

## District Board Regular Meeting Monday, July 14, 2025

WESTERN TECHNICAL COLLEGE  
ADMINISTRATIVE CENTER  
111 7<sup>TH</sup> ST N, RM 408  
LA CROSSE, WI 54601

### District Board Members:

Ryan Alderson  
Lance Bagstad  
Chet Doering

Janie Felton  
Michelle Greendeer-Rave  
Kevin Hennessey

Ken Peterson  
Megan Skarlupka  
Mary Kay Wolf

**District Board Regular Meeting | Open Session**

**3:00 p.m.**



Scan here to access current and past agendas as well as approved minutes. They can also be found at:  
<https://www.westerntc.edu/board-minutes-and-agendas>

Any questions about the meeting should be directed to Jessica Pintz [pintzj@westerntc.edu](mailto:pintzj@westerntc.edu).

# Western Technical College District Board Meeting Agenda Monday, July 14, 2025

## Call to Order

July 14, 2025, meeting of the Western Technical College District Board, as well as all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting has been sent to the press to inform the general public of Wisconsin about the meeting's time, place, and agenda. *The door is open for any member of the public to attend at the start of every meeting (for transparency).*

**Mission:** Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

## Oath of Office & Compliance with the District Board Code of Ethics

- |  |               |          |
|--|---------------|----------|
| 1) Administer Oath of Office – Chair                 | <b>Action</b> | <b>X</b> |
| a. Janie Felton                                      | Page 4        |          |
| b. Michelle Greendeer-Rave                           |               |          |
| c. Ken Peterson                                      |               |          |
| 2) Compliance with the Code of Ethics                | Page 5        |          |
| a. Annually obtain signatures from all board members |               |          |

## Election of Chairperson

<b>Action</b>	<b>X</b>
Page 8	

## Election of Vice Chairperson | Secretary | Treasurer

<b>Action</b>	<b>X</b>
Page 9	

## Committee Assignments

Subcommittees and District Boards Association Committees	Page 10
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## Resolution of Commendation

- |   |               |          |
|---|---------------|----------|
| 1) Debra Kaiser, College Advisor, Student Service, & Engagement | <b>Action</b> | <b>X</b> |
| 2) Paul Mack, Instructor, Accounting, Academic Affairs          | Page 16       |          |
|   | Page 17       |          |

## Topics *(chair will select a break time):*

- 1) CELEBRATE: WLDI Graduates: Dean Jobe, Linh Nguyen, & Ge Vang – John Heath & Sara Peters
- 2) INFORM: France Exchange: Rebecca Hopkins, Carl Newman, & Linda Knox
- 3) INFORM: Program Service Highlights – HVAC – Rebecca Hopkins, Michael Poellinger & Michael Stewart
- 4) INFORM: President's Update | Work Plan – Roger Stanford

## TIFs and TIDs (new information only)

## Items to be removed from the consent agenda

## **Approve Consent Agenda**

**Action X**

### **1) Minutes:**

- a) June 17, 2025, Regular Meeting and Public Hearing on Annual Budget Page 18

### **2) Financial Reports**

- a) Vendors over \$2500 - ending June 30, 2025 Page 19  
b) Capital Projects Report - ending June 30, 2025 Page 22

### **3) Policies (Second Read)**

- a) A0119p Policy Development, Review, Revision, Suspension, and Termination Page 26

### **4) Personnel (Information Only)**

- a) Hires Page 28  
i) Erin Foster, Instructor, Computer Support Specialist, Academic Affairs  
ii) Kimberly Garves, Admin Assistant, Marketing, Student Service & Engagement  
iii) Tyler Blom, Custodian, Finance, Operations, & Workforce Development  
iv) Fayme Evenson, Learning Experience Designer, Academic Affairs  
v) Sallie Braun, Apprenticeship Outreach Specialist, Finance, Ops, & Workforce Dev.  
vi) Brian Meeter, Instructor, Business Management, Academic Affairs  
b) Promotions/Transfers Page 28  
i) Chelsey Wilms, Instructor ETT/HS Academy, Academic Affairs  
c) Resignations Page 29  
i) Jamie Howell, Clinical Simulation Coordinator, Academic Affairs  
ii) Noah Hummel, Admissions Coach, Student Service & Engagement

## **Monthly Approvals**

**Action X**

- 1) Designation of the District's Official Newspaper 2025-26 Page 30  
2) Designation of the District's Attorneys 2025-26 Page 31  
3) Designation of the District's Public Finance Advisor 2025-26 Page 32  
4) Designation of the District's Public Depositories 2025-26 Page 33  
5) Designation of Date/Time/ Location of District Board Meetings 2025-26 Page 35

## **Roll Call**

**Action X**

- 1) DBA Association Fees Page 36  
2) President's Contract Term Extension Page 38

## **President's Report**

- Community and Media Connections
- Current Priorities

## **District Board Chairperson's Report**

- Board Business | Updates
  - Annual Calendar
- Board & DBA Events
- Plus Delta Feedback

## **Adjournment**

**Action x**



## OATH OF OFFICE

### MEMBER OF THE WESTERN TECHNICAL COLLEGE DISTRICT BOARD

Appointed July 1, 2025

I, the undersigned, who have been appointed as a member of the District Board of the Western Technical College District, but have not yet entered upon the duties thereof, hereby swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin and will faithfully discharge the duties of said office to the best of my ability.

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Signature

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Name of Board Member

Subscribed and sworn to before me  
this 14<sup>th</sup> day of July, 2025

Notary  
Seal

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Juan F. Jimenez  
Notary Public  
County of La Crosse, State of Wisconsin

My Commission Expires: February 14, 2028

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

**Topic:** District Oath of Office and District Board Code of Ethics

**Issue:** In March 2025, **Janie Felton** was appointed to serve in the **additional category** from **July 1, 2025, to June 30, 2028**.  
District Board member **Michelle Greendeer-Rave** was re-appointed to serve in the **employee category** from **July 1, 2025, to June 30, 2028**.  
District Board member **Keneth Peterson** was re-appointed to serve in the **employer category**, effective **July 1, 2025, and June 30, 2028**.

The appointments were approved by the WTCS State Board in May 2025. Pursuant to Western District Policy A0106, each is required to sign an Oath of Office procedure form prior to taking office.

Additionally, all District Board members are required to annually sign a statement affirming that they have read, understand, and will comply with District Policy A0106, the Oath of Office, and the Code of Ethics for the District Board.

**Recommendation:** Administer Oath of Office and obtain notarized signatures of **Janie Felton, Michelle Greendeer-Rave, and Keneth Peterson** on Procedure A0106 Oath of Office forms; and  
Obtain signatures of all District Board members testifying that they have read, understand, and will comply with Policy A0106, Oath of Office, and District Board Code of Ethics, and place the signed documents on file.

#### Information Only - Procedure A0106

### Oath of Office

\_\_\_\_\_  
**Member of the  
Western Technical College  
District Board**

I, the undersigned, who have been appointed to the office of member of the District board of the Western Technical College Board, but have not yet entered upon the duties thereof, hereby swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability, so help me God.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of board Member

Subscribed and sworn to before me on this  
\_\_\_\_ day of July, \_\_\_\_

\_\_\_\_\_  
Notary Signature  
Notary Expiration

Notary Seal

Adopted April 18, 1997

#### Information Only

#### Western Technical College

I have read, understand, and will comply with the District Board Policy A0106 - Oath of Office and Code of Ethics for District Board

District Board Member

Name of Board Member

Date

Ryan Alderson

Lance Bagstad

Chet Doering

Janie Felton

Michelle Greendeer-Rave

Keneth Peterson

Megan Skarlupka

Mary Kay Wolf

## Policy A0106

### OATH OF OFFICE AND CODE OF ETHICS FOR DISTRICT BOARD

The Oath of Office procedure will be signed by a new Board member before a notary public at the first regular meeting attended.

Each Board member shall carry out their duties with the highest ethical conduct and in compliance with Wisconsin Statutes 19.41-19.46 and 946.13.

