

## District Board Regular Meeting Tuesday, June 17, 2025

WESTERN TECHNICAL COLLEGE  
ADMINISTRATIVE CENTER RM 408  
111 7<sup>TH</sup> ST N  
LA CROSSE, WI 54601

### District Board Members:

Ryan Alderson	Lance Bagstad	Chet Doering	Michelle Greendeer-Rave
Kevin Hennessey	Angie Lawrence	Ken Peterson	Megan Skarlupka MaryKay Wolf

### Public Hearing | Budget 2:00 p.m.

#### Consideration of Comments from Public Hearing on the Proposed FY 2025-26 District Budget

- 1) Overview of the District Budget FY2025- 26
- 2) Comments from the Public

### Policy Subcommittee Meeting 2:15 p.m.

Admin 411

### District Board Regular Meeting | Open Session 3:00 p.m.

### District Board | Closed Session Immediately following Open Session

*The Board will convene into a closed session, pursuant to Wis. Statutes 19.85 (1)(c), for the purpose of considering **employment, promotion, compensation, or performance evaluation data of any public employee** over which the governmental body has jurisdiction or exercises responsibility. No action.*

### District Board | Open Session Immediately following Closed Session

(if needed to vote)



Scan here to access current and past agendas as well as approved minutes. They can also be found at:  
<https://www.westerntc.edu/board-minutes-and-agendas>

Any questions about the meeting should be directed to Jessica Pintz [pintzj@westernnc.edu](mailto:pintzj@westernnc.edu).

# Western Technical College District Board Meeting Agenda Tuesday, June 17, 2025

## Call to Order

The June 17, 2025, meeting of the Western Technical College District Board, as well as all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting has been sent to the press to inform the general public of Wisconsin about the meeting's time, place, and agenda. *The door is open for any member of the public to attend at the start of every meeting (for transparency).*

**Mission:** Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

## Consideration of Comments from Public Hearing on the Proposed 2024-25 District Budget

- 1) Overview of the District Budget FY2025-26
- 2) Comments from the Public

## Adjourn

**Reconvene at 3:00 p.m.** to continue the regular meeting

## Resolution of Commendation

- |                                                                                    |         |
|------------------------------------------------------------------------------------|---------|
| 1) Willa MacKenzie, Instructor, Academic Intervention (Adult Ed), Academic Affairs | Page 5  |
| 2) Jeff Noel, Safety & Access Control Officer, Finance, Operations, & Wrkfc. Dev.  | Page 6  |
| 3) Linda Weilmann, Info System Support Lead, Finance, Operations & Wrkfc. Dev.     | Page 7  |
| 4) Linda VanSistine-Yost, Student Learning Librarian, Student Service & Engagement | Page 8  |
| 5) Victor Quackenbush, Custodian, Finance, Operations & Wrkfc. Dev.                | Page 9  |
| 6) Angie Lawrence, District Board Member                                           | Page 10 |

## Topics:

INFORM: Enrollment Update - Vice Presidents Hackbarth, Hopkins, & Thornton  
INFORM: Artificial Intelligence Strategy - Josh Gamer (*maybe Brianne*)

**Policy Subcommittee Update** - Angie Lawrence

**TIFs and TIDs** (new information only)

## Break

**Items to be removed from the consent agenda**

**Approve Consent Agenda**

**Action X**

**1) Minutes:**

1) May 13, 2025, Meeting Minutes	Page	11
2) November 19, 2024, Budget & Facilities Subcommittee Minutes	Page	12
<b>2) Financial Reports</b>		
1) Vendors Over \$2,500 - ending May 31, 2025	Page	13
2) Capital Projects Reports - ending May 31, 2025	Page	15
3) General Revenue/Expense Report - ending April 30, 2025	Page	18
4) General Revenue/Expense Report - ending May 31, 2025	Page	19
5) Department Budget Summary - ending April 30, 2025	Page	20
6) Department Budget Summary - ending May 31, 2025	Page	22
7) Enterprise Services Summary - ending April 30, 2025	Page	24
8) Enterprise Services Summary - ending May 31, 2025	Page	28
<b>3) Policy</b> (a and b, first and final reading; c, first reading)		
1) E0204 Waiting Lists	Page	32
2) E0716 Hazing Prevention and Response	Page	35
3) A0119p Policy Development, Review, Revision, Suspension, and Termination	Page	39
<b>4) Personnel</b> (Information Only)		
1) Hires	Page	41
i) Dana Nybo, Dean, ITD, Academic Affairs		
ii) Kaylyn Connolly, College Advisor, Student Service & Engagement		
2) Promotions/Appointments	Page	41
i) Isaac Mezera, instructor - Comm Skills, Academic Affairs		
ii) Kyle Farley, Campus Community Safety Officer, Student Service & Engagement		
iii) Laura Anderson, Baker, Finance, Operations & Workforce Development		
iv) Sandy Schulz, Union Market Lead, Finance, Operations & Workforce Development		
v) Mariah Remen, Campus Shop & eCampus Assistant, Finance, Operations & Workforce Development		
3) Retirements	Page	42
i) Paul Mack, Instructor, Accounting, Academic Affairs		
4) Resignations	Page	42
i) Jack Murphy, Campus Community Safety Officer, Student Service & Engagement		
ii) Joseph Servi, Instructor, Internet of Things, Academic Affairs		
iii) Sara Peters, Talent Manager, Executive Offices		
5) LTE	Page	42
i) Kevin Ruetten, Business Services Coordinator-WBD, Finance, Operations & Workforce Development		
<b>Monthly Approvals</b>		
1) Out-of-State Tuition Remission/Waivers		
a) 2024-25 Annual Out-of-State Tuition Remission	Page	43
b) 2024-25 Out-of-State Waiver Spreadsheet	Page	44
c) 2025-26 Tuition Remission Requests	Page	45
2) 3-Year 2025-28 Facilities Plan as presented and submit the same to WTCS Office for record	Page	46

**Approve with ROLL CALL Vote**

1) Approve and adopt the total salary increase (3%) and the maximum of the salary ranges adjustment (3%) for FY 2025-26	Page	47
2) Adopt: Board Approval of presented FY 2025-26 Budget	Page	48

### President's Report

- 1) Community and Media Connections
- 2) Current Priorities

### District Board Chairperson's Report

- 1) Board Business | DBA | Updates
- 2) Board Events
- 3) Plus Delta Feedback

### Closed Session *(and then return to Open Session if needed to take action)*

*The Board will convene into a closed session, pursuant to Wis. Statutes 19.85 (1)(c) **for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee** over which the governmental body has jurisdiction or exercises responsibility. No action.*

- 1) The College President's Contract
- 2) Return to Open Session

### Open Session *(if needed to take action on closed session item)*

#### Roll Call

- 1) President's Employment Contract Amendment

**Action X**

#### Adjournment

**Action X**



# Western Technical College

## *Resolution of Commendation to* **Willa MacKenzie**

*Whereas*, Willa MacKenzie, Academic Intervention Instructor, will retire from Western Technical College on June 23, after completing 16+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Willa MacKenzie has dedicated more than two decades of her life and career to educating justice-involved students, serving as a tireless advocate, innovator, and champion for those often left behind; and

*Whereas*, Willa has approached this work with unmatched passion, resilience, and courage—teaching in the La Crosse County Jail for over 20 years, building strong relationships with community partners, and launching the foundational programs that today reach five county jails through Western’s Project Proven initiative; and

*Whereas*, Willa is known for pioneering innovative and healing curricula, including the deeply impactful “Hero’s Journey” class, which helped students reframe their hardships as stepping-stones toward growth, purpose, and redemption; and

*Whereas*, colleagues across the College and the community have come to know and love Willa not only for her incredible work ethic and honesty, but for her realness—her ability to bring context, challenge assumptions, advocate fiercely, and still be the first to cry (at roughly 1 out of every 3 meetings 😊); and

*Whereas*, her next chapter continues her commitment to second chances and meaningful work, through her own business, DaaBin, which creates employment opportunities for justice-involved and other higher-barrier job seekers; therefore, be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Willa MacKenzie for her years of service and her commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Willa many happy and satisfying years in her retirement.

## Western Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



# Western Technical College

## *Resolution of Commendation to* **Jeff Noel**

*Whereas*, Jeff Noel, Security and Access Control Officer, will retire from Western Technical College on June 20, after completing 40+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Jeff has been known throughout his career as the epitome of calm, cool, and collected, bringing a steady hand and thoughtful approach to every task, challenge, and conversation; and

*Whereas*, Jeff's soft-spoken demeanor, kindness, and ability to truly listen have made him a trusted colleague, respected leader, and a calming presence in an often fast-paced and ever-changing environment; and

*Whereas*, Jeff approached every assignment with humility and a willingness to learn—whether it was mastering the intricacies of door lock systems or taking on new responsibilities in campus safety—demonstrating initiative and an enduring commitment to the College's well-being; and

*Whereas*, under Jeff's leadership and dedication, the College's safety program grew in scope, strength, and credibility, helping to ensure a more secure and prepared environment for students, faculty, and staff; and

*Whereas*, Jeff's vast institutional knowledge, gained over four decades of service, made him a go-to resource for a wide range of issues, and his perspective and counsel were consistently sought and valued by his peers; and

*Whereas*, Jeff will be missed for his maturity, professionalism, and quiet leadership, as well as for the respect he offered—and earned—from all corners of the College community; therefore, be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Jeff Noel and for his years of service and his commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Jeff many happy and satisfying years in his retirement.

## Western Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



# Western Technical College

## *Resolution of Commendation to* **Linda Weilnau**

*Whereas*, Linda Weilnau, Information System Support Team Lead, will retire from Western Technical College on June 30, after completing 23+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Linda has been the very definition of rock solid—a dependable, reliable, and detail-oriented team member whose work has been trusted across the College for its accuracy, thoroughness, and excellence; and

*Whereas*, her incredible organizational skills and her eye for the smallest detail ensured that tasks were not only completed but completed flawlessly, and her helpful spirit made her the go-to person for countless colleagues over the years; and

*Whereas*, Linda's trustworthiness and complete dedication to the mission and people of Western were evident in everything she did, day in and day out, over the course of her tenure; and

*Whereas*, Linda's baking has achieved legendary status within the College—most notably when she kept the entire PowerCampus team in cookies for an entire year in 2012—her sweet treats were as thoughtful and generous as the person who made them; and

*Whereas*, beyond her professional strengths, Linda has nurtured close, family-like relationships with her coworkers, serving as a steady presence, a trusted confidante, and, in many ways, a "mother to all"; and

*Whereas*, Linda's dry sense of humor, quick wit, and calm demeanor brought both levity and grounding to the workplace, and her presence brought comfort and reassurance to those around her; and

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Linda Weilnau for her years of service and her commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Linda many happy and satisfying years in her retirement.

## Western Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



# Western Technical College

## *Resolution of Commendation to* **Linda VanSistine-Yost**

*Whereas*, Linda VanSistine-Yost, Student Learning Librarian, will retire from Western Technical College on June 30, after completing 5+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Linda consistently demonstrated an exceptional ability to discern what worked and what didn't, investing time and care to curate and create resources that were not only accurate and relevant but tailored with intention and purpose to each learning need; and

*Whereas*, with a keen eye for design, layout, and usability, Linda shaped both the library's physical and virtual environments to be welcoming, intuitive, and aesthetically thoughtful—ensuring that beauty and function worked hand-in-hand in support of student learning; and

*Whereas*, Linda possessed the rare ability to meet both students and colleagues exactly where they were, offering support without judgment and fostering a culture of inclusivity, empathy, and genuine understanding; and

*Whereas*, Linda was known and admired for her refreshingly direct style, her candid integrity, and her remarkable ability to cut through pretense—always focusing on what truly mattered, with clarity, wisdom, and a legendary sense of discernment; and

*Whereas*, Linda modeled the spirit of lifelong learning, embodying a sense of curiosity and intellectual exploration that inspired all who had the privilege to work alongside her; therefore, be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Linda VanSistine-Yost, for her years of service and her commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Linda many happy and satisfying years in her retirement.

## Western Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025





# Western Technical College

## *Resolution of Commendation to* **Victor Quackenbush**

*Whereas*, Victor Quackenbush, Custodian, will retire from Western Technical College on June 30, after completing 13+ years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Victor consistently demonstrated a solid work ethic, always showing up, following through, and completing every task with thoroughness and attention to detail—never cutting corners, no matter how big or small the job; and

*Whereas*, Victor took great pride in creating a positive first impression for all who walked through his cleaning zone, understanding that cleanliness and care communicate respect for students, staff, and visitors alike; and

*Whereas*, Victor promptly reported issues of concern, ensuring that the safety, function, and reputation of the College remained a top priority in his daily work; and

*Whereas*, over the course of his career, Victor became a true leader—someone both new and seasoned team members could rely on, learn from, and feel comfortable around, thanks to his welcoming nature, humility, and willingness to lend a hand; and

*Whereas*, Victor's positive attitude, dependability, and caring spirit made him an invaluable member of the team, always willing to step up, take on a task, and do what needed to be done—with excellence and pride; and

*Whereas*, his legendary skills in the snowplow end loader will especially be remembered and missed during Western winters, when his talents kept our campus accessible and safe; and

*Whereas*, Victor leaves behind a legacy of quiet leadership, steady service, and sincere care for both his work and the people he worked alongside; therefore, be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Victor Quackenbush and for his years of service and his commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Victor many happy and satisfying years in his retirement.

## Western Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025



# Western Technical College

## *Resolution of Commendation to* **Angie Lawrence**

*Whereas*, Angie Lawrence has served as a member of the Western Technical College District Board for 12 years, from July 1, 2013 through June 30, 2025; and

*Whereas*, Angie has been a thoughtful, articulate, and mission-driven leader, especially in her role on the Policy Subcommittee, where her clarity, insight, and high expectations helped shape sound, student-centered governance; and

*Whereas*, Angie possessed the unique ability to ask the tough questions—not for the sake of challenge, but in pursuit of deeper understanding and better outcomes—while always maintaining a deep respect and appreciation for the work of others; and

*Whereas*, Angie’s compassion, curiosity, and sharp sense of humor made her an approachable and valued presence on the Board—someone who made others feel seen, respected, and encouraged in their work; and

*Whereas*, Angie built and maintained positive relationships with fellow Board members, always striving for collaboration, even amid disagreement—embodying the spirit of “agree to disagree” with grace, sincerity, and professionalism; and

*Whereas*, Angie’s experience, wisdom, and voice—marked by a deep appreciation for Western’s faculty, staff, and students—will be profoundly missed by all who had the honor of serving alongside her; and

*Whereas*, her departure represents not just the end of a chapter, but a lasting legacy of service, mentorship, and advocacy for technical education and the power it holds to transform lives and communities; therefore be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Angie Lawrence for her years of service as a member of the District Board and extends to her continued best wishes for the future.

