

Appendix 2

**List of Acceptable Western Technical College
General Education courses**

Capella University General Education Requirements	Required Quarter Credit Hours	Western Technical College General Education courses
Communications	Min. 6	10801195, 10801197, 10801198 20801201, 20801203, 20801240 20810201
Humanities	Min. 6	10206166 10809103, 10809166
Math/Natural Science	Min. 6	10804116, 10804181, 10804189 10806134, 10806154, 10806177, 10806179, 10806186, 10806197 20804212, 20804229, 20804240 20806209, 20806236, 20806280
Social Science	Min. 6	10809122, 10809159, 10809172, 10809195, 10809196, 10809198, 10809199 20809202, 20809203, 20809204, 20809211, 20809212, 20809221, 20809230, 20809231, 20809234
Total General Education	45	

Based on 2010-2011 catalog



CAPELLA UNIVERSITY

Articulation Agreement Capella University and Western Technical College

This Articulation Agreement ("Agreement") is entered into on November 13, 2013 by and between Western Technical College¹, located at 400 Seventh St. North, La Crosse, WI, 54601, hereinafter Western Technical College, and by Capella University², located at 225 So. 6th Street, 9th floor, Minneapolis, MN 55402, hereinafter Capella University.

PURPOSE

The Agreement has as its sole purpose the establishment of a relationship of mutual benefit between Western Technical College and Capella University in order to make baccalaureate and graduate degree programs available to faculty, staff, and graduates of Western Technical College.

This Agreement includes a course-to-course transfer agreement between Western Technical College and Capella University, which is intended to allow holders of Western Technical College credits to transfer approved credit hours into a Capella University program of study.

DESCRIPTION OF THE RELATIONSHIP

1. Capella University will award quarter transfer credit for approved Western Technical College courses into one of the bachelor's degree programs listed below:

Bachelor of Science in Business specializations (including all listed specializations)
Bachelor of Science in Information Technology specializations (including all listed specializations and minors)
Bachelor of Science in Public Safety specializations (including all listed specializations)
Bachelor of Science in Nursing (only applicable for individuals holding a valid RN license)
Bachelor of Science in Psychology (including all listed specializations)

Also included in this Agreement between Capella University and Western Technical College are specific degree to degree agreements based on the 2010-2011 Western Technical College catalog, allowing Western Technical College graduates to be awarded specific credit hours into a Capella University program of study. Because Capella is on an academic quarter calendar, Capella University will convert semester credit hours to quarter credit hours using a formula to convert one (1) semester credit hour to the equivalent of one and one half (1.5) quarter credit hours. Specific degree program Agreements between Capella University bachelor degree programs and Western Technical College Associate of Applied Science degrees are listed in Appendix 1.

2. Students from Western Technical College graduating in one of the listed degree programs must graduate from Western Technical College with an Associate of Applied Science (AAS) degree and have an overall GPA of at least 2.0 on a 4.0 scale, as calculated by Western Technical College.

¹ Western Technical College is one of sixteen Wisconsin technical colleges that make up the Wisconsin Technical College System, and is accredited by The Higher Learning Commission of the North Central Association.

² Capella University is accredited by The Higher Learning Commission and is a member of the North Central Association of Colleges and Schools (NCA), www.ncahlc.org. Capella University, 225 South Sixth Street, Ninth Floor, Minneapolis, MN 55402, 1-888-CAPELLA (227-3522), www.capella.edu.

3. Students from Western Technical College must meet all other admission and transfer criteria documented in the current Capella University Catalog.
4. All college-level courses meeting Capella University transfer requirements at Western Technical College will be evaluated for transfer into a Capella University baccalaureate degree program up to a maximum of 135 quarter (90 semester) credit hours of academic credit.
5. Transfer students must complete a minimum of 45 quarter credit hours of their core and specialization course work at Capella to meet Capella University graduation requirements. In addition, at least 45 of the learner's final 90 quarter credit hours must be from Capella University.
6. (If applicable) Graduates of Western Technical College who complete a bachelor's degree program with Western Technical College, apply for admission to a graduate program at Capella University, and meet or satisfy all Capella University admission requirements will be admitted to Capella University's graduate programs of study.

