |
| <u>State and Private Grants</u> | | | | | |
| 800-999 - State and Private Grants - Various | 497,360.00 | 7,016.55 | 603,399.30 | (113,055.85) | 122.73% |
| Total State and Private Grants | 497,360.00 | 7,016.55 | 603,399.30 | (113,055.85) | 122.73% |
| Total | 54,806,768.00 | 547,768.61 | 47,041,948.68 | 7,217,050.71 | 86.83% |

Western Technical College
Enterprise Fund Board Report
For the Eleven Months Ending Tuesday, May 31, 2022

| | <u>Fiscal Year</u> <u>2019</u> | <u>Fiscal Year</u> <u>2020</u> | <u>Fiscal Year</u> <u>2021</u> | <u>YTD Prior Yr</u> <u>2021</u> | <u>Fiscal Yr-YTD</u> <u>2022</u> | <u>Budget</u> <u>2022</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|------------------------------|
| ENTERPRISE TOTAL | | | | | | |
| Total Revenue | <u>\$4,324,249</u> | <u>\$4,153,135</u> | <u>\$4,511,414</u> | <u>\$2,318,886</u> | <u>\$3,391,233</u> | <u>\$3,777,300</u> |
| Expenses | | | | | | |
| Salaries | \$917,085 | \$934,994 | \$689,323 | \$633,424 | \$841,358 | \$912,899 |
| Fringe Benefits | \$307,140 | \$331,284 | \$294,640 | \$270,574 | \$285,821 | \$310,151 |
| Cost of Goods Sold | \$1,928,201 | \$1,657,222 | \$1,435,961 | \$1,262,006 | \$1,385,413 | \$1,664,200 |
| Other | \$1,474,987 | \$1,368,270 | \$1,314,610 | \$1,157,679 | \$1,194,793 | \$1,382,250 |
| Total Expenses | <u>\$4,627,413</u> | <u>\$4,291,770</u> | <u>\$3,734,533</u> | <u>\$3,323,684</u> | <u>\$3,707,385</u> | <u>\$4,269,500</u> |
| Enterprise Profit/(Loss) | <u>(\$303,165)</u> | <u>(\$138,635)</u> | <u>\$776,881</u> | <u>(\$1,004,798)</u> | <u>(\$316,151)</u> | <u>(\$492,200)</u> |
| CAMPUS SHOP | | | | | | |
| Revenue | | | | | | |
| Book Sales | \$1,574,509 | \$1,388,353 | \$1,194,328 | \$1,167,004 | \$1,076,858 | \$1,301,000 |
| Supply Sales | \$244,714 | \$227,578 | \$179,493 | \$173,166 | \$222,060 | \$200,000 |
| Resale Receipts | \$4,819 | \$3,609 | \$910 | \$910 | \$1,151 | \$3,000 |
| Emergency Relief Funds-Institutio... | \$0 | \$0 | \$682,342 | \$0 | \$81,903 | \$0 |
| Total Revenue | <u>\$1,824,042</u> | <u>\$1,619,539</u> | <u>\$2,057,074</u> | <u>\$1,341,080</u> | <u>\$1,381,973</u> | <u>\$1,504,000</u> |
| Expenses | | | | | | |
| Salaries | \$222,093 | \$230,454 | \$207,222 | \$192,183 | \$184,896 | \$196,868 |
| Fringe Benefits | \$73,235 | \$74,558 | \$70,072 | \$64,670 | \$60,446 | \$66,232 |
| Cost of Goods Sold | \$1,483,414 | \$1,288,248 | \$1,225,591 | \$1,083,750 | \$1,020,163 | \$1,228,000 |
| Other | \$99,428 | \$63,955 | \$76,149 | \$71,952 | \$61,764 | \$64,900 |
| Total Expenses | <u>\$1,878,170</u> | <u>\$1,657,214</u> | <u>\$1,579,034</u> | <u>\$1,412,556</u> | <u>\$1,327,270</u> | <u>\$1,556,000</u> |
| Profit/(Loss) | <u>(\$54,128)</u> | <u>(\$37,675)</u> | <u>\$478,040</u> | <u>(\$71,476)</u> | <u>\$54,703</u> | <u>(\$52,000)</u> |

Western Technical College
Enterprise Fund Board Report
For the Eleven Months Ending Tuesday, May 31, 2022

| | <u>Fiscal Year</u> <u>2019</u> | <u>Fiscal Year</u> <u>2020</u> | <u>Fiscal Year</u> <u>2021</u> | <u>YTD Prior Yr</u> <u>2021</u> | <u>Fiscal Yr-YTD</u> <u>2022</u> | <u>Budget</u> <u>2022</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|------------------------------|
| UNION MARKET | | | | | | |
| Revenue | | | | | | |
| Union Market Sales | \$416,900 | \$318,702 | \$69,219 | \$58,778 | \$269,684 | \$385,000 |
| Meal Plan-Residence Hall Sales | \$212,011 | \$147,754 | \$72,493 | \$70,418 | \$180,886 | \$180,000 |
| Coleman Cafe Sales | \$36,688 | \$33,216 | \$0 | \$0 | \$0 | \$27,500 |
| Catering/Other | \$263,394 | \$189,989 | \$7,926 | \$6,024 | \$105,145 | \$193,300 |
| Coronavirus Relief Fund-WI DOA | \$0 | \$19,957 | \$12,011 | \$12,011 | \$0 | \$0 |
| Emergency Relief Funds-Institutio... | \$0 | \$203,053 | \$768,806 | \$13,466 | \$90,665 | \$0 |
| Total Revenue | \$928,993 | \$912,671 | \$930,454 | \$160,697 | \$646,380 | \$785,800 |
| Expenses | | | | | | |
| Salaries | \$498,034 | \$508,585 | \$321,786 | \$293,417 | \$476,279 | \$517,793 |
| Fringe Benefits | \$158,912 | \$168,314 | \$145,643 | \$133,288 | \$152,735 | \$166,207 |
| Cost of Goods Sold | \$414,860 | \$336,515 | \$92,790 | \$76,283 | \$317,125 | \$385,000 |
| Other | \$90,262 | \$78,543 | \$30,505 | \$25,987 | \$59,462 | \$84,800 |
| Total Expenses | \$1,162,068 | \$1,091,958 | \$590,724 | \$528,976 | \$1,005,601 | \$1,153,800 |
| Profit/(Loss) | (\$233,075) | (\$179,286) | \$339,730 | (\$368,278) | (\$359,221) | (\$368,000) |
| <hr/> | | | | | | |
| DAY CARE CENTER | | | | | | |
| Revenue | | | | | | |
| Facilities Rental Income | \$45,063 | \$46,415 | \$47,807 | \$43,823 | \$43,823 | \$48,000 |
| Miscellaneous Revenue | \$3,106 | \$3,135 | \$319 | \$292 | \$366 | \$1,000 |
| Total Revenue | \$48,169 | \$49,550 | \$48,126 | \$44,115 | \$44,189 | \$49,000 |
| Expenses | | | | | | |
| Other Expenditures | \$20,415 | \$14,827 | \$19,525 | \$14,553 | \$27,438 | \$24,000 |
| Total Expenses | \$20,415 | \$14,827 | \$19,525 | \$14,553 | \$27,438 | \$24,000 |
| Profit/(Loss) | \$27,754 | \$34,724 | \$28,601 | \$29,562 | \$16,750 | \$25,000 |