## Western Technical College

Roger Stanford, PhD, President/District Director

Ken Peterson, Chair

Adopted, approved, and recorded by the Western Technical College District Board on June 17, 2025

**WESTERN TECHNICAL COLLEGE DISTRICT BOARD**  
**Minutes of Regular Meeting**  
**May 13, 2025**

Mr. Bagstad, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 2:02 p.m. on Tuesday, May 13, 2025, at Western Technical College, Admin. Center, 111 7<sup>th</sup> St N, Rm 408. La Crosse, WI. Board members present: R. Alderson, L. Bagstad, C. Doering III (arrived 2:42 pm) M. Greendeer-Rave, K. Hennessey, A. Lawrence, K. Peterson, M. Wolf, and R. Stanford, President. Excused: M. Skarlupka

Notice of the meeting was posted publicly on May 8, 1:17 p.m., and the agenda was distributed to interested persons, sent to the district's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the district in compliance with Wisconsin Statutes, Sections 19.81-19.98.

Others present were J. Pintz, W. Hackbarth, R. Hopkins, A. Thornton, J. Heath, C. Heit, D. Hether, L. Wallace, K. Dean, I. Mezera, J. Lemon, E. Jacobson, M. Krogman (Western employees), S. Landrath (student), and J. Felton (future board member).

Motion Lawrence, seconded by Wolf, to approve the resolution of commendation, Rebecca Banasik. Votes: 8 Ayes, 0 Opposed, 0 Abstain. Motion carried.

The board members heard an update from the new Student Ambassador, updates on Grants, and K-12 activities. No action was taken.

Motion Peterson, seconded by Alderson, that the Western Technical College District Board approve the following consent items as presented: 1. Minutes – a. April 18, 2025, District Board Regular Meeting. 2. Financial Reports: a. Vendors over \$2,500-Apr 2025; b. Capital Projects-Apr 2025. 2. Project Submissions – a. FY2026 WTCS State Leadership Grants. Votes: Ayes, 7, Opposed 0, Abstain 1. Motion carried.

Motion Peterson, second Wolf to approve: 1. New Program Development-Concept Approval, Technical Diploma – Clinical Medical Assistant 2. Fees and Rates Schedule. Votes: Ayes, 7, Opposed 0, Abstain 0. Motion carried.

Roll call approval: Motion Peterson and seconded by Greendeer-Rave to approve: 1. Resolution Authorizing the Issuance and Establishing Parameters for the Sale not to exceed \$1,940,000 General Obligation Promissory Notes, Series 2025E, of Western Technical College District, Wisconsin. Doering, Y; Greendeer-Rave, Y; Peterson, Y; Alderson, Y; Hennessey, Y; Lawrence, Y; Bagstad, Y; Wolf, Y.

President's Report: President Stanford shared information about the New Faculty Experience (3-yr program), La Crosse PD, and they have asked him to speak at their annual celebration; he is grateful for the relationship with the chief and the entire police department. We are honored to be able to help their department and help them train their officers. GED/HSED Graduation is May 15; attendance is encouraged. Western participated in the Build Your Future Event held at the Omni Center a couple of weeks ago. He shared about some recent tours and the donation to the Apprenticeship Center by Xcel Energy. We have a group of students and instructors currently doing an exchange in France with the group we worked with last year. A few updates for future meetings; June; will start a little later than normal and a dinner at Ciatti's will follow the meeting (celebrating Angie's years of service); July 14 (2nd Monday) Organizational meeting; August will be in conjunction with the Wanek Center of Innovation Grand Opening, board training and legal update; September we will coincide with the Student Success Center Open House; and October will be at the Automotive Center and will include a tour of the new space. He asked Thornton to share information on the Restorative Practices training we are doing in conjunction with the YWCA.

District Board Chairperson's report: Chairperson Bagstad shared an update on the District Boards Association. The leadership group has been finalized, Diane will continue to serve as the executive director, her contract is up in June, and they do not foresee any changes. They are working on ways to provide additional educational opportunities for board members, which can be included in their meetings; they are looking for ways to encourage more opportunities for people to attend DBA meetings, including virtual options for those currently working and not retired. Bagstad was asked to be a part of a WTCS video to promote being on the local boards.

3:10 p.m. Motion Wolf, seconded by Peterson, to move into closed session. No action to be taken, and adjourn upon completion. Votes: Ayes, 8, Opposed 0, Abstain 0. Motion carried. Closed session ended at 3:58 p.m.

Ken Peterson, District Board Secretary

## **Budget and Facilities Subcommittee Minutes**

**November 19, 2024**

**District Board Subcommittee Attendees:** Chet Doering, Ken Peterson, Kevin Hennessey

**Staff Members:** Roger Stanford, Wade Hackbarth, Christina Heit, Gene McCurdy, Mary Leske

**Other Attendees:** N/A **Excused:** Michelle GreenDeer-Rave

The meeting was called to order by Chet Doering at 1:02 p.m.

### **Minutes**

The committee reviewed the minutes. Ken Peterson proposed a motion for approval, which Kevin Hennessey seconded. The motion was carried unanimously.

### **Review 2025 Capital Borrowing Plan Draft**

Wade and Gene provided a report on the 2025 capital borrowing plan draft, which led to a period of questions and answers. The draft will be presented to the board for final approval during the December board meeting.

### **Current Project Updates**

Gene provided a report related to the current projects.

### **Meetings**

Tuesday, December 17, 2024 @ 1:00 p.m.

Tuesday, February 18, 2025 @ 1:00 p.m.

### **Other Business**

Since no other business was discussed, the meeting was adjourned at 1:54 p.m.

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
AFBTP 54 55 (France-Study Abroad)	\$ 5,661.47	PCARD
AMAZON MARKETPLACE	\$ 5,924.51	PCARD
AMERICAN HEART SHOPCPR	\$ 2,998.80	PCARD
AMERICAN HERITAGE LIFE INSURANCE	\$ 3,952.44	5005491
Anatomical Worldwide LLC	\$ 34,990.00	5005533
APCONNECTIONS	\$ 6,500.00	E0004899
AVS LLC	\$ 3,025.00	E0004900
B&H Photo-Video	\$ 4,913.70	E0004854
BESTBUY DIRECT	\$ 2,557.10	PCARD
BT*REVROBOTICS	\$ 2,706.73	PCARD
BTS INC	\$ 3,404.00	PCARD
CARAHSOFT TECHNOLOGY (CRM Software)	\$ 441,122.07	E0004903
CDW Government	\$ 7,519.85	E0004820
CDW Government	\$ 7,756.35	E0004904
Charles Edward Watson	\$ 6,500.00	E0004898
Chippewa Valley Technical College	\$ 45,289.56	5005450
CITY LA CROSSE	\$ 12,049.89	5005542
COAEMSP	\$ 2,700.00	E0004957
Dahl Automotive Onalaska Inc	\$ 21,012.50	5005547
DELTA DENTAL	\$ 5,167.00	9000855
DELTA DENTAL	\$ 10,587.09	9000846
DELTA DENTAL	\$ 10,825.44	9000863
DELTA DENTAL	\$ 13,858.83	9000870
DELUCA HARTMAN CONSTRUCTION INC	\$ 16,485.00	5005498
DigiCopy, Inc.	\$ 5,105.60	E0004822
ELSEVIER INC	\$ 20,815.44	E0004960
ELYSA LUXEMBOURG	\$ 4,265.18	PCARD
EnergyCAP, LLC	\$ 15,977.30	E0004962
EPA AUDIO VISUAL INC	\$ 16,413.75	E0004906
EPA Audio Visual, Inc.	\$ 12,877.50	E0004857
Excel Images	\$ 2,986.97	5005613
FIRST TECHNOLOGIES INC	\$ 5,055.00	E0004859
Gexpro	\$ 16,499.90	E0004874
GRAY DECISION INTELLIGENCE INC	\$ 4,719.30	5005501
GUSTAVE A LARSON	\$ 3,748.88	5005502
HARTERS TRASH RECYCLING INC	\$ 7,225.06	5005503
HEARTLAND COMMUNITY COLLEGE	\$ 8,390.00	5005462
HILTON GARDEN INN	\$ 3,127.60	PCARD
HSR ASSOCIATES INC	\$ 34,511.05	E0004908
IN *ALLIANCE FOR INNOVATION	\$ 3,000.00	PCARD
IN *WSI MANUFACTURING, Inc	\$ 2,868.00	PCARD
INFINIUM MEDICAL INC	\$ 18,993.50	E0004909
INGMAR MEDICAL LLC	\$ 41,697.88	5005558
J & K of La Crosse, Inc	\$ 8,635.00	E0004910
Jeffrey Kiefer	\$ 3,072.00	E0004894
KIESLER POLICE SUPPLY	\$ 8,935.30	5005510
KMS CLEANING FOR YOU LLC	\$ 4,572.50	E0004865
KONE INC	\$ 31,726.00	E0004912
Kreibich Landscaping	\$ 13,928.57	E0004866
KWIK TRIP	\$ 2,662.93	5005561
LA CROSSE AREA FAMILY YMCA	\$ 2,542.00	5005511
LA CROSSE GRAPHICS INC	\$ 28,962.65	E0004913
LA CROSSE MEDICAL HEALTH SCIENCE	\$ 5,747.00	5005598

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Check #</u></b>
LAB MIDWEST LLC	\$ 203,961.00	E0004914
MADISON NATIONAL LIFE INSURANCE	\$ 5,233.43	5005566
Market & Johnson, Inc.	\$ 5,759.74	E0004965
Medline Industries, LP	\$ 2,931.57	5005601
Medline Industries, LP	\$ 6,608.73	5005518
Minnesota Medical Specialists	\$ 2,926.25	E0004911
MULTISTACK LLC	\$ 77,699.00	5005569
Neighborhood Family Clinics Inc	\$ 20,194.00	E0004918
Norris Restoration LLC	\$ 2,698.04	E0004870
NORTHEAST WISCONSIN TECHNICAL	\$ 4,314.00	E0004968
Northwood Technical College	\$ 5,727.90	5005603
P & T Electric, Inc	\$ 20,000.00	E0004920
PATTERSON DENTAL SUPPLY INC	\$ 13,065.21	5005574
PATTERSON DENTAL SUPPLY INC	\$ 40,711.43	5005522
PAYPAL-OMBLIGO INC	\$ 6,930.00	PCARD
PCNATION	\$ 5,155.70	PCARD
PCNATION	\$ 5,155.70	PCARD
Performance Food Group, Inc.	\$ 2,958.37	5005575
Performance Food Group, Inc.	\$ 3,061.23	5005476
Performance Food Group, Inc.	\$ 6,558.43	5005523
Plunkett's Pest Control, Inc.	\$ 2,507.74	E0004923
PROFESSIONAL AUDIO DESIGNS INC	\$ 212,589.06	5005576
Quorum Group LLC DBA Takeform	\$ 10,318.78	E0004873
SCHEELS	\$ 7,990.00	5005605
Securian Financial Group, Inc.	\$ 19,802.06	E0004868
Sierra Printing Co.	\$ 5,151.00	E0004809
SIKICH LLP	\$ 536,768.80	9000852
Snap-on Industrial	\$ 5,833.40	5005606
Softdocs SC, LLC	\$ 289,332.82	E0004926
SPECTRUM	\$ 3,116.67	PCARD
STRANG LAW LLC	\$ 19,009.00	E0004834
T2 SYSTEMS INC	\$ 9,946.00	5005608
Tri State Business Machines	\$ 3,606.76	E0004878
U S BANK	\$ 2,950.00	5005527
U S BANK	\$ 73,604.79	9000868
US DEPARTMENT EDUCATION	\$ 23,596.50	9000853
VENDI ADVERTISING LLC	\$ 43,475.45	E0004930
WAUKESHA COUNTY TECHNICAL COLLEGE	\$ 18,261.43	E0004838
WIESER BROTHERS GENERAL CONTRACTOR	\$ 773,100.22	E0004933
Williams Landscaping	\$ 3,362.50	5005583
WIN, LLC	\$ 4,881.08	E0004934
WISCONSIN RETIREMENT SYSTEM	\$ 420,536.26	9000875
Xcel Energy	\$ 8,880.62	5005473
Xcel Energy	\$ 39,744.49	5005570
YWCA La Crosse, Inc.	\$ 20,314.55	E0004936

