

**District Board  
Organizational Meeting  
Monday, July 10, 2023**

WESTERN TECHNICAL COLLEGE  
COLEMAN CENTER RM 128  
617 VINE STREET  
LA CROSSE WI 54601

**District Board Members:**

Lance Bagstad	Andrew Bosshard	Jim Dillin	Chet Doering	
Michelle Greendeer-Rave	Majel Hein	Kevin Hennessey	Angie Lawrence	Ken Peterson

**District Board Organizational Meeting | Open Session**

**2:00 p.m.**

# Western Technical College District Board Meeting Agenda Monday, July 10, 2023

## Call to Order

July 10, 2023, meeting of the Western Technical College District Board and all other meetings of this Board are open to the public and in compliance with the state statutes. Notice of the meeting has been sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting.

**Mission:** Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

## Resolution of Commendation

- 1) Patty Adams, Teaching Assistant, Nursing, Academic Affairs

**Action** X  
Page 4

## Oath of Office & Compliance with the District Board Code of Ethics:

- 1) Administer Oath of Office - Chair
  - a. Chet Doering III
  - b. Majel Hein
  - c. Kevin Hennessey
- 2) Compliance with the Code of Ethics
  - a. Annually obtain signatures from all board members

**Action** X  
Page 5  
  
Page 6

## Election of Chairperson

**Action** X  
Page 9

## Election of Vice Chairperson | Secretary | Treasurer

**Action** X  
Page 10

## Committee Assignments

**Action** X  
Page 11

## Topics:

- 1) CELEBRATE: WLDI Graduates: Denise Carr, Kevin Dean, John Gillette, Christina Heit, and Rebecca Hopkins - Wade Hackbarth and Jackie Kettner
- 2) INFORM: President Update | Annual Goals - Roger Stanford

Page 12

## TIFs and TIDs (new information only)

## Items to be removed from the consent agenda

### Approve Consent Agenda

**Action** X

#### 1) Minutes:

- a) June 20, 2023, Regular Meeting and Public Hearing on Annual Budget Page 17

#### 2) Financial Reports

- a) Vendors Over \$2,500 - ending June 30, 2023 Page 19

b) General Revenue/Expense Report - ending May 31, 2023	Page 21
c) Department Budget Summary - ending May 31, 2023	Page 22
d) Enterprise Services Summary - ending May 31, 2023	Page 24
e) Capital Projects Report - ending June 30, 2023	Page 28

**3) Personnel (Information Only)**

a) Hires	Page 32
i) Ka Xiong, Financial Aid Resource & Planning Spec., Student Serv. & Engag.	
ii) Rebecca Haag, Custodian, Finance and Operations	
iii) Sara Horstman, Instructor, Early Childhood Ed., Academic Affairs	
iv) Akinola Babatunde, Instructor, EM/ECET, Academic Affairs	
b) Promotions/Transfers	Page 32
i) Orion Roen, Res. Life Community Director, Student Serv. & Engag.	
ii) Maya Baldewicz, Campus Comm., Safety Coord., Student Serv. & Engag.	
iii) Megan Barbian, Instructor, Nursing, Academic Affairs	
iv) MicahMarie McCann, College Advising Manager, Student Serv. & Engag.	
v) Grace Janssen, Career Services Manager, Student Serv. & Engag.	
c) Resignations	Page 33
i) Andy Olson, Instructor, Automotive, Academic Affairs	

**Monthly Approvals**

	<b>Action</b>	<b>X</b>
1) Designation of the District’s Official Newspaper 2023-24	Page 34	
2) Designation of the District’s Attorneys 2023-24	Page 35	
3) Designation of the District’s Public Finance Advisor 2023-24	Page 36	
4) Designation of the District’s Public Depositories 2023-24	Page 37	
5) Designation of the District Board Annual Calendar 2023-24	Page 39	
6) Designation of Date/Time/ Location of District Board Meetings 2023-24	Page 41	

**Approve with ROLL CALL Vote**

1) Resolution Authorizing the Issuance of Not to Exceed \$1,590,000 General Obligation Promissory Notes	Page 42
2) Resolution Establishing Parameters for The Sale of Not to Exceed \$225,000 Taxable General Obligation Promissory Notes, Series 2023B	Page 44
3) Resolution Establishing Parameters for The Sale of Not to Exceed \$1,365,000 General Obligation Promissory Notes, Series 2023C	Page 50

**President’s Report**

- Community and Media Connections
- Current Priorities

**District Board Chairperson’s Report**

- Board Business | Updates
- Board Events
- Plus Delta Feedback

**Adjournment**

**Action**      **x**



# Western Technical College

## *Resolution of Commendation to* **Patty Adams**

*Whereas*, Patty Adams, Teaching Assistant in the Health and Public Safety Division retired from Western Technical College on June 6, after completing 22+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Patty has a tremendous work ethic and passion for helping students, always going above and beyond to help the Nursing faculty assist students in any way possible; and

*Whereas*, she is a caring and passionate individual, often taking the time to listen and learn wherever possible; and

*Whereas*, Patty was a great co-worker and friend, giving everyone a good laugh and always being there for others; and

*Whereas*, she loved her students and the mission of Western Technical College; and

*Whereas*, her work ethic, passion for helping, and kindness will be missed; therefore be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Patty Adams for her years of service and her commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Patty many happy and satisfying years in her retirement.

**Western  
Technical College**

Roger Stanford, PhD, President/District Director

Ken Peterson, Chair

Adopted, approved, and recorded by the Western Technical College District Board on July 10, 2023

## *Oath of Office*

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The appointee repeats the following statement:

Having been appointed effective July 1, 2023, to the Board of the Western Technical College District, and upon entering the duties thereof, I, \_\_\_\_\_ (*State Full Name*), hereby swear that I will support the Constitution of the United States and the Constitution of the State of Wisconsin and will faithfully discharge the duties of said office to the best of my ability, so help me, God.

**WESTERN TECHNICAL COLLEGE DISTRICT**

**I S S U E P A P E R**

**Topic:** District Oath of Office and District Board Code of Ethics

**Issue:** **Chet Doering was appointed in March 2023 to serve a three-year term, commencing July 1, 2023, and ending June 30, 2026, in the Additional category.**

**In addition, District Board members Majel Hein and Kevin Hennessey were re-appointed to serve a three-year term, effective July 1, 2023-June 30, 2026.** The appointments were approved by the WTCS State Board in June 2023, and pursuant to Western District Policy A0106, each is required to sign an Oath of Office procedure form prior to taking office.

Additionally, all District Board members are required to annually sign a statement that they have read, understand, and will comply with District Policy A0106, Oath of Office, and Code of Ethics for the District Board.

- Recommendation:**
- 1) Administer Oath of Office and obtain notarized signatures of **Chet Doering, Majel Hein, and Kevin Hennessey** on Procedure A0106 Oath of Office forms; and
  - 2) Obtain signatures of all District Board members testifying that they have read, understand, and will comply with Policy A0106, Oath of Office, and District Board Code of Ethics, and place the signed documents on file.

<p><b>Information Only - Procedure A0106</b></p> <p align="center"><b>Oath of Office</b></p> <hr/> <p align="center"><b>Member of the Western Technical College District Board</b></p> <p>I, the undersigned, who have been appointed to the office of member of the District board of the Western Technical College Board, but have not yet entered upon the duties thereof, hereby swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability, so help me God.</p> <hr/> <p align="center">Signature</p> <hr/> <p align="center">Name of Board Member</p> <p>Subscribed and sworn to before me this <u>10</u> day of <u>July 2023</u></p> <hr/> <p align="center">Notary Public – Wisconsin</p> <p>My Commission Expires:</p> <div style="border: 1px solid black; width: 100px; height: 60px; margin-left: auto; margin-right: auto; text-align: center; padding-top: 10px;">Notary Seal</div> <p><b>Revised November 2020</b> Adopted April 18, 1997</p>	<p align="center">Information Only</p> <p align="center"><b>Western Technical College</b></p> <p>I have read, understand, and will comply with the District Board Policy A0106 - Oath of Office and Code of Ethics for District Board</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 80%;">District Board Member</th> <th style="width: 10%;"></th> <th style="width: 10%;">Date</th> </tr> </thead> <tbody> <tr><td>Lance Bagstad</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td>Andrew R. Bosshard</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td>James (Jim) Dillin</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td>Michelle Greendeer-Rave</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td>Majel Hein</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td>Kevin Hennessey</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td>Angela L. Lawrence</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td>Chet Doering</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td>Kenneth Peterson</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> </tbody> </table>	District Board Member		Date	Lance Bagstad						Andrew R. Bosshard						James (Jim) Dillin						Michelle Greendeer-Rave						Majel Hein						Kevin Hennessey						Angela L. Lawrence						Chet Doering						Kenneth Peterson					
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## Policy A0106

### OATH OF OFFICE AND CODE OF ETHICS FOR DISTRICT BOARD

The Oath of Office procedure will be signed by a new Board member before a notary public at the first regular meeting attended.

Each Board member shall carry out their duties with the highest ethical conduct and in compliance with Wisconsin Statutes 19.41-19.46 and 946.13.

Revised August 18, 2020

Reviewed September 15, 2015

Revised October 20, 2004

Reviewed June 15, 2004

Reviewed October 20, 1992

Revised April 12, 1988

Adopted February 24, 1981

Wisconsin Statutes [19.41-19.46](#) and [946.13](#)

#### A0106P Oath of Office

In keeping with the College's goals to develop quality educational programs and services consistent with the College's philosophy and objectives which lead to gainful employment of students, each member of the Board:

1. Shall perform all mandatory, nondiscretionary and ministerial duties of his/her office within the time and in the manner required by law.
2. Shall make a personal commitment to the duties of the office, uphold the law and conduct College business with fairness, honesty, integrity, professionalism, and with full regard to the public trust of the office.
3. Shall never act in excess of his/her lawful authority.
4. Shall not, by act of commission or omission, in the capacity as an Officer of this College exercise a discretionary power in a manner inconsistent with the duties of a member of this Board or the rights of others, or with the intent to obtain dishonest advantage of him/herself or for another.
5. Shall not, in the capacity of an Officer of this Board, make an entry in an account or record book or return, certificate, report or statement which, in a material respect, is intentionally falsified.
6. Shall not, under color of his/her office, intentionally solicit or accept for the performance of any service or duty anything of value, including but not limited to, any gift, loan, favor or service given for the purpose of influencing him/her in the discharge of official duties.
7. Shall not surrender his/her responsibilities under law to any other person, group or organization.
8. Shall not use College property, facilities or resources for private or personal gain for self, family or others.
9. Shall act with high moral and ethical standards in the use of technology in the District.
10. Shall not use confidential information for personal gain or benefit or that of family or others.
11. Shall observe pertinent policies of this Board.
12. Shall act in what is, in the Board member's opinion, conceived to be the best interest of the citizens of the entire District. Similarly, no member shall grant any special consideration, treatment or advantage to any other citizen beyond that which is available to every other citizen.
13. Shall not participate, either directly or indirectly, in purchases for personal use for less than full value by utilizing discounts allowed to the College.
14. Shall remove oneself from consideration or voting on any matter before the Board which does, or could, result in personal financial gain for oneself or family except as allowed in Wisconsin Statute 946.13 or as otherwise permitted by law. Each member shall make a concerted effort to be aware of the details and

scope of matters pending or brought before the Board so as to abstain from voting where a conflict or an unresolved potential conflict of interest may exist, and stating publicly that the vote to abstain is because of possible conflict of interest.