Western Technical College
Enterprise Fund Board Report
For the Eleven Months Ending Tuesday, May 31, 2022

| | <u>Fiscal Year</u> <u>2019</u> | <u>Fiscal Year</u> <u>2020</u> | <u>Fiscal Year</u> <u>2021</u> | <u>YTD Prior Yr</u> <u>2021</u> | <u>Fiscal Yr-YTD</u> <u>2022</u> | <u>Budget</u> <u>2022</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|------------------------------|
| WELLNESS CENTER | | | | | | |
| Revenue | | | | | | |
| Memberships Fees | \$21,822 | \$22,269 | \$502 | (\$170) | \$10,669 | \$18,000 |
| Student Govt/Other Revenue | \$165,784 | \$166,998 | \$157,540 | \$143,888 | \$157,700 | \$161,100 |
| Emergency Relief Funds-Institutio... | \$0 | \$0 | \$64,807 | \$33,532 | \$3,754 | \$0 |
| Total Revenue | \$187,607 | \$189,267 | \$222,849 | \$177,249 | \$172,123 | \$179,100 |
| Expenses | | | | | | |
| Salaries | \$93,473 | \$105,088 | \$77,396 | \$70,768 | \$97,635 | \$101,513 |
| Fringe Benefits | \$28,955 | \$52,888 | \$44,440 | \$40,883 | \$41,393 | \$44,337 |
| Other | \$28,504 | \$17,758 | \$50,532 | \$28,664 | \$24,013 | \$23,250 |
| Total Expenses | \$150,932 | \$175,735 | \$172,368 | \$140,316 | \$163,041 | \$169,100 |
| Profit/(Loss) | \$36,675 | \$13,532 | \$50,481 | \$36,933 | \$9,082 | \$10,000 |
| <hr/> | | | | | | |
| PC RESALE | | | | | | |
| Revenue | | | | | | |
| Resale Receipts | \$124,977 | \$124,917 | \$225,840 | \$211,573 | \$141,098 | \$119,400 |
| Emergency Relief Funds-Institutio... | \$0 | \$0 | \$4,385 | \$0 | \$526 | \$0 |
| Total Revenue | \$124,977 | \$124,917 | \$230,225 | \$211,573 | \$141,625 | \$119,400 |
| Expenses | | | | | | |
| Salaries | \$53,135 | \$37,188 | \$36,290 | \$33,221 | \$34,179 | \$37,287 |
| Fringe Benefits | \$29,575 | \$18,721 | \$18,053 | \$16,568 | \$16,499 | \$17,813 |
| Purchases for Resale | \$29,927 | \$32,459 | \$117,580 | \$101,972 | \$48,125 | \$51,200 |
| Other Expenses | \$16,430 | \$11,997 | \$16,408 | \$15,748 | \$5,611 | \$13,100 |
| Total Expenses | \$129,068 | \$100,366 | \$188,331 | \$167,509 | \$104,414 | \$119,400 |
| Profit/(Loss) | (\$4,090) | \$24,551 | \$41,893 | \$44,064 | \$37,211 | \$0 |

Western Technical College
Enterprise Fund Board Report
For the Eleven Months Ending Tuesday, May 31, 2022

| | <u>Fiscal Year</u> <u>2019</u> | <u>Fiscal Year</u> <u>2020</u> | <u>Fiscal Year</u> <u>2021</u> | <u>YTD Prior Yr</u> <u>2021</u> | <u>Fiscal Yr-YTD</u> <u>2022</u> | <u>Budget</u> <u>2022</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|------------------------------|
| VENDING | | | | | | |
| Revenue | | | | | | |
| Commissions | \$30,167 | \$22,395 | \$6,025 | \$5,729 | \$10,368 | \$21,000 |
| Emergency Relief Funds-Institutio... | \$0 | \$0 | \$18,857 | \$0 | \$2,263 | \$0 |
| Total Revenue | \$30,167 | \$22,395 | \$24,882 | \$5,729 | \$12,631 | \$21,000 |
| Expenses | | | | | | |
| Vending Expenses | \$30,739 | \$25,850 | \$11,488 | \$7,795 | \$21,884 | \$35,000 |
| Vending-Student Use | \$9,000 | \$4,096 | \$200 | \$200 | \$0 | \$10,000 |
| Total Expenses | \$39,739 | \$29,947 | \$11,688 | \$7,995 | \$21,884 | \$45,000 |
| Profit/(Loss) | (\$9,573) | (\$7,552) | \$13,194 | (\$2,266) | (\$9,253) | (\$24,000) |

| | | | | | | |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| RESIDENCE HALL | | | | | | |
| Revenue | | | | | | |
| Commissions | \$1,818 | \$1,533 | \$287 | \$287 | \$1,378 | \$2,000 |
| Dorm Rent Receipts | \$1,043,666 | \$916,509 | \$380,561 | \$354,345 | \$865,525 | \$997,100 |
| Dorm Rent - Breaks | \$19,050 | \$1,315 | \$1,050 | \$1,050 | \$8,817 | \$5,000 |
| Dorm Rent Forfeiture/Damage | \$18,869 | \$13,100 | \$3,323 | \$3,323 | \$6,040 | \$7,500 |
| Cost Reimbursements | \$28,807 | \$26,303 | (\$290) | (\$290) | \$24,551 | \$28,000 |
| Housing Application Fees | \$7,650 | \$8,550 | \$4,250 | \$2,850 | \$10,800 | \$10,000 |
| Emergency Relief Funds-Institutio... | \$0 | \$153,797 | \$593,271 | \$1,810 | \$70,994 | \$50,000 |
| Gifts & Grants-DMI Covid-19 Res... | \$0 | \$50,000 | \$11,775 | \$11,775 | \$0 | \$0 |
| Miscellaneous Revenue | \$39,744 | \$48,269 | \$2,778 | \$2,582 | \$184 | \$15,000 |
| Total Revenue | \$1,159,604 | \$1,219,377 | \$997,005 | \$377,733 | \$988,289 | \$1,114,600 |
| Expenses | | | | | | |
| Salaries | \$50,349 | \$53,678 | \$46,628 | \$43,835 | \$48,368 | \$59,438 |
| Fringe Benefits | \$15,700 | \$17,210 | \$16,454 | \$15,165 | \$14,748 | \$15,562 |
| Noninstr Dup/Prnt/Graphics | \$1,300 | \$1,323 | \$525 | \$500 | \$475 | \$2,000 |
| General Expense | \$27,204 | \$12,710 | \$6,387 | \$5,054 | \$14,028 | \$20,000 |
| Other Contracts and Services | \$50,358 | \$62,412 | \$52,190 | \$40,152 | \$19,468 | \$38,000 |
| Interest Expense | \$579,300 | \$570,941 | \$560,557 | \$504,832 | \$494,331 | \$549,100 |
| Utilities | \$90,359 | \$84,499 | \$75,584 | \$65,346 | \$78,489 | \$86,500 |
| Depreciation Expense | \$401,631 | \$393,004 | \$393,370 | \$359,975 | \$369,776 | \$403,400 |
| Other Expenditures | \$18,995 | \$14,377 | \$9,597 | \$6,285 | \$7,416 | \$16,600 |
| Total Expenses | \$1,235,197 | \$1,210,153 | \$1,161,292 | \$1,041,143 | \$1,047,099 | \$1,190,600 |
| Profit/(Loss) | (\$75,593) | \$9,224 | (\$164,287) | (\$663,411) | (\$58,810) | (\$76,000) |

| | | | | | | |
|------------------------------|-----------------|-----------------|-------------------|------------------|------------------|------------------|
| TOMAH JOB CENTER | | | | | | |
| Revenue | | | | | | |
| Facilities Rental Income | \$20,691 | \$15,419 | \$799 | \$710 | \$4,023 | \$4,400 |
| Total Revenue | \$20,691 | \$15,419 | \$799 | \$710 | \$4,023 | \$4,400 |
| Expenses | | | | | | |
| Other Contracts and Services | \$253 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Depreciation Expense | \$11,571 | \$11,571 | \$11,571 | \$10,637 | \$10,637 | \$11,600 |
| Total Expenses | \$11,824 | \$11,571 | \$11,571 | \$10,637 | \$10,637 | \$11,600 |
| Profit/(Loss) | \$8,866 | \$3,847 | (\$10,772) | (\$9,927) | (\$6,614) | (\$7,200) |