Western Technical College										
Capital Projects Report-Current Projects										
As of 05/31/2025										
Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
<b>Land and New Construction</b>										
La Crosse Property Acquisitions/Footprint-FY24	2024A	50,000.00	152,122.94	-	-	-	202,122.94	157,887.35	44,235.59	-
Wanek Ctr of Innovation-Alt #2-Additions-South&North Towers	Donor Funded	-	-	-	832,700.00	-	832,700.00	448,249.58	384,450.42	-
Automotive Technology Center-Addition	2025B	1,250,000.00	-	-	125,000.00	-	1,375,000.00	-	1,375,000.00	-
Mauston Property-Sale of Land	None	-	(25,000.00)	-	25,000.00	-	-	-	-	-
<b>Total Land and New Construction</b>		<b>1,300,000.00</b>	<b>127,122.94</b>	-	<b>982,700.00</b>	-	<b>2,409,822.94</b>	<b>606,136.93</b>	<b>1,803,686.01</b>	-
<b>Remodeling &amp; Site Improvements</b>										
Sparta-Additional Parking (20 spaces)	2024B-Reserve	-	100,000.00	-	-	-	100,000.00	86,536.00	13,464.00	-
Wanek Center of Innovation-Elevator-North End	2024A&2025A	220,000.00	-	-	-	-	220,000.00	92,649.70	127,350.30	-
Wanek Center of Innovation-Alt #6-HVAC	2024A/2025A&Donor	665,000.00	128.00	-	77,372.00	-	742,500.00	425,993.62	316,506.38	-
Wanek Center of Innovation-Restrooms	2024A	295,000.00	(108,000.00)	-	-	-	187,000.00	145,350.00	41,650.00	-
Wanek Ctr of Innovation-Base Bid-Interior Renovations	Donor Funded	-	-	-	2,534,442.91	-	2,534,442.91	1,606,484.78	927,958.13	-
Wanek Ctr of Innovation-Alt #1-Exterior Upgrades	Donor Funded	-	-	-	466,400.00	-	466,400.00	145,330.24	321,069.76	-
Wanek Ctr of Innovation-Alt #3-Roofing (South&North Towers)	Donor Funded	-	-	-	482,900.00	-	482,900.00	20,852.50	462,047.50	-
Wanek Ctr of Innovation-Alt 7A-Exterior Bldg Signage & electrical.	Donor Funded	-	-	-	158,400.00	-	158,400.00	50,681.55	107,718.45	-
Business Educ Center-Alt 7B-Monument Sign (LaCrosse&8th St)	Donor Funded	-	-	-	5,030.00	-	5,030.00	-	5,030.00	-
Wanek Ctr of Innovation-Alt 7C-Monument Sign (Badger&8th St)	Donor Funded	-	-	-	57,970.00	-	57,970.00	1,501.95	56,468.05	-
Wanek Ctr of Innovation-Alt 7D-Interior Signage	Donor Funded	-	-	-	126,500.00	-	126,500.00	-	126,500.00	-
Wanek Ctr of Innovation-Alt B1-Addl Electrical Panel Replacement	2025A	75,000.00	900.00	-	-	-	75,900.00	34,615.39	41,284.61	-
Wanek Ctr of Innovation-Alt-HVAC Controls (not part of bid-WHV)	2025A	85,000.00	(1,400.00)	-	-	-	83,600.00	22,947.00	60,653.00	-
Wanek Ctr of Innovation-Alt #4-BIS Suite Renovations	2025A	60,000.00	(1,040.00)	-	-	-	58,960.00	39,622.02	33,536.01	(14,198.03)
Wanek Ctr of Innovation-A&E Fees	Donor&2025A	100,000.00	109,412.00	-	321,646.00	-	531,058.00	524,697.37	6,360.63	-
Student Success Center-Remodel-Summer 2025	2025D	1,500,000.00	-	-	-	-	1,500,000.00	107,138.40	1,392,861.60	-
Student Success Center-Chiller-Summer 2025	2025F & Rsrv	-	75,000.00	-	-	75,000.00	150,000.00	-	150,000.00	-
Student Success Center-Graphics-Summer 2025	2025B	15,000.00	-	-	-	-	15,000.00	-	15,000.00	-
The Space-Pre-work (Summer 2025)	None-Trf	-	50,000.00	-	-	-	50,000.00	-	50,000.00	-
Automotive Technology Ctr-Remodel	2025B&Rsrv&TBD	1,400,000.00	225,000.00	-	-	-	1,625,000.00	64,495.17	1,560,504.83	-
Automotive Technology Ctr-Exterior	2025C	1,500,000.00	-	-	-	-	1,500,000.00	93,739.00	1,423,290.00	(17,029.00)
Automotive Technology Ctr-HVAC	2025E&2025F&TBD	-	-	-	-	1,300,000.00	1,300,000.00	45,187.00	1,260,555.00	(5,742.00)
Automotive Technology Ctr-Roof	2025E	-	50,000.00	-	-	500,000.00	550,000.00	20,000.00	531,308.00	(1,308.00)
Automotive Technology Ctr-Graphics	2025F	-	-	-	-	15,000.00	15,000.00	-	15,000.00	-
Dental Simulation Lab	2025A&Donation	200,000.00	(60,000.00)	-	126,455.00	-	266,455.00	170,740.76	95,714.24	-
Res Hall-Casework & Safety Shutoffs for Stoves	2025F	-	-	-	-	85,000.00	85,000.00	312.46	85,424.00	(736.46)
Lunda Center-HVAC	2025F	-	60,000.00	-	-	800,000.00	860,000.00	118,936.93	741,063.07	-
Lunda Center-Carpeting	2025F	-	-	-	-	70,000.00	70,000.00	-	70,000.00	-
Lunda Center-Roofing	2025F	-	(25,000.00)	-	-	200,000.00	175,000.00	-	175,000.00	-
La Crosse Medical Health Science Ctr-future projects	None-Trf	-	47,011.53	-	-	-	47,011.53	-	47,011.53	-
Donor/History Walls	None-Trf	-	25,000.00	-	-	-	25,000.00	24,447.14	552.86	-
Graphics-College Wide-FY25	2024A	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-
Parking Lots-Auto/Diesel/Sparta/Viroqua	2025F	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
ITC Chiller-Summer 2026	borrow in 2026	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
Sparta-HVAC/Humidity Project-Summer 2026	borrow in 2026	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
Minor Projects-FY25	2025A	50,000.00	11,000.00	-	-	-	61,000.00	16,421.06	44,578.94	-
Exterior Signage-FY25	2024A	30,000.00	-	-	-	-	30,000.00	-	30,000.00	-
Project Closing Account-Remodeling & Site Improvments	N/A	-	226,060.33	-	-	-	226,060.33	-	-	226,060.33
<b>Total Remodeling &amp; Site Improvements</b>		<b>6,220,000.00</b>	<b>784,071.86</b>	-	<b>4,357,115.91</b>	<b>3,345,000.00</b>	<b>14,706,187.77</b>	<b>3,858,680.04</b>	<b>10,660,460.89</b>	<b>187,046.84</b>
							<b>FY24 Interest</b>			
			15				<b>\$165,000</b>		June 17, 2025	

Western Technical College										
Capital Projects Report-Current Projects										
As of 05/31/2025										
Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
<b>Equipment Projects</b>										
<b>Tomah Industrial Lab-Equipment</b>										
5843-Furnishings	2023C	-	23,000.00	-	-	-	23,000.00	-	23,000.00	-
5845-Instructional Equipment	2023C	55,000.00	205,000.00	-	-	-	260,000.00	203,626.19	56,373.81	-
5844-Graphics	2023C	-	3,000.00	-	-	-	3,000.00	-	3,000.00	-
<b>Total Tomah Industrial Lab-Equipment</b>		<b>55,000.00</b>	<b>231,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>286,000.00</b>	<b>203,626.19</b>	<b>82,373.81</b>	<b>-</b>
<b>Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics</b>										
5842-IT Equipment	2024A	388,000.00	-	-	-	-	388,000.00	394,700.92	-	(6,700.92)
5843-Furnishings	2024A	300,000.00	-	-	-	-	300,000.00	29,707.43	314,120.07	(43,827.50)
5844-Graphics	2024A	12,000.00	-	-	-	-	12,000.00	333.00	11,667.00	-
<b>Total Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics</b>		<b>700,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>700,000.00</b>	<b>424,741.35</b>	<b>325,787.07</b>	<b>(50,528.42)</b>
<b>Wanek Ctr of Innovation-Instructional Equipment</b>										
5845-Instructional Equipment	2024A& 2025A& Donor	1,250,000.00	-	-	1,016,496.00	-	2,266,496.00	1,824,115.32	442,380.68	-
<b>Total Wanek Ctr of Innovation-Instructional Equipment</b>		<b>1,250,000.00</b>	<b>-</b>	<b>-</b>	<b>1,016,496.00</b>	<b>-</b>	<b>2,266,496.00</b>	<b>1,824,115.32</b>	<b>442,380.68</b>	<b>-</b>
<b>Student Success Ctr-IT Equipment and Furnishings</b>										
5842-IT Equipment	2025B	50,000.00	-	-	-	-	50,000.00	-	50,000.00	-
5843-Furnishings	2025B & 2025C	300,000.00	100,000.00	-	-	-	400,000.00	-	400,000.00	-
<b>Total Student Success Ctr-IT Equipment and Furnishings</b>		<b>350,000.00</b>	<b>100,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>450,000.00</b>	<b>-</b>	<b>450,000.00</b>	<b>-</b>
<b>Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment</b>										
5842-IT Equipment	2025B&2025C	195,000.00	-	-	-	-	195,000.00	55,692.51	139,307.49	-
5843-Furnishings	2025B	50,000.00	-	15,000.00	30,000.00	-	95,000.00	-	95,000.00	-
5845-Instructional Equipment	2025B&2025C&Resv	200,000.00	100,000.00	-	-	-	300,000.00	-	300,000.00	-
<b>Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment</b>		<b>445,000.00</b>	<b>100,000.00</b>	<b>15,000.00</b>	<b>30,000.00</b>	<b>-</b>	<b>590,000.00</b>	<b>55,692.51</b>	<b>534,307.49</b>	<b>-</b>
<b>Residence Hall Ranges</b>										
5844-Non-Instructional Equipment	2025B	50,000.00	-	-	-	-	50,000.00	-	50,000.00	-
<b>Total Residence Hall Ranges</b>		<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>-</b>	<b>50,000.00</b>	<b>-</b>
<b>Lunda Center-IT Equipment Replacment</b>										
5842-IT Equipment	2025B&Trf	300,000.00	110,000.00	-	-	-	410,000.00	212,589.06	197,410.94	-
<b>Total Lunda Center-IT Equipment Replacement</b>		<b>300,000.00</b>	<b>110,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>410,000.00</b>	<b>212,589.06</b>	<b>197,410.94</b>	<b>-</b>



Western Technical College										
Capital Projects Report-Current Projects										
As of 05/31/2025										
Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
<b>Minor Furnishings &amp; Equipment-FY25</b>										
5842-IT Equipment	2024A	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-
5843-Furnishings	2024A	40,000.00	-	-	10,000.00	-	50,000.00	15,386.28	34,613.72	-
5844-Non-Instructional Equipment	None-Trf	-	7,000.00	-	-	-	7,000.00	6,913.00	87.00	-
<b>Total Minor Furnishings &amp; Equipment-FY25</b>		<b>50,000.00</b>	<b>7,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>67,000.00</b>	<b>22,299.28</b>	<b>44,700.72</b>	<b>-</b>
<b>Security Equipment-FY25</b>										
5842-IT Equipment (Cameras)	2024A	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-
<b>Total Security Equipment-FY25</b>		<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>
<b>Project Closing Account-Equipment</b>										
5842/5843/5844-IT Equip,Furnishings,Graphics,Non-Instr Equip	N/A		248,922.64	(65,000.00)	-	-	183,922.64	-	-	183,922.64
<b>Total Project Closing Account-Equipment</b>		<b>-</b>	<b>248,922.64</b>	<b>(65,000.00)</b>	<b>-</b>	<b>-</b>	<b>183,922.64</b>	<b>-</b>	<b>-</b>	<b>183,922.64</b>
							<b>FY24 Interest</b>			
							<b>\$50,000</b>			
<b>Total Equipment Projects</b>		<b>3,220,000.00</b>	<b>796,922.64</b>	<b>(50,000.00)</b>	<b>1,056,496.00</b>	<b>-</b>	<b>5,023,418.64</b>	<b>2,743,063.71</b>	<b>2,146,960.71</b>	<b>133,394.22</b>
<b>Total All Current Projects</b>		<b>10,740,000.00</b>	<b>1,708,117.44</b>	<b>(50,000.00)</b>	<b>6,396,311.91</b>	<b>3,345,000.00</b>	<b>22,139,429.35</b>	<b>7,207,880.68</b>	<b>14,611,107.61</b>	<b>320,441.06</b>



**Western Technical College**  
**General Fund/Special Revenue Funds**  
**For the Ten Months Ending April 30, 2025**

	<b>Budget</b>	<b>Encumbrances</b>	<b>Current Month</b>	<b>YTD</b>	<b>% of YTD</b>
	<b>2025</b>	<b>2025</b>	<b>April</b>	<b>2025</b>	<b>to Budget</b>
<b>Revenue</b>					
Local Taxes	12,510,658		(146)	12,387,967	99.02%
State Sources	25,654,020		83,421	23,845,498	92.95%
Program Fees	11,392,800		(46,416)	11,162,990	97.98%
Material Fees	461,400		(1,506)	434,647	94.20%
Other Student Fees	984,220		34,642	972,756	98.84%
Institutional Sources	6,387,350		454,407	5,155,835	80.72%
Federal Sources	2,302,016		188,129	1,673,248	72.69%
<b>Total Revenues</b>	<b>59,692,464</b>		<b>712,531</b>	<b>55,632,941</b>	<b>93.20%</b>
<b>Expenditures</b>					
Salaries	37,030,507		3,107,555	29,957,750	80.90%
Benefits	12,136,755		965,626	9,532,501	78.54%
Current Expenses	13,458,616	509,416	1,105,965	10,717,088	79.63%
<b>Total Expenditures</b>	<b>62,625,878</b>	<b>509,416</b>	<b>5,179,146</b>	<b>50,207,339</b>	<b>80.17%</b>
<b>Net Revenue (Expenditures)</b>	<b>(2,933,414)</b>	<b>(509,416)</b>	<b>(4,466,615)</b>	<b>5,425,602</b>	



**Western Technical College**  
**General Fund/Special Revenue Funds**  
**For the Eleven Months Ending May 31, 2025**

	<b>Budget</b>	<b>Encumbrances</b>	<b>Current Month</b>	<b>YTD</b>	<b>% of YTD</b>
	<b>2025</b>	<b>2025</b>	<b>May</b>	<b>2025</b>	<b>to Budget</b>
<b>Revenue</b>					
Local Taxes	12,510,658		10,423	12,398,390	99.10%
State Sources	25,654,020		757,600	24,603,098	95.90%
Program Fees	11,392,800		(31,754)	11,131,236	97.70%
Material Fees	461,400		(1,061)	433,586	93.97%
Other Student Fees	984,220		32,360	1,005,116	102.12%
Institutional Sources	6,387,350		699,436	5,858,732	91.72%
Federal Sources	2,302,016		290,437	1,963,685	85.30%
<b>Total Revenues</b>	<b>59,692,464</b>		<b>1,757,441</b>	<b>57,393,843</b>	<b>96.15%</b>
<b>Expenditures</b>					
Salaries	37,030,507		3,120,145	33,077,894	89.33%
Benefits	12,136,755		974,325	10,506,826	86.57%
Current Expenses	13,458,616	547,259	1,185,480	11,939,511	88.71%
<b>Total Expenditures</b>	<b>62,625,878</b>	<b>547,259</b>	<b>5,279,950</b>	<b>55,524,231</b>	<b>88.66%</b>
<b>Net Revenue (Expenditures)</b>	<b>(2,933,414)</b>	<b>(547,259)</b>	<b>(3,522,509)</b>	<b>1,869,612</b>	



