

Request a FREE 2021 Tax Return Transcript

Independent student: If you are married and filed *separate* **2021** tax returns, you must provide a tax return transcript for both you and your spouse.

Dependent student: If your parents are married and filed separate **2021** tax returns, or legal parents not married but living together; you must provide both parents' 2021 tax return transcripts.

Data Retrieval (recommended)



- ❖ Log on to studentaid.gov/sa/fafsa and click on make FAFSA corrections. Go to *Financial Information*, click on the **Link to IRS** button to proceed to IRS site.

Get Transcript – Online or by Mail



- ❖ Visit <https://www.irs.gov/individuals/get-transcript> and follow the instructions for the method you want to receive your transcript.
- ❖ If you are unable to request a transcript online, complete Form 4506-T and mail to the IRS.
 - If we are requesting your W-2, Check Form W-2 on the Form 4506-T for your Wage and Income Transcript

IRS Office – La Crosse, WI



- ❖ Schedule an appointment by calling 844-545-5640.
- ❖ La Crosse Post Office, 2nd Floor, 425 State Street, La Crosse, WI.
- ❖ This service is free and you will receive your TAX RETURN and/or WAGE AND INCOME TRANSCRIPT immediately.

*****Please do NOT have your transcript sent directly to Financial Aid Resources and Planning Services from the IRS*****

Submit your tax return transcript to Financial Aid Resources and Planning Services

Mail/Drop-off: Western Technical College
Financial Aid Resources and Planning Services
400 7th Street North
La Crosse, WI 54601

Fax: 608.789.4760

Upload: Submit your tax return through your MyFinAid account. Log into MyFinAid and click on "Upload it now!" The document must be in a jpg or pdf file.