15. Shall endeavor to meet all the requirements of state and federal law and regulations pertaining to education, including the regulations of the Wisconsin Technical College System Board.
16. Shall, in keeping with the legislative and judicial nature of the functions of a Board member, delegate executive responsibilities to the President or his/her designee.
17. Shall observe the Wisconsin Open Meeting Law and not knowingly participate in closed meetings except as permitted by the Open Meeting Law.
18. Nothing in this policy shall deny a member of this Board the rights of a citizen under the Constitution of the United States of America, the Constitution of the State of Wisconsin, Wisconsin Statutes, or any other bona fide regulations of this State.

Revised November 17, 2020  
Reviewed September 17, 2019  
Reviewed October 20, 2004  
Adopted April 18, 1997



WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

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**Topic:** Election of District Board Chairperson

**Issue:** By State Statutes, the Western Technical College District Board is required to reorganize at the regular District Board meeting scheduled for the second Monday in July. As part of the reorganization, the District Board shall elect officers.

**Recommendation:** Call for nominations and elect a **Chairperson** of the Western Technical College District Board for the 2023-2024 academic year.

**WESTERN TECHNICAL COLLEGE DISTRICT**

**I S S U E P A P E R**

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**Topic:** **Election of District Board Officers**

**Issue:** By State Statutes, the Western Technical College District Board is required to reorganize at the regular District Board meeting scheduled for the second Monday in July. As part of the reorganization, the District Board shall elect officers.

**Recommendation:** Call for nominations and elect a **Vice Chairperson, Secretary, and Treasurer** of the Western Technical College District Board for the 2032-2024 academic year.

# 2023-2024 Technical College Trustee Designations

Please type or print

**College Name:** Western Technical College

(DBA will show this information in our 2023-24-member directory.)

**College Board Chair:** \_\_\_\_\_

**Vice Chair of the Board:** \_\_\_\_\_

**Secretary of the Board:** \_\_\_\_\_

**Treasurer of the Board:** \_\_\_\_\_

(Please see the memo and Committee Descriptions attachments for more information.)

*District Board assignments to the DBA:*

**DBA Board of Directors:** Ken Peterson

**DBA Awards Committee:** \_\_\_\_\_

**DBA Bylaws Committee:** \_\_\_\_\_

**DBA External Partnerships Committee (up to 4):** \_\_\_\_\_

\_\_\_\_\_

**DBA Internal Best Practices Committee (up to 4):** \_\_\_\_\_

\_\_\_\_\_

*Thank you for your assistance!* Please return this form, with a copy of your 2023-24 college board meeting schedule if possible, to Diane Handrick at [dhandrick@districtboards.org](mailto:dhandrick@districtboards.org)

# 2023-2025 Western Goals



1

## 2022-24 WIG Attract & Retain Students & Co-workers



**7-Week Sessions**  
Data shows that shorter sessions increase student persistence and completion.

**Co-Worker Wellness**  
Feedback indicates co-workers are feeling overwhelmed and stressed.

**Diversity, Equity, and Inclusion**  
Data shows a sense of belonging helps with attracting and retaining students and co-workers.

2

## Realities Today

- Students have more needs today and higher expectations for help.
- The landscape in higher-ed remains a challenge to grow enrollment in traditional ways.
- The change to 7-week sessions remains big work and shift.
- Mental health for students and co-workers is real.
- **HLC reaffirmation is key with visit in the fall of 2025.**
- The state allocation model is limiting opportunities.
- The political landscape remains divided.

3

## 2023-2025 Opportunities

- Create a stronger sense of belonging for students and co-workers.
- Engage more co-workers in mental health first aid to best serve and support one another and the students in front of us.
- Utilize feedback in HLC reaffirmation to improve excellence.
- Continue advocacy for a responsible and responsive funding model for technical colleges to serve our region.
- Industry partnerships, foundation opportunities, and grants.

4

## 2023-2025 Opportunities

- BIS as a division will grow with the demand for flexible and unique education and training opportunities beyond traditional credential offerings.
- Launch of 7-week sessions summer of 2024.
- Go live with Colleague, the student information system spring of 2024.
- An Advanced Manufacturing Center to build a stronger pipeline to regional careers is needed.

5

## 2023-2025 My Personal Focus

- Align actions to our culture statement, empowering co-workers to bring their best everyday to co-create a genuine and authentic workplace.
- Nurture belonging, psychological safety, and mental health.
- Listen and be present to co-workers.
- Strengthen legislative relationships.

6

## 2023-2025 My Personal Focus

- Focus on external, legislative, and foundation work.
- Remain hyper-focused on activities and initiatives related to student success and retention to foster community vibrancy as supported by Achieving the Dream.
- Keep personal wellness as a priority for Western and myself.

7

## Culture Statement

Western strives to create a culture where people feel empowered to make a difference, where we are passionate about collaboration and student service; where we take equitable actions that respect our differences, and where we serve students, partners, communities, and each other from a place of unconditional positive regard.

8



9



**WESTERN TECHNICAL COLLEGE DISTRICT BOARD**  
**Minutes of Regular Monthly Meeting & Public Hearing on Annual Budget**  
**June 20, 2023**

Mr. Ken Peterson, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 2:00 pm on Tuesday, June 20, 2023, at Western Technical College, Coleman Center RM 128, La Crosse, WI. Board members present Lance Bagstad, Jim Dillin, Michelle Greendeer-Rave, Majel Hein, Kevin Hennessey, Angie Lawrence, Ed Lukasek, Ken Peterson, and Roger Stanford, President. Board member Andrew Bosshard was excused.

Notice of the meeting was posted publicly on Thursday, June 15, 2023, at 1:46 pm, with the agenda being distributed to interested persons, sent to the district's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the district in compliance with Wisconsin Statutes, Sections 19.81 through 19.98.

Others present: Wade Hackbarth, Amy Thornton, Rebecca Hopkins, Jessica Pintz, Julie Lemon, Eric Jacobson, Larry Sleznikow, Brianne Shane, Liz Wallace, Josh Gamer, Janet Erickson, Tara Keifer, Gary Brown, Dave Wigness, and John Heath (Western employees), and new board member, Chet Doering, III.

A Public Hearing on the 2023-24 proposed Budget was held at 2:03 pm on Tuesday, June 20, 2023 at the Western Technical College Coleman Center, Room 128, La Crosse, WI. No comments or questions were presented for consideration during the Public Hearing.

Motion Lawrence, second Hein, that the Western Technical College District Board approve the Resolution of Commendations | Janet Erikson, Grants and Reporting Specialist, David Wignes, Campus Shop Manager, Gary Brown, Dean Business Education, Barb L'Heureux, Registration/SIS Assoc., Sandy Peterson Registrar/SIS Coordinator, Ed Lukasek, District Board Member, presented by President Stanford. Votes: Ayes,8 Opposed, 0. Motion carried.

Chairperson Peterson introduced new board member Chet Doering, III.

Presentations included updates from Layla Merrifield about the District Boards Association and current activities at the State Capital; an update from VPs Hackbarth, Hopkins, and Thornton on current and fall enrollments; Pres. Stanford provided an update on HLC activities leading up to the 2024 visit., VP Hackbarth provided an update on the 3-year Facilities Plan.

Lukasek (for Bosshard) provided an update on the Budget and Facilities subcommittee.

Bagstad provided an update on TIDs 3 and 4 from the City of Arcadia.

Motion Lukasek, second Dillin, that the Western Technical College District Board approve the following consent items as presented: 1. Minutes - a. May 09, 2023, District Board Regular Meeting, and Dec. 20, 2022 Budget and Facilities Subcommittee Meeting and 2. Financial Reports: a. Vendors over \$2,500-May b. General Revenue/Expense-April, c. Department Budget Summary-April d. Enterprise Services-April, e. Capital Projects-May; f. Bids/RFPs Awarded- May 2023 (info only) 3. Project Submission and Acceptance 2023-24 a. WTCS State Leadership Grant Funds. b. FYE 24-28 Dept. of Education-office of postsecondary education, Rural, and Economic Dev. Grant. Votes: Ayes, 7, Opposed 0, Abstain:1 from Vendors over \$2,500. Motion carried.

Motion Lukasek, second Greendeer, that the Western Technical College District Board approved: 1. Out of State Tuition Remission/Waivers; 2. 3-Year 2023-26 Facilities Plan as presented and submit same to WTCS for record, 3. District Board Annual Fees, Votes: Ayes,8, Opposed, 0. Motion carried.

ROLL CALL to Approve: Bagstad, Dillin, Hennessey, Greendeer-Rave, Lukasek, Hein, Lawrence, and Peterson to Approve the following: 1. President's Employment Contract Amendment, 2. Adopt Salary Adjustment-3% Total Salary Increase FY202-243, 3. Adopt Board Approval of the presented 2023-24 Budget.

President's Report, Dr. Stanford shared a few special thank you's to the board and Dean Gamer, ACCT Conference in Oct., some recent college activities, information on upcoming board meetings and events, and a reminder of board dinner.

District Board Chairperson's report, a reminder of the upcoming DBA July meeting and the Legal Conference in October, a special thank you to outgoing member, Lukasek. Reminder to complete Plus Delta.

No closed session.

4:52 pm: Motion Lukasek second Hein that the Western Technical College District Board adjourn. Votes: Ayes, 8; Opposed, 0. Motion carried.

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Majel Hein, District Board Secretary

## Western Technical College Vendor Payments Exceeding \$2500 June 30, 2023

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
4IMPRINT, INC	\$ 5,509.06	PCARD
A Book Company LLC	\$ 2,815.98	5001068
A Book Company LLC	\$ 24,745.60	5001069
A Book Company LLC	\$ 34,484.16	5001067
ACCT	\$ 3,646.00	PCARD
Air Filtration Specialists, LL	\$ 5,886.26	5001051
American Heritage Life Insuran	\$ 3,995.68	5001072
AMZN MKTP US*W13OM6H53	\$ 3,069.44	PCARD
Auto Value	\$ 2,662.32	5001074
Baseman Bros., Inc.	\$ 4,378.00	E0000870
Benedict Refrigeration Service	\$ 7,421.92	E0000823
Bernie J. Buchner, Inc.	\$ 11,478.66	E0000824
Bernie J. Buchner, Inc.	\$ 16,724.86	E0000925
Blackboard Inc.	\$ 9,702.00	E0000927
Bluum of Minnesota, LLC	\$ 3,630.00	E0000792
Bluum of Minnesota, LLC	\$ 4,844.00	E0000929
Brightspeed	\$ 3,360.00	5001210
Charger AcquisitionCo, Inc.	\$ 3,223.85	E0000826
Charger AcquisitionCo, Inc.	\$ 3,223.85	E0000930
Coho Climate Advisors LLC	\$ 22,500.00	5001136
Crescent Printing Company, Inc	\$ 29,902.51	5001039
DALCO ENTERPRISES	\$ 2,580.07	PCARD
Delta Dental	\$ 5,909.80	9000154
Delta Dental	\$ 8,182.15	9000165
Delta Dental	\$ 8,479.70	9000161
Delta Dental	\$ 10,783.16	9000144
DMI* DELL K-12/GOVT	\$ 2,716.00	PCARD
Ellucian Company L.P.	\$ 34,875.75	E0000876
Elsevier Inc.	\$ 45,485.00	E0000932
Emergency Medical Products Inc	\$ 2,606.72	E0000877
EPA Audio Visual, Inc.	\$ 4,644.90	E0000878
Epicosity LLC	\$ 30,000.00	E0000879
Epicosity LLC	\$ 54,510.10	E0000934
Fahrner Asphalt Sealers, LLC	\$ 193,143.44	5001141
Fire Protection Specialists	\$ 4,920.00	E0000830
Full Compass Systems Ltd.	\$ 3,068.96	E0000935
Great Lakes Private Loans	\$ 5,833.00	9000145
Harter's Trash & Recycling, In	\$ 6,018.45	5001145
Heritage-Crystal Clean, LLC	\$ 2,667.67	E0000937
IN *ALLIANCE FOR INNOVATI	\$ 7,960.00	PCARD
J & K of La Crosse, Inc	\$ 6,677.00	E0000938
JP Enterprises Custom Farm Ser	\$ 4,075.00	E0000884
Kansas City Life Insurance Com	\$ 4,609.84	5001222