**Western Technical College**  
**Department Summary Report**  
For the Ten Months Ending April 30, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<b><u>District Board/President</u></b>					
100 - District Board - Stanford, Roger	\$68,400.00		\$49,523.49	\$18,876.51	72.40%
150 - President - Stanford, Roger	533,250.00		448,564.66	84,685.34	84.12%
170 - Foundation and Alumni - Schreiner, Jacquelyn	542,836.00		447,459.90	95,376.10	82.43%
273 - Institutional Effectiveness - Dryden, Tracy	700,927.00		568,640.92	132,286.08	81.13%
430 - Grants Administration - Wallace, Liz	343,437.00		267,988.74	75,448.26	78.03%
530 - Human Resources - Heath, John	1,064,072.00		852,592.55	211,479.45	80.13%
535 - Professional Development - Kettner-Sieber, Jackie	276,361.00	1,768.88	186,551.14	88,040.98	68.14%
<b>Total District Board/President</b>	<b>3,529,283.00</b>	<b>1,768.88</b>	<b>2,821,321.40</b>	<b>706,192.72</b>	<b>79.99%</b>
<b><u>Academic Affairs</u></b>					
200 - Academics - Hopkins, Rebecca	412,826.00		301,727.79	111,098.21	73.09%
210 - Business Division - Pearson, Zakee	2,793,959.00	5,500.00	2,380,490.16	407,968.84	85.40%
220 - Integrated Technologies Division - Poellinger, Mike	5,914,310.00	5,869.50	4,725,630.82	1,182,809.68	80.00%
228 - BIS Academics (Apprenticeship) - Martin, Angie	516,448.00		391,695.37	124,752.63	75.84%
240 - Health and Public Safety Division - Dean, Kevin	1,056,138.00		760,444.89	295,693.11	72.00%
241 - Nursing - Miller, Chaudette	2,717,467.00		2,202,605.68	514,861.32	81.05%
242 - Allied Health - Jobe, Dean	1,477,938.00	30.00	1,245,157.86	232,750.14	84.25%
243 - Public Safety Services - Dean, Kevin	1,943,033.00	11,144.10	1,508,493.01	423,395.89	78.21%
244 - Health Education - Jimenez, Juan	1,970,426.00	8,597.73	1,593,980.83	367,847.44	81.33%
250 - General Studies - Nesius, Elizabeth	3,371,352.00		2,674,234.15	697,117.85	79.32%
270 - Academic Excellence, Educ & Human Srv - Cooksey, Nicole	1,563,724.00		1,273,722.90	290,001.10	81.45%
<b>Total Academic Affairs</b>	<b>23,737,621.00</b>	<b>31,141.33</b>	<b>19,058,183.46</b>	<b>4,648,296.21</b>	<b>80.42%</b>
<b><u>Student Services and Engagement</u></b>					
279 - Regional Learning Centers-Operations - Hether, Deb	756,975.00		619,464.23	137,510.77	81.83%
300 - Student Development and Success - Thornton, Amy	256,440.00		199,263.58	57,176.42	77.70%
310 - Learner Support and Transition - Scheler, Drew	3,899,487.00	6,194.79	3,222,981.05	670,311.16	82.81%
314 - Enrollment Services - Hether, Deb	353,560.00		283,782.85	69,777.15	80.26%
317 - College Connections - Kiel, Mac	393,056.00	48.77	333,090.40	59,916.83	84.76%
331 - Counseling and Disability Services - BrandauHynek, Ann	562,121.00		460,321.76	101,799.24	81.89%
334 - College Advising - McCann, Micahmarie	858,485.00		709,861.24	148,623.76	82.69%
335 - Career Services - Janssen, Grace	312,797.00		245,494.87	67,302.13	78.48%
336 - Veteran Services - Helgeson, Jackie	302,992.00		258,749.93	44,242.07	85.40%
341 - Campus Community Safety - Schuster, Chris	530,174.00		452,306.13	77,867.87	85.31%
351 - K-12 Partnerships - Mezera, Isaac	198,234.00		160,207.94	38,026.06	80.82%
352 - Financial Aid - Grandall, Jerolyn	585,341.00		488,065.74	97,275.26	83.38%
355 - Registrar/SIS - Thomas, Lyndsey	538,419.00		446,438.46	91,980.54	82.92%
410 - Marketing, Communications & Legislative Adv - Lemon, Julie	1,602,242.00	194,308.81	1,101,760.76	306,172.43	80.89%
440 - Outreach & Admissions - Locy, Caitlin	862,868.00		691,425.35	171,442.65	80.13%
445 - Student Life, Equity and Engagement - Reyburn, Kari	692,340.00		531,005.03	161,334.97	76.70%
<b>Total Student Services and Engagement</b>	<b>12,705,531.00</b>	<b>200,552.37</b>	<b>10,204,219.32</b>	<b>2,300,759.31</b>	<b>81.89%</b>



**Western Technical College**  
**Department Summary Report**  
For the Ten Months Ending April 30, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<b><u>Finance and Operations</u></b>					
275 - Institutional Research - Shane, Brianne	346,901.00		286,291.82	60,609.18	82.53%
280 - Business and Industry Services - Martin, Angie	5,972,366.00		4,685,181.86	1,287,184.14	78.45%
500 - Finance and Operations Admin - Hackbarth, Wade	485,249.00		365,619.22	119,629.78	75.35%
502 - Lunda Center - Murphy, Dan	308,304.00		254,544.19	53,759.81	82.56%
504 - Sustainability-Development - Meehan, Casey	151,766.00		124,609.46	27,156.54	82.11%
510 - Business Services - Spry, Mitch	364,356.00		309,551.75	54,804.25	84.96%
515 - Cashier's Office - Ruud, Peter	534,492.00		449,789.13	84,702.87	84.15%
520 - Information Services - Pierce, Joan	2,663,646.00	7,283.00	2,185,561.47	470,801.53	82.32%
536 - Wellness Program - Monroe, Ryan	44,744.00		35,172.82	9,571.18	78.61%
540 - Physical Plant - McCurdy, Gene	858,028.00	1,600.00	815,237.57	41,190.43	95.20%
541 - Facilities Operations - Conway, Adam	1,859,672.00	19,726.22	1,328,437.29	511,508.49	72.49%
545 - Custodial Services - Dahl, Julie	2,344,943.00	73,897.00	1,778,830.90	492,215.10	79.01%
550 - Controller - Heit, Christina	1,392,457.00		1,121,904.07	270,552.93	80.57%
<b>Total Finance and Operations</b>	<b>17,326,924.00</b>	<b>102,506.22</b>	<b>13,740,731.55</b>	<b>3,483,686.23</b>	<b>79.89%</b>
<b><u>Budget Freezes and Other Expenses</u></b>					
551 - Budget Freezes - Heit, Christina	418,933.00			418,933.00	0.00%
552 - Reserve Fund Balance - Hackbarth, Wade	839,510.00		327,998.69	511,511.31	39.07%
<b>Total Budget Freezes and Other Expenses</b>	<b>1,258,443.00</b>	<b>0.00</b>	<b>327,998.69</b>	<b>930,444.31</b>	<b>26.06%</b>
<b><u>Federal Grants</u></b>					
700 - Federal Grants - Various	3,007,683.00	98,413.64	2,474,204.70	435,064.66	85.53%
<b>Total Federal Grants</b>	<b>3,007,683.00</b>	<b>98,413.64</b>	<b>2,474,204.70</b>	<b>435,064.66</b>	<b>85.53%</b>
<b><u>State and Private Grants</u></b>					
800-999 - State and Private Grants - Various	1,060,393.00	75,033.95	1,071,263.88	(85,904.83)	108.10%
<b>Total State and Private Grants</b>	<b>1,060,393.00</b>	<b>75,033.95</b>	<b>1,071,263.88</b>	<b>(85,904.83)</b>	<b>108.10%</b>
<b>Total</b>	<b>62,625,878.00</b>	<b>509,416.39</b>	<b>49,697,923.00</b>	<b>12,418,538.61</b>	<b>80.17%</b>



**Western Technical College**  
**Department Summary Report**  
For the Eleven Months Ending May 31, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<b><u>District Board/President</u></b>					
100 - District Board - Stanford, Roger	\$68,400.00		\$50,170.03	\$18,229.97	73.35%
150 - President - Stanford, Roger	533,250.00		488,975.86	44,274.14	91.70%
170 - Foundation and Alumni - Schreiner, Jacquelyn	542,836.00		487,659.14	55,176.86	89.84%
273 - Institutional Effectiveness - Dryden, Tracy	700,927.00		628,312.74	72,614.26	89.64%
430 - Grants Administration - Wallace, Liz	343,437.00		301,613.89	41,823.11	87.82%
530 - Human Resources - Heath, John	1,064,072.00		948,955.02	115,116.98	89.18%
535 - Professional Development - Kettner-Sieber, Jackie	276,361.00	1,768.88	208,984.45	65,607.67	76.26%
<b>Total District Board/President</b>	<b>3,529,283.00</b>	<b>1,768.88</b>	<b>3,114,671.13</b>	<b>412,842.99</b>	<b>88.30%</b>
<b><u>Academic Affairs</u></b>					
200 - Academics - Hopkins, Rebecca	412,826.00		330,068.14	82,757.86	79.95%
210 - Business Division - Pearson, Zakee	2,793,959.00	40,139.80	2,630,135.79	123,683.41	95.57%
220 - Integrated Technologies Division - Poellinger, Mike	5,914,310.00	4,891.00	5,235,358.34	674,060.66	88.60%
228 - BIS Academics (Apprenticeship) - Martin, Angie	516,448.00		436,641.11	79,806.89	84.55%
240 - Health and Public Safety Division - Dean, Kevin	1,056,138.00	3,715.71	848,594.31	203,827.98	80.70%
241 - Nursing - Miller, Chaudette	2,717,467.00		2,435,175.39	282,291.61	89.61%
242 - Allied Health - Jobe, Dean	1,477,938.00	30.00	1,369,977.52	107,930.48	92.70%
243 - Public Safety Services - Dean, Kevin	1,943,033.00		1,672,374.58	270,658.42	86.07%
244 - Health Education - Jimenez, Juan	1,970,426.00		1,766,033.50	204,392.50	89.63%
250 - General Studies - Nesius, Elizabeth	3,371,352.00		2,938,573.39	432,778.61	87.16%
270 - Academic Excellence, Educ & Human Srv - Cooksey, Nicole	1,563,724.00		1,397,048.11	166,675.89	89.34%
<b>Total Academic Affairs</b>	<b>23,737,621.00</b>	<b>48,776.51</b>	<b>21,059,980.18</b>	<b>2,628,864.31</b>	<b>88.93%</b>
<b><u>Student Services and Engagement</u></b>					
279 - Regional Learning Centers-Operations - Hether, Deb	756,975.00		681,103.03	75,871.97	89.98%
300 - Student Development and Success - Thornton, Amy	256,440.00		219,906.24	36,533.76	85.75%
310 - Learner Support and Transition - Scheler, Drew	3,899,487.00	6,194.79	3,562,622.78	330,669.43	91.52%
314 - Enrollment Services - Hether, Deb	353,560.00		313,457.47	40,102.53	88.66%
317 - College Connections - Kiel, Mac	393,056.00	48.77	366,632.44	26,374.79	93.29%
331 - Counseling and Disability Services - BrandauHynek, Ann	562,121.00		506,344.89	55,776.11	90.08%
334 - College Advising - McCann, Micahmarie	858,485.00		780,030.14	78,454.86	90.86%
335 - Career Services - Janssen, Grace	312,797.00		267,550.00	45,247.00	85.53%
336 - Veteran Services - Helgeson, Jackie	302,992.00		284,976.71	18,015.29	94.05%
341 - Campus Community Safety - Schuster, Chris	530,174.00		501,935.40	28,238.60	94.67%
351 - K-12 Partnerships - Mezera, Isaac	198,234.00		177,614.04	20,619.96	89.60%
352 - Financial Aid - Grandall, Jerolyn	585,341.00		542,332.84	43,008.16	92.65%
355 - Registrar/SIS - Thomas, Lyndsey	538,419.00		490,037.38	48,381.62	91.01%
410 - Marketing, Communications & Legislative Adv - Lemon, Julie	1,602,242.00	121,870.71	1,263,577.45	216,793.84	86.47%
440 - Outreach & Admissions - Locy, Caitlin	862,868.00		760,939.51	101,928.49	88.19%
445 - Student Life, Equity and Engagement - Reyburn, Kari	692,340.00		601,394.28	90,945.72	86.86%
<b>Total Student Services and Engagement</b>	<b>12,705,531.00</b>	<b>128,114.27</b>	<b>11,320,454.60</b>	<b>1,256,962.13</b>	<b>90.11%</b>