Revised August 18, 2020

Reviewed September 15, 2015

Revised October 20, 2004

Reviewed June 15, 2004

Reviewed October 20, 1992

Revised April 12, 1988

Adopted February 24, 1981

Wisconsin Statutes [19.41-19.46](#) and [946.13](#)

#### A0106P Oath of Office

In keeping with the College's goals to develop quality educational programs and services consistent with the College's philosophy and objectives which lead to gainful employment of students, each member of the Board:

1. Shall perform all mandatory, nondiscretionary and ministerial duties of his/her office within the time and in the manner required by law.
2. Shall make a personal commitment to the duties of the office, uphold the law and conduct College business with fairness, honesty, integrity, professionalism, and with full regard to the public trust of the office.
3. Shall never act in excess of his/her lawful authority.
4. Shall not, by act of commission or omission, in the capacity as an Officer of this College exercise a discretionary power in a manner inconsistent with the duties of a member of this Board or the rights of others, or with the intent to obtain dishonest advantage of him/herself or for another.
5. Shall not, in the capacity of an Officer of this Board, make an entry in an account or record book or return, certificate, report or statement which, in a material respect, is intentionally falsified.
6. Shall not, under color of his/her office, intentionally solicit or accept for the performance of any service or duty anything of value, including but not limited to, any gift, loan, favor or service given for the purpose of influencing him/her in the discharge of official duties.
7. Shall not surrender his/her responsibilities under law to any other person, group or organization.
8. Shall not use College property, facilities or resources for private or personal gain for self, family or others.
9. Shall act with high moral and ethical standards in the use of technology in the District.
10. Shall not use confidential information for personal gain or benefit or that of family or others.
11. Shall observe pertinent policies of this Board.
12. Shall act in what is, in the Board member's opinion, conceived to be the best interest of the citizens of the entire District. Similarly, no member shall grant any special consideration, treatment or advantage to any other citizen beyond that which is available to every other citizen.
13. Shall not participate, either directly or indirectly, in purchases for personal use for less than full value by utilizing discounts allowed to the College.
14. Shall remove oneself from consideration or voting on any matter before the Board which does, or could, result in personal financial gain for oneself or family except as allowed in Wisconsin Statute 946.13 or as otherwise permitted by law. Each member shall make a concerted effort to be aware of the details and

scope of matters pending or brought before the Board so as to abstain from voting where a conflict or an unresolved potential conflict of interest may exist, and stating publicly that the vote to abstain is because of possible conflict of interest.

15. Shall endeavor to meet all the requirements of state and federal law and regulations pertaining to education, including the regulations of the Wisconsin Technical College System Board.
16. Shall, in keeping with the legislative and judicial nature of the functions of a Board member, delegate executive responsibilities to the President or his/her designee.
17. Shall observe the Wisconsin Open Meeting Law and not knowingly participate in closed meetings except as permitted by the Open Meeting Law.
18. Nothing in this policy shall deny a member of this Board the rights of a citizen under the Constitution of the United States of America, the Constitution of the State of Wisconsin, Wisconsin Statutes, or any other bona fide regulations of this State.

Revised November 17, 2020  
Reviewed September 17, 2019  
Reviewed October 20, 2004  
Adopted April 18, 1997

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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**Topic:** Election of District Board Chairperson

**Issue:** By State Statutes, the Western Technical College District Board is required to reorganize at the regular District Board meeting scheduled for the second Monday in July. As part of the reorganization, the District Board shall elect officers.

**Recommendation:** Call for nominations and elect a **Chairperson** of the Western Technical College District Board for the 2025-2026 academic year.

## WESTERN TECHNICAL COLLEGE DISTRICT

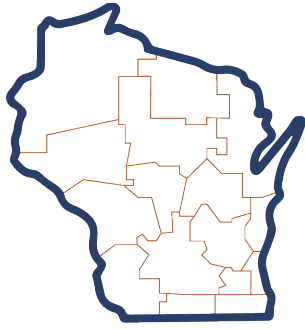
### ISSUE PAPER

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**Topic:** Election of District Board Officers

**Issue:** By State Statutes, the Western Technical College District Board is required to reorganize at the regular District Board meeting scheduled for the second Monday in July. As part of the reorganization, the District Board shall elect officers.

**Recommendation:** Call for nominations and elect a **Vice Chairperson, Secretary, and Treasurer** of the Western Technical College District Board for the 2025-2026 year.



## WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

# 2025 Appointments to DBA Positions

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When filling out the online form, please include the following appointments as part of your July 2025 district board organizational meeting agenda.

### Board of Directors

*Each district board uses its own process to select its representative to the DBA board. Board of Director seats are staggered 2-year terms and association officers automatically serve as their district's delegate to the board.*

- *Each college can have only one (1) representative on the DBA Board of Directors.*
- *There is no limit on the number of designee terms that may be served.*
- *A new member also may be appointed at mid-term, at the district board's discretion.*
- *New DBA Board of Director members will be seated in July 2025.*

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**The following odd-numbered districts are requested to select a member to be seated on the association's Board of Directors effective July 2025 for a two-year term:**

- Blackhawk
  - *Current Board Member: Barbara Barrington-Tillman*
- Fox Valley
  - *Current Board Member: Margaret Kastner*
- Milwaukee
  - *Current Board Member: Mark Foley*
- Northeast Wisconsin
  - *Current Board Member: Carla Hedtke*
- Mid-State
  - *Current Board Member: Betty Bruski Mallek*
- Northcentral
  - *Current Board Member: Paul Proulx*

The remaining districts ***DO NOT*** need to select a member for the Board of Directors at this time:

- Chippewa Valley | *Erin Greenawald, Secretary/Treasurer*
- Gateway | *Ram Bhatia, At-Large*
- Lakeshore | *John Wyatt, DBA President*
- Madison College | *Donald Dantzler, Jr.*
- Moraine Park | *Vernon Jung*
- Nicolet College | *Dianne Lazear*
- Northwood | *Lori Laberee, Vice President*
- Southwest Wisconsin | *Chuck Bolstad, Past President*
- Waukesha County | *Brian Baumgartner*
- Western | *Lance Bagstad*

## Standing Committees

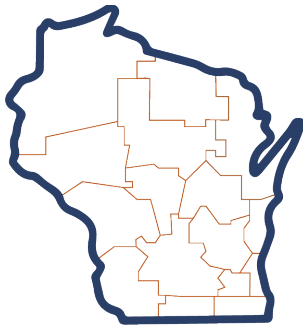
***All districts*** are requested to assign new or continuing members to the Association's standing committees, at your board's discretion.

*Standing Committees:*

- *External Partnerships Committee*
- *Internal Best Practices Committee*
- *Bylaws, Policies and Procedures Committee*
- *Awards Committee*

A document outlining the standing committee descriptions and committee member expectations [\*can be found here\*](#).

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## WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

# 2025 Committee Descriptions

### Board of Directors

#### *Description*

- The DBA Board sets policy for the Association, has final approval of all bylaws, policy and procedures manual changes, determines the annual Association budget, approves compensation for staff, and is the governing and oversight board for the DBA Executive Director.

#### *Composition & Commitment*

- Each district board is asked to designate one (1) trustee to represent the college on the DBA Board of Directors.
- The DBA Board holds at least four (4) hybrid meetings per year and attends the one (1) Annual Planning Meeting, usually held in August or September each year.
  - It's important that we have full representation from all colleges at DBA board meetings. Board of Directors Delegates are asked to attend all Association Board meetings either in-person or virtually. If a delegate is unable to attend a meeting, they should contact DBA for more information.

### External Partnerships Committee

#### *Description*

- This committee works to explore innovative partnerships, external challenges, and emerging opportunities for collaboration, while building understanding and strengthening relationships between trustees and local, state, and national leaders.

- In collaboration with the host college, the committee meets with strategic partners that include but are not limited to:
  - K-12 leaders
  - Employer-partners
  - Chamber officials
  - County board members
  - Presidents Association
  - Higher education leaders
  - Association of Community College Trustees
  - Community and Faith-Based Organizations
  - Other stakeholders and partners
- This committee also generates programming input for Association staff to develop for in-service sessions.

### ***Composition & Commitment***

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- Each district board is asked to appoint one (1) to four (4) trustees to serve on the External Partnerships Committee.
- This committee meets in-person or virtually as needed.

## **Internal Best Practices Committee**

### ***Description***

- This committee works to share and discuss best practices internal to the technical college system on topics of interest to the members. Past topics appropriate for this committee include:
  - Board and Association best practices around new member orientation;
  - “Boardsmanship,” or how to be effective at the board table, legal and ethical parameters, and other skillsets for trustees;
  - Human resources and employee compensation best practices;
  - Student services best practices (mental health, veterans services);
  - Instructional services best practices (career pathways, credit for prior learning, Promise programs); and
  - Other emerging trends and topics
- This committee also generates programming input for Association staff to develop for in-service sessions.

### ***Composition & Commitment***

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- Each district board is asked to appoint one (1) to four (4) trustees to serve on the Internal Best Practices Committee.
- This committee meets in-person or virtually as needed.