ADDITIONAL BENEFITS PROVIDED BY CAPELLA UNIVERSITY

1. Eligible Western Technical College faculty, staff, and graduates will receive a 10% tuition discount³ on all Capella University courses, excluding residential colloquia and fees, beginning with the date of this Agreement as long as this Agreement remains in effect. The tuition discount is not retroactive.
2. Capella University extends benefits and resources to our U.S. Armed Forces learners including;
 - Maximum tuition discount of up to 15%
 - Credit for military training
 - Post-9/11 GI Bill and Yellow Ribbon program
 - Dedicated military support services team
 - Flexible military leave policy
3. Capella University will provide a welcome page specifically for Western Technical College faculty, staff, and graduates on the Capella website (www.capella.edu/westerntc).
4. Capella University will list Western Technical College as an alliance member on an internal site utilized by Capella learners and/or on the main Capella website and maintain a link that will direct learners to Western Technical College's website.
5. Capella University will provide marketing assistance, literature, and other information to Western Technical College to support its efforts in promoting continued education.
6. Capella University will provide Western Technical College updated degree and transfer materials for learners and graduates.
7. When possible, Capella University will participate in Western Technical College transfer fairs, graduate events and faculty/staff development opportunities.
8. Capella University is willing to work with Western Technical College to co-sponsor a cohort learning group, a team of faculty and/or staff on a degree track together (minimum level of participants is required).

³ While taking every effort to keep tuition costs down, Capella University reserves the right to increase tuition.

9. Capella University will provide an Alliance Manager as the primary contact for Western Technical College to facilitate the Agreement.
10. Capella University will share information regarding the aggregate number of enrollments and courses taken by Western Technical College faculty, staff, and graduates on an annual basis.
11. When permissible, Western Technical College will be invited to various networking events hosted by Capella and attended by local Higher Education Alliance Program participants.

Capella University may have faculty members available for on-site or web-based presentations on topical issues that are relevant to professionals in the education industry. Examples include *Trends and Challenges in Higher Education*, *Academic Standards in Online Teaching and Curriculum*, *Instructional Design in Online Learning*, and *Succession Planning: Addressing the Leadership Gap in Higher Education*.

Faculty participation is subject to availability and may be at the expense of Western Technical College.

WESTERN TECHNICAL COLLEGE PARTICIPATION GUIDELINES

1. Western Technical College will assign a primary point of contact person to work with the Alliance Manager in order to effectively implement participation benefits to faculty, staff, and graduates.
2. Western Technical College will work with Capella University to develop effective ways to share the benefits of this Agreement with faculty, staff, and graduates. (Examples may take a variety of forms including messaging within graduate publications, student newspaper, faculty newsletter, Internet or intranet placement, participation in a transfer event and/or faculty/staff development opportunity.)
3. Western Technical College will distribute and/or make available updated degree and transfer information from Capella University to its learners via their transfer or career center.
4. Western Technical College will provide a link to their job postings to be linked to Capella University's internal Career Center site. This will provide a link for Capella University graduates to review possible job opportunities with Western Technical College.

GUIDING PRINCIPLES FOR BOTH PARTICIPATING INSTITUTIONS

1. Implementation and interpretation of this Agreement will be consistent with applicable and mandatory policies and procedures established by the accrediting and governing bodies of either institution or other agencies having jurisdiction over the operation of either institution.
2. Participation of learners in the degree programs will be permitted in compliance with the applicable federal, state, and local non-discrimination laws and regulations.
3. Both institutions, where permitted, shall advertise the provisions of this Agreement so that it is disseminated to all prospective and existing learners by reasonable means. This could include but is not limited to, student catalogs, transfer guides, program brochures, intranet or Internet sites, and other advertising.