**Western Technical College**  
**Department Summary Report**  
For the Eleven Months Ending May 31, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<b><u>Finance and Operations</u></b>					
275 - Institutional Research - Shane, Brianne	346,901.00		312,491.85	34,409.15	90.08%
280 - Business and Industry Services - Martin, Angie	5,972,366.00		5,125,896.81	846,469.19	85.83%
500 - Finance and Operations Admin - Hackbarth, Wade	485,249.00		430,842.32	54,406.68	88.79%
502 - Lunda Center - Murphy, Dan	308,304.00		279,529.68	28,774.32	90.67%
504 - Sustainability-Development - Meehan, Casey	151,766.00		136,641.02	15,124.98	90.03%
510 - Business Services - Spry, Mitch	364,356.00		344,830.99	19,525.01	94.64%
515 - Cashier's Office - Ruud, Peter	534,492.00		484,336.11	50,155.89	90.62%
520 - Information Services - Pierce, Joan	2,663,646.00	7,283.00	2,404,300.30	252,062.70	90.54%
536 - Wellness Program - Monroe, Ryan	44,744.00		38,978.58	5,765.42	87.11%
540 - Physical Plant - McCurdy, Gene	858,028.00	1,600.00	866,782.93	(10,354.93)	101.21%
541 - Facilities Operations - Conway, Adam	1,859,672.00	25,806.22	1,444,608.95	389,256.83	79.07%
545 - Custodial Services - Dahl, Julie	2,344,943.00	139,873.43	1,959,765.70	245,303.87	89.54%
550 - Controller - Heit, Christina	1,392,457.00		1,228,140.14	164,316.86	88.20%
<b>Total Finance and Operations</b>	<b>17,326,924.00</b>	<b>174,562.65</b>	<b>15,057,145.38</b>	<b>2,095,215.97</b>	<b>87.91%</b>
<b><u>Budget Freezes and Other Expenses</u></b>					
551 - Budget Freezes - Heit, Christina	418,933.00			418,933.00	0.00%
552 - Reserve Fund Balance - Hackbarth, Wade	839,510.00		384,454.75	455,055.25	45.80%
<b>Total Budget Freezes and Other Expenses</b>	<b>1,258,443.00</b>	<b>0.00</b>	<b>384,454.75</b>	<b>873,988.25</b>	<b>30.55%</b>
<b><u>Federal Grants</u></b>					
700 - Federal Grants - Various	3,007,683.00	98,126.89	2,737,029.27	172,526.84	94.26%
<b>Total Federal Grants</b>	<b>3,007,683.00</b>	<b>98,126.89</b>	<b>2,737,029.27</b>	<b>172,526.84</b>	<b>94.26%</b>
<b><u>State and Private Grants</u></b>					
800-999 - State and Private Grants - Various	1,060,393.00	95,909.92	1,303,236.62	(338,753.54)	131.95%
<b>Total State and Private Grants</b>	<b>1,060,393.00</b>	<b>95,909.92</b>	<b>1,303,236.62</b>	<b>(338,753.54)</b>	<b>131.95%</b>
<b>Total</b>	<b>62,625,878.00</b>	<b>547,259.12</b>	<b>54,976,971.93</b>	<b>7,101,646.95</b>	<b>88.66%</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Ten Months Ending April 30, 2025

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
<b>ENTERPRISE TOTAL</b>						
<b>Total Revenue</b>	<b>\$4,467,891</b>	<b>\$3,893,838</b>	<b>\$2,815,172</b>	<b>\$2,456,110</b>	<b>\$2,395,571</b>	<b>\$2,605,460</b>
<b>Expenses</b>						
Salaries	\$911,467	\$1,002,612	\$976,995	\$855,767	\$863,502	\$983,784
Fringe Benefits	\$310,324	\$302,823	\$284,154	\$243,909	\$236,715	\$297,940
Cost of Goods Sold	\$1,519,491	\$1,659,516	\$541,440	\$486,611	\$488,429	\$541,000
Depreciation and Interest Expense	\$970,850	\$930,096	\$897,479	\$758,030	\$742,331	\$884,100
All Other Expenses	\$351,664	\$436,509	\$386,422	\$284,590	\$248,230	\$423,462
<b>Total Expenses</b>	<b>\$4,063,795</b>	<b>\$4,331,556</b>	<b>\$3,086,490</b>	<b>\$2,628,907</b>	<b>\$2,579,207</b>	<b>\$3,130,286</b>
<b>Enterprise Profit/(Loss)</b>	<b>\$404,097</b>	<b>(\$437,718)</b>	<b>(\$271,318)</b>	<b>(\$172,797)</b>	<b>(\$183,636)</b>	<b>(\$524,826)</b>
<b>CAMPUS SHOP</b>						
<b>Revenue</b>						
Book Sales	\$1,081,518	\$924,920	\$0	\$0	\$0	\$0
Supply Sales	\$233,977	\$206,559	\$86,462	\$82,609	\$97,249	\$100,000
Commission Revenue	\$0	\$2,000	\$72,823	\$69,257	\$51,230	\$75,000
Other Revenue	\$3,177	\$70,452	\$155,927	\$127,321	\$97,195	\$60,000
Emergency Relief Funds-Institutional	\$654,242	\$126,521	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$1,972,914</b>	<b>\$1,330,452</b>	<b>\$315,212</b>	<b>\$279,187</b>	<b>\$245,674</b>	<b>\$235,000</b>
<b>Expenses</b>						
Salaries	\$200,398	\$181,354	\$114,062	\$93,489	\$105,846	\$111,188
Fringe Benefits	\$64,970	\$54,968	\$34,105	\$28,319	\$32,045	\$34,900
Cost of Goods Sold	\$1,133,019	\$1,184,308	\$59,333	\$50,595	\$68,678	\$65,000
Depreciation Expense	\$10,031	\$5,015	\$0	\$0	\$0	\$0
Other Expenses	\$54,333	\$66,560	\$8,944	\$7,381	\$8,891	\$23,912
<b>Total Expenses</b>	<b>\$1,462,751</b>	<b>\$1,492,205</b>	<b>\$216,444</b>	<b>\$179,784</b>	<b>\$215,460</b>	<b>\$235,000</b>
<b>Profit/(Loss)</b>	<b>\$510,163</b>	<b>(\$161,753)</b>	<b>\$98,768</b>	<b>\$99,403</b>	<b>\$30,214</b>	<b>\$0</b>



**Western Technical College**  
**Enterprise Fund Board Report**  
For the Ten Months Ending April 30, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2022	2023	2024	2024	2025	2025

**UNION MARKET**

**Revenue**

Union Market Sales	\$286,185	\$371,576	\$420,711	\$387,162	\$388,713	\$376,000
Meal Plan-Residence Hall Sales	\$181,451	\$226,764	\$216,688	\$216,688	\$224,698	\$200,000
Catering Revenue	\$124,631	\$222,434	\$219,772	\$190,351	\$216,977	\$200,000
Other Revenue	\$2,315	\$1,419	\$0	\$0	\$187	\$2,000
Emergency Relief Funds-Institutional	\$349,715	\$57,266	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$944,297</b>	<b>\$879,459</b>	<b>\$857,171</b>	<b>\$794,201</b>	<b>\$830,575</b>	<b>\$778,000</b>

**Expenses**

Salaries	\$515,374	\$606,844	\$627,827	\$564,744	\$593,635	\$632,644
Fringe Benefits	\$166,200	\$177,261	\$178,163	\$155,364	\$149,953	\$186,947
Cost of Goods Sold	\$339,096	\$416,668	\$444,152	\$402,014	\$401,346	\$435,000
Depreciation Expense	\$2,759	\$2,759	\$2,759	\$2,330	\$2,000	\$2,400
Other Expenses	\$64,116	\$85,185	\$90,228	\$74,876	\$59,540	\$84,000
<b>Total Expenses</b>	<b>\$1,087,545</b>	<b>\$1,288,717</b>	<b>\$1,343,129</b>	<b>\$1,199,328</b>	<b>\$1,206,474</b>	<b>\$1,340,991</b>

**Profit/(Loss)**

<b>(\$143,248)</b>	<b>(\$409,258)</b>	<b>(\$485,958)</b>	<b>(\$405,127)</b>	<b>(\$375,899)</b>	<b>(\$562,991)</b>
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**DAY CARE CENTER**

**Revenue**

Facilities Rental Income	\$47,807	\$47,807	\$47,807	\$39,839	\$39,839	\$50,200
Other Revenue	\$474	\$7,640	\$14,333	\$11,588	\$12,643	\$5,000
<b>Total Revenue</b>	<b>\$48,281</b>	<b>\$55,447</b>	<b>\$62,140</b>	<b>\$51,427</b>	<b>\$52,482</b>	<b>\$55,200</b>

**Expenses**

Other Expenses	\$30,865	\$17,391	\$18,620	\$14,568	\$11,106	\$30,200
<b>Total Expenses</b>	<b>\$30,865</b>	<b>\$17,391</b>	<b>\$18,620</b>	<b>\$14,568</b>	<b>\$11,106</b>	<b>\$30,200</b>

**Profit/(Loss)**

<b>\$17,416</b>	<b>\$38,056</b>	<b>\$43,520</b>	<b>\$36,859</b>	<b>\$41,376</b>	<b>\$25,000</b>
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**Western Technical College**  
**Enterprise Fund Board Report**  
For the Ten Months Ending April 30, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2022	2023	2024	2024	2025	2025

**WELLNESS CENTER**

**Revenue**

Memberships Fees	\$12,902	\$11,869	\$11,205	\$10,387	\$3,395	\$6,000
Student Govt Support	\$158,700	\$163,641	\$165,364	\$137,800	\$146,570	\$175,885
Other Revenue	\$12,877	\$9,156	\$14,936	\$12,746	\$7,840	\$8,500
Emergency Relief Funds-Institutional	\$12,653	\$1,967	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$197,132</b>	<b>\$186,633</b>	<b>\$191,505</b>	<b>\$160,933</b>	<b>\$157,805</b>	<b>\$190,385</b>

**Expenses**

Salaries	\$106,099	\$98,471	\$106,542	\$90,254	\$83,608	\$100,938
Fringe Benefits	\$45,064	\$36,407	\$33,147	\$28,054	\$27,778	\$33,347
Depreciation Expense	\$3,975	\$4,378	\$4,351	\$2,250	\$3,420	\$4,100
Other Expenses	\$22,182	\$25,059	\$46,431	\$14,963	\$21,253	\$23,700
<b>Total Expenses</b>	<b>\$177,319</b>	<b>\$164,315</b>	<b>\$190,471</b>	<b>\$135,521</b>	<b>\$136,059</b>	<b>\$162,085</b>

**Profit/(Loss)**

<b>\$19,812</b>	<b>\$22,318</b>	<b>\$1,034</b>	<b>\$25,412</b>	<b>\$21,746</b>	<b>\$28,300</b>
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**PC RESALE**

**Revenue**

Resale Receipts	\$152,459	\$174,145	\$115,873	\$106,421	\$53,235	\$125,000
Emergency Relief Funds-Institutional	\$526	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$152,985</b>	<b>\$174,145</b>	<b>\$115,873</b>	<b>\$106,421</b>	<b>\$53,235</b>	<b>\$125,000</b>

**Expenses**

Salaries	\$37,286	\$36,424	\$38,355	\$31,962	\$29,532	\$39,257
Fringe Benefits	\$17,971	\$11,828	\$12,313	\$10,282	\$10,394	\$13,026
Cost of Goods Sold	\$47,376	\$58,540	\$37,955	\$34,002	\$18,405	\$41,000
Other Expenses	\$7,673	\$29,583	\$20,671	\$19,614	\$8,271	\$24,050
<b>Total Expenses</b>	<b>\$110,307</b>	<b>\$136,375</b>	<b>\$109,294</b>	<b>\$95,860</b>	<b>\$66,602</b>	<b>\$117,333</b>

**Profit/(Loss)**

<b>\$42,679</b>	<b>\$37,770</b>	<b>\$6,579</b>	<b>\$10,561</b>	<b>(\$13,367)</b>	<b>\$7,667</b>
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**VENDING**

**Revenue**

Commissions	\$10,604	\$18,735	\$16,416	\$13,793	\$17,037	\$15,000
Other Revenue	\$351	\$4,921	\$7,446	\$6,108	\$5,439	\$2,000
Emergency Relief Funds-Institutional	\$14,174	\$2,633	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$25,129</b>	<b>\$26,289</b>	<b>\$23,862</b>	<b>\$19,901</b>	<b>\$22,476</b>	<b>\$17,000</b>

**Expenses**

Vending Expenses	\$26,465	\$45,529	\$28,824	\$24,125	\$22,965	\$40,000
Vending Expenses-Student Use	\$0	\$50	\$3,833	\$3,000	\$5,258	\$10,000
<b>Total Expenses</b>	<b>\$26,465</b>	<b>\$45,579</b>	<b>\$32,657</b>	<b>\$27,125</b>	<b>\$28,223</b>	<b>\$50,000</b>

**Profit/(Loss)**

<b>(\$1,336)</b>	<b>(\$19,290)</b>	<b>(\$8,795)</b>	<b>(\$7,224)</b>	<b>(\$5,747)</b>	<b>(\$33,000)</b>
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**Western Technical College**  
**Enterprise Fund Board Report**  
For the Ten Months Ending April 30, 2025

	Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
	2022	2023	2024	2024	2025	2025
<b>RESIDENCE HALL</b>						
<b>Revenue</b>						
Dorm Rent	\$963,416	\$1,122,794	\$1,110,398	\$926,971	\$922,290	\$1,100,125
App Fees & Deposit Forfeitures	\$18,090	\$21,529	\$13,563	\$10,100	\$11,850	\$20,000
Cost Reimbursements-Parking	\$24,551	\$28,589	\$26,897	\$26,897	\$27,645	\$28,000
Emergency Relief Funds-Institutional	\$114,960	\$9,719	\$0	\$0	\$0	\$0
Other Revenue	\$1,748	\$54,261	\$93,996	\$76,304	\$68,948	\$52,000
<b>Total Revenue</b>	<b>\$1,122,765</b>	<b>\$1,236,892</b>	<b>\$1,244,854</b>	<b>\$1,040,272</b>	<b>\$1,030,733</b>	<b>\$1,200,125</b>
<b>Expenses</b>						
Salaries	\$52,310	\$79,519	\$90,209	\$75,318	\$50,881	\$99,757
Fringe Benefits	\$16,119	\$22,359	\$26,426	\$21,890	\$16,545	\$29,720
Interest Expense	\$549,144	\$539,666	\$534,998	\$454,030	\$437,241	\$518,000
Utilities	\$92,229	\$92,583	\$80,331	\$64,914	\$68,264	\$103,000
Depreciation Expense	\$393,370	\$366,707	\$343,800	\$289,750	\$290,000	\$348,000
Other Expenses	\$53,801	\$74,569	\$88,540	\$61,149	\$42,682	\$84,600
<b>Total Expenses</b>	<b>\$1,156,973</b>	<b>\$1,175,403</b>	<b>\$1,164,304</b>	<b>\$967,051</b>	<b>\$905,613</b>	<b>\$1,183,077</b>
<b>Profit/(Loss)</b>	<b>(\$34,208)</b>	<b>\$61,489</b>	<b>\$80,550</b>	<b>\$73,221</b>	<b>\$125,120</b>	<b>\$17,048</b>

**TOMAH JOB CENTER**

**Revenue**

Facilities Rental Income	\$4,389	\$4,521	\$4,555	\$3,768	\$2,591	\$4,750
<b>Total Revenue</b>	<b>\$4,389</b>	<b>\$4,521</b>	<b>\$4,555</b>	<b>\$3,768</b>	<b>\$2,591</b>	<b>\$4,750</b>