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
Kone Inc.	\$ 6,604.50	E0000886
La Crosse Baseball LLC	\$ 5,350.00	5001151
La Crosse Mail & Print Solutio	\$ 10,000.00	5001093
La Crosse Medical Health Scien	\$ 5,146.00	5001224
Madskills Certified Welding Se	\$ 7,250.00	5001095
Market & Johnson, Inc.	\$ 78,267.82	E0000888
Maxient, LLC	\$ 7,500.00	E0000799
Metre, LLC	\$ 3,000.00	E0000890
Minnesota Medical Specialists	\$ 3,825.00	E0000797
Motimatic PBC	\$ 4,090.00	E0000838
Overhead Door Company of the 7	\$ 5,931.00	E0000892
Pamela K. Solberg	\$ 4,088.86	E0000863
Point of Beginning, Inc.	\$ 2,977.40	E0000895
Readspeaker, LLC	\$ 6,530.00	E0000897
Reinhart Foodservice	\$ 3,094.16	5001100
Reinhart Foodservice	\$ 5,682.45	5001053
River City Lawnscape, Inc.	\$ 5,818.20	E0000940
River City Lawnscape, Inc.	\$ 15,003.40	E0000845
Robert Ferrilli LLC	\$ 14,800.00	E0000898
Robert Ferrilli LLC	\$ 16,017.33	E0000941
Schmidt Goodman Office Product	\$ 10,687.85	E0000901
Securian Financial Group, Inc.	\$ 19,682.42	E0000837
Sikich LLP	\$ 489,318.05	9000151
Snap-on Industrial	\$ 5,193.90	5001174
SQ *THE MYERS-BRIGGS COMP	\$ 3,138.29	PCARD
SQ *THE MYERS-BRIGGS COMP	\$ 3,138.29	PCARD
Surtman & Associates LLC	\$ 5,223.74	E0000846
TargetX.com, LLC	\$ 91,500.00	5001234
The Prestwick Group, Inc.	\$ 8,342.15	E0000896
U.S. Bank	\$ 80,875.63	9000167
Williams Landscaping and	\$ 11,050.00	5001184
WIN, LLC	\$ 4,415.00	E0000944
Winona Nursery Inc	\$ 6,348.89	E0000850
Wisconsin Library Services Inc	\$ 14,405.54	E0000946
Wisconsin Retirement System	\$ 372,200.56	9000173
Xcel Energy	\$ 55,549.23	5001162



**Western Technical College**  
**General Fund/Special Revenue Funds**  
**For the Eleven Months Ending May 31, 2023**

	<b>Budget</b>	<b>Encumbrances</b>	<b>Current Month</b>	<b>YTD</b>	<b>% of YTD</b>
	<b>2023</b>	<b>2023</b>	<b>May</b>	<b>2023</b>	<b>to Budget</b>
<b>Revenue</b>					
Local Taxes	11,764,000		(51,631)	11,705,060	99.50%
State Sources	24,712,465		283,386	23,349,917	94.49%
Program Fees	11,546,000		(8,125)	11,307,964	97.94%
Material Fees	415,600		29	407,905	98.15%
Other Student Fees	919,400		24,590	855,614	93.06%
Institutional Sources	5,082,400		387,087	4,108,578	80.84%
Federal Sources	1,414,687		81,513	1,360,977	96.20%
<b>Total Revenues</b>	<b>55,854,552</b>		<b>716,850</b>	<b>53,096,015</b>	<b>95.06%</b>
<b>Expenditures</b>					
Salaries	34,446,875		2,783,984	30,103,549	87.39%
Benefits	11,172,371		877,159	9,708,141	86.89%
Current Expenses	11,756,554	470,877	638,769	9,732,166	82.78%
<b>Total Expenditures</b>	<b>57,375,800</b>	<b>470,877</b>	<b>4,299,912</b>	<b>49,543,856</b>	<b>86.35%</b>
<b>Net Revenue (Expenditures)</b>	<b>(1,521,248)</b>	<b>(470,877)</b>	<b>(3,583,062)</b>	<b>3,552,159</b>	



**Western Technical College**  
**Department Summary Report**  
 For the Eleven Months Ending May 31, 2023

Department	Budget	Encumbrances	Actual	Balance	% Used
<b><u>District Board/President</u></b>					
100 - District Board - Stanford, Roger	\$56,300.00		\$53,142.09	\$3,157.91	94.39%
150 - President - Stanford, Roger	617,074.00		557,398.97	59,675.03	90.33%
170 - Foundation and Alumni - Schreiner, Jacquelyn	430,042.00		381,822.08	48,219.92	88.79%
273 - Institutional Effectiveness - Dryden, Tracy	572,574.00		488,462.44	84,111.56	85.31%
275 - Institutional Research - Shane, Brianne	339,765.00		302,681.04	37,083.96	89.09%
430 - Grants Administration - Wallace, Liz	333,968.00		298,640.99	35,327.01	89.42%
<b>Total District Board/President</b>	<b>2,349,723.00</b>	<b>0.00</b>	<b>2,082,147.61</b>	<b>267,575.39</b>	<b>88.61%</b>
<b><u>Academic Affairs</u></b>					
200 - Academics - Hopkins, Rebecca	222,002.00		184,296.47	37,705.53	83.02%
210 - Business Division - Brown, Gary	4,087,492.00		3,717,472.30	370,019.70	90.95%
220 - Integrated Technologies Division - Gamer, Josh	5,134,378.00	22,860.34	4,585,260.02	526,257.64	89.75%
240 - Health and Public Safety Division - Dean, Kevin	932,356.00	2,007.19	827,040.28	103,308.53	88.92%
241 - Nursing - Miller, Chaudette	2,803,561.00		2,553,507.44	250,053.56	91.08%
242 - Allied Health - Jobe, Dean	1,216,980.00		1,115,477.75	101,502.25	91.66%
243 - Public Safety Services - Dean, Kevin	1,669,322.00	6,317.00	1,473,674.86	189,330.14	88.66%
244 - Health Education - Jimenez, Juan	1,178,580.00	990.42	1,062,361.07	115,228.51	90.22%
250 - General Studies - Gillette, John	4,223,257.00		3,837,350.57	385,906.43	90.86%
251 - Learning Commons - Moffler-Daykin, Kirsten	465,538.00		393,663.36	71,874.64	84.56%
270 - Academic Excellence, Educ & Human Srv - Hopkins, Rebecca	1,558,548.00		1,405,769.71	152,778.29	90.20%
310 - Learner Support and Transition - Church-Hoffman, Mandy	2,867,415.00		2,599,353.18	268,061.82	90.65%
<b>Total Academic Affairs</b>	<b>26,359,429.00</b>	<b>32,174.95</b>	<b>23,755,227.01</b>	<b>2,572,027.04</b>	<b>90.24%</b>
<b><u>Student Services and Engagement</u></b>					
279 - Regional Learning Centers-Operations - Hether, Deb	665,357.00		595,765.03	69,591.97	89.54%
300 - Student Development and Success - Thornton, Amy	309,285.00		286,759.16	22,525.84	92.72%
314 - Enrollment Services - Hether, Deb	654,667.00		609,315.23	45,351.77	93.07%
331 - Counseling and Disability Services - BrandauHynek, Ann	542,763.00		495,997.95	46,765.05	91.38%
335 - Advising & Career Services - Janssen, Grace & McCann, MicahMarie	1,099,176.00		957,724.32	141,451.68	87.13%
336 - Veteran Services - Helgeson, Jackie	269,980.00		245,261.51	24,718.49	90.84%
341 - Security/Student Development - Vang, Ge and Schuster, Chris	770,979.00	20,700.00	686,384.14	63,894.86	91.71%
351 - K-12 Partnerships - Mezera, Isaac	200,954.00		180,933.08	20,020.92	90.04%
352 - Financial Aid - Grandall, Jerolyn	532,520.00		493,675.10	38,844.90	92.71%
355 - Registrar/SIS - Peterson, Sandy	558,868.00		555,525.35	3,342.65	99.40%
410 - Marketing, Communications & Legislative Advocacy - Lemon, Julie	1,345,171.00	85,566.19	1,133,099.40	126,505.41	90.60%
440 - Outreach & Admissions - Locy, Caitlin	741,070.00		668,008.41	73,061.59	90.14%
445 - Community Engagement & Equity/Inclusion - Reyburn, Kari	395,465.00	600.00	359,917.71	34,947.29	91.16%
<b>Total Student Services and Engagement</b>	<b>8,086,255.00</b>	<b>106,866.19</b>	<b>7,268,366.39</b>	<b>711,022.42</b>	<b>91.21%</b>



**Western Technical College**  
**Department Summary Report**  
 For the Eleven Months Ending May 31, 2023

Department	Budget	Encumbrances	Actual	Balance	% Used
<b><u>Finance and Operations</u></b>					
280 - Business and Industry Services - Martin, Angie	4,576,600.00	16,097.56	3,265,561.64	1,294,940.80	71.71%
500 - Finance and Operations Admin - Hackbarth, Wade	334,110.00		285,802.34	48,307.66	85.54%
502 - Lunda Center - Murphy, Dan	253,900.00		235,535.61	18,364.39	92.77%
504 - Sustainability-Development - Meehan, Casey	133,342.00		120,300.53	13,041.47	90.22%
510 - Business Services - Otto, De Anne	311,784.00		292,489.91	19,294.09	93.81%
515 - Cashier's Office - Vonderohe, Marsha	517,819.00		391,106.40	126,712.60	75.53%
520 - Information Services - Pierce, Joan	3,066,648.00	112,873.95	2,852,670.00	101,104.05	96.70%
530 - Human Resources - Heath, John	943,847.00		854,409.90	89,437.10	90.52%
535 - Professional Development - Kettner-Sieber, Jackie	310,412.00		221,859.33	88,552.67	71.47%
536 - Wellness Program - Monroe, Ryan	42,167.00		36,534.59	5,632.41	86.64%
540 - Physical Plant - McHenry, Jay	764,983.00	9,489.33	745,722.16	9,771.51	98.72%
541 - Facilities Operations - Haun, Brian	1,825,419.00	50,043.49	1,502,694.41	272,681.10	85.06%
545 - Custodial Services - Dahl, Julie	2,109,484.00		1,808,695.99	300,788.01	85.74%
550 - Controller - Heit, Christina	1,311,068.00		650,904.75	660,163.25	49.65%
<b>Total Finance and Operations</b>	<b>16,501,583.00</b>	<b>188,504.33</b>	<b>13,264,287.56</b>	<b>3,048,791.11</b>	<b>81.52%</b>
<b><u>Budget Freezes and Other Expenses</u></b>					
551 - Budget Freezes - Heit, Christina	622,415.00			622,415.00	0.00%
550 - COVID-19 Expenses - Heit, Christina	385,962.00	1,632.75	302,832.10	81,497.15	78.88%
552 - Reserve Fund Balance - Hackbarth, Wade	900,254.00	24,232.40	408,210.62	467,810.98	48.04%
<b>Total Budget Freezes and Other Expenses</b>	<b>1,908,631.00</b>	<b>25,865.15</b>	<b>711,042.72</b>	<b>1,171,723.13</b>	<b>38.61%</b>
<b><u>Federal Grants</u></b>					
700 - Federal Grants - Various	1,760,705.00	5,529.00	1,579,726.14	175,449.86	90.04%
<b>Total Federal Grants</b>	<b>1,760,705.00</b>	<b>5,529.00</b>	<b>1,579,726.14</b>	<b>175,449.86</b>	<b>90.04%</b>
<b><u>State and Private Grants</u></b>					
800-999 - State and Private Grants - Various	409,474.00	111,937.20	412,182.78	(114,645.98)	128.00%
<b>Total State and Private Grants</b>	<b>409,474.00</b>	<b>111,937.20</b>	<b>412,182.78</b>	<b>(114,645.98)</b>	<b>128.00%</b>
<b>Total</b>	<b>57,375,800.00</b>	<b>470,876.82</b>	<b>49,072,980.21</b>	<b>7,831,942.97</b>	<b>86.35%</b>