Western Technical College
Enterprise Fund Board Report
For the Ten Months Ending Saturday, April 30, 2022

| | <u>Fiscal Year</u> <u>2019</u> | <u>Fiscal Year</u> <u>2020</u> | <u>Fiscal Year</u> <u>2021</u> | <u>YTD Prior Yr</u> <u>2021</u> | <u>Fiscal Yr-YTD</u> <u>2022</u> | <u>Budget</u> <u>2022</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|------------------------------|
| ENTERPRISE TOTAL | | | | | | |
| Total Revenue | <u>\$4,324,249</u> | <u>\$4,153,135</u> | <u>\$4,511,414</u> | <u>\$2,161,948</u> | <u>\$3,142,294</u> | <u>\$3,777,300</u> |
| Expenses | | | | | | |
| Salaries | \$917,085 | \$934,994 | \$689,323 | \$579,443 | \$773,856 | \$912,899 |
| Fringe Benefits | \$307,140 | \$331,284 | \$294,640 | \$246,779 | \$261,628 | \$310,151 |
| Cost of Goods Sold | \$1,928,201 | \$1,657,222 | \$1,435,961 | \$1,196,382 | \$1,307,220 | \$1,664,200 |
| Other | \$1,474,987 | \$1,368,270 | \$1,314,610 | \$1,036,664 | \$1,086,462 | \$1,382,250 |
| Total Expenses | <u>\$4,627,413</u> | <u>\$4,291,770</u> | <u>\$3,734,533</u> | <u>\$3,059,268</u> | <u>\$3,429,166</u> | <u>\$4,269,500</u> |
| Enterprise Profit/(Loss) | <u>(\$303,165)</u> | <u>(\$138,635)</u> | <u>\$776,881</u> | <u>(\$897,320)</u> | <u>(\$286,872)</u> | <u>(\$492,200)</u> |
| CAMPUS SHOP | | | | | | |
| Revenue | | | | | | |
| Book Sales | \$1,574,509 | \$1,388,353 | \$1,194,328 | \$1,082,096 | \$999,804 | \$1,301,000 |
| Supply Sales | \$244,714 | \$227,578 | \$179,493 | \$156,632 | \$208,810 | \$200,000 |
| Resale Receipts | \$4,819 | \$3,609 | \$910 | \$730 | \$1,151 | \$3,000 |
| Emergency Relief Funds-Institutio... | \$0 | \$0 | \$682,342 | \$0 | \$81,903 | \$0 |
| Total Revenue | <u>\$1,824,042</u> | <u>\$1,619,539</u> | <u>\$2,057,074</u> | <u>\$1,239,458</u> | <u>\$1,291,669</u> | <u>\$1,504,000</u> |
| Expenses | | | | | | |
| Salaries | \$222,093 | \$230,454 | \$207,222 | \$177,626 | \$170,123 | \$196,868 |
| Fringe Benefits | \$73,235 | \$74,558 | \$70,072 | \$59,305 | \$55,979 | \$66,232 |
| Cost of Goods Sold | \$1,483,414 | \$1,288,248 | \$1,225,591 | \$1,023,428 | \$971,539 | \$1,228,000 |
| Other | \$99,428 | \$63,955 | \$76,149 | \$66,301 | \$57,192 | \$64,900 |
| Total Expenses | <u>\$1,878,170</u> | <u>\$1,657,214</u> | <u>\$1,579,034</u> | <u>\$1,326,660</u> | <u>\$1,254,833</u> | <u>\$1,556,000</u> |
| Profit/(Loss) | <u>(\$54,128)</u> | <u>(\$37,675)</u> | <u>\$478,040</u> | <u>(\$87,202)</u> | <u>\$36,836</u> | <u>(\$52,000)</u> |

Western Technical College
Enterprise Fund Board Report
For the Ten Months Ending Saturday, April 30, 2022

| | <u>Fiscal Year</u> <u>2019</u> | <u>Fiscal Year</u> <u>2020</u> | <u>Fiscal Year</u> <u>2021</u> | <u>YTD Prior Yr</u> <u>2021</u> | <u>Fiscal Yr-YTD</u> <u>2022</u> | <u>Budget</u> <u>2022</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|------------------------------|
| UNION MARKET | | | | | | |
| Revenue | | | | | | |
| Union Market Sales | \$416,900 | \$318,702 | \$69,219 | \$54,418 | \$259,567 | \$385,000 |
| Meal Plan-Residence Hall Sales | \$212,011 | \$147,754 | \$72,493 | \$69,543 | \$180,601 | \$180,000 |
| Coleman Cafe Sales | \$36,688 | \$33,216 | \$0 | \$0 | \$0 | \$27,500 |
| Catering/Other | \$263,394 | \$189,989 | \$7,926 | \$4,106 | \$85,936 | \$193,300 |
| Coronavirus Relief Fund-WI DOA | \$0 | \$19,957 | \$12,011 | \$12,011 | \$0 | \$0 |
| Emergency Relief Funds-Institutio... | \$0 | \$203,053 | \$768,806 | \$13,466 | \$90,665 | \$0 |
| Total Revenue | \$928,993 | \$912,671 | \$930,454 | \$153,544 | \$616,770 | \$785,800 |
| Expenses | | | | | | |
| Salaries | \$498,034 | \$508,585 | \$321,786 | \$266,937 | \$439,134 | \$517,793 |
| Fringe Benefits | \$158,912 | \$168,314 | \$145,643 | \$121,194 | \$139,509 | \$166,207 |
| Cost of Goods Sold | \$414,860 | \$336,515 | \$92,790 | \$68,381 | \$294,265 | \$385,000 |
| Other | \$90,262 | \$78,543 | \$30,505 | \$22,897 | \$55,555 | \$84,800 |
| Total Expenses | \$1,162,068 | \$1,091,958 | \$590,724 | \$479,409 | \$928,462 | \$1,153,800 |
| Profit/(Loss) | (\$233,075) | (\$179,286) | \$339,730 | (\$325,865) | (\$311,692) | (\$368,000) |
| <hr/> | | | | | | |
| DAY CARE CENTER | | | | | | |
| Revenue | | | | | | |
| Facilities Rental Income | \$45,063 | \$46,415 | \$47,807 | \$39,839 | \$39,839 | \$48,000 |
| Miscellaneous Revenue | \$3,106 | \$3,135 | \$319 | \$268 | \$301 | \$1,000 |
| Total Revenue | \$48,169 | \$49,550 | \$48,126 | \$40,107 | \$40,140 | \$49,000 |
| Expenses | | | | | | |
| Other Expenditures | \$20,415 | \$14,827 | \$19,525 | \$13,282 | \$25,570 | \$24,000 |
| Total Expenses | \$20,415 | \$14,827 | \$19,525 | \$13,282 | \$25,570 | \$24,000 |
| Profit/(Loss) | \$27,754 | \$34,724 | \$28,601 | \$26,824 | \$14,570 | \$25,000 |