## **Bylaws, Policies and Procedures Committee**

### ***Description***

- This committee, as set forth in Article IX of the Bylaws, reviews the Association's Bylaws, Policies and Procedures Manual and recommends changes to the Board of Directors where appropriate.
- The Committee has additional specific assignments:
  - At the Board of Directors' request, develop a select list of major issues on which the Board of Directors may request member consideration.
  - At the request of the Board of Directors, committee chair, or an individual member district board of the Association, review a proposed resolution or proposed change in the bylaws, policies or procedures for the purpose of recommending whether the proposed language will accomplish the desired effect, and/or whether the proposed change would require amendment of any other portion of the corporate bylaws, policies, or procedures.

### ***Composition & Commitment***

- This committee is led by two (2) trustee co-chairs in concert with DBA staff.
- This committee meets in-person or virtually as needed.

## **Awards Committee**

### ***Description***

- This committee is responsible for promoting, identifying and rating:
  - Board Member of the Year candidates
  - Technical Education Champion (TECh) Award candidates
  - Media Award candidates
  - Distinguished Alumni of the Year candidates

- The Committee determines, selects the recipients of, and delivers the Association's annual awards via the following process:
  - Association staff announce the nomination period for each award.
  - At the end of the nomination period, the Association provides the Awards Committee with a slate of nominees eligible for the award with corresponding nomination materials.
  - The Awards Committee selects award recipients by rating colleges' nominees against a set rubric of criteria for each award.
  - Association staff then tabulate the scores and announce the winner.
  - Whenever possible, awards are presented at the next in-person meeting of the Association.

### ***Composition & Commitment***

- Each district board is asked to select one (1) trustee to serve on the committee who will review and rate nominations for the Association awards program on behalf of their college.
- This committee conducts their work via e-mail/virtual meetings, outside of the DBA meetings.
- Each award cycle roughly follows this process:
  - Generally, one (1) award is given per quarter, or two (2) awards are given together twice per year.
  - The DBA requests ratings from each college for awards.
  - Awards Committee members read nominations for each award and submit a rating for each nomination.
    - Members have about two weeks to complete this activity.
    - During the rating process, members read or view eight (8) to ten (10) nominations for an award and rate each award on four (4) or five (5) rating criteria.
    - Members are allowed to split this responsibility with another board member.



# Western Technical College

## *Resolution of Commendation to* **Deb Kaiser**

*Whereas*, Deb Kaiser, College Advisor, will retire from Western Technical College on August 14, after completing 27 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Deb has been known for her thoroughness, diligence, and remarkable institutional memory, often recalling students and situations from years past, and welcoming returning students with understanding and continuity that made them feel truly seen and supported; and

*Whereas*, Deb's calm and composed demeanor, even in the face of student frustration or challenging conversations, exemplified her commitment to student success and her belief in meeting people where they are with patience, empathy, and professionalism; and

*Whereas*, even when students were unable to express gratitude or were upset with their circumstances, Deb never wavered in her support, consistently going above and beyond to offer guidance, encouragement, and meaningful solutions; and

*Whereas*, Deb's experience and perspective, as both an advisor and a long-serving member of the Western community, offered a sense of stability, insight, and mentorship that her team and students relied on and deeply valued; and

*Whereas*, her quiet leadership, dedicated service, and deep-rooted care for students will be deeply missed; therefore, be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Deb Kaiser for her years of service and her commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Deb many happy and satisfying years in her retirement.

## Western Technical College

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on July 14, 2025



# Western Technical College

## *Resolution of Commendation to* **Paul Mack**

*Whereas*, Paul Mack, Accounting Instructor, will retire from Western Technical College after completing 20 years of loyal and dedicated service to the students, staff, and the District Board of the Western Technical College District; and

*Whereas*, Paul has served Western Technical College with dedication, compassion, and integrity, leaving a lasting impact as an educator, mentor, and friend to all who had the privilege of working and learning alongside him; and

*Whereas*, Paul was more than a colleague, he became a confidante, a friend, and a trusted presence, offering quiet support and thoughtful insight to those around him; and

*Whereas*, Paul brought to Western a unique blend of wisdom, kindness, and quiet strength, grounding his work and relationships in authenticity and a steady commitment to the College's mission; and

*Whereas*, Paul was not only deeply knowledgeable, but approachable, caring, and committed—always putting students first and creating an environment where they felt respected, supported, and encouraged to succeed; and

*Whereas*, Paul's classroom was a place where learning went beyond numbers and led to personal growth, built on a foundation of dedicated teaching, sincere engagement, and genuine care for each student; and

*Whereas*, his kindness, sense of humor, calming influence, and the countless ways he made Western a better, more welcoming place for students and staff alike will be missed; therefore, be it

*Resolved*, that the Board of the Western Technical College District hereby expresses its appreciation and gives a special commendation to Paul Mack for his years of service and his commitment to excellence; and be it

*Resolved*, that the Western Technical College District Board, Administration, Faculty, Staff, and Students all wish Paul many happy and satisfying years in his retirement.

**Western  
Technical College**

Roger Stanford, PhD, President/District Director

Lance Bagstad, Chair

Adopted, approved, and recorded by the Western Technical College District Board on July 14, 2025

**WESTERN TECHNICAL COLLEGE DISTRICT BOARD**  
**Minutes of Public Hearing & Regular Meeting**  
**June 17, 2025**

Mr. Bagstad, District Board Chair, called the public hearing and regular meeting of the Board of Western Technical College District to order at 2:00 p.m. on Tuesday, June 17, 2025, at Western Technical College, Admin. Center, 111 7<sup>th</sup> St N, Rm 408. La Crosse, WI. Board members present: L. Bagstad, C. Doering III, M. Greendeer-Rave, K. Hennessey, A. Lawrence, K. Peterson, M. Skarlupka, M. Wolf, and R. Stanford, President. Excused: R. Alderson

Notice of the meeting was posted publicly on June 12, 4:53 p.m., and the agenda was distributed to interested persons, sent to the district's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the district in compliance with Wisconsin Statutes, Sections 19.81-19.98.

Others present were J. Pintz, W. Hackbarth, R. Hopkins, A. Thornton, J. Heath, C. Heit, J. Lemon, J. Gamer, D. Campo, L. Weilneau (Western employees).

Heit shared highlights of the budget. No public comment.

Bagstad called a recess at 2:12 pm and asked to reconvene at 3:00 pm

3:00 pm board reconvened. Motion Peterson, and seconded by Doering, to approve the resolution of commendations for MacKenzie, Noel, Weilnu, VanSistine-Yost, Quackenbush, and Lawrence. Motion carried 8/0/0.

The board members heard an update on enrollments from VPs Hackbarth, Hopkins, and Thornton; no action taken. J. Gamer provided an update on the college plan for Artificial Intelligence. No action taken.

Lawrence provided an update from the policy subcommittee. No action taken.

Motion Greendeer-Rave, seconded by Hennessey, that the Board approve the following consent items as presented: 1. Minutes – a. May 13, 2025, District Board Meeting, b. Nov 19, 2024 Budget & Facilities Sub-comm. 2. Financial Reports: a. Vendors over \$2,500-May 2025; b. Capital Projects-May 2025, c. General Revenue-April 2025, d. General Revenue-May 2025, e. Dept Summary-April 2025, f. Dept Summary-May 2025, g, Enterprise Summary-April 2025 h. Enterprise Summary-May 2025. 2. Policy 1. E0204 Waiting Lists, 2. E0716 Hazing Prevention & Response. 3. A0119p Policy Development, Review, Revision, Suspension, & Termination. 4. *Personnel Correction: Dana Nybo is Associate Dean, not Dean.* Motion carried 8/0/0.

Motion Skarlupka, second Peterson to approve: 1. Out-of-State Tuition Remission/Waivers. 2. 3-year 2025-2028 Facilities Plan as presented and submit the same to the WTCS Office for record. Motion carried 8/0/0.

Roll call approval: Motion Hennessey, second by Lawrence, to approve: Approve and adopt the total salary increase (3%) and the maximum of the salary ranges adjustment (3%) for FY 2025-26. Bagstad, Y; Doering, Y; Greendeer-Rave, Y; Hennessey, A; Lawrence, Y; Peterson, Y; Skarlupka, Y; Wolf, Y. Motion carried. 7/0/1

Roll call approval: Motion Peterson, seconded by Lawrence, to Adopt: Board Approval of the presented FY 2025-26 Budget. Bagstad, Y; Doering, Y; Greendeer-Rave, Y; Hennessey, Y; Lawrence, Y; Peterson, Y; Skarlupka, Y; Wolf, Y. Motion carried. 8/0/0

President's Report: We continue to have meetings and communications with lawmakers. WLDI trainings concluded earlier this month, and the WTCS presidents will be developing a new leadership development program. The Wanek Center of Innovation is on track for the August 19 Grand Opening. Business and Industry Services worked with Mayo to train 12 of their employees in a Medical Assistant program. We recently celebrated those 12 students as they graduated from their program. There is a WTCS board meeting in July. And another special "Thank You" to Angie Lawrence for her years of service to Western.

