

EDUCATIONAL AGREEMENT  
BETWEEN  
OTTAWA UNIVERSITY  
AND  
Western Technical College

This agreement is entered into between Ottawa University, a Kansas corporation, herein referred to as “Ottawa”, and Western Technical College, herein after referred to as “WTC”.

Whereas, Ottawa has over 150 years of demonstrated academic excellence in delivering high quality, university educational programs through a variety of delivery systems, and WTC has a reputation for excellence in providing programs designed to train people in a variety of careers.

Whereas, Ottawa and WTC agree that cooperation between them may be of benefit to both parties and their constituencies by increasing graduation rates at the associates and bachelors levels.

Therefore, Ottawa and WTC desire to enter into a mutually beneficial agreement whereby the parties agree to abide by all the terms and conditions set forth in this agreement as follows:

1. Effective from the Ottawa term beginning March 10, 2025, Ottawa will offer a reduction in tuition or equivalent scholarship to any WTC associate degree graduate who transfers to complete a baccalaureate degree program at Ottawa University. The transfer advantage program will reduce the per credit hour tuition paid by the new student to an effective rate \$100 below the posted rate for online, standard Bachelor's level coursework. Tuition rates are subject to change. The reduction in tuition is limited to one baccalaureate degree per student, and to coursework which applies to the student's program of choice. Coursework may be completed online or on campus at Ottawa University's adult locations as course offerings are available. Students may begin in any term throughout the academic year. The student is eligible to receive the reduced tuition rate for three (3) years from the start of their first course, or until completion of the baccalaureate degree, whichever occurs first.
2. Additionally, Ottawa will offer a 20% tuition reduction, or equivalent scholarship, to employees of Western Technical College who enroll in a baccalaureate or graduate degree program through Ottawa University's Adult Professional and Graduate online campus. The incentive is limited to one baccalaureate or graduate degree per employee of WTC.
3. As part of this agreement, WTC agrees to assist in informing students of this transfer advantage benefit using existing channels and resources, as well as others upon which the parties may mutually agree. Ottawa invites WTC to

participate in joint announcements of this agreement, and in lending the use of its name and logos for this purpose in promotional materials, mailing pieces, digital media, or other items by mutual agreement. It is understood that either party using the other's name and logos will obtain the approval of the other party prior to its distribution. Each party agrees to acknowledge and recognize the agreement on each institution's website and via other marketing and publicity methods. WTC agrees to provide Ottawa with access to graduate directory contact information (including mailing addresses, emails, and phone numbers), in compliance with FERPA regulations, to enable Ottawa to contact potential program applicants

4. Residential Scholar Scholarship (RSS): Separate from the scholarship identified in Section 1 above, WTC associate degree graduates are eligible to receive an annual \$10,000 Ottawa University tuition scholarship to attend the traditional residential campus in Ottawa, Kansas. The RSS scholarship is subject to the admissions policies of the Ottawa residential campus, acceptance to the campus' bachelor's degree program, and attendance and on-campus residency (including all applicable policies and fees) during any term of enrollment. In addition to these policies, if awarded the RSS, students are required to be continuously enrolled each term to retain eligibility for the scholarship. This program is separate and unique from the educational opportunity mentioned in #1 above. The annual \$10,000 RSS scholarship cannot be used in conjunction with any other local aid/scholarships (i.e.: potential merit award) and any recipient of the \$10,000 scholarship must complete the federal financial form (FAFSA) to apply for federal and state financial aid to determine the best use of aid for each individual student and to apply any available grants.
5. Ottawa will award and transcript college-level credit earned through the successful completion of any associate degree program awarded by WTC. Varsity sports, developmental, remedial, and courses that are not applicable to WTC degree will not transfer. Activity courses, such as skill building, physical, and musical activities, will be limited to four credits for each area. Coursework from other institutions accepted toward the WTC associates degree will be evaluated and transcribed in compliance with Ottawa's transfer policy. Coursework from other institutions and credit for prior learning accepted toward the WTC associates degree will be evaluated and transcribed in compliance with Ottawa's transfer policy and may result in a difference of credit than granted by WTC.
6. Ottawa will accept a maximum of 80 credits from WTC toward the Bachelor of Arts or Bachelor of Science degree. Of the 120 semester hours of credit required for graduation, a minimum of 30 hours must be completed at Ottawa University, including a minimum of 12 hours of upper division coursework in the major. The student must also complete a minimum of 42 hours of upper division coursework.
7. Adult and Online Studies: Ottawa's General Education requirements are organized into four areas called Breadth Areas; Art/Expression, Social/Civic Studies, Science/Description and Value/Meaning. Demonstration of competence in the

Liberal Arts breadth areas includes completion of a minimum 6 semester hours of credit. A student gaining an associate degree from WTC will typically have fulfilled Ottawa's breadth area requirements as a result of completing WTC requirements. Should breadth area courses be lacking, these will be available through the student's regular course of study at Ottawa University. Ottawa recognizes that learning in these four areas may be achieved in varied ways through different classes and/or tests, depending on students' needs, interests, and educational backgrounds. Students must also successfully complete the LAS sequence of courses at Ottawa, consisting of a minimum of LAS 30012 Writing and Critical Thinking in the Liberal Arts and LAS 45012 Global Issues in the Liberal Arts, and UNV 30001 Academic Success and Personal Significance (not applicable to BSN prelicensure).

