Dear Western Student,

Thank you for your interest in a study abroad (two-credit course with international travel) opportunity at Western Technical College. Exploring other cultures is a great way to deepen your learning and enhance your college experience.

To be approved for this experience, you must have a cumulative g.p.a. of 2.75 (or higher) and have completed at least 12 credits at Western by January 1, 2020. **Students who are currently completing their first term at Western and anticipate meeting those requirements are welcome to apply.** These qualifications will be confirmed at the start of the spring term.

To be considered for the spring 2020 excursion to **Spain**, please complete the process outlined below:

1. Complete the application and the personal information form and return the forms to the General Studies Office (Coleman 100).
2. Ask two current or former instructors to complete a recommendation form on your behalf. Give one copy of the faculty recommendation form to each instructor. Remind the instructor to put the completed form in a sealed envelope, sign the back of the envelope, and return the document to Linda Duffy in Coleman 217.

The early/preferred application deadline is November 27, 2019. The final deadline is December 9, 2019.

Once your application materials are received, you will receive a confirmation e-mail from the program coordinator, Linda Duffy. Then, you will be invited to set up a personal meeting to discuss your application materials, the process, and any questions you may have.

Thank you for your interest in this unique learning and travel experience for Western Technical College students. I'll look forward to receiving your application materials soon!

Linda Duffy

Linda Duffy

Instructor, Communication Skills
Advisor, Study Abroad Club
Advisor, Beta Nu Chi Chapter of Phi Theta Kappa

Western Technical College
THE ESSENTIAL EXPERIENCE

Study Abroad General Application

Student ID: _____   **Today's Date:** _____

Legal Name: _____   _____   _____
                             First   *Middle*   *Last*

Permanent Address: _____   _____   _____   _____
                             Street   *City*   *State*   *Zip Code*

Local Address: _____   _____   _____   _____
                         Street   *City*   *State*   *Zip Code*

Email Address: _____   **Telephone:** ( ) _____

Social Security Number: _____ – ___ – _____   **Age**: ____   **Date of Birth:** _____

Citizenship: US ____   Other _____ *(please specify)*

Academic Program: _____   **Cumulative GPA**: _____

Do you currently receive Financial Aid? _____

Name and Address of Parent (or Guardian, if applicable)

Name: _____   **Telephone:** ( ) _____

Address: _____   _____   _____   _____
                   Street   *City*   *State*   *Zip Code*

List others to be notified in case of an emergency (if parents cannot be reached):

	Name	Address	Telephone	Relationship
1.				
2.				

*Please complete this information if you currently have a passport:
*Name as it appears on your passport: _____   _____   _____   *First*   *Middle*   *Last*   ***Passport Number:** _____   ***Passport Expiration Date:** _____

_____   _____
    Signature of Student   *Signature of Parent/Guardian (if student is under 21)*

International Programs Study Abroad Application

For current Western Technical College students in good academic standing

Please share some information about yourself and your goals.

Participant's Name: _____ **Today's Date:** _____

Study Abroad Term: _____

Why is this particular study abroad experience of interest to you?

How will you use the knowledge gained through this experience?

Please explain your past travel abroad experiences (if applicable).

Please explain how you intend to pay for the study abroad opportunity? Please list possible funding sources (self, family support, financial aid, etc.).

Would you be interested in fundraising opportunities?

_____ Yes   _____ No

Please include any other information about yourself that you would like the selection committee to consider when evaluating why you are a good candidate.

Thank you for your submission.

Faculty/Staff Recommendation Form

(Student)_____ has applied for admission to a study abroad program at Western Technical College.

Please list the course(s) the applicant was enrolled in, as well as the date of the course(s).

Why do you feel this student would be a good candidate for the Study Abroad program?

Are there any concerns you have regarding this student?

Please indicate below your evaluation of this student:

	Excellent	Good	Poor	Unable to Judge
Probable academic success	5 ☐	3 ☐	2 ☐	0 ☐
Dependability	5 ☐	3 ☐	2 ☐	0 ☐
Maturity	5 ☐	3 ☐	2 ☐	0 ☐
Ability to get along with others	5 ☐	3 ☐	2 ☐	0 ☐
Independence	5 ☐	3 ☐	2 ☐	0 ☐
Open-mindedness	5 ☐	3 ☐	2 ☐	0 ☐
Good ambassador of Western/United States	5 ☐	3 ☐	2 ☐	0 ☐

Print Name of Faculty/Staff _____

Signature of Faculty/Staff _____Date_____

Please seal the completed form in an envelope, sign the back of the envelope, and send the document to Linda Duffy in Coleman 217.

Faculty/Staff Recommendation Form

(Student) _____ has applied for admission to a study abroad program at Western Technical College.

Please list the course(s) the applicant was enrolled in, as well as the date of the course(s).

Why do you feel this student would be a good candidate for the Study Abroad program?

Are there any concerns you have regarding this student?

Please indicate below your evaluation of this student:

	Excellent	Good	Poor	Unable to Judge
Probable academic success	5 ☐	3 ☐	2 ☐	0 ☐
Dependability	5 ☐	3 ☐	2 ☐	0 ☐
Maturity	5 ☐	3 ☐	2 ☐	0 ☐
Ability to get along with others	5 ☐	3 ☐	2 ☐	0 ☐
Independence	5 ☐	3 ☐	2 ☐	0 ☐
Open-mindedness	5 ☐	3 ☐	2 ☐	0 ☐
Good ambassador of Western/United States	5 ☐	3 ☐	2 ☐	0 ☐

Print Name of Faculty/Staff _____

Signature of Faculty/Staff _____Date_____

Please seal the completed form in an envelope, sign the back of the envelope, and send the document to Linda Duffy in Coleman 217.