District Board Chairperson's report: The new DBA president starts next month. Thank you again to Angie!

4:36 p.m. Motion by Lawrence, seconded by Hennessey, to move into closed session. Motion carried 8/0/0.

5:08 p.m. Lawrence motioned and was seconded by Doering to move out of closed session and into open session. Motion carried 8/0/0. Skarlupka motioned, and Peterson seconded, to approve an 8% increase in Roger's salary in his contract with no other changes. Roll call: Bagstad, Y; Doering, Y; Greendeer-Rave, Y; Hennessey, Y; Lawrence, Y; Peterson, Y; Skarlupka, Y; Wolf, Y. Motion carried 8/0/0.

5:10 p.m. Lawrence motioned, and Peterson seconded, to adjourn. Motion carried 8/0/0.

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
4IMPRINT INC	\$ 3,081.14	E0005146
4IMPRINT, INC	\$ 2,754.35	PCARD
A Book Company LLC	\$ 43,392.96	5005649
ACCESSIBLE INFORMATION MANAGEMENT	\$ 5,940.75	E0005088
Advanced Technologies Consulta	\$ 10,295.00	E0005186
Airgas USA, LLC	\$ 3,641.34	E0005043
AMAZON MARKETPLACE* NQ8810EZ1	\$ 2,518.00	PCARD
AMAZON MARKETPLACE*NA3TI4UV0	\$ 2,703.70	PCARD
AMERICAN HERITAGE LIFE INSURANCE	\$ 3,938.88	5005650
Association of Community Colleges	\$ 3,868.00	E0005044
AUTOMATIONDIRECT.COM	\$ 2,685.00	PCARD
B&H Photo-Video	\$ 9,913.80	E0004989
BAN-KOE COMPANIES INC	\$ 13,095.00	E0005150
Brickhouse School Services	\$ 2,535.31	E0005003
BURLINGTON ENGLISH INC	\$ 2,937.60	PCARD
BURLINGTON ENGLISH INC	\$ 2,937.60	PCARD
BURLINGTON ENGLISH INC	\$ 2,937.60	PCARD
CARASOFT TECHNOLOGY	\$ 11,790.00	E0005154
Cary Specialized Services, Inc	\$ 17,322.82	E0005094
CDW Government	\$ 32,454.84	E0005095
CDW Government	\$ 66,822.42	E0005049
Chippewa Valley Technical Coll	\$ 9,675.82	5005622
Chippewa Valley Technical College	\$ 25,500.00	5005653
CITY LA CROSSE	\$ 9,679.45	5005655
Coakley Brothers Company	\$ 9,600.00	E0005050
Coakley Brothers Company	\$ 56,376.43	E0004992
COGNEX	\$ 9,782.34	E0005051
COMMISSION ON ACCREDITATION	\$ 2,782.80	5005738
DELL MARKETING LP	\$ 10,660.00	E0005157
DELL MARKETING LP	\$ 336,113.44	5005728
DELTA DENTAL	\$ 6,950.46	9000893
DELTA DENTAL	\$ 7,048.36	9000885
DELTA DENTAL	\$ 10,206.90	9000896
DELTA DENTAL	\$ 10,508.32	9000877
DELUCA HARTMAN CONSTRUCTION INC	\$ 5,376.96	5005629
DigiCopy, Inc.	\$ 3,461.76	E0005053
DUE EAST EDUCATIONAL EQUITY CO	\$ 4,000.00	5005741
ELLUCIAN LLC	\$ 52,415.75	E0005096
EPA AUDIO VISUAL INC	\$ 4,420.80	E0005161
EPA AUDIO VISUAL INC	\$ 18,852.54	E0005097
Fireline Sprinkler LLC	\$ 7,680.00	5005761
GALLUP INC	\$ 5,775.00	E0005099
GDLD, Inc.	\$ 3,272.37	E0005100
Gexpro	\$ 7,815.53	E0005121
GUNSLICK TRAP CLUB INC	\$ 4,170.00	5005660
Hamline University	\$ 2,632.00	E0005166
Hamline University	\$ 5,044.00	5005729
HARTERS TRASH RECYCLING INC	\$ 6,399.80	5005698
HSR ASSOCIATES INC	\$ 22,993.28	E0005102
IDENTITY WORKS	\$ 8,150.44	E0005056
ITW Food Equipment Group LLC	\$ 2,802.65	5005751
J & K of La Crosse, Inc	\$ 8,635.00	E0005057
J & K of La Crosse, Inc	\$ 12,390.00	E0005104

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
J F AHERN	\$ 11,210.00	E0005169
KILGORE INTERNATIONAL INC	\$ 10,979.00	E0005059
KIMTEK	\$ 17,400.00	E0005060
KONE INC	\$ 3,765.00	E0005106
Kreibich Landscaping	\$ 14,797.57	E0005108
LA CROSSE AREA FAMILY YMCA	\$ 2,624.00	5005669
LA CROSSE MEDICAL HEALTH SCIENCE	\$ 5,747.00	5005702
LAB MIDWEST LLC	\$ 5,100.00	E0005171
LAB MIDWEST LLC	\$ 24,275.00	E0005109
LAKESHORE TECHNICAL COLLEGE	\$ 15,950.00	5005754
Latpro, Inc.	\$ 6,930.00	E0005173
Madison College	\$ 3,850.00	5005670
MADISON NATIONAL LIFE INSURANCE	\$ 5,101.58	5005704
Mark Moulton	\$ 3,463.87	5005689
Market & Johnson, Inc.	\$ 6,622.88	E0005175
MARKET JOHNSON INC	\$ 9,041.15	5005705
Mary Kathryn Malone	\$ 5,434.00	5005672
MAVO SYSTEMS INC	\$ 19,336.00	E0005111
Medline Industries, LP	\$ 8,233.31	5005708
MEDVANTAGE INC	\$ 3,557.61	E0005176
MID-STATE TECHNICAL COLLEGE	\$ 17,218.18	E0004999
Midwest TV & Appliance LLC	\$ 16,275.00	5005706
MORAIN PARK TECHNICAL COLLEGE	\$ 13,689.84	5005759
Motorsports Management Service	\$ 2,650.00	E0005112
Motorsports Management Service	\$ 2,800.00	5005730
Neighborhood Family Clinics Inc	\$ 12,671.00	E0005178
Nicolet Area Technical College	\$ 2,738.86	5005709
Northwood Technical College	\$ 13,910.38	5005764
Northwood Technical College	\$ 59,430.67	5005712
OLYMPIC BUILDERS GENERAL CONTRACTOR	\$ 120,961.00	E0005113
PARCHMENT LLC	\$ 7,568.00	E0005180
PATTERSON DENTAL SUPPLY INC	\$ 26,035.21	5005714
Performance Food Group, Inc.	\$ 3,619.06	5005715
Performance Food Group, Inc.	\$ 3,652.53	5005638
PRENGER SOLUTIONS GROUP LLC	\$ 5,000.00	E0005181
PROFESSIONAL AUDIO DESIGNS INC	\$ 42,139.53	5005716
PROMO DIRECT	\$ 2,998.15	PCARD
PROMO DIRECT	\$ 2,999.18	PCARD
PROSCI INC	\$ 21,627.96	5005717
Rave Wireless, Inc.	\$ 9,957.75	E0005118
READSPEAKER LLC	\$ 7,208.00	E0005119
READY BUS COMPANY INC	\$ 3,255.90	5005769
RED POWER DIESEL SERVICE INC	\$ 7,321.20	E0005120
Rooster Rooster LLP	\$ 5,500.00	E0005066
RUTHINIUM USA LLC	\$ 11,000.00	E0005183
Securian Financial Group, Inc.	\$ 20,441.33	E0005177
SHI INTERNATIONAL (EMPLOYEE TRAINING SFTW)	\$ 168,410.27	E0005184
SIKICH LLP	\$ 538,971.57	9000882
Snap-on Industrial	\$ 12,653.83	5005721
SP RESLAT.COM	\$ 2,887.25	PCARD
SPECTRUM	\$ 4,526.25	PCARD
TD Synnex Corporation	\$ 15,830.51	E0005187
TRANSACT CAMPUS	\$ 2,905.00	E0005127
Tri State Business Machines	\$ 3,177.34	E0005006
Tri State Business Machines	\$ 23,760.00	E0005128
U S BANK	\$ 73,604.79	9000898
VANGUARD COMPUTERS	\$ 40,500.00	E0005130
VANGUARD COMPUTERS	\$ <sup>20</sup> 158,826.00	E0005190