4. Both institutions, where permitted, may issue joint press releases and other announcements with prior written approval from both parties.
5. Both institutions shall maintain their accreditation with their regional accrediting associations and any other accreditation currently in existence pertaining to degree programs articulated via this Agreement.
6. Both institutions shall have the common goal of developing a comprehensive and seamless services infrastructure for this articulation program.
7. Both institutions, where permitted, may build and maintain a link on their intranet and/or their Internet site that posts employment information so that students and alumni may research employment opportunities with alliance institutions.

PROCESS FOR IDENTIFYING MEMBERSHIP

Capella will establish a procedure to assist with identifying Western Technical College faculty, staff, and graduates. However, it is ultimately the responsibility of Western Technical College affiliated learners to identify themselves in order to receive the tuition discount and be considered a participant in the Agreement. Affiliated learners failing to officially notify Capella University until after they begin their course work will not be entitled to receive a retroactive tuition discount. Their tuition discount and participation in the benefits of the Agreement will begin the following academic quarter. In situations where a tuition discount is being provided to a learner based on their employment status as a faculty or staff member of Western Technical College, Capella University will periodically verify the learner's continued employment relationship with the member institution. If it is determined that the learner is no longer a faculty or staff member, their eligibility to receive the tuition discount will cease on a go-forward basis.

DURATION, TERMINATION AND GOVERNING LAW OF THIS AGREEMENT

The Agreement will remain in effect for three (3) years and will be deemed to renew automatically for additional one-year terms as long as the obligations of the relationships are being met by both parties. This Agreement will be reviewed no later than three years from signature date for changes to degree and general education requirements at both Capella University and Western Technical College.

Either party may terminate participation in the Agreement with or without cause by giving a 90-day written notice to the other party. Tuition and fee rates, admission criteria and academic and other requirements will be subject to the Capella University Catalog at the time of the learner's admission to Capella University. Active learners at the time of termination will be grandfathered in and receive a tuition discount until such time they are separated from Capella University.

This Agreement shall be governed by and construed in accordance with the laws of Minnesota, without regard to the principles of conflicts of law thereof. Any legal action arising out of this Agreement shall be venued in the state or federal court located in Hennepin County, Minnesota.

REVISIONS TO AGREEMENT

Amendments and/or revisions to the Agreement may be made in writing at any time by mutual consent of all parties. Such amendments and/or revisions signed by authorized

representatives of both parties shall be prepared in the form of an Addendum Agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval of all parties in the original cooperative agreement. Each of the parties shall work cooperatively to review, at least annually, and to update each year as appropriate, specific items or operational procedures included in this Agreement.

NOTICES

All notices, authorizations, and requests in connection with this Agreement shall be deemed given on the day they are (i) deposited in the U.S. mails, postage prepaid, certified or registered, return receipt requested; or (ii) sent by air express courier (e.g. Federal Express, UPS), charges prepaid, signature receipt requested; and addressed as set forth below:

For: Western Technical College
400 Seventh St North

La Crosse, WI, 54601

For: Capella University
Capella Tower
225 South 6th Street, 9th Floor
Minneapolis, MN 55402

Attn: Lee Rasch
Email: raschl@westerntc.edu



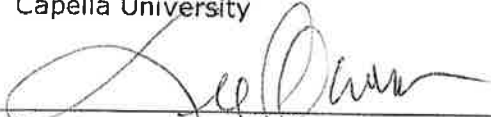
Attn: Office of General Counsel
Email: Contracts@capella.edu

Phone: 608-785-9100
Fax: 608-785-9205

Phone: 612.977.5220
Fax: 612.977.5057

We look forward to working with you and adding value to your institution. If you choose to execute this Articulation Agreement as described above, please sign below:

SIGNATURES OF PARTICIPATING INSTITUTIONS

 <hr/> Lee Rasch, President Western Technical College	<hr/> 11/15/13 Date
 <hr/> Kelly Brooks, Admissions and Transfer Officer Capella University	<hr/> 12/13/13 Date
 <hr/> Lee Owens, Dean School of Undergraduate Studies Capella University	<hr/> 12-5-13 Date

**Appendix 1
List of Articulated Programs between Western Technical College and Capella University**

Western Technical College Associate Degree	To	Capella University Bachelor's Degree Program
AAS Nursing		BS Nursing
AAS Criminal Justice – Law Enforcement		BS Public Safety (all specializations)
AAS IT – Web & Software Developer		BS IT Network Technology minors
AAS IT – Web & Software Developer		BS IT System Development minors
AAS Accounting		BS Business, Business Administration
AAS Business Management		BS Business, Business Administration
AAS Finance		BS Business, Business Administration
AAS Human Resource Management		BS Business, Business Administration
AAS Marketing		BS Business, Business Administration
AAS Supervisory Management		BS Business, Business Administration

* AAS IT – Computer Support Specialist		BS IT General Information Technology
* AAS IT – Computer Support Specialist		BS IT Network Technology minors
* AAS IT – Computer Support Specialist		BS IT System Development minors
* AAS IT – Network Systems Administrator		BS IT General Information Technology
* AAS IT – Network Systems Administrator		BS IT Network Technology minors
* AAS IT – Network Systems Administrator		BS IT System Development minors
* AAS IT – Web & Software Developer		BS IT General Information Technology

* Denotes that the following programs do not meet the minimum 90 quarter credit hours required for students to enter Capella University at a junior level standing.

AAS IT – Computer Support Specialist students applying for the BS IT General Information Technology specialization must complete 9 quarter credits of core, specialization, or acceptable General Education coursework to reach junior status at Capella University. (Students must complete 18 quarter credits of acceptable General Education coursework, including at least 1.5 quarter credits of acceptable Humanities coursework and at least 6 quarter credits of acceptable Mathematics/Natural Science coursework, to fulfill Capella University's General Education requirement.)

AAS IT – Computer Support Specialist students applying for the BS IT Network Technology or System Development minors must complete 3 quarter credits of core, specialization, or acceptable General Education coursework to reach junior status at Capella University. (Students must complete 18 quarter credits of acceptable General Education coursework, including at least 1.5 quarter credits of acceptable Humanities coursework and at least 6 quarter credits of acceptable Mathematics/Natural Science coursework, to fulfill Capella University's General Education requirement.)

AAS IT – Network Systems Administrator students applying for the BS IT General Information Technology specialization must complete 9 quarter credits of core, specialization, or acceptable General Education coursework to reach junior status at Capella University. (Students must complete 18 quarter credits of acceptable General Education coursework, including at least 1.5 quarter credits of acceptable Humanities coursework and at least 6 quarter credits of acceptable Mathematics/Natural Science coursework, to fulfill Capella University's General Education requirement.)

AAS IT – Network Systems Administrator students applying for the BS IT Network Technology or System Development minors must complete 3 quarter credits of core, specialization, or acceptable General Education coursework to reach junior status at Capella University. (Students must complete 18 quarter credits of acceptable General Education coursework, including at least 1.5 quarter credits of acceptable Humanities coursework and at least 6 quarter credits of acceptable Mathematics/Natural Science coursework, to fulfill Capella University’s General Education requirement.)

AAS IT – Web & Software Developer students applying for the BS IT General Information Technology specialization must complete 3 quarter credits of core, specialization, or acceptable General Education coursework to reach junior status at Capella University. (Students must complete 18 quarter credits of acceptable General Education coursework, including at least 1.5 quarter credits of acceptable Humanities coursework and at least 6 quarter credits of acceptable Mathematics/Natural Science coursework, to fulfill Capella University’s General Education requirement.)