Western Technical College
Enterprise Fund Board Report
For the Ten Months Ending Saturday, April 30, 2022

| | <u>Fiscal Year</u> <u>2019</u> | <u>Fiscal Year</u> <u>2020</u> | <u>Fiscal Year</u> <u>2021</u> | <u>YTD Prior Yr</u> <u>2021</u> | <u>Fiscal Yr-YTD</u> <u>2022</u> | <u>Budget</u> <u>2022</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|------------------------------|
| WELLNESS CENTER | | | | | | |
| Revenue | | | | | | |
| Memberships Fees | \$21,822 | \$22,269 | \$502 | (\$363) | \$10,243 | \$18,000 |
| Student Govt/Other Revenue | \$165,784 | \$166,998 | \$157,540 | \$130,232 | \$143,155 | \$161,100 |
| Emergency Relief Funds-Institutio... | \$0 | \$0 | \$64,807 | \$33,532 | \$3,754 | \$0 |
| Total Revenue | \$187,607 | \$189,267 | \$222,849 | \$163,401 | \$157,152 | \$179,100 |
| Expenses | | | | | | |
| Salaries | \$93,473 | \$105,088 | \$77,396 | \$64,469 | \$89,125 | \$101,513 |
| Fringe Benefits | \$28,955 | \$52,888 | \$44,440 | \$37,359 | \$37,715 | \$44,337 |
| Other | \$28,504 | \$17,758 | \$50,532 | \$17,229 | \$20,059 | \$23,250 |
| Total Expenses | \$150,932 | \$175,735 | \$172,368 | \$119,058 | \$146,899 | \$169,100 |
| Profit/(Loss) | \$36,675 | \$13,532 | \$50,481 | \$44,344 | \$10,253 | \$10,000 |
| <hr/> | | | | | | |
| PC RESALE | | | | | | |
| Revenue | | | | | | |
| Resale Receipts | \$124,977 | \$124,917 | \$225,840 | \$208,718 | \$114,032 | \$119,400 |
| Emergency Relief Funds-Institutio... | \$0 | \$0 | \$4,385 | \$0 | \$526 | \$0 |
| Total Revenue | \$124,977 | \$124,917 | \$230,225 | \$208,718 | \$114,559 | \$119,400 |
| Expenses | | | | | | |
| Salaries | \$53,135 | \$37,188 | \$36,290 | \$30,152 | \$31,072 | \$37,287 |
| Fringe Benefits | \$29,575 | \$18,721 | \$18,053 | \$15,083 | \$15,028 | \$17,813 |
| Purchases for Resale | \$29,927 | \$32,459 | \$117,580 | \$104,573 | \$41,416 | \$51,200 |
| Other Expenses | \$16,430 | \$11,997 | \$16,408 | \$13,966 | \$3,826 | \$13,100 |
| Total Expenses | \$129,068 | \$100,366 | \$188,331 | \$163,775 | \$91,342 | \$119,400 |
| Profit/(Loss) | (\$4,090) | \$24,551 | \$41,893 | \$44,943 | \$23,217 | \$0 |

Western Technical College
Enterprise Fund Board Report
For the Ten Months Ending Saturday, April 30, 2022

| | <u>Fiscal Year</u> <u>2019</u> | <u>Fiscal Year</u> <u>2020</u> | <u>Fiscal Year</u> <u>2021</u> | <u>YTD Prior Yr</u> <u>2021</u> | <u>Fiscal Yr-YTD</u> <u>2022</u> | <u>Budget</u> <u>2022</u> |
|--------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|------------------------------|
| VENDING | | | | | | |
| Revenue | | | | | | |
| Commissions | \$30,167 | \$22,395 | \$6,025 | \$4,416 | \$9,676 | \$21,000 |
| Emergency Relief Funds-Institutio... | \$0 | \$0 | \$18,857 | \$0 | \$2,263 | \$0 |
| Total Revenue | \$30,167 | \$22,395 | \$24,882 | \$4,416 | \$11,940 | \$21,000 |
| Expenses | | | | | | |
| Vending Expenses | \$30,739 | \$25,850 | \$11,488 | \$7,225 | \$19,284 | \$35,000 |
| Vending-Student Use | \$9,000 | \$4,096 | \$200 | \$200 | \$0 | \$10,000 |
| Total Expenses | \$39,739 | \$29,947 | \$11,688 | \$7,425 | \$19,284 | \$45,000 |
| Profit/(Loss) | (\$9,573) | (\$7,552) | \$13,194 | (\$3,009) | (\$7,344) | (\$24,000) |

| | | | | | | |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|-------------------|--------------------|
| RESIDENCE HALL | | | | | | |
| Revenue | | | | | | |
| Commissions | \$1,818 | \$1,533 | \$287 | \$178 | \$1,378 | \$2,000 |
| Dorm Rent Receipts | \$1,043,666 | \$916,509 | \$380,561 | \$330,805 | \$785,450 | \$997,100 |
| Dorm Rent - Breaks | \$19,050 | \$1,315 | \$1,050 | \$1,050 | \$8,817 | \$5,000 |
| Dorm Rent Forfeiture/Damage | \$18,869 | \$13,100 | \$3,323 | \$3,323 | \$6,040 | \$7,500 |
| Cost Reimbursements | \$28,807 | \$26,303 | (\$290) | (\$290) | \$24,551 | \$28,000 |
| Housing Application Fees | \$7,650 | \$8,550 | \$4,250 | \$450 | \$9,000 | \$10,000 |
| Emergency Relief Funds-Institutio... | \$0 | \$153,797 | \$593,271 | \$1,810 | \$70,994 | \$50,000 |
| Gifts & Grants-DMI Covid-19 Res... | \$0 | \$50,000 | \$11,775 | \$11,775 | \$0 | \$0 |
| Miscellaneous Revenue | \$39,744 | \$48,269 | \$2,778 | \$2,582 | \$178 | \$15,000 |
| Total Revenue | \$1,159,604 | \$1,219,377 | \$997,005 | \$351,683 | \$906,408 | \$1,114,600 |
| Expenses | | | | | | |
| Salaries | \$50,349 | \$53,678 | \$46,628 | \$40,259 | \$44,402 | \$59,438 |
| Fringe Benefits | \$15,700 | \$17,210 | \$16,454 | \$13,838 | \$13,398 | \$15,562 |
| Noninstr Dup/Prnt/Graphics | \$1,300 | \$1,323 | \$525 | \$490 | \$467 | \$2,000 |
| General Expense | \$27,204 | \$12,710 | \$6,387 | \$4,934 | \$12,850 | \$20,000 |
| Other Contracts and Services | \$50,358 | \$62,412 | \$52,190 | \$27,039 | \$19,051 | \$38,000 |
| Interest Expense | \$579,300 | \$570,941 | \$560,557 | \$459,628 | \$450,202 | \$549,100 |
| Utilities | \$90,359 | \$84,499 | \$75,584 | \$60,268 | \$69,160 | \$86,500 |
| Depreciation Expense | \$401,631 | \$393,004 | \$393,370 | \$327,250 | \$336,160 | \$403,400 |
| Other Expenditures | \$18,995 | \$14,377 | \$9,597 | \$6,285 | \$7,416 | \$16,600 |
| Total Expenses | \$1,235,197 | \$1,210,153 | \$1,161,292 | \$939,990 | \$953,106 | \$1,190,600 |
| Profit/(Loss) | (\$75,593) | \$9,224 | (\$164,287) | (\$588,307) | (\$46,699) | (\$76,000) |

| | | | | | | |
|------------------------------|-----------------|-----------------|-------------------|------------------|------------------|------------------|
| TOMAH JOB CENTER | | | | | | |
| Revenue | | | | | | |
| Facilities Rental Income | \$20,691 | \$15,419 | \$799 | \$622 | \$3,658 | \$4,400 |
| Total Revenue | \$20,691 | \$15,419 | \$799 | \$622 | \$3,658 | \$4,400 |
| Expenses | | | | | | |
| Other Contracts and Services | \$253 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Depreciation Expense | \$11,571 | \$11,571 | \$11,571 | \$9,670 | \$9,670 | \$11,600 |
| Total Expenses | \$11,824 | \$11,571 | \$11,571 | \$9,670 | \$9,670 | \$11,600 |
| Profit/(Loss) | \$8,866 | \$3,847 | (\$10,772) | (\$9,048) | (\$6,012) | (\$7,200) |