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
VENDI ADVERTISING LLC	\$ 43,122.69	E0005191
VENDI ADVERTISING LLC	\$ 50,013.50	E0005131
W S DARLEY CO	\$ 2,853.76	5005723
WAUKESHA COUNTY TECHNICAL COLLEGE	\$ 14,881.85	E0005072
WEBER STATE UNIVERSITY	\$ 2,985.00	5005777
Western Foundation	\$ 40,000.00	E0005135
WIESER BROTHERS GENERAL CONTRACTORS	\$ 979,549.50	E0005197
Williams Landscaping	\$ 3,362.50	5005778
Winona Heating & Ventilating Company	\$ 23,500.00	5005643
Winona Nursery Inc	\$ 2,934.24	E0005074
Winona Nursery Inc	\$ 3,038.82	E0005137
WISCONSIN RETIREMENT SYSTEM	\$ 421,330.24	9000905
Xcel Energy	\$ 5,075.18	5005763
Xcel Energy	\$ 65,382.68	5005711
YWCA La Crosse, Inc.	\$ 4,394.12	E0005199
Zoro Tools Inc.	\$ 3,587.96	5005727

	<b>Western Technical College</b>					
	<b>Capital Projects Report-FY25 Completed Projects</b>					
	<b>as of 06/30/2025</b>					
Project #	Project Name	Actual Amount Borrowed	Amount Transferred / Revenue Received	Total Revenue for Project	Total Cost of Project	Date Closed
	<b>New Construction, Property, Remodeling &amp; Site Improvements</b>					
C23100	Electric Vehicle Charging Station-Viroqua	70,000.00	(4,808.12)	65,191.88	65,191.88	12/31/2024
C23310	Learning Commons-Transom Windows	240,000.00	(19,411.53)	220,588.47	220,588.47	11/30/2024
C23503	Walk in Cooler/Freezer-Union Market	50,000.00	56,582.90	106,582.90	106,582.90	09/30/2024
C23700	Dust Collection System-ITC	450,000.00	(13,910.62)	436,089.38	436,089.38	03/31/2025
C23800	La Crosse Medical Health Science Ctr-Phase 2	215,000.00	(47,011.53)	167,988.47	167,988.47	01/31/2025
C24425	Tomah Industrial Lab Renovation	-	100,744.78	100,744.78	100,744.78	08/31/2024
C25506	Wellness Center-Studio Flooring	-	40,988.28	40,988.28	40,988.28	02/28/2025
C24550	Sparta Geo Well Repair	-	20,086.25	20,086.25	20,086.25	08/31/2024
C25560	Roof Hatches-DMI Grant	-	24,814.00	24,814.00	24,814.00	02/28/2025
C24600	Int Technology Ctr-Restroom Doors	-	87,479.33	87,479.33	87,479.33	08/31/2024
C24610	6th Street Stone Replacement	-	9,480.66	9,480.66	9,480.66	11/30/2024
C24700	Coleman Remodel	-	307,224.01	307,224.01	307,224.01	03/31/2025
C24775	Admin Center-Gym Wall Protection & Volleyball System	-	66,246.68	66,246.68	66,246.68	09/30/2024
C24800	Kumm Ctr-West End Landscaping Upgrades	-	56,238.10	56,238.10	56,238.10	09/30/2024
C24850	Admin Gym-Electric Basketball hoops	-	21,857.09	21,857.09	21,857.09	09/30/2024
C25279	Regional Campus Parking Lot Upgrades	45,000.00	(2,113.99)	42,886.01	42,886.01	02/28/2025
C99240	Minor Projects-FY24	50,000.00	38,736.51	88,736.51	88,736.51	08/31/2024
C99245	Exterior Signage-FY24	30,000.00	(29,614.78)	385.22	385.22	08/31/2024
<b>Total New Construction, Property, Remodeling &amp; Site Impr Completed Projects</b>		<b>1,150,000.00</b>	<b>713,608.02</b>	<b>1,863,608.02</b>	<b>1,863,608.02</b>	
	<b>Equipment &amp; Furnishings</b>					
C23519	Residence Hall Furniture	325,000.00	(13,908.66)	311,091.34	311,091.34	08/31/2024
C24710	Coleman Project-Equipment and Furnishings	-	90,176.68	90,176.68	90,176.68	12/31/2024
C25540	Campus Benches	-	27,396.35	27,396.35	27,396.35	12/31/2024
C25550	Total Admin Ctr 1st Floor Redesign	-	14,101.32	14,101.32	14,101.32	05/31/2025
C99241	Minor Furnishings & Equipment-FY24	50,000.00	(15,348.78)	34,651.22	34,651.22	08/31/2024
C99244	Security Equipment-FY24	20,000.00	(16,713.26)	3,286.74	3,286.74	08/31/2024
	<b>Total Equipment &amp; Furnishings Completed Projects</b>	<b>395,000.00</b>	<b>85,703.65</b>	<b>480,703.65</b>	<b>480,703.65</b>	
	<b>Total Completed Projects in FY25</b>	<b>1,545,000.00</b>	<b>799,311.67</b>	<b>2,344,311.67</b>	<b>2,344,311.67</b>	