**Western Technical College**  
**Enterprise Fund Board Report**  
 For the Eleven Months Ending May 31, 2023

	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	YTD Prior Yr 2022	Fiscal Yr-YTD 2023	Budget 2023
<b>ENTERPRISE TOTAL</b>						
<b>Total Revenue</b>	<b>\$4,153,134</b>	<b>\$4,511,414</b>	<b>\$4,467,891</b>	<b>\$3,394,258</b>	<b>\$3,685,217</b>	<b>\$3,723,000</b>
<b>Expenses</b>						
Salaries	\$934,994	\$689,323	\$911,467	\$841,357	\$932,988	\$963,300
Fringe Benefits	\$331,284	\$294,639	\$310,324	\$285,821	\$280,647	\$317,845
Cost of Goods Sold	\$1,657,222	\$1,435,961	\$1,519,491	\$1,385,413	\$1,516,138	\$1,517,400
Depreciation and Interest Expense	\$990,987	\$981,143	\$970,850	\$890,232	\$830,304	\$916,900
All Other Expenses	\$377,284	\$333,468	\$351,663	\$304,764	\$388,748	\$420,855
<b>Total Expenses</b>	<b>\$4,291,770</b>	<b>\$3,734,534</b>	<b>\$4,063,795</b>	<b>\$3,707,587</b>	<b>\$3,948,825</b>	<b>\$4,136,300</b>
<b>Enterprise Profit/(Loss)</b>	<b>(\$138,636)</b>	<b>\$776,881</b>	<b>\$404,096</b>	<b>(\$313,329)</b>	<b>(\$263,608)</b>	<b>(\$413,300)</b>

**CAMPUS SHOP**

<b>Revenue</b>						
Book Sales	\$1,376,125	\$1,194,035	\$1,082,668	\$1,075,604	\$904,100	\$1,101,500
Supply Sales	\$227,578	\$179,493	\$232,826	\$222,060	\$200,174	\$220,000
Other Revenue	\$15,836	\$1,203	\$3,177	\$2,414	\$63,117	\$2,000
Emergency Relief Funds-Institutional	\$0	\$682,342	\$654,242	\$81,903	\$126,521	\$0
<b>Total Revenue</b>	<b>\$1,619,539</b>	<b>\$2,057,074</b>	<b>\$1,972,913</b>	<b>\$1,381,981</b>	<b>\$1,293,912</b>	<b>\$1,323,500</b>
<b>Expenses</b>						
Salaries	\$230,454	\$207,222	\$200,398	\$184,896	\$164,834	\$186,711
Fringe Benefits	\$74,558	\$70,072	\$64,970	\$60,446	\$50,057	\$54,664
Cost of Goods Sold	\$1,288,248	\$1,225,591	\$1,133,019	\$1,020,163	\$1,065,061	\$1,067,000
Depreciation Expense	\$10,335	\$10,031	\$10,031	\$9,262	\$4,675	\$5,100
Other Expenses	\$53,620	\$66,118	\$54,333	\$52,502	\$68,032	\$63,925
<b>Total Expenses</b>	<b>\$1,657,214</b>	<b>\$1,579,034</b>	<b>\$1,462,751</b>	<b>\$1,327,269</b>	<b>\$1,352,659</b>	<b>\$1,377,400</b>
<b>Profit/(Loss)</b>	<b>(\$37,675)</b>	<b>\$478,040</b>	<b>\$510,162</b>	<b>\$54,712</b>	<b>(\$58,747)</b>	<b>(\$53,900)</b>





**Western Technical College**  
**Enterprise Fund Board Report**  
 For the Eleven Months Ending May 31, 2023

	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	YTD Prior Yr 2022	Fiscal Yr-YTD 2023	Budget 2023
<b>UNION MARKET</b>						
<b>Revenue</b>						
Union Market Sales	\$351,918	\$69,219	\$286,185	\$269,684	\$348,155	\$375,000
Meal Plan-Residence Hall Sales	\$147,754	\$72,493	\$181,451	\$180,886	\$223,389	\$200,000
Catering Revenue	\$185,374	\$7,130	\$124,631	\$104,483	\$207,496	\$200,000
Other Revenue	\$4,615	\$796	\$2,315	\$2,213	\$1,419	\$2,000
Emergency Relief Funds-Institutional	\$223,010	\$780,816	\$349,715	\$90,665	\$57,266	\$0
<b>Total Revenue</b>	<b>\$912,671</b>	<b>\$930,454</b>	<b>\$944,297</b>	<b>\$647,931</b>	<b>\$837,725</b>	<b>\$777,000</b>
<b>Expenses</b>						
Salaries	\$508,585	\$321,786	\$515,374	\$476,279	\$568,194	\$546,360
Fringe Benefits	\$168,314	\$145,643	\$166,200	\$152,735	\$164,139	\$167,890
Cost of Goods Sold	\$336,515	\$92,790	\$339,096	\$317,125	\$404,514	\$395,000
Depreciation Expense	\$1,548	\$2,344	\$2,759	\$2,563	\$2,563	\$2,800
Other Expenses	\$76,995	\$28,162	\$64,116	\$56,899	\$73,650	\$80,500
<b>Total Expenses</b>	<b>\$1,091,958</b>	<b>\$590,724</b>	<b>\$1,087,545</b>	<b>\$1,005,601</b>	<b>\$1,213,060</b>	<b>\$1,192,550</b>
<b>Profit/(Loss)</b>	<b>(\$179,287)</b>	<b>\$339,729</b>	<b>(\$143,248)</b>	<b>(\$357,670)</b>	<b>(\$375,335)</b>	<b>(\$415,550)</b>

**DAY CARE CENTER**

<b>Revenue</b>						
Facilities Rental Income	\$46,415	\$47,807	\$47,807	\$43,823	\$43,823	\$48,000
Other Revenue	\$3,135	\$319	\$474	\$366	\$6,615	\$1,000
<b>Total Revenue</b>	<b>\$49,550</b>	<b>\$48,126</b>	<b>\$48,281</b>	<b>\$44,189</b>	<b>\$50,438</b>	<b>\$49,000</b>
<b>Expenses</b>						
Other Expenses	\$14,827	\$19,525	\$30,865	\$27,438	\$15,432	\$24,000
<b>Total Expenses</b>	<b>\$14,827</b>	<b>\$19,525</b>	<b>\$30,865</b>	<b>\$27,438</b>	<b>\$15,432</b>	<b>\$24,000</b>
<b>Profit/(Loss)</b>	<b>\$34,724</b>	<b>\$28,601</b>	<b>\$17,416</b>	<b>\$16,751</b>	<b>\$35,006</b>	<b>\$25,000</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Eleven Months Ending May 31, 2023

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2020	2021	2022	2022	2023	2023

**WELLNESS CENTER**

**Revenue**

Memberships Fees	\$22,269	\$502	\$12,902	\$10,669	\$11,318	\$15,000
Student Govt Support	\$151,400	\$155,996	\$158,700	\$145,475	\$150,022	\$163,461
Other Revenue	\$15,598	\$1,544	\$12,877	\$12,225	\$8,380	\$10,289
Emergency Relief Funds-Institutional	\$0	\$64,807	\$12,653	\$3,754	\$1,967	\$0
<b>Total Revenue</b>	<b>\$189,267</b>	<b>\$222,849</b>	<b>\$197,132</b>	<b>\$172,123</b>	<b>\$171,687</b>	<b>\$188,750</b>

**Expenses**

Salaries	\$105,088	\$77,396	\$106,099	\$97,635	\$92,530	\$108,919
Fringe Benefits	\$52,888	\$44,440	\$45,064	\$41,393	\$34,414	\$45,151
Depreciation Expense	\$3,587	\$3,270	\$3,975	\$3,663	\$3,487	\$3,800
Other Expenses	\$14,172	\$47,262	\$22,182	\$20,350	\$23,196	\$18,730
<b>Total Expenses</b>	<b>\$175,735</b>	<b>\$172,368</b>	<b>\$177,319</b>	<b>\$163,041</b>	<b>\$153,627</b>	<b>\$176,600</b>

**Profit/(Loss)**

<b>\$13,532</b>	<b>\$50,481</b>	<b>\$19,812</b>	<b>\$9,082</b>	<b>\$18,060</b>	<b>\$12,150</b>
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**PC RESALE**

**Revenue**

Resale Receipts	\$124,917	\$225,840	\$152,459	\$142,564	\$164,209	\$163,900
Emergency Relief Funds-Institutional	\$0	\$4,385	\$526	\$526	\$0	\$0
<b>Total Revenue</b>	<b>\$124,917</b>	<b>\$230,225</b>	<b>\$152,985</b>	<b>\$143,090</b>	<b>\$164,209</b>	<b>\$163,900</b>

**Expenses**

Salaries	\$37,188	\$36,290	\$37,286	\$34,179	\$33,320	\$35,270
Fringe Benefits	\$18,721	\$18,053	\$17,971	\$16,499	\$10,836	\$11,180
Cost of Goods Sold	\$32,459	\$117,580	\$47,376	\$48,125	\$46,563	\$55,400
Other Expenses	\$11,997	\$16,408	\$7,673	\$5,815	\$27,624	\$18,550
<b>Total Expenses</b>	<b>\$100,366</b>	<b>\$188,331</b>	<b>\$110,306</b>	<b>\$104,618</b>	<b>\$118,343</b>	<b>\$120,400</b>

**Profit/(Loss)**

<b>\$24,551</b>	<b>\$41,893</b>	<b>\$42,679</b>	<b>\$38,472</b>	<b>\$45,866</b>	<b>\$43,500</b>
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**VENDING**

**Revenue**

Commissions	\$19,253	\$5,770	\$10,604	\$10,094	\$16,057	\$20,000
Other Revenue	\$3,142	\$255	\$351	\$274	\$4,334	\$1,000
Emergency Relief Funds-Institutional	\$0	\$18,857	\$14,174	\$2,263	\$2,633	\$0
<b>Total Revenue</b>	<b>\$22,395</b>	<b>\$24,882</b>	<b>\$25,129</b>	<b>\$12,631</b>	<b>\$23,024</b>	<b>\$21,000</b>