Western Technical College
Capital Projects Report-FY22 Completed Projects
as of 05/31/2022

| Project # | Project Name | Actual Amount Borrowed | Amount Transferred / Revenue Received | Total Revenue for Project | Total Cost of Project | Date Closed |
|-----------|--|------------------------|---------------------------------------|---------------------------|-----------------------|-------------|
| | Remodeling & Site Improvements | | | | | |
| C17005 | La Crosse Property Acquisitions/Footprint-FY17 | 1,000,000 | 10,354.18 | 1,010,354.18 | 1,010,354.18 | 02/28/2022 |
| C20230 | Apprenticeship Center-HVAC Upgrade | 600,000.00 | (257,497.75) | 342,502.25 | 342,502.25 | 08/31/2021 |
| C20350 | Cleary Courtyard Upgrade | 425,000.00 | (3,142.31) | 421,857.69 | 421,857.69 | 08/31/2021 |
| C21005 | Sparta Old Firing Range-Lead Abatement | 100,000.00 | (3,173.45) | 96,826.55 | 96,826.55 | 08/31/2021 |
| C21530 | Coleman HVAC System | - | 40,906.24 | 40,906.24 | 40,906.24 | 08/31/2021 |
| C21540 | Kumm Center Roof | - | 502,457.61 | 502,457.61 | 502,457.61 | 01/31/2022 |
| C21600 | Admin Center-Landscaping | 55,000.00 | (6,412.08) | 48,587.92 | 48,587.92 | 11/30/2021 |
| C22300 | Lunda Boiler Replacement | - | 106,410.83 | 106,410.83 | 106,410.83 | 02/28/2022 |
| C22450 | Mauston-Masonry | - | 30,572.54 | 30,572.54 | 30,572.54 | 01/31/2022 |
| C22991 | Interior Design Lab-Mural | - | 15,425.00 | 15,425.00 | 15,425.00 | 05/31/2022 |
| C99210 | Minor Projects-FY21 | 60,000.00 | (37,318.91) | 22,681.09 | 22,681.09 | 09/30/2021 |
| C99215 | Exterior Signage-FY21 | - | 105,854.87 | 105,854.87 | 105,854.87 | 09/30/2021 |
| | Total Remodeling & Site Improvements Completed Projects | 1,240,000.00 | 494,082.59 | 1,734,082.59 | 1,734,082.59 | |
| | Equipment & Furnishings | | | | | |
| C20270 | Apprenticeship Center-Equipment/Furnishings | 880,000.00 | 15,829.92 | 895,829.92 | 895,829.92 | 10/31/2021 |
| C20525 | BE Basement (IT) Remodel-Furnishings | 70,000.00 | 5,958.80 | 75,958.80 | 75,958.80 | 05/31/2022 |
| C21400 | Lunda Center-AV Equipment | 50,000.00 | (2,662.77) | 47,337.23 | 47,337.23 | 01/31/2022 |
| C21420 | General Studies Relocations | - | 39,100.84 | 39,100.84 | 39,100.84 | 01/31/2022 |
| C21775 | Esports Room-Equipment & Furnishings | - | 49,301.28 | 49,301.28 | 49,301.28 | 03/31/2022 |
| C99211 | Minor Furnishings & Equipment-FY21 | 50,000.00 | (50,000.00) | - | - | 08/31/2021 |
| C99214 | Security Equipment-FY21 | - | 2,060.31 | 2,060.31 | 2,060.31 | 09/30/2021 |
| | Total Equipment & Furnishings Completed Projects | 1,050,000.00 | 59,588.38 | 1,109,588.38 | 1,109,588.38 | |
| | Total Completed Projects in FY22 | 2,790,000.00 | 558,848.06 | 3,348,848.06 | 3,348,848.06 | |

Western Technical College
Capital Projects Report-Current Projects
As of 05/31/2022

| Project Name | Debt Issue | Actual Amount Borrowed | Amount Transferred | Proposed Transfers | Future Borrowings/Donations | Total Revenue | Actual Expenditures to Date | Total Estimated Future Costs | Total Projected Cost | (Over) / Under |
|--|----------------|------------------------|---------------------|--------------------|-----------------------------|----------------------|-----------------------------|------------------------------|----------------------|---------------------|
| Land and New Construction | | | | | | | | | | |
| La Crosse Property Acquisitions/Footprint-FY18 | 2019A/2022A/20 | 710,000.00 | 64,134.93 | - | - | 774,134.93 | 665,619.11 | 108,515.82 | 774,134.93 | - |
| Sparta Public Safety Training Ctr-New Construction | 2021B | 1,500,000.00 | - | - | - | 1,500,000.00 | 1,450,338.88 | 49,661.12 | 1,500,000.00 | - |
| Diesel North End-New Construction | 2022C&2022E | 1,000,000.00 | - | - | 200,000.00 | 1,200,000.00 | 68,166.00 | 1,131,834.00 | 1,200,000.00 | - |
| Total Land and New Construction | | 3,210,000.00 | 64,134.93 | - | 200,000.00 | 3,474,134.93 | 2,184,123.99 | 1,290,010.94 | 3,474,134.93 | - |
| Remodeling & Site Improvements | | | | | | | | | | |
| Lunda Center-Lighting | 2021B | 100,000.00 | 9,000.00 | - | - | 109,000.00 | 77,740.53 | 31,259.47 | 109,000.00 | - |
| Bus Educ Center Basement Remodeling | 2022A | 35,000.00 | - | 26,000.00 | - | 61,000.00 | 28,808.47 | 32,191.53 | 61,000.00 | - |
| Sparta Public Safety Training Ctr-Remodeling | 2021C | 1,500,000.00 | - | - | - | 1,500,000.00 | 1,212,838.75 | 87,161.25 | 1,300,000.00 | 200,000.00 |
| Sparta Public Safety Training Ctr-HVAC | 2021B | 750,000.00 | - | - | - | 750,000.00 | 906,741.06 | 22,284.33 | 929,025.39 | (179,025.39) |
| Sparta Public Safety Training Ctr-Exterior | 2021A | 950,000.00 | - | - | - | 950,000.00 | 1,064,821.78 | 53,582.98 | 1,118,404.76 | (168,404.76) |
| Sparta Public Safety Training Ctr-Roof | 2021B | 500,000.00 | - | - | - | 500,000.00 | 568,738.65 | 19,261.35 | 588,000.00 | (88,000.00) |
| Tomah Parking Lot-Lighting | 2021A&2022D | 75,000.00 | - | - | 100,000.00 | 175,000.00 | 1,250.00 | 173,750.00 | 175,000.00 | - |
| Admin Center-2nd Floor Carpeting | N/A | - | 25,000.00 | - | - | 25,000.00 | 23,674.20 | 1,325.80 | 25,000.00 | - |
| Business Education Center-Chiller | 2021A | - | 519,000.00 | - | - | 519,000.00 | 384,484.93 | 134,515.07 | 519,000.00 | - |
| Horticulture Education Ctr-Public Servant Space | 2022C | 75,000.00 | 20,000.00 | - | 55,000.00 | 150,000.00 | 600.00 | 149,400.00 | 150,000.00 | - |
| Tomah Elevator | 2022D | - | 25,000.00 | - | 105,000.00 | 130,000.00 | 28,350.00 | 101,650.00 | 130,000.00 | - |
| Parking Lot D | 2022A | 500,000.00 | - | - | - | 500,000.00 | 5,995.00 | 494,005.00 | 500,000.00 | - |
| Solar Panel Charging Stations | 2022A | 90,000.00 | - | - | 80,000.00 | 170,000.00 | 53,968.91 | 116,031.09 | 170,000.00 | - |
| Water Reuse System-Integrated Tech Ctr | N/A | - | 65,000.00 | - | - | 65,000.00 | 17,594.71 | 47,405.29 | 65,000.00 | - |
| Diesel Remodel-North End | 2022E | - | - | - | 1,200,000.00 | 1,200,000.00 | 59,021.94 | 1,140,978.06 | 1,200,000.00 | - |
| Diesel North End-HVAC Upgrades | 2022D | - | - | - | 900,000.00 | 900,000.00 | 30,823.00 | 869,177.00 | 900,000.00 | - |
| Diesel North End-Exterior | 2022C | 700,000.00 | - | - | - | 700,000.00 | 41,321.00 | 658,679.00 | 700,000.00 | - |
| Diesel North End-Roof | 2022C | 625,000.00 | - | - | - | 625,000.00 | 2,750.00 | 622,250.00 | 625,000.00 | - |
| Physical Plant Remodel | 2022D | - | - | - | 480,000.00 | 480,000.00 | 23,769.00 | 456,231.00 | 480,000.00 | - |
| Admin Center-1st Flr Flooring & Painting | N/A | - | 50,000.00 | - | - | 50,000.00 | - | 50,000.00 | 50,000.00 | - |
| Coleman Center-Rm 100 Remodel | N/A | - | - | 15,000.00 | - | 15,000.00 | - | 15,000.00 | 15,000.00 | - |
| Minor Projects-FY22 | 2021B | 60,000.00 | - | - | - | 60,000.00 | 13,988.18 | 46,011.82 | 60,000.00 | - |
| Exterior Signage-FY22 | 2021B&2022A | 50,000.00 | 60,372.49 | - | - | 110,372.49 | 26,797.00 | 83,575.49 | 110,372.49 | - |
| Project Closing Account-Remodeling & Site Improv | N/A | - | 525,654.21 | (15,000.00) | - | 510,654.21 | - | 510,654.21 | 510,654.21 | - |
| Total Remodeling & Site Improvements | | 6,010,000.00 | 1,299,026.70 | 26,000.00 | 2,920,000.00 | 10,255,026.70 | 4,574,077.11 | 5,916,379.74 | 10,490,456.85 | (235,430.15) |