**Expenses**

Depreciation Expense	\$11,571	\$11,571	\$11,571	\$9,670	\$9,670	\$11,600
<b>Total Expenses</b>	<b>\$11,571</b>	<b>\$11,571</b>	<b>\$11,571</b>	<b>\$9,670</b>	<b>\$9,670</b>	<b>\$11,600</b>
<b>Profit/(Loss)</b>	<b>(\$7,182)</b>	<b>(\$7,050)</b>	<b>(\$7,016)</b>	<b>(\$5,902)</b>	<b>(\$7,079)</b>	<b>(\$6,850)</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Eleven Months Ending May 31, 2025

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
<b>Total Revenue</b>	<b>\$4,467,891</b>	<b>\$3,893,838</b>	<b>\$2,815,172</b>	<b>\$2,632,243</b>	<b>\$2,579,510</b>	<b>\$2,605,460</b>
<b>Expenses</b>						
Salaries	\$911,467	\$1,002,612	\$976,995	\$929,584	\$934,683	\$983,784
Fringe Benefits	\$310,324	\$302,823	\$284,154	\$265,104	\$256,290	\$297,940
Cost of Goods Sold	\$1,519,491	\$1,659,516	\$541,440	\$513,080	\$522,896	\$541,000
Depreciation and Interest Expense	\$970,850	\$930,096	\$897,479	\$831,094	\$813,953	\$884,100
All Other Expenses	\$351,664	\$436,509	\$386,422	\$315,448	\$269,562	\$423,462
<b>Total Expenses</b>	<b>\$4,063,795</b>	<b>\$4,331,556</b>	<b>\$3,086,490</b>	<b>\$2,854,310</b>	<b>\$2,797,384</b>	<b>\$3,130,286</b>
<b>Enterprise Profit/(Loss)</b>	<b>\$404,097</b>	<b>(\$437,718)</b>	<b>(\$271,318)</b>	<b>(\$222,067)</b>	<b>(\$217,874)</b>	<b>(\$524,826)</b>

**CAMPUS SHOP**

**Revenue**

Book Sales	\$1,081,518	\$924,920	\$0	\$0	\$0	\$0
Supply Sales	\$233,977	\$206,559	\$86,462	\$80,586	\$109,454	\$100,000
Commission Revenue	\$0	\$2,000	\$72,823	\$72,401	\$53,613	\$75,000
Other Revenue	\$3,177	\$70,452	\$155,927	\$138,538	\$105,781	\$60,000
Emergency Relief Funds-Institutional	\$654,242	\$126,521	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$1,972,914</b>	<b>\$1,330,452</b>	<b>\$315,212</b>	<b>\$291,525</b>	<b>\$268,848</b>	<b>\$235,000</b>

**Expenses**

Salaries	\$200,398	\$181,354	\$114,062	\$103,711	\$116,025	\$111,188
Fringe Benefits	\$64,970	\$54,968	\$34,105	\$31,193	\$35,311	\$34,900
Cost of Goods Sold	\$1,133,019	\$1,184,308	\$59,333	\$54,244	\$77,848	\$65,000
Depreciation Expense	\$10,031	\$5,015	\$0	\$0	\$0	\$0
Other Expenses	\$54,333	\$66,560	\$8,944	\$7,755	\$9,272	\$23,912
<b>Total Expenses</b>	<b>\$1,462,751</b>	<b>\$1,492,205</b>	<b>\$216,444</b>	<b>\$196,903</b>	<b>\$238,456</b>	<b>\$235,000</b>

<b>Profit/(Loss)</b>	<b>\$510,163</b>	<b>(\$161,753)</b>	<b>\$98,768</b>	<b>\$94,622</b>	<b>\$30,392</b>	<b>\$0</b>
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**Western Technical College**  
**Enterprise Fund Board Report**  
For the Eleven Months Ending May 31, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2022	2023	2024	2024	2025	2025

**UNION MARKET**

**Revenue**

Union Market Sales	\$286,185	\$371,576	\$420,711	\$406,600	\$410,822	\$376,000
Meal Plan-Residence Hall Sales	\$181,451	\$226,764	\$216,688	\$216,688	\$224,698	\$200,000
Catering Revenue	\$124,631	\$222,434	\$219,772	\$205,444	\$228,735	\$200,000
Other Revenue	\$2,315	\$1,419	\$0	\$0	\$187	\$2,000
Emergency Relief Funds-Institutional	\$349,715	\$57,266	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$944,297</b>	<b>\$879,459</b>	<b>\$857,171</b>	<b>\$828,732</b>	<b>\$864,442</b>	<b>\$778,000</b>

**Expenses**

Salaries	\$515,374	\$606,844	\$627,827	\$609,415	\$639,690	\$632,644
Fringe Benefits	\$166,200	\$177,261	\$178,163	\$167,849	\$161,584	\$186,947
Cost of Goods Sold	\$339,096	\$416,668	\$444,152	\$424,384	\$425,186	\$435,000
Depreciation Expense	\$2,759	\$2,759	\$2,759	\$2,563	\$2,200	\$2,400
Other Expenses	\$64,116	\$85,185	\$90,228	\$83,554	\$66,192	\$84,000
<b>Total Expenses</b>	<b>\$1,087,545</b>	<b>\$1,288,717</b>	<b>\$1,343,129</b>	<b>\$1,287,765</b>	<b>\$1,294,852</b>	<b>\$1,340,991</b>

**Profit/(Loss)**

<b>(\$143,248)</b>	<b>(\$409,258)</b>	<b>(\$485,958)</b>	<b>(\$459,033)</b>	<b>(\$430,410)</b>	<b>(\$562,991)</b>
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**DAY CARE CENTER**

**Revenue**

Facilities Rental Income	\$47,807	\$47,807	\$47,807	\$43,823	\$43,823	\$50,200
Other Revenue	\$474	\$7,640	\$14,333	\$12,954	\$13,844	\$5,000
<b>Total Revenue</b>	<b>\$48,281</b>	<b>\$55,447</b>	<b>\$62,140</b>	<b>\$56,777</b>	<b>\$57,667</b>	<b>\$55,200</b>

**Expenses**

Other Expenses	\$30,865	\$17,391	\$18,620	\$15,518	\$12,952	\$30,200
<b>Total Expenses</b>	<b>\$30,865</b>	<b>\$17,391</b>	<b>\$18,620</b>	<b>\$15,518</b>	<b>\$12,952</b>	<b>\$30,200</b>

**Profit/(Loss)**

<b>\$17,416</b>	<b>\$38,056</b>	<b>\$43,520</b>	<b>\$41,259</b>	<b>\$44,715</b>	<b>\$25,000</b>
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# Western Technical College

## Enterprise Fund Board Report

For the Eleven Months Ending May 31, 2025

	Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
	2022	2023	2024	2024	2025	2025
<b>WELLNESS CENTER</b>						
<b>Revenue</b>						
Memberships Fees	\$12,902	\$11,869	\$11,205	\$10,897	\$4,661	\$6,000
Student Govt Support	\$158,700	\$163,641	\$165,364	\$151,580	\$161,227	\$175,885
Other Revenue	\$12,877	\$9,156	\$14,936	\$13,890	\$8,502	\$8,500
Emergency Relief Funds-Institutional	\$12,653	\$1,967	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$197,132</b>	<b>\$186,633</b>	<b>\$191,505</b>	<b>\$176,367</b>	<b>\$174,390</b>	<b>\$190,385</b>
<b>Expenses</b>						
Salaries	\$106,099	\$98,471	\$106,542	\$98,481	\$93,083	\$100,938
Fringe Benefits	\$45,064	\$36,407	\$33,147	\$30,607	\$30,624	\$33,347
Depreciation Expense	\$3,975	\$4,378	\$4,351	\$2,475	\$3,762	\$4,100
Other Expenses	\$22,182	\$25,059	\$46,431	\$20,921	\$21,395	\$23,700
<b>Total Expenses</b>	<b>\$177,319</b>	<b>\$164,315</b>	<b>\$190,471</b>	<b>\$152,484</b>	<b>\$148,864</b>	<b>\$162,085</b>
<b>Profit/(Loss)</b>	<b>\$19,812</b>	<b>\$22,318</b>	<b>\$1,034</b>	<b>\$23,883</b>	<b>\$25,526</b>	<b>\$28,300</b>

### PC RESALE

<b>Revenue</b>						
Resale Receipts	\$152,459	\$174,145	\$115,873	\$107,921	\$58,093	\$125,000
Emergency Relief Funds-Institutional	\$526	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$152,985</b>	<b>\$174,145</b>	<b>\$115,873</b>	<b>\$107,921</b>	<b>\$58,093</b>	<b>\$125,000</b>
<b>Expenses</b>						
Salaries	\$37,286	\$36,424	\$38,355	\$35,158	\$31,262	\$39,257
Fringe Benefits	\$17,971	\$11,828	\$12,313	\$11,297	\$11,240	\$13,026
Cost of Goods Sold	\$47,376	\$58,540	\$37,955	\$34,452	\$19,862	\$41,000
Other Expenses	\$7,673	\$29,583	\$20,671	\$19,668	\$8,955	\$24,050
<b>Total Expenses</b>	<b>\$110,307</b>	<b>\$136,375</b>	<b>\$109,294</b>	<b>\$100,575</b>	<b>\$71,319</b>	<b>\$117,333</b>
<b>Profit/(Loss)</b>	<b>\$42,679</b>	<b>\$37,770</b>	<b>\$6,579</b>	<b>\$7,346</b>	<b>(\$13,226)</b>	<b>\$7,667</b>

### VENDING

<b>Revenue</b>						
Commissions	\$10,604	\$18,735	\$16,416	\$14,570	\$17,473	\$15,000
Other Revenue	\$351	\$4,921	\$7,446	\$6,777	\$5,935	\$2,000
Emergency Relief Funds-Institutional	\$14,174	\$2,633	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$25,129</b>	<b>\$26,289</b>	<b>\$23,862</b>	<b>\$21,347</b>	<b>\$23,408</b>	<b>\$17,000</b>
<b>Expenses</b>						
Vending Expenses	\$26,465	\$45,529	\$28,824	\$25,376	\$23,563	\$40,000
Vending Expenses-Student Use	\$0	\$50	\$3,833	\$3,000	\$5,866	\$10,000
<b>Total Expenses</b>	<b>\$26,465</b>	<b>\$45,579</b>	<b>\$32,657</b>	<b>\$28,376</b>	<b>\$29,429</b>	<b>\$50,000</b>
<b>Profit/(Loss)</b>	<b>(\$1,336)</b>	<b>(\$19,290)</b>	<b>(\$8,795)</b>	<b>(\$7,029)</b>	<b>(\$6,021)</b>	<b>(\$33,000)</b>

**Western Technical College**  
**Enterprise Fund Board Report**  
For the Eleven Months Ending May 31, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2022	2023	2024	2024	2025	2025

**RESIDENCE HALL**

**Revenue**

Dorm Rent	\$963,416	\$1,122,794	\$1,110,398	\$1,018,909	\$1,013,540	\$1,100,125
App Fees & Deposit Forfeitures	\$18,090	\$21,529	\$13,563	\$12,150	\$13,775	\$20,000
Cost Reimbursements-Parking	\$24,551	\$28,589	\$26,897	\$26,897	\$27,646	\$28,000
Emergency Relief Funds-Institutional	\$114,960	\$9,719	\$0	\$0	\$0	\$0
Other Revenue	\$1,748	\$54,261	\$93,996	\$87,473	\$74,805	\$52,000
<b>Total Revenue</b>	<b>\$1,122,765</b>	<b>\$1,236,892</b>	<b>\$1,244,854</b>	<b>\$1,145,429</b>	<b>\$1,129,766</b>	<b>\$1,200,125</b>

**Expenses**

Salaries	\$52,310	\$79,519	\$90,209	\$82,819	\$54,623	\$99,757
Fringe Benefits	\$16,119	\$22,359	\$26,426	\$24,158	\$17,531	\$29,720
Interest Expense	\$549,144	\$539,666	\$534,998	\$496,694	\$478,354	\$518,000
Utilities	\$92,229	\$92,583	\$80,331	\$73,525	\$76,171	\$103,000
Depreciation Expense	\$393,370	\$366,707	\$343,800	\$318,725	\$319,000	\$348,000
Other Expenses	\$53,801	\$74,569	\$88,540	\$66,131	\$45,196	\$84,600
<b>Total Expenses</b>	<b>\$1,156,973</b>	<b>\$1,175,403</b>	<b>\$1,164,304</b>	<b>\$1,062,052</b>	<b>\$990,875</b>	<b>\$1,183,077</b>

**Profit/(Loss)**

<b>(\$34,208)</b>	<b>\$61,489</b>	<b>\$80,550</b>	<b>\$83,377</b>	<b>\$138,891</b>	<b>\$17,048</b>
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**TOMAH JOB CENTER**

**Revenue**

Facilities Rental Income	\$4,389	\$4,521	\$4,555	\$4,145	\$2,896	\$4,750
<b>Total Revenue</b>	<b>\$4,389</b>	<b>\$4,521</b>	<b>\$4,555</b>	<b>\$4,145</b>	<b>\$2,896</b>	<b>\$4,750</b>

**Expenses**

Depreciation Expense	\$11,571	\$11,571	\$11,571	\$10,637	\$10,637	\$11,600
<b>Total Expenses</b>	<b>\$11,571</b>	<b>\$11,571</b>	<b>\$11,571</b>	<b>\$10,637</b>	<b>\$10,637</b>	<b>\$11,600</b>

**Profit/(Loss)**

<b>(\$7,182)</b>	<b>(\$7,050)</b>	<b>(\$7,016)</b>	<b>(\$6,492)</b>	<b>(\$7,741)</b>	<b>(\$6,850)</b>
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## **E0204 Waiting List Policy**

Western Technical College is committed to ensuring transparent, consistent, and fair access to [Wisconsin Technical College System \(WTCS\)-approved programs](#) with limited capacity. The College will establish a program waiting list when there are capacity limitations and/or the program has established admissions requirements.

Program requirements will be determined based on state licensure, accreditation requirements, and data supporting student success. Program waiting lists will be managed by Enrollment Services and will follow [Wisconsin TCS 10.07](#). Enrollment Services and academic divisions will work together on waitlist decisions.

Adopted XXXX XX, 2025

References: [Wisconsin TCS 10.07](#), E0204p Waiting List Procedure [Link to be added]



## E0204p Waiting List Procedure

To ensure the best learning experience for students, many Western programs have capacity limitations. A program waiting list will be created when capacity has been met with students who have a core-active status and/or who meet the program admissions requirements.