**Expenses**

Vending Expenses	\$25,850	\$11,488	\$26,465	\$21,884	\$34,835	\$40,000
Vending Expenses-Student Use	\$4,096	\$200	\$0	\$0	\$50	\$10,000
<b>Total Expenses</b>	<b>\$29,947</b>	<b>\$11,688</b>	<b>\$26,465</b>	<b>\$21,884</b>	<b>\$34,885</b>	<b>\$50,000</b>

**Profit/(Loss)**

<b>(\$7,552)</b>	<b>\$13,194</b>	<b>(\$1,336)</b>	<b>(\$9,253)</b>	<b>(\$11,861)</b>	<b>(\$29,000)</b>
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**Western Technical College**  
**Enterprise Fund Board Report**  
 For the Eleven Months Ending May 31, 2023

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2020	2021	2022	2022	2023	2023

**RESIDENCE HALL**

**Revenue**

Dorm Rent	\$917,824	\$381,611	\$963,416	\$874,342	\$1,035,465	\$1,131,825
App Fees & Deposit Forfeitures	\$21,650	\$7,573	\$18,090	\$16,840	\$18,004	\$23,000
Cost Reimbursements-Parking	\$26,303	(\$290)	\$24,551	\$24,551	\$28,589	\$28,000
Emergency Relief Funds-Institutional	\$203,797	\$605,046	\$114,960	\$70,994	\$9,719	\$0
Other Revenue	\$49,803	\$3,065	\$1,748	\$1,562	\$48,677	\$12,500
<b>Total Revenue</b>	<b>\$1,219,377</b>	<b>\$997,005</b>	<b>\$1,122,765</b>	<b>\$988,289</b>	<b>\$1,140,454</b>	<b>\$1,195,325</b>

**Expenses**

Salaries	\$53,678	\$46,628	\$52,310	\$48,368	\$74,110	\$86,040
Fringe Benefits	\$16,803	\$16,432	\$16,119	\$14,748	\$21,201	\$38,960
Interest Expense	\$570,941	\$560,557	\$549,144	\$494,331	\$481,692	\$536,600
Utilities	\$84,499	\$75,584	\$92,229	\$78,489	\$85,645	\$82,250
Depreciation Expense	\$393,004	\$393,370	\$393,370	\$369,776	\$327,250	\$357,000
Other Expenses	\$91,228	\$68,721	\$53,801	\$41,387	\$60,284	\$82,900
<b>Total Expenses</b>	<b>\$1,210,153</b>	<b>\$1,161,292</b>	<b>\$1,156,973</b>	<b>\$1,047,099</b>	<b>\$1,050,182</b>	<b>\$1,183,750</b>

**Profit/(Loss)**

<b>\$9,224</b>	<b>(\$164,286)</b>	<b>(\$34,208)</b>	<b>(\$58,810)</b>	<b>\$90,272</b>	<b>\$11,575</b>
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**TOMAH JOB CENTER**

**Revenue**

Facilities Rental Income	\$15,419	\$799	\$4,389	\$4,023	\$3,768	\$4,525
<b>Total Revenue</b>	<b>\$15,419</b>	<b>\$799</b>	<b>\$4,389</b>	<b>\$4,023</b>	<b>\$3,768</b>	<b>\$4,525</b>

**Expenses**

Depreciation Expense	\$11,571	\$11,571	\$11,571	\$10,637	\$10,637	\$11,600
<b>Total Expenses</b>	<b>\$11,571</b>	<b>\$11,571</b>	<b>\$11,571</b>	<b>\$10,637</b>	<b>\$10,637</b>	<b>\$11,600</b>

**Profit/(Loss)**

<b>\$3,847</b>	<b>(\$10,772)</b>	<b>(\$7,182)</b>	<b>(\$6,614)</b>	<b>(\$6,869)</b>	<b>(\$7,075)</b>
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**Western Technical College**  
**Capital Projects Report-Current Projects**  
**As of 06/30/2023**

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Future Borrowings/ Other Revenue	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	Total Projected Cost	(Over) / Under
<b>Land and New Construction</b>										
La Crosse Property Acquisitions/Footprint-FY18	2019A/2022A/20	710,000.00	64,134.93	-	15,800.00	789,934.93	754,610.26	35,324.67	789,934.93	-
Diesel North End-New Construction	2022C&2022E	1,200,000.00	-	-	-	1,200,000.00	1,050,015.03	149,984.97	1,200,000.00	-
<b>Total Land and New Construction</b>		<b>1,910,000.00</b>	<b>64,134.93</b>	<b>-</b>	<b>15,800.00</b>	<b>1,989,934.93</b>	<b>1,804,625.29</b>	<b>185,309.64</b>	<b>1,989,934.93</b>	<b>-</b>
<b>Remodeling &amp; Site Improvements</b>										
Tomah Parking Lot-Lighting	2021A&2022D	175,000.00	-	-	-	175,000.00	92,575.00	82,425.00	175,000.00	-
Western Urban Green Space	2022C&2023A&Do	180,000.00	20,000.00	-	140,000.00	340,000.00	25,123.38	314,876.62	340,000.00	-
Tomah Elevator	2022D	105,000.00	25,000.00	-	-	130,000.00	123,722.92	6,277.08	130,000.00	-
Parking Lot D	2022A	500,000.00	-	-	-	500,000.00	379,245.11	120,754.89	500,000.00	-
Solar Panel Charging Stations	2022A&Dam Procee	90,000.00	25,000.00	-	79,450.00	194,450.00	197,966.05	-	197,966.05	(3,516.05)
Diesel Remodel-North End	2022E	1,200,000.00	-	-	-	1,200,000.00	1,063,736.25	13,063.04	1,076,799.29	123,200.71
Diesel North End-HVAC Upgrades	2022D	900,000.00	-	-	-	900,000.00	901,746.69	-	901,746.69	(1,746.69)
Diesel North End-Exterior	2022C	700,000.00	-	-	-	700,000.00	662,196.62	-	662,196.62	37,803.38
Diesel North End-Roof	2022C	625,000.00	-	-	-	625,000.00	718,762.22	-	718,762.22	(93,762.22)
Tomah MA Space-Remodeling	2022C	75,000.00	21,000.00	-	-	96,000.00	89,084.26	6,915.74	96,000.00	-
Solar Panel Chrg Station-Tomah	2023A	70,000.00	-	-	-	70,000.00	-	70,000.00	70,000.00	-
Mauston Fire Alarm System	2023A	85,000.00	-	-	-	85,000.00	6,756.00	78,244.00	85,000.00	-
Sparta Landscaping	2023A	35,000.00	-	-	-	35,000.00	-	35,000.00	35,000.00	-
Parking Lot K Renovation	2023A	275,000.00	-	-	-	275,000.00	-	275,000.00	275,000.00	-
Parking Lot Upgrades-La Crosse	2023A	225,000.00	-	-	-	225,000.00	200,410.84	29,222.79	229,633.63	(4,633.63)
Learning Commons-Transom Windows	2023A	240,000.00	-	-	-	240,000.00	9,632.17	230,367.83	240,000.00	-
Walk in Cooler/Freezer-Union Market	2023A	50,000.00	-	-	-	50,000.00	-	50,000.00	50,000.00	-
Admin Center Bathrooms-ADA	2023A&2023B	325,000.00	-	-	-	325,000.00	69,585.78	255,414.22	325,000.00	-
Drop Cords-Hvacr Lab in ITC	2023A	25,000.00	-	-	-	25,000.00	-	25,000.00	25,000.00	-
Parking Lot-Mauston	2023B	-	-	-	270,000.00	270,000.00	6,400.00	263,600.00	270,000.00	-
Dust Collection System-ITC	TBD	-	-	-	450,000.00	450,000.00	-	450,000.00	450,000.00	-
Fire Prop Replacement-Sparta	2023B	-	-	-	30,000.00	30,000.00	-	30,000.00	30,000.00	-
Minor Projects-FY23	2022C	25,000.00	17,623.59	-	-	42,623.59	35,908.93	7,566.84	43,475.77	(852.18)
Exterior Signage-FY23	2022D	30,000.00	72,518.15	-	-	102,518.15	47,266.76	55,251.39	102,518.15	-
Project Closing Account-Remodeling & Site Improv	N/A	-	407,198.10	-	-	407,198.10	-	-	-	407,198.10
<b>Total Remodeling &amp; Site Improvements</b>		<b>5,935,000.00</b>	<b>588,339.84</b>	<b>-</b>	<b>969,450.00</b>	<b>7,492,789.84</b>	<b>4,630,118.98</b>	<b>2,398,979.44</b>	<b>7,029,098.42</b>	<b>463,691.42</b>

**Western Technical College**  
**Capital Projects Report-Current Projects**  
**As of 06/30/2023**

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Future Borrowings/ Other Revenue	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	Total Projected Cost	(Over) / Under
<b>Equipment Projects</b>										
<b>Sparta Public Safety Training Center-Equipment/Furnishings</b>										
5842-IT Equipment	2021A	150,000.00	7,000.00	-	-	157,000.00	153,797.46	3,202.54	157,000.00	-
5843-Furnishings	2021A	100,000.00	38,758.59	-	-	138,758.59	138,758.59	-	138,758.59	-
5844-Graphic Designs	2021A	20,000.00	(20,000.00)	-	-	-	-	-	-	-
5845-Instructional Equipment	2021A	250,000.00	-	-	25,000.00	275,000.00	265,919.56	9,080.44	275,000.00	-
<b>Total Sparta Public Safety Training Ctr-Equipment/Furnishings</b>		<b>520,000.00</b>	<b>25,758.59</b>	<b>-</b>	<b>25,000.00</b>	<b>570,758.59</b>	<b>558,475.61</b>	<b>12,282.98</b>	<b>570,758.59</b>	<b>-</b>
<b>Diesel North End-Equipment/Furnishings</b>										
5842-IT Equipment	2022A	125,000.00	-	(93,472.26)	-	31,527.74	31,527.74	-	31,527.74	-
5843-Furnishings	2022A	5,000.00	41,440.00	-	-	46,440.00	48,794.81	-	48,794.81	(2,354.81)
5844-Graphic Designs	2022A	50,000.00	(50,000.00)	-	-	-	-	-	-	-
5845-Instructional Equipment	2022A	300,000.00	-	(530.98)	-	299,469.02	299,469.02	-	299,469.02	-
<b>Total Diesel North End-Equipment/Furnishings</b>		<b>480,000.00</b>	<b>(8,560.00)</b>	<b>(94,003.24)</b>	<b>-</b>	<b>377,436.76</b>	<b>379,791.57</b>	<b>-</b>	<b>379,791.57</b>	<b>(2,354.81)</b>
<b>Physical Plant Remodel-Equipment &amp; Furnishings</b>										
5842-IT Equipment	2022A	25,000.00	-	-	-	25,000.00	22,519.58	2,480.42	25,000.00	-
5843-Furnishings	2022A	50,000.00	-	-	-	50,000.00	35,761.48	14,238.52	50,000.00	-
5844-Graphic Designs	2022A	10,000.00	(10,000.00)	-	-	-	-	-	-	-
<b>Total Physical Plant Remodel-Equipment &amp; Furnishings</b>		<b>85,000.00</b>	<b>(10,000.00)</b>	<b>-</b>	<b>-</b>	<b>75,000.00</b>	<b>58,281.06</b>	<b>16,718.94</b>	<b>75,000.00</b>	<b>-</b>
<b>Tomah Med Assistant Program Equipment</b>										
5845-Instructional Equipment	2022A	30,000.00	-	-	-	30,000.00	3,836.00	26,164.00	30,000.00	-
<b>Total Tomah Med Asst Program Equipment</b>		<b>30,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000.00</b>	<b>3,836.00</b>	<b>26,164.00</b>	<b>30,000.00</b>	<b>-</b>
<b>Sparta Backup Generator</b>										
5844-Non-Instructional Equipment	2022A	150,000.00	-	-	-	150,000.00	45,078.14	104,921.86	150,000.00	-
<b>Total Sparta Backup Generator</b>		<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000.00</b>	<b>45,078.14</b>	<b>104,921.86</b>	<b>150,000.00</b>	<b>-</b>
<b>Residence Hall Furniture</b>										
5843-Furnishings	2023A	325,000.00	(11,000.00)	-	-	314,000.00	220,987.70	93,012.30	314,000.00	-
5844-Non-Instructional Equipment	2023A	-	11,000.00	-	-	11,000.00	8,574.00	2,426.00	11,000.00	-
<b>Total Residence Hall Furniture</b>		<b>325,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>325,000.00</b>	<b>229,561.70</b>	<b>95,438.30</b>	<b>325,000.00</b>	<b>-</b>