Western Technical College
Capital Projects Report-Current Projects
As of 05/31/2022

| Project Name | Debt Issue | Actual Amount Borrowed | Amount Transferred | Proposed Transfers | Future Borrowings/ Donations | Total Revenue | Actual Expenditures to Date | Total Estimated Future Costs | Total Projected Cost | (Over) / Under |
|--|------------|------------------------|--------------------|--------------------|------------------------------|-------------------|-----------------------------|------------------------------|----------------------|-------------------|
| Equipment Projects | | | | | | | | | | |
| Student Success Center-Graphic Designs | | | | | | | | | | |
| 5844-Graphic Designs | 2019D | 20,000.00 | - | - | - | 20,000.00 | - | 20,000.00 | 20,000.00 | - |
| Total Student Success Ctr-Graphic Designs | | 20,000.00 | - | - | - | 20,000.00 | - | 20,000.00 | 20,000.00 | - |
| Sparta Public Safety Training Center-Equipment/Furnishings | | | | | | | | | | |
| 5842-IT Equipment | 2021A | 150,000.00 | 7,000.00 | - | - | 157,000.00 | 153,474.27 | 3,525.73 | 157,000.00 | - |
| 5843-Furnishings | 2021A | 100,000.00 | 39,418.71 | (660.12) | - | 138,758.59 | 138,758.59 | - | 138,758.59 | - |
| 5844-Graphic Designs | 2021A | 20,000.00 | - | - | - | 20,000.00 | - | 20,000.00 | 20,000.00 | - |
| 5845-Instructional Equipment | 2021A | 250,000.00 | - | - | - | 250,000.00 | 183,953.40 | 66,046.60 | 250,000.00 | - |
| Total Sparta Public Safety Training Ctr-Equipment/Furnishings | | 520,000.00 | 46,418.71 | (660.12) | - | 565,758.59 | 476,186.26 | 89,572.33 | 565,758.59 | - |
| Business Education Ctr-Rooms 113/116 | | | | | | | | | | |
| 5843-Furnishings | N/A | - | 30,000.00 | - | - | 30,000.00 | 15,516.12 | 15,516.12 | 31,032.24 | (1,032.24) |
| Total Business Education Ctr-Rooms 113/116 | | - | 30,000.00 | - | - | 30,000.00 | 15,516.12 | 15,516.12 | 31,032.24 | (1,032.24) |
| Diesel North End-Equipment/Furnishings | | | | | | | | | | |
| 5842-IT Equipment | 2022A | 125,000.00 | - | - | - | 125,000.00 | 1,097.71 | 123,902.29 | 125,000.00 | - |
| 5843-Furnishings | 2022A | 5,000.00 | - | 30,000.00 | - | 35,000.00 | - | 35,000.00 | 35,000.00 | - |
| 5844-Graphic Designs | 2022A | 50,000.00 | - | - | - | 50,000.00 | - | 50,000.00 | 50,000.00 | - |
| 5845-Instructional Equipment | 2022A | 300,000.00 | - | - | - | 300,000.00 | 108,251.34 | 191,748.66 | 300,000.00 | - |
| Total Diesel North End-Equipment/Furnishings | | 480,000.00 | - | 30,000.00 | - | 510,000.00 | 109,349.05 | 400,650.95 | 510,000.00 | - |
| Res Hall-Wireless Network-WAPs | | | | | | | | | | |
| 5842-IT Equipment | N/A | - | - | 45,000.00 | - | 45,000.00 | - | 45,000.00 | 45,000.00 | - |
| Total Res Hall-Wireless Network-WAPs | | - | - | 45,000.00 | - | 45,000.00 | - | 45,000.00 | 45,000.00 | - |
| Physical Plant Remodel-Equipment & Furnishings | | | | | | | | | | |
| 5842-IT Equipment | 2022A | 25,000.00 | - | - | - | 25,000.00 | - | 25,000.00 | 25,000.00 | - |
| 5843-Furnishings | 2022A | 50,000.00 | - | - | - | 50,000.00 | - | 50,000.00 | 50,000.00 | - |
| 5844-Graphic Designs | 2022A | 10,000.00 | - | - | - | 10,000.00 | - | 10,000.00 | 10,000.00 | - |
| Total Physical Plant Remodel-Equipment & Furnishings | | 85,000.00 | - | - | - | 85,000.00 | - | 85,000.00 | 85,000.00 | - |
| Independence Partnership-Electromechanical Equipment | | | | | | | | | | |
| 5845-Instructional Equipment | 2022A | 15,000.00 | - | - | - | 15,000.00 | - | 15,000.00 | 15,000.00 | - |
| Total Independence Partnership-Electromechanical Equip | | 15,000.00 | - | - | - | 15,000.00 | - | 15,000.00 | 15,000.00 | - |

Western Technical College
Capital Projects Report-Current Projects
As of 05/31/2022