Once capacity has been met, students not admitted to the program who complete both the College and program admissions requirements will be given a decision status of core-ready and placed on the waiting list. Students who have not completed all program admissions requirements will be placed on a program waiting list and given a pre-core status. They can work on fulfilling these requirements while on the waiting lists. Once they complete the program admissions requirements, their status will be updated to core-ready.

Students will be placed on the waiting list based on completing the College admissions requirements listed in the [Admissions Policy \(E0200\)](#). This will be considered their waiting list date. Core-ready students have priority in subsequent terms based on waiting list date and residency status ([B0200 Resident Status](#)). As spots become available, the next core-ready student on the waiting list will have their status changed to core-active and will be notified that they are eligible to enroll in core program courses. In addition to the waiting list date, the [TCS 10.07 residency priority admissions](#) will be followed. [In-district](#) applicants who apply on or before the following dates have waiting list priority.

Fall term: the preceding January 1

Spring term: the preceding May 1

Summer term: the preceding October 1

After these dates, out-of-district applicants have equal waiting list priority. They will maintain their waiting list status for subsequent terms. Out-of-state applicants will be offered the remaining spots.

Once each term starts, pre-core and core-ready students remaining on waiting lists will receive communication via their Western student email asking if they would like to maintain their spot on the waiting list for a subsequent term. If the student does not respond by the required date in the email, their application will be withdrawn and the program deactivated. If a core-ready student defers for any reason, they will maintain their spot on the waiting list for subsequent terms until they reach core-active status or fail to

respond to our request for confirmation of continued interest. Core-ready students on high-demand/low-capacity waiting lists and active-duty veterans are exempt from confirming their continued interest.

### Student Status Terms

Following [WTCS guidance on TCS 10.07](#), students will be admitted to the program with one of these student statuses:

- Pre-Core: The student is admitted to the program and on the waiting list until an available spot in core courses becomes available. They have met all College admissions requirements but have not met all program admissions requirements.
- Core-Ready: The student is admitted to the program and placed on the waiting list until an available spot in core courses becomes available. They have met all College and program admissions requirements.
- Core-Active: The student is admitted to the program and is eligible to enroll in core courses.

### Residency Statuses

- In-district: Applicants who live within [Western's district](#) have priority admissions over all other applicants before the priority admissions date. In-district students maintain their spot on the waiting list for subsequent terms.
- Out-of-district: Applicants who live in Wisconsin or Minnesota but outside Western's district have priority acceptance over out-of-state applicants based on the priority admissions dates. Out-of-district students retain their spot on the waiting list for subsequent terms.
- Out-of-state: Applicants who live in a state other than Wisconsin or Minnesota do not receive priority admissions and can only be admitted to core-active if there are open seats.

Adopted XXXX XX, 2025

References: [Wisconsin TCS 10.07](#), [B0200 Resident Status](#), [E0200 Admissions Policy](#), [E0204 Waiting List Policy](#) [Link to be added]

## **E0716 Hazing Prevention and Response Policy**

### **Policy Statement**

Western Technical College is committed to fostering a safe, inclusive, and respectful campus environment. Hazing in any form is strictly prohibited and is inconsistent with our culture, which empowers students to achieve their educational goals in a supportive and ethical community. This policy aligns with the Stop Campus Hazing Act and ensures compliance with its provisions to enhance transparency, accountability, and prevention.

### **Scope**

This policy applies to all Western students, student organizations, clubs, teams, and employees, as well as any associated off-campus activities.

### **Definition of Hazing**

Hazing is any intentional, knowing, or reckless act, occurring on or off campus, by one or more individuals, that endangers a person's physical health, mental health, safety, or dignity as a condition of initiation, membership, or continued involvement in a student organization or group. This includes, but is not limited to:

- Physical abuse (e.g., paddling, forced physical exertion).
- Psychological harm (e.g., intimidation, humiliation).
- Forced consumption of substances (e.g., alcohol, drugs).
- Sleep deprivation or isolation.

### **Prohibited Conduct**

1. Participation in, encouragement of, or failure to intervene in hazing activities.
2. Retaliation against individuals reporting or cooperating in the investigation of hazing incidents.

### **Reporting Hazing**

Reports of hazing can be made to Western staff through the following channels:

- **Campus Community Safety Office:** (608) 785-9191 for phone or [safety@westernnc.edu](mailto:safety@westernnc.edu) for email
- **Student Life Office:** (608) 785-9445 for phone or [slife@westernnc.edu](mailto:slife@westernnc.edu) for email
- **Online Reporting Form:** [Campus Community Safety Report Form](#)

Incidents of hazing can also be reported to local law enforcement entities. Below are local entities with jurisdictions that connect to Western's campuses and learning centers.

- **Black River Falls Police:** (715) 284-9155
- **City of La Crosse Police:** (608) 785-5962
- **Independence Police:** (715) 985-3055
- **Juneau County Sheriff:** (608) 847-5649
- **La Crosse County Sheriff:** (608) 785-9629
- **Mauston Police:** (608) 847-6363
- **Monroe County Sheriff:** (608) 269-3122
- **Sparta Police:** (608) 269-3122
- **Tomah Police:** (608) 374-7400
- **Trempealeau County Sheriff:** (715) 538-2311
- **University of Wisconsin-La Crosse Police:** (608) 789-9000
- **Vernon County Sheriff:** (608) 637-2123
- **Viroqua Police:** (608) 637-2121

Regardless of who receives the report, it should include as much detail as possible, including names of individuals and organizations involved, dates, locations, and descriptions of the incident.

If you are a victim of a crime and do not want to pursue action within the Western conduct system or local judicial system, you may still consider making a private report to the Student Life Office, Kumm Center, Room 100, La Crosse Campus, or (608) 785-9444. The purpose of a private report is to comply with your wish to keep the matter private, while taking steps to ensure the future safety of yourself and others, and for statistical inclusion in the annual security report. Reports can be made through private reporting in person and/or the online [Campus Community Safety Report Form](#).

Adopted [XXX XX, 2025]

Reference: E0716p Hazing Prevention and Response Procedure [Link to be added], [Jeanne Clery Campus Safety Act](#), [Stop Campus Hazing Act](#)

## E0716p Hazing Prevention and Response Procedure

Western is committed to taking a proactive approach to hazing prevention, ensuring a safe and supportive environment for all students.

### Investigation Process

Upon receiving a report of hazing, Western will:

1. Initiate a prompt and thorough investigation led by Campus Community Safety and/or the Student Life Office.
2. Notify the alleged student organization and the involved parties of the investigation.
3. Follow due process to determine responsibility while ensuring privacy and confidentiality in accordance with applicable laws.
4. Impose appropriate sanctions, which may include suspension or expulsion of individuals or revocation of the organization's charter.

### Hazing Prevention and Awareness Programs

Western is committed to primary prevention and raising awareness through:

- **Annual Training:** All incoming students, organization leaders, and employees will participate in research-informed hazing prevention workshops.
- **Awareness Campaigns:** Campus-wide initiatives to educate the community about the dangers of hazing and promote a culture of respect and accountability.
- **Support Resources:** Counseling services and other resources will be available for victims and those affected by hazing.

### Campus Hazing Transparency Report

In compliance with the Stop Campus Hazing Act and the Jeanne Clery Campus Safety Act, Western will maintain and publish an annual Campus Hazing Transparency Report on our website. This report will include:

1. **Name of the Organization:** Identifying any group found responsible for hazing.
2. **Description of the Violation:** A general summary of the incident.
3. **Timeline:** The dates of the alleged incident, the initiation of the investigation, the conclusion of the investigation, and the notification of the finding.

The report will be updated biannually to ensure accuracy and accessibility.

### Inclusion in Annual Security Report

Hazing statistics and related information will be incorporated into Western's Annual Security Report, which is published in compliance with the Jeanne Clery Campus Safety Act.

**Contact Information**

For questions or further information regarding this policy, please contact:

- **Campus Community Safety Office:** (608) 785-9191 for phone or [safety@westerntc.edu](mailto:safety@westerntc.edu) for email
- **Student Life Office:** (608) 785-9445 for phone or [slife@westerntc.edu](mailto:slife@westerntc.edu) for email

Adopted [XXX XX, 2025]

Reference: E0716 Hazing Prevention and Response Policy [Link to be added], [Jeanne Clery Campus Safety Act](#), [Stop Campus Hazing Act](#)

## A0119p Policy Development, Review, Revision, Suspension, and Termination

Proposals for new policies or revisions to existing policies may be initiated in writing by ~~B~~board members, ~~D~~district residents ~~of the District~~, or any ~~College~~ employee ~~of the College~~. Existing policies may be brought for review~~, revision, or~~ termination by the ~~P~~resident or designee.

1. Policies are presented to the Senior Leadership Team (SLT) for review and preliminary approval by the ~~P~~resident's designee. ~~Author~~The author(s) of the policy may be asked to present ~~the policy~~it to SLT.
  - a. If preliminary approval is given by the SLT, the policy will be taken to the District Board Policy Committee by the ~~P~~resident's designee for review and approval.
  - b. If preliminary approval is denied by the SLT, the policy will be returned to the author with an explanation of the decision and request for additional information.
2. When policy approval is granted by the District Board Policy Committee, the ~~P~~resident's designee will send the policy to the executive assistant to the president who will prepare it for inclusion in the ~~B~~board packet.
3. New policies, revisions, reviews, and terminations shall not be adopted until approved at two ~~B~~board meetings.
  - a. Policy~~A policy~~ may be approved with one reading when ~~adoptions and~~adoption or ~~revisions are~~revision is mandated at the state or federal level.
  - b. ~~The district board permits the president or designee to temporarily adopt or revise policy before formal board action can occur when changes are in response to external compliance deadlines (e.g., accreditor, state, or federal mandates).~~
  - ~~b-c.~~ The ~~D~~district ~~B~~board allows the president or designee the ability to temporarily suspend policy to meet emergency conditions or special events which will take place before formal ~~B~~board action can occur.
  - d. ~~The district Bboard authorizes the president or designee to approve non-substantive changes to existing policies that correct minor technical, stylistic, and conforming changes (e.g., typographical and grammatical errors, updates to contact information, employee titles, reference information, etc.).~~
4. Some procedures are attached to College policy and also require revision/review termination.
  - a. Procedures in category "A" require ~~B~~board approval~~.~~
  - b. Procedures in categories "B-G" require only SLT approval
  - c. Procedures may be attached to ~~B~~board policies to provide context to the policy submitted to the ~~D~~district ~~B~~board for approval
5. The ~~B~~board shall periodically review policies. The ~~P~~resident or designee is responsible for bringing policies to the District Board Policy Committee that are in need of review.
6. Communication of new, revised, suspended or discontinued policy will be made through one or more ~~college~~College-wide communication tools.
7. All policies will be maintained on the College's public website.

Revised [Month Day, 2025]

Revised March 19, 2019  
Revised November 17, 2015  
Revised September 15, 2015

Reference: [A0119 Policy Development, Revision, and Termination](#)



## New Hires, Appointments June 2025

### New Hires:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
<b>Associate Dean - ITD</b>	Academic Affairs	FT	7/1/25	<b>Dana Nybo</b>	28/7
<b>College Advisor</b>	Student Service & Engagement	FT	8/1/25	<b>Kaylyn Connolly</b>	59/5

### Promotions & Appointments:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
<b>Instructor – Comm Skills</b> <i>Previously K12 Partnerships Manager</i>	Academic Affairs	FT	8/18/25	<b>Isaac Mezera</b>	52/4
<b>Campus Safety Officer</b> <i>Previously part-time Safety Officer</i>	Student Service & Engagement	FT	5/16/25	<b>Kyle Farley</b>	appointment
<b>Baker</b> <i>Previously part-time Baker</i>	Finance, Operations & WD	FT – 75%	7/1/25	<b>Laura Anderson</b>	appointment
<b>Union Market Lead</b> <i>Previously part-time Union Market</i>	Finance, Operations & WD	FT – 75%	7/1/25	<b>Sandy Schulz</b>	appointment
<b>Campus Shop &amp; eCampus Assistant</b> <i>Previously part-time Bookstore Assistant</i>	Finance, Operations & WD	FT – 75%	7/1/25	<b>Mariah Remen</b>	appointment



## Retirements, Resignations, and Terminations June 2025

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### Retirements

Position	Division	Effective Date	Employee
Instructor - Accounting	Academic Affairs	8/18/2025	Paul Mack

### Resignations

Position	Division	Effective Date	Employee
Campus Community Safety Officer	Student Service & Engagement	5/19/2025	Jack Murphy
Instructor - IOT	Academic Affairs	6/30/2025	Joseph Servi
Talent Manager	Executive Offices	8/1/2025	Sara Peters

### LTE

Position	Division	Effective Date	Employee
Business Services Coordinator - WBD	Finance Ops & Workforce Development	6/30/2025	Kevin Ruetten

**TO:** Ms. Michelle Rudman  
Administrative Services Coordinator  
[Wisconsin Technical College System](#)  
PO Box 7874  
Madison, WI 53707-7874

**FROM:** Lyndsey Thomas

**DATE:** May 2, 2025

**RE: Report of Out-of-State Tuition Remission 2024-25**

The Western Technical College District reports the following Out-of-State Tuition remission for **2024-25**:

Number of Students .....	4
Number of Credits Remitted .....	84
Total College Credits .....	82,202
Percent of Credits Remitted.....	0.10%
Financial Impact .....	\$6,279
84 credits @ \$74.75	

The 2025-26 Request for Remission of Out-of-State Tuition and the 2024-25 Summary of approved Remissions of Out-of-State Tuition will be shared with the Western Technical College District Board on June 17, 2025.