**Western Technical College**  
**Capital Projects Report-Current Projects**  
**As of 06/30/2023**

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Future Borrowings/ Other Revenue	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	Total Projected Cost	(Over) / Under
<b>Minor Furnishings &amp; Equipment-FY23</b>										
5842-IT Equipment	2022A	10,000.00	-	-	-	10,000.00	-	10,000.00	10,000.00	-
5843-Furnishings	2022A	40,000.00	-	-	-	40,000.00	34,053.45	5,946.55	40,000.00	-
5844-Non-Instructional Equipment	N/A	-	11,590.00	-	-	11,590.00	11,590.00	-	11,590.00	-
<b>Total Minor Furnishings &amp; Equipment-FY23</b>		<b>50,000.00</b>	<b>11,590.00</b>	<b>-</b>	<b>-</b>	<b>61,590.00</b>	<b>45,643.45</b>	<b>15,946.55</b>	<b>61,590.00</b>	<b>-</b>
<b>Security Equipment-FY23</b>										
5842-IT Equipment (Cameras)	2022A	20,000.00	7,624.46	-	-	27,624.46	27,624.46	-	27,624.46	-
5844-Non-Instructional Equipment (Door Acces	2022A	50,000.00	(7,624.46)	-	-	42,375.54	10,086.14	32,289.40	42,375.54	-
<b>Total Security Equipment-FY23</b>		<b>70,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,000.00</b>	<b>37,710.60</b>	<b>32,289.40</b>	<b>70,000.00</b>	<b>-</b>
<b>Project Closing Account-Equipment</b>										
5842-IT Equipment	N/A		66,644.19	94,003.24	-	160,647.43	-	-	-	160,647.43
5843-Furnishings	N/A		66,462.87	-	-	66,462.87	-	-	-	66,462.87
5844-Non-Instructional Equip/Graphic Design			188,971.10	-	-	188,971.10	-	-	-	188,971.10
<b>Total Project Closing Account-Equipment</b>		<b>-</b>	<b>322,078.16</b>	<b>94,003.24</b>	<b>-</b>	<b>416,081.40</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>416,081.40</b>
<b>Total Equipment Projects</b>		<b>1,710,000.00</b>	<b>340,866.75</b>	<b>-</b>	<b>25,000.00</b>	<b>2,075,866.75</b>	<b>1,358,378.13</b>	<b>303,762.03</b>	<b>1,662,140.16</b>	<b>413,726.59</b>
<b>Total All Current Projects</b>		<b>9,555,000.00</b>	<b>993,341.52</b>	<b>-</b>	<b>1,010,250.00</b>	<b>11,558,591.52</b>	<b>7,793,122.40</b>	<b>2,888,051.11</b>	<b>10,681,173.51</b>	<b>877,418.01</b>

**Western Technical College**  
**Capital Projects Report-FY23 Completed Projects**  
**as of 06/30/2023**

Project #	Project Name	Actual Amount Borrowed	Amount Transferred / Revenue Received	Total Revenue for Project	Total Cost of Project	Date Closed
<b>New Construction, Remodeling &amp; Site Improvements</b>						
C20510	Lunda Center-Lighting	100,000.00	(23,723.47)	76,276.53	76,276.53	08/31/2022
C20520	Bus Educ Center Basement Remodeling	35,000.00	26,074.32	61,074.32	61,074.32	02/28/2023
C21200	Sparta Public Safety Training Ctr-New Construction	1,500,000.00	-	1,500,000.00	1,500,000.00	04/30/2023
C21210	Sparta Public Safety Training Ctr-Remodeling	1,500,000.00	(234,864.99)	1,265,135.01	1,265,135.01	11/30/2022
C21220	Sparta Public Safety Training Ctr-HVAC	750,000.00	177,125.39	927,125.39	927,125.39	04/30/2023
C21230	Sparta Public Safety Training Ctr-Exterior	950,000.00	170,801.82	1,120,801.82	1,120,801.82	02/28/2023
C21240	Sparta Public Safety Training Ctr-Roof	500,000.00	66,498.71	566,498.71	566,498.71	11/30/2022
C21550	Admin Center-2nd Floor Carpeting	-	23,674.20	23,674.20	23,674.20	08/31/2022
C21650	Business Education Center-Chiller	-	409,486.28	409,486.28	409,486.28	02/28/2023
C22150	Water Reuse System-Integrated Tech Ctr	-	60,558.87	60,558.87	60,558.87	02/28/2023
C22540	Physical Plant Remodel	480,000.00	(10,877.20)	469,122.80	469,122.80	04/30/2023
C22550	Admin Center-1st Floor Flooring & Painting	-	49,414.75	49,414.75	49,414.75	08/31/2022
C22600	Sparta Overhead Door Replacements	-	32,849.00	32,849.00	32,849.00	02/28/2023
C22700	Independence Partnership-Electromechanical Program	15,000.00	(15,000.00)	-	-	02/28/2023
C22800	Coleman Center-Rm 100 Remodel	-	5,652.33	5,652.33	5,652.33	02/28/2023
C23404	Automotive Center-Doors	-	25,065.40	25,065.40	25,065.40	04/30/2023
C99220	Minor Projects-FY22	60,000.00	(17,623.59)	42,376.41	42,376.41	09/30/2022
C99225	Exterior Signage-FY22	50,000.00	(12,145.66)	37,854.34	37,854.34	09/30/2022
<b>Total Remodeling &amp; Site Improvements Completed Projects</b>		<b>5,940,000.00</b>	<b>732,966.16</b>	<b>6,672,966.16</b>	<b>6,672,966.16</b>	
<b>Equipment &amp; Furnishings</b>						
C19310	Student Success Center-Graphic Designs	20,000.00	(20,000.00)	-	-	11/30/2022
C22113	Business Education Ctr-Rooms 113/116	-	31,032.24	31,032.24	31,032.24	08/31/2022
C22519	Res Hall-Wireless Network-WAPs	-	43,454.28	43,454.28	43,454.28	11/30/2022
C22710	Independence Partnership-Electromechanical Equipment	15,000.00	1,957.38	16,957.38	16,957.38	02/28/2023
C22810	Coleman Center-Rm 100 Furnishings	-	8,301.61	8,301.61	8,301.61	11/30/2022
C99221	Minor Furnishings & Equipment-FY22	50,000.00	(50,000.00)	-	-	09/30/2022
C99224	Security Equipment-FY22	70,000.00	(66,055.01)	3,944.99	3,944.99	09/30/2022
<b>Total Equipment &amp; Furnishings Completed Projects</b>		<b>135,000.00</b>	<b>(31,309.50)</b>	<b>103,690.50</b>	<b>103,690.50</b>	
<b>Total Completed Projects in FY23</b>		<b>6,085,000.00</b>	<b>691,656.66</b>	<b>6,776,656.66</b>	<b>6,776,656.66</b>	

## New Hires, Appointments July 2023

### New Hires:

Position filled	Division	FT/PT	Effective Date	Employee	# of Application(s) Received/Interviewed
Financial Aid Resource & Planning Specialist	Student Service & Engagement	FT	7/10/23	<b>Ka Xiong</b>	20/7
Custodian	Finance & Operations	FT	7/17/23	<b>Rebecca Haag</b>	5/4
Instructor – Early Childhood Education	Academic Affairs	FT	8/1/23	<b>Sara Horstman</b>	26/5
Instructor – EM/ECET	Academic Affairs	FT	8/1/23	<b>Akinola Babatunde</b>	4/2

### Promotions/Transfers/Appointments:

Position filled	Division	FT/PT	Effective Date	Employee	# of Application(s) Received/Interviewed
Residence Life Community Director (previously Residence Hall Community Officer LTE)	Student Service & Engagement	FT	6/28/23	Orion Roen	9/3
Campus Community Safety Coordinator (previously PT Campus Security & Contact Tracer)	Student Service & Engagement	FT	6/28/23	Maya Baldewicz	9/4
Instructor – Nursing (previously Adjust, Nursing)	Academic Affairs	FT	8/1/23	Megan Barbian	8/6
College Advising Manager (previously Interim College Advisor Mgr.)	Student Service & Engagement	FT	7/1/23	MicahMarie McCann	promoted
Career Services Manager (previously Interim Career Services Mgr.)	Student Service & Engagement	FT	7/1/23	Grace Janssen	promoted



**Retirements, Resignations, and Terminations  
July 2023**

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**Resignations**

<b>Position</b>	<b>Division</b>	<b>Effective Date</b>	<b>Employee</b>
Instructor – Automotive Technology	Academic Affairs	7/31/2023	<b>Andy Olson</b>

WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

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**Topic:** Designation of the **District's Official Newspaper**

**Issue:** Wisconsin Statutes, Chapter 985, sets forth the requirements for the publication of various legal notices of the District and defines the qualifications of an official newspaper. A number of newspapers published within the District meet the intent of the law.

**The La Crosse Tribune** has historically been designated by the District Board as the District's official newspaper because it meets the statutory requirements and has the widest circulation throughout the District.

**Recommendation:** Designate **The La Crosse Tribune** as the District's official newspaper for 2023-2024

WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

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Topic: Designation of **District's Attorney(s)**

Issue: 1. General, Personnel and Labor Relations Counsel  
*General Counsel:* Services include: Consultation and review of non-personnel contracts, consultation and review of proposed District Policies, and consultation and review of statutes pertaining to the Wisconsin Technical College System.  
*Personnel and Labor Relations Counsel:* Services include: Consultation and review of negotiated labor agreements, union contract negotiations, grievances and arbitration matters; unemployment and worker's compensation claims, and various other personnel-type matters.  
The District has employed **Johns, Flaherty & Collins, S.C.** as general and personnel counsel and **Strang Law LLC** as personnel and labor relations counsel. Both firms are paid on an hourly basis for work performed.

2. Bond Counsel  
Services include: Consultation and legal opinion on matters pertaining to long-term debt of the District. This may include long-term promissory notes and opinions that may affect the District's ability to borrow money. **Quarles and Brady**, a Milwaukee-based firm that specializes in this area, has been used since 1969. The principal attorney who has been consulted for these matters is Brian Lanser, a specialist in vocational, technical, and adult education law and debt issues.  
The College also reserves the right to utilize the services of additional legal counsel when circumstances warrant.