| Project Name | Debt Issue | Actual Amount Borrowed | Amount Transferred | Proposed Transfers | Future Borrowings/ Donations | Total Revenue | Actual Expenditures to Date | Total Estimated Future Costs | Total Projected Cost | (Over) / Under |
|---|------------|------------------------|---------------------|---|------------------------------|----------------------|-----------------------------|------------------------------|----------------------|---------------------|
| Tomah Med Asst Program Equipment | | | | | | | | | | |
| 5845-Instructional Equipment | 2022A | 30,000.00 | - | - | - | 30,000.00 | - | 30,000.00 | 30,000.00 | - |
| Total Tomah Med Asst Program Equipment | | 30,000.00 | - | - | - | 30,000.00 | - | 30,000.00 | 30,000.00 | - |
| Sparta Backup Generator | | | | | | | | | | |
| 5844-Non-Instructional Equipment | 2022A | 150,000.00 | - | - | - | 150,000.00 | - | 150,000.00 | 150,000.00 | - |
| Total Sparta Backup Generator | | 150,000.00 | - | - | - | 150,000.00 | - | 150,000.00 | 150,000.00 | - |
| Coleman Center-Rm 100 Furnishings | | | | | | | | | | |
| 5843-Furnishings | N/A | - | - | 10,000.00 | - | 10,000.00 | - | 10,000.00 | 10,000.00 | - |
| Total Coleman Ctr-Rm 100 Furnishings | | - | - | 10,000.00 | - | 10,000.00 | - | 10,000.00 | 10,000.00 | - |
| Minor Furnishings & Equipment-FY22 | | | | | | | | | | |
| 5842-IT Equipment | 2021A | 10,000.00 | - | - | - | 10,000.00 | - | 10,000.00 | 10,000.00 | - |
| 5843-Furnishings | 2021A | 40,000.00 | - | - | - | 40,000.00 | - | 40,000.00 | 40,000.00 | - |
| Total Minor Furnishings & Equipment-FY22 | | 50,000.00 | - | - | - | 50,000.00 | - | 50,000.00 | 50,000.00 | - |
| Security Equipment-FY22 | | | | | | | | | | |
| 5842-IT Equipment (Cameras) | 2021A | 20,000.00 | 27,974.62 | - | - | 47,974.62 | 3,479.42 | 44,495.20 | 47,974.62 | - |
| 5844-Non-Instructional Equipment (Door Acces | 2021A | 50,000.00 | 52,984.05 | - | - | 102,984.05 | 465.57 | 102,518.48 | 102,984.05 | - |
| Total Security Equipment-FY22 | | 70,000.00 | 80,958.67 | - | - | 150,958.67 | 3,944.99 | 147,013.68 | 150,958.67 | - |
| Project Closing Account-Equipment | | | | | | | | | | |
| 5842-IT Equipment | N/A | - | 10,603.27 | - | - | 10,603.27 | - | 10,603.27 | 10,603.27 | - |
| 5843-Furnishings | N/A | - | 46,574.60 | (9,339.88) | - | 37,234.72 | - | 37,234.72 | 37,234.72 | - |
| Total Project Closing Account-Equipment | | - | 57,177.87 | (9,339.88) | - | 47,837.99 | - | 47,837.99 | 47,837.99 | - |
| Total Equipment Projects | | 1,420,000.00 | 214,555.25 | 75,000.00 | - | 1,709,555.25 | 604,996.42 | 1,105,591.07 | 1,710,587.49 | (1,032.24) |
| Total All Current Projects | | 10,640,000.00 | 1,577,716.88 | 101,000.00 | 3,120,000.00 | 15,438,716.88 | 7,363,197.52 | 8,311,981.75 | 15,675,179.27 | (236,462.39) |
| | | | | Transfers from Fund 30000-IT Equipment-49k & Student Govt-52k | | | | | | |

~~A0125 Board Procurement Policy~~

The District Board procurement policy incorporates all pertinent federal and state procurement requirements, including ~~Wisconsin Statute Chapter 38, TCS (Wisconsin Technical College System) Chapter 6~~, and including Wisconsin Technical College System procurement requirements.

The Board will review and approve all proposed capital expenditures greater than \$25,000 during and after the annual budget process. Any previously approved capital expenditures that exceed the approved amount by 10% will be returned to the Board for further review and/or approval.

The District Chairperson and Secretary are authorized and shall sign public construction contracts as defined by ~~Wisconsin Statute Chapter 62.15~~.

The Vice President of Finance and Operations/Chief Financial Officer shall prepare a quarterly report of capital expenditures and, along with the President, certify that the expenditures were made in accordance with Wisconsin Statute Chapter 38 and Wisconsin Technical College System Chapter 6. The Board will review and approve this report.

Revised January 16, 2018

Adopted May 20, 2014

~~A0202 Code of Ethics for the College President~~

As is required of all Western employees, the College President will conduct his or her actions in accordance with the highest moral, legal and ethical standards, (See Policy C0206 Code of Ethics for Employees). Western's community value and reputation for integrity are important organizational qualities, and all employees, led by the President play an essential role in maintaining this high standard. In doing so the President shall abide by all laws and regulations, including Wisconsin's Code of Ethics for Public Officials and Employees, Subchapter III, Chapter 19, Wisconsin Statutes.

The President is also expected to reflect and act within the values of the organization in all decision making, and to model the practices of the College.

Revised January 16, 2018

Revised October 20, 2004

Reviewed April 19, 1994

Reviewed December 15, 1992

Revised June 21, 1988

Adopted February 24, 1981

Wisconsin Statute 946.13

**New Hires, Appointments, Promotions/Transfers
June 2022**

New Hires:

| Position filled | Division | FT/PT | Effective Date | Employee | # of Application(s) Received/ Interviewed |
|---|-------------------------------|--------------|-----------------------|--------------------------|--|
| Financial Aid System Analyst | Student Services & Engagement | FT | 7/1/2022 | Jill Brye | 9/3 |
| Instructor – Dental Assistant, Clinical Coordinator | Academic Affairs | FT | 7/1/2022 | Nicole Schmit | 9/3 |
| Residence Hall Comm. Director | Student Services & Engagement | FT | 7/11/2022 | Kate Slisz | 11/5 |
| Admin. Assistant Tomah | Executive Offices | FT | 7/18/2022 | Annegret Stephens | 8/4 |
| Faculty Developer | Academic Affairs | FT | 8/1/2022 | Karen Sorvaag | 85/3 |

Promotions/Transfers/Appointments

| Position filled | Division | FT/PT | Effective Date | Employee | # of Application(s) Received/ Interviewed |
|---|-------------------------------|--------------|-----------------------|--------------------------|--|
| Assistant Registrar | Student Services & Engagement | FT | 6/20/2022 | Lyndsey Thomas | 42/7 |
| Dean of AEH | Academic Affairs | FT | 7/1/2022 | Rebecca Hopkins | 23/6 |
| Academic Interventionist Health Science (LST) | Academic Affairs | FT | 8/29/2022 | Emily Erickson | 21/7 |
| Director of Grants (previous: Talent Mgr.) | Executive Offices | FT | 6/1/2022 | Elizabeth Wallace | Appointment (FT to FT) |
| VP of Student Service & Engagement & Interim VP of Academic Affairs | Student Services & Engagement | FT | 5/15/2022 | Amy Thornton | Appointment (Interim) |
| Interim Associate VP of Enrollment Management | Student Services & Engagement | | 6/1/2022 | Deb Hether | Appointment (Interim) |
| Interim Associate VP of Equity and Retention | Student Services & Engagement | | 6/1/2022 | Kari Reyburn | Appointment (Interim) |
| Career Services. Specialist (previous: WB Learning Spec.) | Student Services & Engagement | | 5/31/2022 | Paul Bratsch | Appointment (PT to FT) |

**Retirements, Resignations, and Terminations
 June 2022**

Resignations

| Position | Division | Effective Date | Employee |
|--|----------------------|-----------------------|----------------------------|
| VP Academic Affairs | Academic Affairs | 6/3/2022 | Kathleen Linaker |
| Instructor - Nursing | Academic Affairs | 6/30/2022 | Janel Dahl |
| Instructor – Electrical Eng. Tech. | Academic Affairs | 6/30/2022 | Behzad Bahraminejad |
| Instructor – Farm Business | Academic Affairs | 6/30/2022 | Aimee Schomburg |
| Director of Grants & Legislative Affairs | Executive Offices | 6/30/2022 | Brian Daykin |
| Receptionist/Admin Assistant (Wellness Center) | Finance & Operations | 10/3/2022 | Melanie Bush |

WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

Topic: Adoption of the 2022-2023 Budget

Issue: A Public Hearing on the proposed 2022-2023 budget was held at 2:30 pm on June 21, 2022 in accordance with Wisconsin Statutes, Chapter 65.90, s38.12(5m), which states that the District Board shall submit an approved copy of its budget to the State Board by July 1 of each year. The property tax levy for 2022-2023 will be set in October 2022 after receipt of the equalized valuation from the Department of Revenue.

Recommendation: Adopt the 2022-2023 District Budget as presented.

Note: Should public input dictate, a special Board meeting will be scheduled to take action to approve the budget.

WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

Topic: Approval and Adoption of the Total Salary and Range Adjustments FY 2022-23 for all Eligible Employees of Western Technical College

Issue: The budget for fiscal year 2022-23 supports a 3% salary adjustment in light of the financial ability of the college and meeting our total compensation goals. The compensation system supports adjusting the salary ranges by the CPI of 4.7%. The range adjustment applies only to the range itself and not to individuals within the range.

Recommendation: Approve and adopt the total salary increase (3%) including the range (4.7%) adjustments for FY 2022-23.

WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

- Topic:** Approval of the Faculty and Non-Teaching Professional (NTP) Unit of Local #3605 Bargaining Agreement
- Issue:** The Faculty/NTP bargaining unit of Local #3605 ratified the tentative bargaining agreement and the District Board needs to take a vote on approval.
- Recommendation:** Approve the 2022-2023 Bargaining Agreement with the Faculty and Non-Teaching Professional (NTP) Unit of Local #3605 which increases the total base wage pool by 3%.

**WESTERN TECHNICAL COLLEGE DISTRICT
ISSUE PAPER**

Topic: Three-Year Facilities Plan 2022-2025

Issue: Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The plan must be approved by the District Board and submitted no later than July 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s.38.04(10), Stats.

Recommendation: Adopt the Three-Year Facilities Plan 2022-2025 as presented and submit the same to the Wisconsin Technical College System Office for record.

TO: Ms. Michelle Rudman
Administrative Services Coordinator
Wisconsin Technical College System
PO Box 7874
Madison, WI 53707-7874

FROM: Sandra Peterson

DATE: May 18, 2022

RE: Report of Out-of-State Tuition Remission 2021-22

The Western Technical College District reports the following Out-of-State Tuition remission for **2021-22**:

| | |
|-----------------------------------|------------|
| Number of Students | 7 |
| Number of Credits Remitted..... | 123 |
| Total College Credits..... | 89,209 |
| Percent of Credits Remitted | 0.14% |
| Financial Impact | \$8,671.50 |

123 credits @ \$70.50

The 2022-23 Request for Remission of Out-of-State Tuition and the 2021-22 Summary of approved Remissions of Out-of-State Tuition will be shared with the Western Technical College District Board on June 21, 2022.

TO: Ms. Michelle Rudman
Administrative Services Coordinator
Wisconsin Technical College System
PO Box 7874
Madison, WI 53707-7874

FROM: Sandra Peterson, Registrar/SIS Coordinator

DATE: May 18, 2022

RE: Request for 2022-23 Remission of Out-of-State Tuition

The Western Technical College District requests authority from the WTCS President to remit out-of-state tuition for **300** credits for **20** needy and worthy students during the 2022-23 academic year. The projected financials equate to:

$$300 \text{ credits @ } \$71.73 = \$21,519.00$$

The District projects 3,055 FTE's (net of Community Services) for the year.

This request will be submitted to Western's District Board at the June 21, 2022 meeting.

Thank you.

OUT OF STATE TUITION WAIVERS

| 2021-2022 SCHOOL YEAR | | | SUMMER CREDIT | FALL CREDIT | SPRING CREDIT | SUMMER NONCR | FALL NONCR | SPRING NONCR | TOTAL | HEADCOUNT |
|----------------------------|-----------|----------|------------------|----------------|------------------|-----------------|---------------|-----------------|--------|-----------|
| Last | First | Country | 2021 | 2021 | 2022 | 2021 | 2021 | 2022 | | |
| INTERNATIONAL | | | | | | | | | | |
| TOTAL INTERNATIONAL | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| DOMESTIC | | | | | | | | | | |
| Bednarski | Brytnee | Iowa | 3.00 | 7.00 | 9.00 | 0.00 | 0.00 | 0.00 | 19.00 | 1 |
| Fahey | Skyler | Iowa | 0.00 | 14.00 | 14.00 | 0.00 | 0.00 | 0.00 | 28.00 | 2 |
| Johnson | Tre'Zur | Iowa | 0.00 | 0.00 | 9.00 | 0.00 | 0.00 | 0.00 | 9.00 | 3 |
| Kerns | Alexis | Texas | 0.00 | 10.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.00 | 4 |
| Mitchell | William | Iowa | 0.00 | 15.00 | 10.00 | 0.00 | 0.00 | 0.00 | 25.00 | 5 |
| Peterson | Taya | Illinois | 0.00 | 12.00 | 9.00 | 0.00 | 0.00 | 0.00 | 21.00 | 6 |
| Wall | Katrina | Iowa | 0.00 | 9.00 | 2.00 | 0.00 | 0.00 | 0.00 | 11.00 | 7 |
| TOTAL DOMESTIC | | | 3.00 | 67.00 | 53.00 | 0.00 | 0.00 | 0.00 | 123.00 | 7 |
| TOTAL ALL | | | 3.00 | 67.00 | 53.00 | 0.00 | 0.00 | 0.00 | 123.00 | 7 |
| | | | | | | | | | | |
| Approved | Headcount | | | | | | | Credits | 240 | |

For GOAL classes - - get actual credit end of term from ISS

Updated

5/18/2022

June 15, 2022

President Roger Stanford
Western Technical College
400 7th St N
LaCrosse WI 54601

Attention: Invoice enclosed

Dear President Stanford,

The District Boards Association's Board of Directors has approved the 2022-23 operating budget for the year beginning July 1, 2022. Please note that Association fees for next year are not due until August 1, 2022.

Per Association bylaws, membership dues are based on a formula, with 50% of the budget assessed as a flat fee, and 50% assessed *pro rata* according to relative share of FTE enrollment. Following last year's zero increase in fees, the Association approved a 3% dues adjustment for 2022-23, in recognition of rising operating costs, including an involuntary office move, modest 1% to 2% increases for staff salaries, and benefits costs. These increases, combined with relative changes in prior year FTE enrollments, resulted in changes in fees to the colleges ranging from -\$2,983 to \$2,234 from last year to this year, and fee totals that ranged from \$20,637 to \$54,373.

Your college's continuing commitment to, and partnership in, this Association is deeply appreciated. We look forward to another productive year of successful advocacy and professional development for our members. Please contact me if you would like additional information about the Association budget, membership dues, or the Association.

Sincerely,



Layla Merrifield
Executive Director

encl. Invoice
cc: Board of Directors Delegate
District Board Chairperson

June 15, 2022

INVOICE

2022-2023 Fee Assessment

(July 1st, 2022 - June 30th, 2023)

Western Technical College

\$32,612

Payment due August 1st, 2022

Please make check payable to:
Wisconsin Technical College District Boards Association
104 King Street #202
Madison, Wisconsin 53703

We value your membership! Thank you.

**Sixth Amendment to Employment Contract between
Roger J. Stanford
and the
Board of Western Technical College District**

Amendment to Employment Contract (dated April 10, 2017), made and entered on the 18th day of April, 2017 and first amended on the 19th day of June, 2018 and second amended on the 18th day of June, 2019 and third amended on the 16th day of June, 2020 and fourth amended on the 15th day of December, 2020 and fifth amended on the 15th day of June, 2021 by and between the Board of the Western Technical College District and Roger J. Stanford:

3. Terms and Compensation

- a. Term: The Board, as part of the annual evaluation of the President, agreed to extend the term of the Employment Contract by one year. As a result, the contract term will be from July 1, 2017 through June 30, 2025.
- b. Compensation – Salary: As the final step in moving the President’s salary to be equitable with other similarly situated colleges in the WTCS, the Board shall increase the salary of the President by \$20,959 effective January 1, 2022. Retro to that date, the President’s salary will increase from \$226,041 to \$247,000.

President

Board of Western Technical College District

Roger J. Stanford

Chairperson

Secretary

The amendment of the Employment Contract was approved by a vote of the Board at an open meeting held on June 21, 2022.