## OUT OF STATE TUITION WAIVERS

2024-2025 SCHOOL YEAR			SUMMER CREDIT	FALL CREDIT	SPRING CREDIT		SUMMER NONCR	FALL NONCR	SPRING NONCR	TOTAL
Last	First	Country	2024	2024	2025		2024	2024	2025	
TOTAL INTERNATIONAL							0.00	0.00	0.00	0.00
DOMESTIC										
Bergan	Landen	Iowa	0.00	14.00	15.00		0.00	0.00	0.00	29.00
Siegwarth	Marcus	Iowa	8.00	0.00	0.00		0.00	0.00	0.00	8.00
St. Mary	Austin	Iowa	0.00	14.00	12.00		0.00	0.00	0.00	26.00
Gonzalez	Milagros	Illinois	3.00	9.00	9.00		0.00	0.00	0.00	21.00
TOTAL DOMESTIC			11.00	37.00	36.00		0.00	0.00	0.00	84.00
										0.00
TOTAL ALL			11.00	37.00	36.00		0.00	0.00	0.00	84.00

TO: Ms. Michelle Rudman  
Administrative Services Coordinator  
Wisconsin Technical College System  
PO Box 7874  
Madison, WI 53707-7874

FROM: Lyndsey Thomas, Registrar

DATE: May 2, 2025

RE: Request for 2025-26 Remission of Out-of-State Tuition

The Western Technical College District requests authority from the WTCS President to remit out-of-state tuition for 200 credits for 15 needy and worthy students during the 2025-26 academic year. The projected financials equate to:

200 credits @ \$76.43 = \$15,286

The District projects 2,740 FTE's (net of Community Services) for the year.

This request will be submitted to Western's District Board at the June 17, 2025 meeting.

Thank you.

**WESTERN TECHNICAL COLLEGE DISTRICT  
ISSUE PAPER**

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**Topic:** Three-Year Facilities Plan 2025-2028

**Issue:** Annually, each Wisconsin Technical College District is required to prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The plan must be approved by the District Board and submitted no later than July 1st of each year. The reporting shall be on a fiscal year basis and include information for the current and next two fiscal years. The plan will be accepted and reviewed by the WTCSB, but no action will be taken, as each project continues to be subject to review and approval on an individual basis pursuant to s.38.04(10), Stats.

**Recommendation:** Adopt the Three-Year Facilities Plan 2025-2028 as presented and submit the same to the Wisconsin Technical College System Office for record.

**WESTERN TECHNICAL COLLEGE DISTRICT****I S S U E   P A P E R**

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- Topic:** Approval and Adoption of the Total Salary and Range Adjustments FY 2025-26 for all Eligible Employees of Western Technical College
- Issue:** The budget for fiscal year 2025-26 supports a 3% salary adjustment, in line with the college's financial ability and its total compensation goals. The compensation system supports adjusting the maximum of the salary ranges by 3%. The range adjustment applies only to the range itself, not to individuals within it.
- Recommendation:** Approve and adopt the total salary increase (3%) and the maximum of the salary ranges adjustment (3%) for FY 2025-26.

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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**Topic:** Adoption of the 2025-2026 Budget

**Issue:** A Public Hearing on the proposed 2025-2026 budget was held at 2:00 pm on June 17, 2025 in accordance with Wisconsin Statutes, Chapter 65.90, s38.12(5m), which states that the District Board shall submit an approved copy of its budget to the State Board by July 1 of each year. The property tax levy for 2025-2026 will be set in October 2025 after receipt of the equalized valuation from the Department of Revenue.

**Recommendation:** Adopt the 2025-2026 District Budget as presented.

Note: Should public input dictate, a special Board meeting will be scheduled to take action to approve the budget.



## 2022-23 WIG: Attract and Retain Students and Co-Workers



Western Technical College  
**District Board Goal**

Incorporate Experience 2025 and related student success and employee engagement priorities into all board meetings:

- a) Strategies include:
  - i. Adapt District Board agendas to incorporate benchmarks, progress, and completion data related to Experience 2025 and the seven strategic goals
  - ii. Consider the four Strategic Directions in all decision-making
  - iii. Communicate college events and level of priority to District Board members
  - iv. Foster greater levels of employee engagement and recognition through resolutions of commendation, targeted visits, and visual management tours
  - v. Check, adjust, and revise the District Board monthly calendar to allow for agility
  - vi. Adjust monthly agenda to allow for adequate time to fully cover agenda items
- b) Lead measures include:
  - i. President's goals are achieved in the timeframe set forth in the strategic plan
  - ii. Each District Board meeting highlights the Strategic Directions for Experience 2025 and student success
  - iii. 25% of District Board meetings and advances are held in places that allow for engagement with Western employees and student learning spaces
  - iv. Approval of annual calendar
  - v. District Board members express satisfaction with time allotted for agenda items through a Plus/Delta document each month

Approved October 16, 2018

**District Board Commitments**

1. We will follow the communication flow for board-president-staff interactions set forth by the president.
2. We will embrace the college mission, vision, values, practices, and culture fully as the board's own.
3. We will work with the president and leadership team to assess and shape college goals, results and measures. This will be led by the president and leadership team with board support, partnership and endorsement
4. We will review all policies that are older than 2015.
5. We will commit to the tenets of the college's culture of accountability.
6. We will express opinions at the table with respect and clarity to everyone present at the table and all parties speaking. In the end we stand with one unified voice.
7. We will lead by focusing on the present and future in order to achieve student, college, and community success.
8. We will work with the president to define the data necessary to make informed and educated decisions
9. We commit to a college-wide view at all times as we serve the entire regions

**District Board Equity Commitment**

Events around our nation remind us yet again of the work that remains to create a more just and equitable society. As a Board, we acknowledge the hurt, frustration, and anger felt by countless Americans, especially Americans of color. We hurt with those who are hurting, and we stand, in particular, with black members of our communities during this difficult time. At Western Technical College, we pledge to lean into our College values of diversity, integrity, teamwork, and respect. As a Board, we are committed to our advocacy for and support of Western's strategic goals to increase the enrollment of students of color and to eliminate achievement gaps among black, Hispanic, and indigenous students. We acknowledge structural racism and systemic poverty contribute to these gaps, and we pledge to continue to support programs and policies that ensure access to higher education for all students. We embrace the imperative to learn from experiences, history, cultures, values, beliefs, and views different from our own and to lead with empathy and compassion. Change starts with each of us, and we pledge to hold ourselves and each other accountable in this critically important work.

Updated: 08.03.20

# DISTRICT BOARD MONTHLY PLANNING CALENDAR – Meetings Begin at 2 pm

January	February	March (BRF)
<ul style="list-style-type: none"> <li>Annual Strategic Enrollment Management Update</li> <li>Sustainability Update <i>(1-page report)</i></li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>New Program Approval</i></li> </ul>	<ul style="list-style-type: none"> <li>Enrollment Update</li> <li>Non-Renewals Proposal <i>(closed-as-needed)</i></li> <li>Annual Planning Cycle Review <i>(biennial, even years)</i></li> <li>Roger hosts dinner - District Board and Senior Leadership Team <i>(2025 no dinner)</i></li> </ul> <p><b>Board Advance</b></p>	<ul style="list-style-type: none"> <li><b>Strategic Focus Area - DEI</b></li> <li>ATD Update</li> <li>Annual District Board Appointment</li> <li>Student Government Update</li> <li>Closed Session President Presents on Evaluation</li> <li>2025 Community Luncheon @ RLC</li> <li>2025 Board Dinner</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Private Sector Review</i></li> </ul>
April (Viroqua)	May (2 <sup>nd</sup> Tuesday)	June
<ul style="list-style-type: none"> <li>Full Budget Review <i>(no separate meeting) – Kicks Off Meeting</i></li> <li>Foundation Update</li> <li>Non-renewals <i>(closed-as-needed)</i></li> <li>President's Evaluation <i>(closed)</i></li> </ul>	<ul style="list-style-type: none"> <li>Student Ambassador Update</li> <li>Higher Ed Landscape &amp; Labor Market Update</li> <li>Annual Grant Update</li> <li>Annual K-12 Update</li> <li>District Boards Association Visit   Update <i>(May or June)</i></li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Non-renewals (as needed)</i></li> <li><i>Fees &amp; Rates</i></li> <li><i>District Boards Association Annual Fees (May or June)</i></li> </ul>	<ul style="list-style-type: none"> <li>Public Hearing – Budget</li> <li>Enrollment Update</li> <li>RLC Update <i>(biennial -done in 2022)</i></li> <li>Exp 2025 Closeout instead of HLC Update <i>(F2F years 3, 8, 9 and 10 (2024)   1-page report other years)</i></li> <li>District Board Dinner</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Board Approval of Budget</i></li> <li><i>3-year Facility Plan</i></li> <li><i>Out of State Tuition Remission/Waivers</i></li> <li><i>Presidents Contract Amendment</i></li> <li><i>Salary Adjustments</i></li> </ul>
July 2 <sup>nd</sup> Monday	August	September
<ul style="list-style-type: none"> <li><b>Program &amp; Service Highlights <i>(optional)</i></b></li> <li>Recognize WLDI Grads</li> <li>Annual Organizational Meeting Actions</li> <li>President Shares Identifies College Goals</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>District's Attorneys</i></li> <li><i>District's Public Finance Advisor</i></li> <li><i>District's Official Newspaper</i></li> <li><i>District's Public Depositories</i></li> <li><i>Annual Calendar</i></li> <li><i>Designation of Date/Time/Location of District Board meetings</i></li> </ul>	<p><b>Annual Infrastructure Meeting</b> <b>No Topics</b> <b>SLT Excused</b></p> <p><b>Board Advance</b> - Annual Boardsmanship</p> <ul style="list-style-type: none"> <li>Annual Attorney &amp; Legal Update</li> <li>Validate Board Evaluation</li> <li>Validate Board Goals</li> <li>Validate Board Commitments</li> <li>"A" Level Policy Discussion</li> </ul> <p><b>Introduce New Strategic Plan</b></p> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Western and DBA Committee Appointments</i></li> </ul>	<ul style="list-style-type: none"> <li><b>Strategic Focus Area – 7-Weeks</b></li> <li>Enrollment Update</li> <li>Tax Levy Discussion</li> <li>College Day Update <i>(1-page report)</i></li> <li>Legislative Update <i>(1-page report)</i></li> <li>District Board Dinner</li> </ul>
<p><b>Note:</b> We will implement more discussions on budget and finance 2024 through 2026, to deepen our understanding of the fiscal climate. These discussions will sometimes take the place of traditional agenda items.</p>		

# DISTRICT BOARD MONTHLY PLANNING CALENDAR – Meetings Begin at 2 pm

October (Remote Location)	November	December
<ul style="list-style-type: none"> <li>• <b>Key Results Update</b> (<i>Student Success Metrics and Strategic Goals including Equity Scorecard</i>) (2025)</li> <li>• Review Previous Fiscal Year's Operating Financial Results</li> <li>• Annual Marketing Update (<i>1-page report</i>)</li> <li>• Work Based-Learning (WBL) and Community-Based Learning (CBL) (<i>1-page report (2024)/short presentation 2025</i>)</li> <li>• 2025 HLC Visit Report Out (<i>Oct or Nov</i>)</li> <li>• Annual Manufacturers Luncheon (sometimes on the same day)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Annual Review of Procurements Report</i></li> <li>• <i>Tax Levy</i></li> <li>• <i>Resolution Designating Positions as Assistant, Associate, or Deputy District Director for Wisconsin's Code of Ethics for Public Officials and Employees</i></li> <li>• <i>Annual Budget Modifications</i></li> </ul> <p>NOTE: Luncheons held at regional campuses (2024, moved to 03/2025)</p>	<ul style="list-style-type: none"> <li>• <b>Program &amp; Service Highlights</b> (<i>Learner Support &amp; Transition 2022, EMS, HPS 2023, Apprenticeship 2024</i>)</li> <li>• <b>Strategic Focus Area – Co-worker Wellbeing</b></li> <li>• Q12 Employee Engagement Results</li> <li>• College Audit (Nov or Dec)</li> <li>• Enterprise Update (<i>biennial odd years– 1-page report</i>)</li> <li>• Annual BIS Update (<i>1-page report 2024</i>)</li> <li>• <i>Boards Annual Evaluation (HR &amp; Chair)</i></li> </ul> <p><b>Board Advance</b> <i>no advance in 2024</i></p> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Annual BIS Contract Training</i></li> <li>• <i>College Audit (Nov or Dec)</i></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Annual Strategic Plan Review –</b> (<i>WIGS, Data, Adjustments, Progress, and Priorities</i>)</li> <li>• Borrowing Plan Discussion</li> <li>• College Audit (Nov or Dec)</li> <li>• RLC Community Panel Update (<i>1-page report, 2025 will move to May or June</i>)</li> <li>• Boards Annual Evaluation</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Capital Borrowing</i></li> <li>• <i>College Audit (Nov or Dec)</i></li> </ul> <p><i>DBA Board Member of the Year Nominations</i></p>

**\*Senior Leadership Team annual goal - 25% of District Board meetings or Advance sessions will be held at different locations.**

**\*Program Highlights / Students:** This will be an attempt to have 2-3 programs per year share program highlights with the board. This will intentionally move across sectors over time. Students will present with the faculty.

**\*One-page reports submitted in lieu of presentation to the District Board.**

Process   Timeline for President Evaluation	Timeline	Responsible
The President presents goals and updates.	March Board Meeting (closed session)	President
Distribute the President evaluation tool to the Board for their completion and the President for his/her self-assessment.	March Board Meeting	Human Resources
Compile results and summary document(s) to share with the Board and President.	March 31	Human Resources
Review and discussion of results	April Board Meeting (closed session)	Board, Human Resources
Meeting with President	Follows April Meeting	Board Chair, President
Review/Update Evaluation Criteria	May	Human Resources, Board Chair
Summary Materials to be filed in HR	June	Human Resources
Develop individual goals to be included in the next review period	June	President, Board Chair
Provide Final Evaluation tool to the Board and President	July 1	Human Resources

**Public Notice** (see calendar below)

District Board (DB) members may attend the following meetings/events:

- District Boards Associations (DBA)
- WTCS State Board Meetings
- Community Luncheons
- Socials
- Other Western College-related events (Foundation, Student Government, All-College, etc.)

*No Western Technical College business will be conducted at the above meetings.*

**Future Dates**

**2024-2025**

Date	Event	Location
• 06/17/2025	<b>Public Budget &amp; Regular Meeting</b>	Western, La Crosse, WI
• 07/08/2025	WTCS State Board Meeting	Nicolet Area Technical College
• 07/14/2025	<b>Organizational Meeting</b>	Western, La Crosse, WI
• 09/09-10/2025	WTCS State Board Meeting	Chippewa Valley Technical College
• 10/25/2025	WCTC Legal Issues Seminar & DBA Meeting	Waukesha Co Technical College
• 11/04-05/2025	WTCS State Board Meeting	Southwest Technical College