Recommendation: **Authorize administration to use the above-identified firms as needed and to further designate and consult with specialized counsel as such need may arise during the 2023-2024 fiscal year.**

WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

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**Topic:** Designation of the District's **Public Finance Advisor**

**Issue:** The following information is provided as background information on the District's use of a financial advisor for the District's long-term borrowing.

Services include: Consultation, preparation of recommendations, and coordination of the entire process necessary for the District's long-term borrowing. The District has used **Robert W. Baird & Co.**, Milwaukee, WI, since 2007. Mr. Brian Brewer, Director, is currently the principal consultant for these services.

**Recommendation:** Authorize the administration to use the firm of **Robert W. Baird & Co.** as Western Technical College District's Public Finance Advisor as needed during the 2023-2024 fiscal year.

**WESTERN TECHNICAL COLLEGE DISTRICT**

**I S S U E P A P E R**

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**Topic:** Designation of the **District's Public Depositories**

**Issue:** Wisconsin Statutes, Chapter 34 requires the designation of public depositories for all public moneys coming into the hands of the Treasurer of the Western Technical College District Board. The District has selected eight (8) depositories that qualify as public depositories under Chapter 34. The depositories are listed on the resolution to designate public depositories.

**Recommendation:** Approve the resolution to designate public depositories for 2023-24.

**WESTERN TECHNICAL COLLEGE DISTRICT**

**RESOLUTION  
TO DESIGNATE PUBLIC DEPOSITORIES  
2023-24**

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WHEREAS Section 34.05 (1), Wisconsin Statutes requires the designation of public depositories for all public moneys coming into the hands of the Treasurer of the Western Technical College District Board, La Crosse County, State of Wisconsin; and

WHEREAS, the following public depositories qualify as public depositories under Chapter 34 of the Wisconsin Statutes for all public moneys coming into the hands of the treasurer of the Western Technical College District Board, La Crosse County, State of Wisconsin, and deposited in said public depositories pursuant to Wisconsin Statutes 66.0607 and 66.0603:

<b>Coulee Bank</b>	La Crosse, WI
<b>Security Financial Bank</b>	Black River Falls, WI
<b>River Bank</b>	Tomah, WI
<b>Royal Bank</b>	Mauston, WI
<b>First National Bank and Trust Company</b>	Independence, WI
<b>U.S. Bank</b>	Milwaukee, WI
<b>Peoples State Bank</b>	Viroqua, WI
<b>Wisconsin Investment Series Cooperative</b>	Milwaukee, WI

NOW, THEREFORE BE IT RESOLVED, by the Western Technical College District Board, that the above-named financial institutions are hereby designated as depositories in which the funds of the Western Technical College District may be deposited.

<ul style="list-style-type: none"> <li>Annual Enrollment Management</li> <li>Sustainability Update (1-page report)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>New Program Approval</i></li> </ul>	<ul style="list-style-type: none"> <li>Enrollment Update</li> <li>Non-Renewals Proposal (closed-as needed)</li> <li>Annual Planning Cycle Review (biennial even years)</li> <li>Roger hosts dinner - District Board and Senior Leadership Team</li> </ul> <p><b>Board Advance</b></p>	<ul style="list-style-type: none"> <li><b>Strategic Focus Area - DEI</b></li> <li>ATD Update</li> <li>Annual District Board Appointment</li> <li>Student Government Update</li> <li>Closed Session President Presents on Evaluation</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Private Sector Review</i></li> </ul>
<p><b>April – (Sparta Annually)</b></p>	<p><b>May (1<sup>st</sup> or 2<sup>nd</sup> Tuesday)</b></p>	<p><b>June</b></p>
<ul style="list-style-type: none"> <li>Full Budget Review (<i>no separate meeting</i>) – <i>Kicks Off Meeting</i></li> <li>Foundation Update</li> <li>Non-Renewals (closed-as needed)</li> <li>Presidents Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>Student Ambassador Update</li> <li>Higher Ed Landscape &amp; Labor Market Update</li> <li>Annual Grant Update</li> <li>Annual K-12 Update</li> <li>District Boards Association Visit   Update (spring visit)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Non-Renewals (as needed)</i></li> <li><i>Fees &amp; Rates</i></li> <li><i>District Boards Association Annual Fees</i></li> </ul>	<ul style="list-style-type: none"> <li>Public Hearing – Budget</li> <li>Enrollment Update</li> <li>RLC Update (biennial -done in 2022)</li> <li>HLC Update (F2F years 3, 8, 9 and 10   1-page report other years)</li> <li>District Board Dinner</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Board Approval of Budget</i></li> <li><i>3-year Facility Plan</i></li> <li><i>Out of State Tuition Remission/Waivers</i></li> <li><i>Presidents Contract Amendment</i></li> <li><i>Salary Adjustments</i></li> <li><i>Bargaining Agreement</i></li> </ul>
<p><b>July 2<sup>nd</sup> Monday</b></p>	<p><b>August</b></p>	<p><b>September</b></p>
<ul style="list-style-type: none"> <li><b>Program &amp; Service Highlights (optional)</b></li> <li>Recognize WLDI Grads</li> <li>Annual Organizational Meeting Actions</li> <li>President Shares Identified Goals</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Designation of Date/Time/Location of District Board meetings</i></li> <li><i>District’s Attorneys</i></li> <li><i>District’s Public Finance Advisor</i></li> <li><i>District’s Official Newspaper</i></li> <li><i>District’s Public Depositories</i></li> <li><i>Annual Calendar</i></li> </ul>	<p><b>Annual Infrastructure Meeting</b></p> <p><b>Board Meeting   No Topics – SLT Excused</b></p> <p><b>Board Advance</b></p> <ul style="list-style-type: none"> <li>Annual Attorney &amp; Legal Update</li> <li>Annual Boardmanship Topic</li> <li>Validate Board Evaluation</li> <li>Validate Board Goals</li> <li>Validate Board Commitments</li> <li>“A” Level Policy Discussion</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Western and DBA Committee Appointments</i></li> </ul>	<ul style="list-style-type: none"> <li><b>Strategic Focus Area – 7-Week</b></li> <li>Enrollment Update</li> <li>Tax Levy Discussion</li> <li>College Day Update (1-page report)</li> <li>Legislative Update (1-page report)</li> <li>District Board Dinner</li> </ul>

October (Remote Location)	November	December
<ul style="list-style-type: none"> <li>• <b>Key Results Update</b> (Student Success Metrics and Strategic Goals including Equity Scorecard) (2025)</li> <li>• Review Previous Fiscal Year's Operating Financial Results</li> <li>• Annual BIS Update (1-page report)</li> <li>• Annual Marketing Update (1-page report)</li> <li>• Annual Manufacturers Luncheon on Same Day</li> <li>• Work Based Learning (WBL) and Computer-Based Learning (CBL) (1-page report/short presentation)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Annual Review of Procurements Report</i></li> <li>• <i>Annual BIS Contract Training</i></li> <li>• <i>Tax Levy</i></li> <li>• <i>Resolution Designating Positions as Assistant, Associate, or Deputy District Director for Wisconsin's Code of Ethics for Public Officials and Employees</i></li> <li>• <i>Annual Budget Modifications</i></li> </ul> <p>NOTE: Luncheons held at regional campuses</p>	<ul style="list-style-type: none"> <li>• <b>Program &amp; Service Highlights (Learner Support &amp; Transition 2022, HPS 2023)</b></li> <li>• <b>Strategic Focus Area – Co-worker Wellbeing</b></li> <li>• Q12</li> <li>• College Audit</li> <li>• Enterprise Update (biennial odd years–1-page report)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>College Audit</i></li> </ul> <p><b>Board Advance</b></p>	<ul style="list-style-type: none"> <li>• <b>Annual Strategic Plan Review –</b> (WIGS, Data, Adjustments, Progress, and Priorities)</li> <li>• Borrowing Plan Discussion</li> <li>• RLC Community Panel Update (1-page report)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Capital Borrowing</i></li> </ul>

**\*Senior Leadership Team annual goal - 25% of District Board meetings or Advance sessions will be held at different locations.**

**\*Program Highlights / Students: This will be an attempt to have 2-3 programs per year share about their program to the board. This will intentionally move across sectors over time. Students will present with faculty.**

**\*One-page reports submitted in lieu of presentation to District Board.**

Process   Timeline for President Evaluation	Timeline	Responsible
President presents goals and update.	March Board Meeting (closed session)	President
Distribute President evaluation tool to Board for their completion and President for his/her self-assessment.	March Board Meeting	Human Resources
Compile results and summary document to share with Board and President.	March 31	Human Resources
Review and discussion of results	April Board Meeting (closed session)	Board, Human Resources
Meeting with President	Follows April Meeting	Board Chair, President
Review/Update Evaluation Criteria	May	Human Resources, Board Chair
Summary Materials to be filed in HR	June	Human Resources
Develop individual goals to be included for the next review period	June	President, Board Chair
Provide Final Evaluation tool to Board and President	July 1	Human Resources



## Western Technical College District Board Meeting 2023-2024 Dates

*All meetings will be held at Western Technical College, La Crosse unless otherwise noted.*

- Monday, July 10                      Organizational Meeting
- Tuesday, August 15                Regular Meeting                      @ Superior Fresh, Tomah
- Tuesday, September 19            Regular Meeting\*
- Tuesday, October 17                Regular Meeting                      @ Tomah RLC
- Tuesday, November 21            Regular Meeting
- Tuesday, December 19            Regular Meeting
- Tuesday, January 16, 2024        Regular Meeting
- Tuesday, February 13(2<sup>nd</sup> Tuesday) Regular Meeting
- Tuesday, March 19                 Regular Meeting
- Tuesday, April 16                  Annual Budget & Regular Meeting @ Public Safety Facility, Sparta
- Tuesday, May 14 (2<sup>nd</sup> Tuesday)    Regular Meeting
- Tuesday, June 18                  Public Budget & Regular Meeting
- Monday, July 8                      Organizational Meeting

**WESTERN TECHNICAL COLLEGE DISTRICT  
ISSUE PAPER**

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**Topic:** **Resolution Authorizing the Issuance and Establishing Parameters for the Sale of \$225,000 Taxable General Obligation Promissory Notes, Series 2023B, and \$1,365,000 General Obligation Promissory Notes, Series 2023C, of Western Technical College District, Wisconsin.**

**Issue:** Included in the 2023B issue:

La Crosse Medical Health Science Center	<b>\$225,000.00</b>
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Included in the 2023C issue:

Fire Prop Replacement – Sparta	\$30,000.00
Parking Lot – Mauston	\$270,000.00
Administrative Center Restrooms – ADA Compliant (over)	\$175,000.00
Administrative Center Sidewalk	\$15,000.00
Pavers in Cleary Courtyard	\$15,000.00
Equipment	\$860,000.00
<b>TOTAL</b>	<b>1,365,000.00</b>

Approval of these resolutions authorizes Administration to move forward with issuing debt provided that a pre-established set of parameters are met. If market conditions do not allow these parameters to be met after a period of time, the issue would come back to the Board for further discussion.

The interest rate parameter that has been established for the 2023B resolution is 6.50%.

The interest rate parameter that has been established for the 2023C resolution is 4.50%.