Western Technical College										
Capital Projects Report-Current Projects										
As of 06/30/2025										
Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
<b>Land and New Construction</b>										
La Crosse Property Acquisitions/Footprint-FY24	2024A	50,000.00	152,122.94	-	-	-	202,122.94	157,887.35	44,235.59	-
Wanek Ctr of Innovation-Alt #2-Additions-South&North Towers	Donor Funded	-	-	-	832,700.00	-	832,700.00	448,249.58	384,450.42	-
Automotive Technology Center-Addition	2025B	1,250,000.00	-	-	125,000.00	-	1,375,000.00	112,708.00	1,262,292.00	-
Mauston Property-Sale of Land	None	-	(25,000.00)	-	25,000.00	-	-	-	-	-
<b>Total Land and New Construction</b>		<b>1,300,000.00</b>	<b>127,122.94</b>	<b>-</b>	<b>982,700.00</b>	<b>-</b>	<b>2,409,822.94</b>	<b>718,844.93</b>	<b>1,690,978.01</b>	<b>-</b>
<b>Remodeling &amp; Site Improvements</b>										
Sparta-Additional Parking (20 spaces)	2024B-Reserve	-	100,000.00	-	-	-	100,000.00	86,536.00	13,464.00	-
Wanek Center of Innovation-Elevator-North End	2024A&2025A	220,000.00	-	-	-	-	220,000.00	92,649.70	127,350.30	-
Wanek Center of Innovation-Alt #6-HVAC	2024A/2025A&Donor	665,000.00	128.00	-	77,372.00	-	742,500.00	425,993.62	316,506.38	-
Wanek Center of Innovation-Restrooms	2024A	295,000.00	(108,000.00)	-	-	-	187,000.00	145,350.00	41,650.00	-
Wanek Ctr of Innovation-Base Bid-Interior Renovations	Donor Funded	-	-	-	2,534,442.91	-	2,534,442.91	1,606,484.78	960,314.91	(32,356.78)
Wanek Ctr of Innovation-Alt #1-Exterior Upgrades	Donor Funded	-	-	-	466,400.00	-	466,400.00	145,330.24	321,069.76	-
Wanek Ctr of Innovation-Alt #3-Roofing (South&North Towers)	Donor Funded	-	-	-	482,900.00	-	482,900.00	20,852.50	462,047.50	-
Wanek Ctr of Innovation-Alt 7A-Exterior Bldg Signage & electrical.	Donor Funded	-	-	-	158,400.00	-	158,400.00	50,681.55	107,718.45	-
Business Educ Center-Alt 7B-Monument Sign (LaCrosse&8th St)	Donor Funded	-	-	-	5,030.00	-	5,030.00	-	5,030.00	-
Wanek Ctr of Innovation-Alt 7C-Monument Sign (Badger&8th St)	Donor Funded	-	-	-	57,970.00	-	57,970.00	1,501.95	56,468.05	-
Wanek Ctr of Innovation-Alt 7D-Interior Signage	Donor Funded	-	-	-	126,500.00	-	126,500.00	-	126,500.00	-
Wanek Ctr of Innovation-Alt B1-Addl Electrical Panel Replacement	2025A	75,000.00	900.00	-	-	-	75,900.00	34,615.39	41,284.61	-
Wanek Ctr of Innovation-Alt-HVAC Controls (not part of bid-WHV)	2025A	85,000.00	(1,400.00)	-	-	-	83,600.00	22,947.00	60,653.00	-
Wanek Ctr of Innovation-Alt #4-BIS Suite Renovations	2025A	60,000.00	(1,040.00)	-	-	-	58,960.00	39,622.02	33,536.01	(14,198.03)
Wanek Ctr of Innovation-A&E Fees	Donor&2025A	100,000.00	109,412.00	-	321,646.00	-	531,058.00	527,312.37	3,745.63	-
Student Success Center-Remodel-Summer 2025	2025D	1,500,000.00	-	-	-	-	1,500,000.00	107,138.40	1,392,861.60	-
Student Success Center-Chiller-Summer 2025	2025F &Rsrv	-	75,000.00	-	-	75,000.00	150,000.00	-	150,000.00	-
Student Success Center-Graphics-Summer 2025	2025B	15,000.00	-	-	-	-	15,000.00	-	15,000.00	-
The Space-Pre-work (Summer 2025)	None-Trf	-	50,000.00	-	-	-	50,000.00	-	50,000.00	-
Automotive Technology Ctr-Remodel	2025B&Rsrv&TBD	1,400,000.00	225,000.00	-	-	-	1,625,000.00	78,993.45	1,546,006.55	-
Automotive Technology Ctr-Exterior	2025C	1,500,000.00	-	-	-	-	1,500,000.00	113,075.00	1,403,954.00	(17,029.00)
Automotive Technology Ctr-HVAC	2025E&2025F&TBD	950,000.00	-	-	-	350,000.00	1,300,000.00	45,187.00	1,264,945.00	(10,132.00)
Automotive Technology Ctr-Roof	2025E	500,000.00	50,000.00	-	-	-	550,000.00	20,000.00	531,308.00	(1,308.00)
Automotive Technology Ctr-Graphics	2025F	-	-	-	-	15,000.00	15,000.00	-	15,000.00	-
Dental Simulation Lab	2025A&Donation	200,000.00	(60,000.00)	-	126,455.00	-	266,455.00	233,233.76	33,221.24	-
Res Hall-Casework & Safety Shutoffs for Stoves	2025F	-	-	-	-	85,000.00	85,000.00	312.46	85,424.00	(736.46)
Lunda Center-HVAC	2025F	-	60,000.00	-	-	800,000.00	860,000.00	124,816.93	735,183.07	-
Lunda Center-Carpeting	2025F	-	-	-	-	70,000.00	70,000.00	-	70,000.00	-
Lunda Center-Roofing	2025F	-	(25,000.00)	-	-	200,000.00	175,000.00	-	175,000.00	-
La Crosse Medical Health Science Ctr-future projects	None-Trf	-	47,011.53	-	-	-	47,011.53	-	47,011.53	-
Donor/History Walls	None-Trf	-	25,000.00	(333.14)	-	-	24,666.86	24,666.86	-	-
Graphics-College Wide-FY25	2024A	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-
Parking Lots-Auto/Diesel/Sparta/Viroqua	2025F	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
ITC Chiller-Summer 2026	borrow in 2026	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
Sparta-HVAC/Humidity Project-Summer 2026	borrow in 2026	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
Minor Projects-FY25	2025A	50,000.00	11,000.00	-	-	-	61,000.00	25,462.21	35,537.79	-
Exterior Signage-FY25	2024A	30,000.00	-	-	-	-	30,000.00	-	30,000.00	-
Project Closing Account-Remodeling & Site Improvments	N/A	-	226,060.33	333.14	-	-	226,393.47	-	-	226,393.47
<b>Total Remodeling &amp; Site Improvements</b>		<b>7,670,000.00</b>	<b>784,071.86</b>	<b>-</b>	<b>4,357,115.91</b>	<b>1,895,000.00</b>	<b>14,706,187.77</b>	<b>3,972,763.19</b>	<b>10,582,791.38</b>	<b>150,633.20</b>
							<b>FY24 Interest</b>			
							<b>\$165,000</b>			

Western Technical College										
Capital Projects Report-Current Projects										
As of 06/30/2025										
Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
<b>Equipment Projects</b>										
<b>Tomah Industrial Lab-Equipment</b>										
5843-Furnishings	2023C	-	23,000.00	-	-	-	23,000.00	-	23,000.00	-
5845-Instructional Equipment	2023C	55,000.00	205,000.00	-	-	-	260,000.00	203,626.19	56,373.81	-
5844-Graphics	2023C	-	3,000.00	-	-	-	3,000.00	-	3,000.00	-
<b>Total Tomah Industrial Lab-Equipment</b>		<b>55,000.00</b>	<b>231,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>286,000.00</b>	<b>203,626.19</b>	<b>82,373.81</b>	<b>-</b>
<b>Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics</b>										
5842-IT Equipment	2024A	388,000.00	-	-	-	-	388,000.00	394,700.92	-	(6,700.92)
5843-Furnishings	2024A	300,000.00	-	-	-	-	300,000.00	31,344.80	300,545.56	(31,890.36)
5844-Graphics	2024A	12,000.00	-	-	-	-	12,000.00	333.00	12,908.39	(1,241.39)
<b>Total Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics</b>		<b>700,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>700,000.00</b>	<b>426,378.72</b>	<b>313,453.95</b>	<b>(39,832.67)</b>
<b>Wanek Ctr of Innovation-Instructional Equipment</b>										
5845-Instructional Equipment	2024A& 2025A& Donor	1,250,000.00	-	-	1,016,496.00	-	2,266,496.00	1,861,099.25	405,396.75	-
<b>Total Wanek Ctr of Innovation-Instructional Equipment</b>		<b>1,250,000.00</b>	<b>-</b>	<b>-</b>	<b>1,016,496.00</b>	<b>-</b>	<b>2,266,496.00</b>	<b>1,861,099.25</b>	<b>405,396.75</b>	<b>-</b>
<b>Student Success Ctr-IT Equipment and Furnishings</b>										
5842-IT Equipment	2025B	50,000.00	-	-	-	-	50,000.00	-	50,000.00	-
5843-Furnishings	2025B & 2025C	300,000.00	100,000.00	-	-	-	400,000.00	-	400,000.00	-
<b>Total Student Success Ctr-IT Equipment and Furnishings</b>		<b>350,000.00</b>	<b>100,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>450,000.00</b>	<b>-</b>	<b>450,000.00</b>	<b>-</b>
<b>Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment</b>										
5842-IT Equipment	2025B&2025C	195,000.00	-	-	-	-	195,000.00	55,692.51	139,307.49	-
5843-Furnishings	2025B	50,000.00	15,000.00	-	30,000.00	-	95,000.00	971.25	105,734.04	(11,705.29)
5845-Instructional Equipment	2025B&2025C&Resv	200,000.00	100,000.00	-	-	-	300,000.00	-	300,000.00	-
<b>Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment</b>		<b>445,000.00</b>	<b>115,000.00</b>	<b>-</b>	<b>30,000.00</b>	<b>-</b>	<b>590,000.00</b>	<b>56,663.76</b>	<b>545,041.53</b>	<b>(11,705.29)</b>
<b>Residence Hall Ranges</b>										
5844-Non-Instructional Equipment	2025B	50,000.00	-	-	-	-	50,000.00	16,275.00	33,725.00	-
<b>Total Residence Hall Ranges</b>		<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>16,275.00</b>	<b>33,725.00</b>	<b>-</b>
<b>Lunda Center-IT Equipment Replacment</b>										
5842-IT Equipment	2025B&Trf	300,000.00	110,000.00	-	-	-	410,000.00	254,728.59	155,271.41	-
<b>Total Lunda Center-IT Equipment Replacement</b>		<b>300,000.00</b>	<b>110,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>410,000.00</b>	<b>254,728.59</b>	<b>155,271.41</b>	<b>-</b>