Residential Campus: Students must complete the appropriate liberal arts interdisciplinary seminars based on their student classification at entry, the information literacy requirement, religion requirement, eight breadth area requirements, as well as writing and computational competencies.

8. Only courses for which students have received a grade of "C" or better (2.0 on a 4.0 scale) can be transferred and applied toward the required 120 credits needed for graduation. Students must have a minimum cumulative grade point average of 2.00 to graduate from Ottawa.
9. Each of the parties is responsible respectively to maintain their offerings according to the academic standards which meet all the standards for accreditation by the Higher Learning Commission - Ottawa and WTC.
10. Ottawa agrees that it will not disclose or authorize anyone else to disclose or use or make known for another's benefit any confidential information or data of WTC and/or its students in any way acquired under this Agreement unless required by law or court order. This includes, but is not limited to, information pertaining to students covered by The Family Educational Rights and Privacy Act (FERPA). Ottawa shall promptly notify WTC of all requests or demands for information related to WTC students it receives in connection with any legal, governmental, or other proceeding or investigation unless otherwise prohibited by law.
11. Notice: Any notices to be given to Ottawa and WTC under the terms of this agreement shall be in writing and addressed as follows:

If to Ottawa:	Carrie Stevens, JD Associate Vice Chancellor of Compliance Ottawa University 1001 South Cedar Street
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Ottawa, KS 66067

If to WTC:

Rebecca Hopkins  
Vice President of Learning  
Western Technical College  
400 7<sup>th</sup> St. N.  
La Crosse, WI 54601

12. Ottawa and WTC agree to negotiate in good faith any necessary amendments to this agreement. In the event a change to this agreement is needed to implement and operate this program successfully over time, or to add or delete program and/or Ottawa credit awards, a written amendment signed by an authorized representative of both Ottawa and WTC shall be required. Upon execution, such amendment shall be incorporated by addendum as part of this agreement.
13. Either party may terminate this agreement within 120 days written notice. Either party may terminate this agreement for the material noncompliance of the other party by providing that other party 30 days written notice of termination. If the non-complying party fails to resolve its noncompliance within the 30-day period, or makes no attempt to do so, the termination shall be effective immediately. Immediate termination is possible only by mutual consent. Such termination shall not affect students already accepted by Ottawa pursuant to this agreement.
14. To the extent permitted by law, each party shall hold the other party harmless for any actions or omissions on the part of its employees or agents. Both parties agree to use alternative dispute resolution procedures to the extent permitted by law.
15. Neither party shall illegally discriminate in either the provision of services, or in employment, against any person because of sex, age, race, disability, national origin, veteran's status, sexual orientation, color, or religion, and agrees to comply with all applicable federal and state laws, rules, regulations and executive orders relating to nondiscrimination, equal employment opportunity, immigration and affirmative action. Both parties' services and facilities shall comply with all applicable laws, including the Americans with Disabilities Act and the Rehabilitation Act, relating to persons with disabilities.
16. This agreement shall be governed by the laws of the State of Kansas. If any term or provision of this document shall be held illegal, unenforceable, or in conflict with any law governing this document, the validity of the remaining provisions shall not be affected thereby.
17. The parties agree the rights and obligations of this agreement are not assignable absent the signed, written consent of the other party.
18. The parties to this agreement are independent contractors. No employment relationship between the parties is created through this agreement.

19. This agreement represents the entire agreement between the parties and supersedes any prior oral or written understandings with respect to transfer agreements between the parties .


20. Ottawa University reserves the right to make changes of any nature to its degree programs and requirements for admission, including changes in the transferability of coursework credits.

This agreement between Ottawa and WTC is herein signed by their duly designated officers; each legally qualified to commit the contracting entities to a binding contract.

In WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year indicated below:

Ottawa University

By:  Date: 04/15/2025  
Craig Kispert  
Vice President and Chief Financial Officer

By:  Date: 4-17-25  
Joann Bangs  
Provost and Vice President for Academic Affairs

Western Technical College

By:  Date: 4/14/2025  
Rebecca Hopkins  
Vice President of Learning