**Recommendation:** **Adopt the Resolutions Authorizing the Issuance and Establishing Parameters for the Sale of \$225,000 Taxable General Obligation Promissory Notes, Series 2023B, and \$1,365,000 General Obligation Promissory Notes, Series 2023B, of Western Technical College District, Wisconsin**

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$1,590,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the Western Technical College District, Wisconsin (the "District") is presently in need of \$730,000 for the public purpose of financing building remodeling and improvement projects, a portion of which will be used at the La Crosse Medical Health Science Consortium and \$860,000 for the public purpose of financing the acquisition of movable equipment;

WHEREAS, the District Board hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$730,000 for the public purpose of paying the cost of building remodeling and improvement projects, a portion of which will be used at the La Crosse Medical Health Science Consortium; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$860,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the La Crosse Tribune, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A and B and incorporated herein by this reference.

Adopted, approved and recorded July 10, 2023.

\_\_\_\_\_  
Chairperson

Attest:

\_\_\_\_\_  
Secretary

(SEAL)

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ESTABLISHING PARAMETERS  
FOR THE SALE OF NOT TO EXCEED  
\$225,000 TAXABLE GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023B

WHEREAS, on July 10, 2023, the District Board of the Western Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized, the issuance of general obligation promissory notes in the amount of \$730,000 for the public purpose of financing building remodeling and improvement projects, a portion of which will be used at the La Crosse Medical Health Science Consortium, and in the amount of \$860,000 for the public purpose of financing the acquisition of movable equipment;

WHEREAS, the District will cause Notices to Electors to be published in the LaCrosse Tribune giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to issue a portion of the general obligation promissory notes (the "Notes") authorized by the Authorizing Resolution in the aggregate principal amount of \$225,000 to pay the cost of financing building remodeling and improvement projects at the La Crosse Medical Health Science Consortium (the "Project");

WHEREAS, due to certain provisions contained in the Internal Revenue Code of 1986, as amended, it is necessary to issue the Notes on a taxable rather than tax-exempt basis;

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a purchase proposal to the District (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to the Vice President of Finance and Operations (the "Authorized Officer") the authority to accept the Proposal on behalf of the District so long as the Proposal meets the terms and conditions set forth in this Resolution (the "Parameters") by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$225,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 13 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the

Purchaser for, on behalf of and in the name of the District, the Notes aggregating the principal amount of not to exceed TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$225,000). The purchase price to be paid to the District for the Notes shall be such that the difference between the issue price of the Notes (calculated based on the initial offering prices provided by the Purchaser) and the purchase price to be paid to the District by the Purchaser does not exceed 4.45% of the principal amount of the Notes, with an amount not to exceed 0.25% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 4.20% of the principal amount of the Notes representing costs of issuance, including bond insurance premium (if any), payable by the Purchaser.

Section 2. Terms of the Notes. The Notes shall be designated "Taxable General Obligation Promissory Notes, Series 2023B"; shall be issued in the aggregate principal amount of up to \$225,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on April 1, 2024. Interest shall be payable at maturity. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 6.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the year 2023 for the payment due in the year 2024 in such amount as is sufficient to meet such principal and interest payment when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

## Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Taxable General Obligation Promissory Notes, Series 2023B" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account.

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are

not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 9. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Secretary or the Treasurer (the "Fiscal Agent") unless a fiscal agent is specified in the Approving Certificate.

Section 10. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 11. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 12. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 13. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)(5), Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of the Notes; and

(b) approval by the Authorized Officer of the principal amount, definitive maturity or maturities, redemption provisions, interest rate(s) and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

Upon approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Purchaser providing for the sale of the Notes to the Purchaser. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 14. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 15. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.



Section 16. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 17. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 18. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 10, 2023.

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Chairperson

ATTEST:

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Secretary

(SEAL)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Western Technical College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on July 10, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$730,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects, a portion of which will be used at the La Crosse Medical Health Science Consortium.

A copy of said Resolution is on file in the District Office, Administrative Center, Room 212, 111 North 7th Street, La Crosse, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting the District by email at the following address: [hackbarthw@westerntc.edu](mailto:hackbarthw@westerntc.edu).

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated July 10, 2023.

BY ORDER OF THE DISTRICT  
BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Western Technical College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on July 10, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$860,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said Resolution is on file in the District Office, Administrative Center, Room 212, 111 North 7th Street, La Crosse, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting the District by email at the following address: [hackbarthw@westerntc.edu](mailto:hackbarthw@westerntc.edu).

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated July 10, 2023.

BY ORDER OF THE DISTRICT  
BOARD

District Secretary

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ESTABLISHING PARAMETERS  
FOR THE SALE OF NOT TO EXCEED  
\$1,365,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023C

WHEREAS, on July 10, 2023, the District Board of the Western Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized, the issuance of general obligation promissory notes in the amount of \$730,000 for the public purpose of financing building remodeling and improvement projects, a portion of which will be used at the La Crosse Medical Health Science Consortium, and in the amount of \$860,000 for the public purpose of financing the acquisition of movable equipment;

WHEREAS, the District will cause Notices to Electors to be published in the LaCrosse Tribune giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance the building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to issue a portion of the general obligation promissory notes (the "Notes") authorized by the Authorizing Resolution in the aggregate principal amount of \$1,365,000 to pay the cost of financing \$505,000 for building remodeling and improvement projects and \$860,000 for the acquisition of movable equipment (the "Project");

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a purchase proposal to the District (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to the Vice President of Finance and Operations (the "Authorized Officer") the authority to accept the Proposal on behalf of the District so long as the Proposal meets the terms and conditions set forth in this Resolution (the "Parameters") by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed ONE MILLION THREE HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$1,365,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 15 of this Resolution,

the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, the Notes aggregating the principal amount of not to exceed ONE MILLION THREE HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$1,365,000). The purchase price to be paid to the District for the Notes shall be such that the difference between the issue price of the Notes (calculated based on the initial offering prices provided by the Purchaser) and the purchase price to be paid to the District by the Purchaser does not exceed 4.00% of the principal amount of the Notes, with an amount not to exceed 1.00% of the principal amount of the Notes representing Purchaser's compensation and an amount not to exceed 3.00% of the principal amount of the Notes representing costs of issuance, including bond insurance premium (if any), payable by the Purchaser.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2023C"; shall be issued in the aggregate principal amount of up to \$1,365,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$125,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Notes shall not exceed \$1,365,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$1,365,000.

<u>Date</u>	<u>Principal Amount</u>
04-01-2025	\$200,000
04-01-2026	210,000
04-01-2027	220,000
04-01-2028	230,000
04-01-2029	115,000
04-01-2030	125,000
04-01-2031	130,000
04-01-2032	135,000

Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2024. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 4.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2023 through 2031 for payments due in the years 2024 through 2032 in such amounts as are sufficient to meet such principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2023C" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed

Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section

141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Secretary or the Treasurer (the "Fiscal Agent") unless a fiscal agent is specified in the Approving Certificate.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be



made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)(5), Wis. Stats., without the filing of a sufficient petition for a referendum with respect to the resolution authorizing the issuance of the Notes; and

(b) approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

Upon approval of the terms of the Notes, the Authorized Officer of the District is authorized to execute the Proposal with the Purchaser providing for the sale of the Notes to the Purchaser. The Notes shall not be delivered until this approval is obtained and the referendum petition period expires as provided in (a) above.

Section 16. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and

Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded July 10, 2023.

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Chairperson

ATTEST:

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Secretary

(SEAL)

## Public Notice (see calendar below)

District Board (DB) members may attend the following meetings/events:

- Wisconsin Technical College District Boards Associations (DBA)
- WTCS State Board Meetings

*No Western Technical College business will be conducted at DBA and WTCS State Boards meetings.*

## Future Dates

### 2023

<b>Date</b>	<b>Event</b>	<b>Location</b>
• 07/10/2023	DB Organizational Meeting	Coleman Center Rm 128
• 07/11-12/2023	WTCS Board Meetings	Waukesha Co Tech College, Pewaukee, WI
• 07/20-21/2023	DBA Meeting	Fox Valley Technical College
• 08/19/2023	Regular District Board Meeting	Superior Fresh, Hixton, WI
• 09/13/2023	WTCS Board Meeting	Gateway, Kenosha, WI
• 09/19/2023	Western Urban Greenspace Ribbon Cutting	Western, La Crosse, WI
• 09/19/2023	Regular District Board Meeting	Western, La Crosse, WI
• 10/17/2023	Tomah Community Luncheon, Tomah RLC	Western, Tomah, WI
• 10/17/2023	Regular District Board Meeting	Western, Tomah, WI
• 10/18/2023	Manufacturing Luncheon	Lunda Center, Western, La Crosse, WI

Western Technical College  
**District Board Goal**

Incorporate Experience 2025 and related student success and employee engagement priorities into all board meetings:

- a) Strategies include:
  - i. Adapt District Board agendas to incorporate benchmarks, progress, and completion data related to Experience 2025 and the seven strategic goals
  - ii. Consider the four Strategic Directions in all decision-making
  - iii. Communicate college events and level of priority to District Board members
  - iv. Foster greater levels of employee engagement and recognition through resolutions of commendation, targeted visits, and visual management tours
  - v. Check, adjust, and revise the District Board monthly calendar to allow for agility
  - vi. Adjust monthly agenda to allow for adequate time to fully cover agenda items
- b) Lead measures include:
  - i. President's goals are achieved in the timeframe set forth in the strategic plan
  - ii. Each District Board meeting highlights the Strategic Directions for Experience 2025 and student success
  - iii. 205% of District Board meetings and advances are held in places that allow for engagement with Western employees and student learning spaces
  - iv. Approval of annual calendar
  - v. District Board members express satisfaction with time allotted for agenda items through a Plus/Delta document each month

Approved October 16, 2018

**District Board Commitments**

1. We will follow the communication flow for board-president-staff interactions set forth by the president.
2. We will embrace the college mission, vision, values, practices, and culture fully as the board's own.
3. We will work with the president and leadership team to assess and shape college goals, results and measures. This will be led by the president and leadership team with board support, partnership and endorsement
4. We will review all policies that are older than 2015.
5. We will commit to the tenets of the college's culture of accountability.
6. We will express opinions at the table with respect and clarity to everyone present at the table and all parties speaking. In the end we stand with one unified voice.
7. We will lead by focusing on the present and future in order to achieve student, college, and community success.
8. We will work with the president to define the data necessary to make informed and educated decisions
9. We commit to a college-wide view at all times as we serve the entire regions

**District Board Equity Commitment**

Events around our nation remind us yet again of the work that remains to create a more just and equitable society. As a Board, we acknowledge the hurt, frustration, and anger felt by countless Americans, especially Americans of color. We hurt with those who are hurting, and we stand, in particular, with black members of our communities during this difficult time. At Western Technical College, we pledge to lean into our College values of diversity, integrity, teamwork, and respect. As a Board, we are committed to our advocacy for and support of Western's strategic goals to increase the enrollment of students of color and to eliminate achievement gaps among black, Hispanic, and indigenous students. We acknowledge structural racism and systemic poverty contribute to these gaps, and we pledge to continue to support programs and policies that ensure access to higher education for all students. We embrace the imperative to learn from experiences, history, cultures, values, beliefs, and views different from our own and to lead with empathy and compassion. Change starts with each of us, and we pledge to hold ourselves and each other accountable in this critically important work.

Updated: 08.03.20

# 2022-23 WIG: Attract and Retain Students and Co-Workers