Western Technical College										
Capital Projects Report-Current Projects										
As of 06/30/2025										
Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
<b>Minor Furnishings &amp; Equipment-FY25</b>										
5842-IT Equipment	2024A	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-
5843-Furnishings	2024A	40,000.00	-	-	10,000.00	-	50,000.00	15,386.28	34,613.72	-
5844-Non-Instructional Equipment	None-Trf	-	7,000.00	-	-	-	7,000.00	6,913.00	87.00	-
<b>Total Minor Furnishings &amp; Equipment-FY25</b>		<b>50,000.00</b>	<b>7,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>67,000.00</b>	<b>22,299.28</b>	<b>44,700.72</b>	<b>-</b>
<b>Security Equipment-FY25</b>										
5842-IT Equipment (Cameras)	2024A	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-
<b>Total Security Equipment-FY25</b>		<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>
<b>Project Closing Account-Equipment</b>										
5842/5843/5844-IT Equip,Furnishings,Graphics,Non-Instr Equip	N/A		183,922.64	-	-	-	183,922.64	-	-	183,922.64
<b>Total Project Closing Account-Equipment</b>		<b>-</b>	<b>183,922.64</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>183,922.64</b>	<b>-</b>	<b>-</b>	<b>183,922.64</b>
							<b>FY24 Interest</b>			
							<b>\$50,000</b>			
<b>Total Equipment Projects</b>		<b>3,220,000.00</b>	<b>746,922.64</b>	<b>-</b>	<b>1,056,496.00</b>	<b>-</b>	<b>5,023,418.64</b>	<b>2,841,070.79</b>	<b>2,049,963.17</b>	<b>132,384.68</b>
<b>Total All Current Projects</b>		<b>12,190,000.00</b>	<b>1,658,117.44</b>	<b>-</b>	<b>6,396,311.91</b>	<b>1,895,000.00</b>	<b>22,139,429.35</b>	<b>7,532,678.91</b>	<b>14,323,732.56</b>	<b>283,017.88</b>

## A0119p Policy Development, Review, Revision, Suspension, and Termination

Proposals for new policies or revisions to existing policies may be initiated in writing by ~~B~~board members, ~~D~~district residents ~~of the District~~, or any ~~College~~ employee ~~of the College~~. Existing policies may be brought for review~~, revision, or~~ termination by the ~~P~~resident or designee.

1. Policies are presented to the Senior Leadership Team (SLT) for review and preliminary approval by the ~~P~~resident's designee. ~~Author~~The author(s) of the policy may be asked to present ~~the policy~~it to SLT.
  - a. If preliminary approval is given by the SLT, the policy will be taken to the District Board Policy Committee by the ~~P~~resident's designee for review and approval.
  - b. If preliminary approval is denied by the SLT, the policy will be returned to the author with an explanation of the decision and request for additional information.
2. When policy approval is granted by the District Board Policy Committee, the ~~P~~resident's designee will send the policy to the executive assistant to the president who will prepare it for inclusion in the ~~B~~board packet.
3. New policies, revisions, reviews, and terminations shall not be adopted until approved at two ~~B~~board meetings.
  - a. Policy~~A policy~~ may be approved with one reading when ~~adoptions and~~adoption or ~~revisions are~~revision is mandated at the state or federal level.
  - b. ~~The district board permits the president or designee to temporarily adopt or revise policy before formal board action can occur when changes are in response to external compliance deadlines (e.g., accreditor, state, or federal mandates).~~
  - ~~b-c.~~ The ~~D~~district ~~B~~board allows the president or designee the ability to temporarily suspend policy to meet emergency conditions or special events which will take place before formal ~~B~~board action can occur.
  - d. ~~The district Bboard authorizes the president or designee to approve non-substantive changes to existing policies that correct minor technical, stylistic, and conforming changes (e.g., typographical and grammatical errors, updates to contact information, employee titles, reference information, etc.).~~
4. Some procedures are attached to College policy and also require revision/review termination.
  - a. Procedures in category "A" require ~~B~~board approval~~.~~
  - b. Procedures in categories "B-G" require only SLT approval
  - c. Procedures may be attached to ~~B~~board policies to provide context to the policy submitted to the ~~D~~district ~~B~~board for approval
5. The ~~B~~board shall periodically review policies. The ~~P~~resident or designee is responsible for bringing policies to the District Board Policy Committee that are in need of review.
6. Communication of new, revised, suspended or discontinued policy will be made through one or more ~~college~~College-wide communication tools.
7. All policies will be maintained on the College's public website.

Revised [Month Day, 2025]

Revised March 19, 2019  
Revised November 17, 2015  
Revised September 15, 2015

Reference: [A0119 Policy Development, Revision, and Termination](#)

## New Hires, Appointments July 2025

### New Hires:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
<b>Instructor – Computer Support Specialist</b>	Academic Affairs	FT	7/1/2025	<b>Erin Foster</b>	22/4
<b>Admin Assistant Marketing</b>	Student Services & Engagement	FT (.75)	7/7/2025	<b>Kimberly Garves</b>	26/4
<b>Custodian</b>	Finance & Operations	FT	7/21/2025	<b>Tyler Blom</b>	7/1
<b>Learning Experience Designer</b>	Academic Affairs	FT	7/21/2025	<b>Fayme Evenson</b>	17/3
<b>Apprenticeship Outreach Specialist LTE 9/30/28</b>	Finance & Operations	FT	7/29/2025	<b>Sallie Braun</b>	11/3
<b>Instructor – Business Management</b>	Academic Affairs	FT	8/1/2025	<b>Brian Meeter</b>	18/2

### Promotions & Appointments:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
<b>Instructor ETT/HS Academy LTE</b> <i>(previously Project Proven Instructor)</i>	Academic Affairs	FT	7/1/2025	<b>Chelsey Willms</b>	appointment



**Retirements, Resignations, and Terminations**  
**July 2025**

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**Resignations**

Position	Division	Effective Date	Employee
Clinical Simulation Coordinator	Academic Affairs	8/8/2025	<b>Jamie Howell</b>
Admissions Coach	Student Service & Engagement	7/17/2025	<b>Noah Hummel</b>

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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<b>Topic:</b>	Designation of the <b>District's Official Newspaper</b>
<b>Issue:</b>	<p>Wisconsin Statutes, Chapter 985, sets forth the requirements for the publication of various legal notices of the District and defines the qualifications of an official newspaper. A number of newspapers published within the District meet the intent of the law.</p> <p><b>The La Crosse Tribune</b> has historically been designated by the District Board as the District's official newspaper because it meets the statutory requirements and has the widest circulation throughout the District.</p>
<b>Recommendation:</b>	Designate <b>The La Crosse Tribune</b> as the District's official newspaper for 2025-2026

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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Topic: Designation of District's Attorney(s)

Issue:

1. General, Personnel, and Labor Relations Counsel  
*General Counsel:* Services include Consultation and review of non-personnel contracts, consultation and review of proposed District Policies, and consultation and review of statutes pertaining to the Wisconsin Technical College System.  
  
*Personnel and Labor Relations Counsel:* Services include Consultation and review of negotiated labor agreements, union contract negotiations, grievances and arbitration matters, unemployment and workers' compensation claims, and various other personnel-type matters.  
  
The District has employed **Quarles and Brady** and **Strang Law LLC** as personnel and labor relations counsel, and **Johns, Flaherty & Collins, S.C.** as general and personnel counsel. All three firms are paid on an hourly basis for work performed.
2. Bond Counsel  
Services include: Consultation and legal opinions on matters pertaining to long-term debt of the District. This may include long-term promissory notes and opinions that may affect the District's ability to borrow money. **Quarles and Brady**, a Milwaukee-based firm that specializes in this area, has been used since 1969. The principal attorney who has been consulted for these matters is Alison Buchanan, a specialist in vocational, technical, and adult education law and debt issues.  
  
The College also reserves the right to utilize the services of additional legal counsel when circumstances warrant.

Recommendation: **Authorize administration to use the above-identified firms as needed and to further designate and consult with specialized counsel as such need may arise during the 2025-2026 fiscal year.**

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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<b>Topic:</b>	Designation of the District's <b>Public Finance Advisor</b>
<b>Issue:</b>	<p>The following information is provided as background information on the District's use of a financial advisor for the District's long-term borrowing.</p> <p>Services include: Consultation, preparation of recommendations, and coordination of the entire process necessary for the District's long-term borrowing. The District has used <b>Robert W. Baird &amp; Co.</b>, Milwaukee, WI, since 2007. Mr. Brian Brewer, Director, is currently the principal consultant for these services.</p>
<b>Recommendation:</b>	Authorize the administration to use the firm of <b>Robert W. Baird &amp; Co.</b> as Western Technical College District's Public Finance Advisor as needed during the 2025-2026 fiscal year.

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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**Topic:** Designation of the **District's Public Depositories**

**Issue:** Wisconsin Statutes, Chapter 34, requires the designation of public depositories for all public moneys coming into the hands of the Western Technical College District Board's treasurer. The District has selected eight (8) depositories that qualify as public depositories under Chapter 34. The depositories are listed in the resolution to designate public depositories.

**Recommendation:** Approve the resolution to designate public depositories for 2025-26.

**WESTERN TECHNICAL COLLEGE DISTRICT**

**RESOLUTION  
TO DESIGNATE PUBLIC DEPOSITORIES  
2025-26**

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WHEREAS Section 34.05 (1), Wisconsin Statutes requires the designation of public depositories for all public moneys coming into the hands of the Treasurer of the Western Technical College District Board, La Crosse County, State of Wisconsin; and

WHEREAS, the following public depositories qualify as public depositories under Chapter 34 of the Wisconsin Statutes for all public moneys coming into the hands of the treasurer of the Western Technical College District Board, La Crosse County, State of Wisconsin, and deposited in said public depositories pursuant to Wisconsin Statutes 66.0607 and 66.0603:

<b>Coulee Bank</b>	<b>La Crosse, WI</b>
<b>Security Financial Bank</b>	<b>Black River Falls WI</b>
<b>River Banke</b>	<b>Tomah, WI</b>
<b>Royal Bank</b>	<b>Mauston WI</b>
<b>First National Bank and Trust Company</b>	<b>Arcadia, WI</b>
<b>U.S. Bank</b>	<b>Milwaukee, WI</b>
<b>Peoples State Bank</b>	<b>Viroqua WI</b>
<b>Wisconsin Investment Series Cooperative</b>	<b>Milwaukee, WI</b>

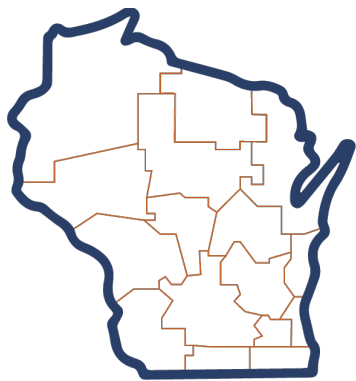
NOW, THEREFORE BE IT RESOLVED, by the Western Technical College District Board, that the above-named financial institutions are hereby designated as depositories in which the funds of the Western Technical College District may be deposited.

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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- Topic:** Designation of **Dates, Start Time, and Locations** of Monthly Western Technical College District Board Meetings
- Issue:** The District Board has historically established a yearly calendar of dates of monthly District Board meetings, subject to change as necessitated by changing circumstances. The following schedule designates the dates, start time, and locations for each District Board meeting. Per Wisconsin Statutes, the July meeting is always set for the second Monday of July.
- Recommendation:** Approve the schedule of regular District Board meetings to be held on: 3<sup>rd</sup> Tuesday of the Month at 3:00 p.m.; exceptions: May to be held on the 2<sup>nd</sup> Tuesday and July to be held on the 2<sup>nd</sup> Monday (per state statute). Location of meetings is Room 408, Administrative Center, Western Technical College, La Crosse, WI.



WISCONSIN TECHNICAL COLLEGE  
**DISTRICT BOARDS ASSOCIATION**

June 16<sup>th</sup>, 2025

President Roger Stanford  
Western Technical College

**Attention: Invoice Enclosed**

Dear President Stanford,

The District Boards Association's Board of Directors approved a 2025 – 2026 operating budget for the year beginning July 1<sup>st</sup>, 2025. Please note that fees for the coming fiscal year are not due until August 1<sup>st</sup>, 2025.

Per Association bylaws, membership dues are based on a formula with 50% of the budget assessed as a flat fee and 50% assessed *pro rata* according to relative share of FTE enrollment. The Association approved keeping the total DBA budget flat, though individual assessments may vary with the formula.

Your college's continuing commitment to, and partnership in, this Association is deeply appreciated. We look forward to a year of strategic improvements, successful legislative advocacy and relevant professional development. Please contact me for additional information about the Association budget, membership dues, or the Association.

Sincerely,  
Diane Handrick  
Executive Director

encl. Invoice

cc: DBA Board of Directors Representative  
District Board Chairperson

[View invoice online](#) **OR** [Download the PDF Version](#)

Wisconsin Technical College District Boards Association



**Invoice Number:** 00141  
**Issued:** Monday, June 16, 2025

Bill to:  
Dr. Roger Stanford  
stanfordr@westernnc.edu  
Western

Item	Amount
2025-2026 Western Fee Assessment Invoice	\$35,373.90

**Total:** \$35,373.90  
**Balance Due:** \$35,373.90

**Please make check payable to:**  
Wisconsin Technical College District Boards Association

**Please mail your check, with a copy of this invoice to:**  
Wisconsin Technical College District Boards Association  
104 King Street #202  
Madison, Wisconsin 53703

[View invoice online](#) **OR** [Download the PDF Version](#)

**WESTERN TECHNICAL COLLEGE DISTRICT**

**I S S U E   P A P E R**

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**Topic:** Approval and Adoption of the President's Annual Contract Extension

**Issue:** The Board, as part of the annual evaluation of the President, agrees to extend the term of the Employment Contract by one year. As a result, the contract term will be from July 1, 2017, through June 30, 2028.

**Recommendation:** Approve and adopt the President's Contract Extension

Western Technical College  
**District Board Goal**

Incorporate Experience 2025 and related student success and employee engagement priorities into all board meetings:

- a) Strategies include:
  - i. Adapt District Board agendas to incorporate benchmarks, progress, and completion data related to Experience 2025 and the seven strategic goals
  - ii. Consider the four Strategic Directions in all decision-making
  - iii. Communicate college events and level of priority to District Board members
  - iv. Foster greater levels of employee engagement and recognition through resolutions of commendation, targeted visits, and visual management tours
  - v. Check, adjust, and revise the District Board monthly calendar to allow for agility
  - vi. Adjust monthly agenda to allow for adequate time to fully cover agenda items
- b) Lead measures include:
  - i. President's goals are achieved in the timeframe set forth in the strategic plan
  - ii. Each District Board meeting highlights the Strategic Directions for Experience 2025 and student success
  - iii. 25% of District Board meetings and advances are held in places that allow for engagement with Western employees and student learning spaces
  - iv. Approval of annual calendar
  - v. District Board members express satisfaction with time allotted for agenda items through a Plus/Delta document each month

Approved October 16, 2018

**District Board Commitments**

1. We will follow the communication flow for board-president-staff interactions set forth by the president.
2. We will embrace the college mission, vision, values, practices, and culture fully as the board's own.
3. We will work with the president and leadership team to assess and shape college goals, results and measures. This will be led by the president and leadership team with board support, partnership and endorsement
4. We will review all policies that are older than 2015.
5. We will commit to the tenets of the college's culture of accountability.
6. We will express opinions at the table with respect and clarity to everyone present at the table and all parties speaking. In the end we stand with one unified voice.
7. We will lead by focusing on the present and future in order to achieve student, college, and community success.
8. We will work with the president to define the data necessary to make informed and educated decisions
9. We commit to a college-wide view at all times as we serve the entire regions

**District Board Equity Commitment**

Events around our nation remind us yet again of the work that remains to create a more just and equitable society. As a Board, we acknowledge the hurt, frustration, and anger felt by countless Americans, especially Americans of color. We hurt with those who are hurting, and we stand, in particular, with black members of our communities during this difficult time. At Western Technical College, we pledge to lean into our College values of diversity, integrity, teamwork, and respect. As a Board, we are committed to our advocacy for and support of Western's strategic goals to increase the enrollment of students of color and to eliminate achievement gaps among black, Hispanic, and indigenous students. We acknowledge structural racism and systemic poverty contribute to these gaps, and we pledge to continue to support programs and policies that ensure access to higher education for all students. We embrace the imperative to learn from experiences, history, cultures, values, beliefs, and views different from our own and to lead with empathy and compassion. Change starts with each of us, and we pledge to hold ourselves and each other accountable in this critically important work.

Updated: 08.03.20

**Public Notice** (see calendar below)

District Board (DB) members may attend the following meetings/events:

- District Boards Associations (DBA)
- WTCS State Board Meetings
- Community Luncheons
- Socials
- Other Western College-related events (Foundation, Student Government, All-College, etc.)

*No Western Technical College business will be conducted at the above meetings.*

**Future Dates**

**2025**

Date	Event	Location
• 07/14/2025	<b>Organizational Meeting</b>	Western, La Crosse, WI
• 08/19/2025	Wanek Center of Innovation Grand Opening	Western La Crosse, WI
• 08/19/2025	Regular Meeting	Western La Crosse, WI
• 09/09-10/2025	WTCS State Board Meeting	Chippewa Valley Technical College
• 10/25/2025	WCTC Legal Issues Seminar & DBA Meeting	Waukesha Co Technical College
• 11/04-05/2025	WTCS State Board Meeting	Southwest Technical College